

Capitol Region Council of Governments (CRCOG)  
Manchester Fire HQ, 75 Center St, Manchester, CT  
**UASI Region 3 UAWG - Meeting Minutes**  
March 17, 2010 10:00 a.m.

***Call to order***

Chairman Bill Austin called the meeting to order at 10:07 a.m.

***Review/Approval of Minutes from the January 28, 2009 meeting***

Ed Lescoe, seconded by Don Janelle, moved to accept the September 29, 2009 meeting minutes. All in favor so voted.

***Administrative Remarks***

The agenda for this meeting was reviewed.

***Review of 2008/2009 UASI Grant Implementation***

Dan Scace briefed on the status of 2008 UASI spending. The 2009 UASI grant application has been signed by CRCOG and spending can start soon. He outlined how some items will not be spent per the budget because funding from another source became available to meet the need, thus reducing the amount of UASI funds needed. For example, IMT Position Specific training was funded in part by DEMHS funding because the training was offered across the state.

The following RFPs and status were presented;

- Capabilities Assessment (Completed)
- LTC Mutual Aid Agreement (On track)
- LE Spending (In progress)
- Autumn Storm Exercise Series (On track)
- IMT Training (On track)
- SAR Support Vehicle (On track)
- Sustain HAZMAT Equipment (Beginning)

The following areas were identified as needing attention since the 2008 grant period ends in September 2011;

- Citizen Preparedness
- Common Operating Picture
- Commence Planning for 2011 Exercise Program
- Goal 3 – Medical/Public Health
- Inventory Management System

Three items were presented for UAWG approval;

- Everbridge Aware - \$12k - a regional application of managing the call out databases.
- RCC Tactical IP - \$22K - Satellite communications backup for the RCC.
- College/Student Preparedness - \$12k - Continuity and preparedness planning.

Carmine Centrella will follow up on which colleges may participate in addition to those initially identified.

On a motion by Chief Mulhall, seconded by Stephen Thal, the UAWG moved to fund the items. All in favor so voted.

A question was asked about who the goal champions were for the Urban Area Security Strategy (UASS) and Dan Scace advised the list was included in the handout and would be discussed shortly.

***2010 UASI Grant Application***

The 2010 Investment Justifications were presented by Carmine Centrella (IJ 1, Regional Planning and Response), Dan Scace (IJ-2, CBRNE Preparedness and Response) and Barbara Buddington (IJ3, Community Preparedness and Resiliency).

IJ 1 discussion focused on identified funds for planning. Dan Dube (RESF-16) has concerns we have been talking about this position or work for a couple of years but have not moved forward. Solutions include a small work group meeting with CRCOG to define what's needed and overall position responsibilities. At this point we need to maintain flexibility for funding application.

IJ 2 – No discussion

IJ 3 Discussion – Planning funds are included but the Planning capability is not called out specifically. The proposed Mass Feeding Trailer will need a “host” jurisdiction and prime mover source. The trailer cannot be a “Red Cross” trailer, but rather has to be a Regional Trailer. Discussion/decisions will take place as to host community, future maintenance/regional partners, MOAs, and contracts needed. Dan Dube stated that East Hartford is establishing a regional shelter and could also host this regional asset. A question was raised regarding Milestone 6 in the IJ, “Develop ESF-15 Functional Annex for Emergency Communications” and what that meant. This reflects a Mass Care capability regarding the regions ability to provide emergency sheltering information to the public, and other appropriate public “risk communications”.

Further discussion related to approving the IJs for submittal included CRCOG Staff standardizing IJ format for milestones and M&A applications and researching the inclusion of optional cost sharing. On a motion by Chief Mark Sirois, seconded by Ed Lescoe, the UAWG moved to accept the IJs with the actions noted above. All in favor so voted.

***2010 UASI Non-Profit Security Grant IJ Scoring***

This item was addressed next, the UAWG agreeing to deviate from the established agenda order. Cheryl Assis briefed the UAWG on the process and scoring of the grants as indicated below. There is no match requirement and the grant is limited to \$75k. The UAWG must score IJs and forward applications to DEMHS for final approval.

Organization	Score
Wesleyan	32
Hebrew Health Care	29
American Red Cross	28
Temple Beth Hillel	28
Wadsworth Athenaeum Museum of Art	27

On a motion by Don Janelle, seconded by Chris Marvin, the UAWG moved to approve the scoring and forward the applications to DEMHS. All in favor so voted.

***Urban Area Security Strategy (UASS)***

Dan Scace recommended the UAWG establish a subcommittee to work on strategy and outstanding UASI projects. Discussion included making minor adjustments, better alignment with the Capabilities Assessment, other guidance documents/workgroup products at State and Regional level. Chief Sirois stated concern regarding changes on the State level potentially impacting the Regional strategy. After group discussion it was determined that, as it stands now there is nothing at the State level that is contrary to our regional strategy/goals. The discussion started during the Capabilities Assessment project regarding what governmental level is responsible for specific capabilities will need to continue with DEMHS. For example, if Critical Infrastructure is a State responsibility we should remove it from our Regional strategy.

On a motion by John Shaw, seconded by Chris Marvin, the UAWG moved to establish a subcommittee composed of UASS Goal Champions to review and revise the Strategy as appropriate. All voted so in favor.

### ***CREPC Going Forward***

Discussion took place regarding appropriateness of the *CREPC Going Forward* discussion taking place at UAWG vs. CREPC/REPT. There exists confusion over all the different hats being worn. Possible solution is to use the April CREPC meeting as the venue to continue discussion. That meeting will most likely take more than 2 hours.

On a motion by Don Janelle, seconded by Mark Sirois, the UAWG moved to continue the *CREPC Going Forward* discussion at the April 15<sup>th</sup> CREPC meeting date/time. All voted so in favor.

### ***MMRS Steering Committee***

John Shaw addressed DEMHS recent actions to take the MMRS grant M&A. Per grant guidance the MMRS Steering Committee had to approve this action and it was never brought to Committee. DEMHS has now rescinded that action and the MMRS funds are 100% passed through to Region.

Going forward we will not be purchasing anymore Mark 1 kits. The State stockpile will be used saving funding for this program.

CR-MMRS has been invited to present the Ct Forward Movement of Patients plan at the 2010 UASI conference. CR-MMRS is seeking meeting with DEMHS and DPH regarding FMOP impact and EMS concerns.

### ***New Business***

UAWG Elections - The UAWG can elect its own leadership and establish the schedule for elections. The current need is to replace the vacancy in the Co-Vice Chair position vacated by Bruce Lockwood. Discussion took place regarding the need to fill the vacancy at this time or to align with overall CREPC elections in fall of 2010. UAWG governance documents do not set a term or election dates. UAWG governance and documents developed and established in March of 2008.

On a motion by Chris Marvin, seconded by Ed Lescoe, the UAWG moved to table the election of the Co-chair until the next UAWG meeting. All in favor so voted.

***Next Meeting:*** Quarter2, CY 2010, Wednesday, May 26, 2010 at 10:00 a.m. NOTE: This is Carmine Centrella's birthday.

### ***Adjournment***

There being no other business the meeting adjourned at 12:16