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**CAPITOL REGION COUNCIL OF GOVERNMENTS**

**FEDERAL SINGLE AUDIT REPORT**

**JUNE 30, 2016**

**CAPITOL REGION COUNCIL OF GOVERNMENTS  
FEDERAL SINGLE AUDIT REPORT  
JUNE 30, 2016  
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**Independent Auditors' Report on Compliance for Each Major Federal Program;  
Report on Internal Control over Compliance; and Report on Schedule of  
Expenditures of Federal Awards Required by the Uniform Guidance**

To the Policy Board and Executive Committee of the  
Capitol Region Council of Governments

**Report on Compliance for Each Major Federal Program**

We have audited the Capitol Region Council of Governments' compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on the Capitol Region Council of Governments' major federal program for the year ended June 30, 2016. The Capitol Region Council of Governments' major federal program is identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

***Auditors' Responsibility***

Our responsibility is to express an opinion on compliance for the Capitol Region Council of Governments' major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Capitol Region Council of Governments' compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination of the Capitol Region Council of Governments' compliance.

### ***Opinion on Each Major Federal Program***

In our opinion, the Capitol Region Council of Governments complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended June 30, 2016.

### **Report on Internal Control over Compliance**

Management of the Capitol Region Council of Governments is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Capitol Region Council of Governments' internal control over compliance with the types of requirements that could have a direct and material effect on the major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for the major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Capitol Region Council of Governments' internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

## Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Capitol Region Council of Governments as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the Capitol Region Council of Governments' basic financial statements. We issued our report thereon dated December 16, 2016, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

*Blum, Shapiro & Company, P.C.*

West Hartford, Connecticut  
December 16, 2016

**CAPITOL REGION COUNCIL OF GOVERNMENTS  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2016**

| <u>Federal Grantor/Pass-Through Grantor/<br/>Program or Cluster Title</u>                              | <u>Federal<br/>CFDA<br/>Number</u> | <u>Pass-Through Entity<br/>Identifying Number</u> | <u>Total Federal<br/>Expenditures</u> |
|--|------------------------------------|---|---------------------------------------|
| <b>United States Department of Homeland Security</b>   |                                    |   |                                       |
| <i>Passed Through the State of Connecticut Department of Energy and Environmental Protection:</i>      |                                    |   |                                       |
| Pre-Disaster Mitigation:   |                                    |   |                                       |
| Pre-Disaster Mitigation  | 97.047                             | 12060-DEP43740-21951                              | \$ 137                                |
| <i>Passed Through the State of Connecticut Department of Emergency Services and Public Protection:</i> |                                    |   |                                       |
| Homeland Security Grant Program:   |                                    |   |                                       |
| 011ACRGA   | 97.067                             | 12060-DPS32160-21877                              | \$ 6,746                              |
| 013ACRGA   | 97.067                             | 12060-DPS32160-21877                              | 151,318                               |
| 014ACRGA   | 97.067                             | 12060-DPS32160-21877                              | 401,257                               |
| 015ECRGA   | 97.067                             | 12060-DPS32160-21877                              | 16,782                                |
| 015MRCGA   | 97.067                             | 12060-DPS32160-21877                              | 2,665                                 |
| Citizens Corps   | 97.067                             | 12060-DPS32160-21877                              | <u>100,823</u>                        |
|  |                                    |   | 679,591                               |
| Hazard Mitigation Grant:   |                                    |   |                                       |
| Hazard Mitigation Grant  | 97.039                             | 12060-DPS32983-22278                              | 33,748                                |
| Emergency Management Performance Grants:   |                                    |   |                                       |
| 014ECRGA   | 97.042                             | 12060-DPS32160-21881                              | 32,243                                |
| 013ECRGA   | 97.042                             | 12060-DPS32160-21881                              | <u>29,152</u>                         |
|  |                                    |   | <u>61,395</u>                         |
| Total United States Department of Homeland Security  |                                    |   | <u>774,871</u>                        |
| <b>United States Department of Transportation</b>  |                                    |   |                                       |
| <i>Passed Through the State of Connecticut Department of Transportation:</i>                           |                                    |   |                                       |
| National Priority Safety Programs:   |                                    |   |                                       |
| National Priority Safety Programs  | 20.616                             | 12062-DOT57513-22600                              | 102,700                               |
| Highway Planning and Construction Cluster:   |                                    |   |                                       |
| FHWA/FTA   | 20.205                             | 12062-DOT57184-22108                              | 1,304,938                             |
| COMP Transit Service Analysis  | 20.205                             | 12062-DOT57551-22108                              | 224,855                               |
| TOD - On Call  | 20.205                             | 12062-DOT57931-22108                              | <u>15,227</u>                         |
|  |                                    |   | 1,545,020                             |
| <i>Direct:</i>   |                                    |   |                                       |
| Public Transportation Research   | 20.514                             | 12062-DOT57513-22094                              | <u>1,750</u>                          |
| Total United States Department of Transportation   |                                    |   | <u>1,649,470</u>                      |
| <b>United States Department of Health and Human Services</b>   |                                    |   |                                       |
| <i>Passed Through the State of Connecticut Department of Public Health:</i>                            |                                    |   |                                       |
| Public Health Emergency Preparedness:  |                                    |   |                                       |
| Public Health Emergency Preparedness   | 93.069                             | 12060-DPH48557-22333                              | 55,875                                |
| Hospital Preparedness Program (HPP) Ebola Preparedness and Response:                                   |                                    |   |                                       |
| HPP Ebola Preparedness and Response  | 93.817                             | 12060-DPH48557-22728                              | 28,206                                |
| Hospital Preparedness Program (HPP) and Public Health Emerge:  |                                    |   |                                       |
| Ebola Preparedness and Response  | 93.074                             | 12060-DPH48557-22720                              | <u>143,904</u>                        |
| Total United States Department of Health and Human Services  |                                    |   | <u>227,985</u>                        |

The accompany notes are an integral part of this schedule

**CAPITOL REGION COUNCIL OF GOVERNMENTS  
 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (CONTINUED)  
 FOR THE YEAR ENDED JUNE 30, 2016**

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| <u>Federal Grantor/Pass-Through Grantor/<br/>Program or Cluster Title</u> | <u>Federal<br/>CFDA<br/>Number</u> | <u>Pass-Through Entity<br/>Identifying Number</u> | <u>Total Federal<br/>Expenditures</u> |
|---|------------------------------------|---|---------------------------------------|
| <b>United States Environmental Protection Agency</b>                      |                                    |   |                                       |
| <i>Direct:</i>  |                                    |   |                                       |
| US EPA Brownfields Assessment and Cleanup                                 | 66.818                             | BF-96195401-0                                     | \$ <u>93,339</u>                      |
| <b>Total Federal Awards</b>   |                                    |   | \$ <u><u>2,745,665</u></u>            |

The accompany notes are an integral part of this schedule

**CAPITOL REGION COUNCIL OF GOVERNMENTS  
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2016**

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**1. BASIS OF PRESENTATION**

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of the Capitol Region Council of Governments under programs of the federal government for the year ended June 30, 2016. The information in the Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Because the Schedule presents only a selected portion of the operations of the Capitol Region Council of Governments, it is not intended to, and does not, present the financial position, changes in fund balance, changes in net position or cash flows of the Capitol Region Council of Governments.

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Expenditures reported on the Schedule are reported using the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

**3. INDIRECT COST RECOVERY**

The Capitol Region Council of Governments has elected not to use the 10% de minimis indirect cost rate provided under Section 200.414 of the Uniform Guidance.





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**Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards***

To the Policy Board and Executive Committee of  
Capitol Region Council of Governments

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Capitol Region Council of Governments as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the Capitol Region Council of Governments' basic financial statements, and have issued our report thereon dated December 16, 2016.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Capitol Region Council of Governments' internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Capitol Region Council of Governments' internal control. Accordingly, we do not express an opinion on the effectiveness of the Capitol Region Council of Governments' internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Capitol Region Council of Governments' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the Capitol Region Council of Governments' internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Capitol Region Council of Governments' internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Blum, Shapiro & Company, P.C.*

West Hartford, Connecticut  
December 16, 2016

**CAPITOL REGION COUNCIL OF GOVERNMENTS  
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
 FOR THE YEAR ENDED JUNE 30, 2016**

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**I. SUMMARY OF AUDITORS' RESULTS**

**Financial Statements**

Type of auditors' report issued: Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? \_\_\_\_\_ yes   X   no
- Significant deficiency(ies) identified? \_\_\_\_\_ yes   X   none reported
- Noncompliance material to financial statements noted? \_\_\_\_\_ yes   X   no

**Federal Awards**

Internal control over major programs:

- Material weakness(es) identified? \_\_\_\_\_ yes   X   no
- Significant deficiency(ies) identified? \_\_\_\_\_ yes   X   none reported

Type of auditors' report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR Section 200.516(a)? \_\_\_\_\_ yes   X   no

Major programs:

| CFDA # | Name of Federal Program or Cluster        |
|--------|---|
| 20.205 | Highway Planning and Construction Cluster |

Dollar threshold used to distinguish between type A and type B programs: \$750,000

Auditee qualified as low-risk auditee?   X   yes \_\_\_\_\_ no

**II. FINANCIAL STATEMENT FINDINGS**

No matters were reported.

**III. FEDERAL AWARD FINDINGS AND QUESTIONED COSTS**

No matters were reported.