

Solicitation 643

Swimming Pool & Water Treatment Chemicals

Bid Designation: Public

Capitol Region Council of Governments

BIDSYNC VENDOR BILLING AGREEMENT

BidSync will contact the Accounts Payable personnel for your company for any billing related questions. Please complete the Account Payable information below:

COMPANY NAME:

ACCOUNTS PAYABLE (AP) CONTACT

First name:

Last name:

DIRECT EMAIL ADDRESS:

DIRECT PHONE NUMBER:

ALTERNATE PHONE NUMBER:

FAX NUMBER:

BILLING OPTIONS

By selecting one of the following billing options and placing an offer, you are agreeing to pay BidSync 2% of the award amount, if you are the winning bidder. If you are the winning bidder, the agency will confirm the award amount once the bid has ended and the agency has made an award decision. The invoice you will receive from BidSync will reflect your billing selection and payment due dates for the amount awarded to your company by the agency.

PAY ON INVOICE

BidSync's Pay On Invoice options allows Vendors greater flexibility working with lengthy Government contracts by accepting payment of the fee divided into three equal payments. The payments will be due within 30 days, 60 days, and 90 days from the date of the initial award. If at any time the payment is late, penalties and interest will apply.

PAY ON AWARD

BidSync's Pay On Award option offers a 2.0% discount to the total fee when full payment is made within thirty (30) days of the award. If full payment is not received within thirty (30) days of award, the pay option will default to the Pay On Invoice Option.

CUSTOM PAYMENT SCHEDULE

BidSync's Custom Pay Schedule allows Vendors to tailor payment to be more appropriate to your contract. The Vendor may contact BidSync's Accounts Receivable at 800-990-9339, ext 478 to set a custom payment schedule, within fifteen (15) days of bid award. If arrangements have not been made within fifteen (15) days of bid award, the pay option will default to the Pay On Invoice Option.

If you have any questions about this Billing Agreement, you may directly contact BidSync's Accounts Receivable:

Toll free: 800-990-9339 ext. 245

Email: billing@bidsync.com

AGREEMENT CONFIRMATION

I, , as an authorized agent for

| _____ | (company name) have read and understood the above stated billing agreement. By indicating a billing selection above, I acknowledge and agree to make said payments directly to BidSync if my company is the **winning** bidder for this bid.

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Signature of authorized agent

Title

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Printed Name

Date

DISCLAIMER: If the Vendor does not pay BidSync within 60 days of invoice, the Vendor's access to the system will be discontinued and any outstanding amount may be sold to a collections agency. Any and all fees associated with collections will be borne by the Vendor. A late fee will accrue at the rate of two percent (2%) per month for any fees not paid when due. Notwithstanding the foregoing to the contrary, the fees charged pursuant to this section shall not contravene laws of the State where Vendor is based. We may, in our sole discretion, change our fee policies, the fees we charge, and some or all of our system or services at any time. All fees must be paid in U.S. Dollars. Vendor is responsible for paying any and all applicable taxes.

Bid 643 Swimming Pool & Water Treatment Chemicals

Bid Number **643**
 Bid Title **Swimming Pool & Water Treatment Chemicals**

Bid Start Date **Mar 9, 2016 10:08:18 AM EST**
 Bid End Date **Mar 24, 2016 10:00:00 AM EDT**
 Question & Answer End Date **Mar 21, 2016 3:00:00 PM EDT**

Bid Contact **Maureen Goulet**
Purchasing Assistant
Community Development
860-522-2217 ext 237
mgoulet@crcog.org

Contract Duration **365 days**
 Contract Renewal **1 annual renewal**
 Prices Good for **Not Applicable**

Item Response Form

Item	643--01-01 - Sodium Hypochlorite 12.5% available chlorine, 5 gallon carboys	
Quantity	1 gallon	
Unit Price	<input style="width: 150px; height: 15px;" type="text"/>	
Delivery Location	Capitol Region Council of Governments	
	<u>No Location Specified</u>	<u>Capitol Region Council of Governments</u> 241 Main Street, 4th Floor Hartford CT 06106
	Qty 0	Qty 1

Description

Sodium Hypochlorite Solution as described is intended for use in water purification and shall be of high concentration industrial type. It shall be free from impurities which shall affect its proper usage and enhance its decomposition. It shall be a clear, greenish-yellowish liquid, free from sediment or suspended matter. It shall be miscible with cold distilled water. It shall be 12.5% or 15% chlorine by weight. Sodium Hypochlorite Solution shall be packed in containers which comply with the regulations of the U.S. Department of Transportation for the transportation of explosive and other dangerous articles. Sodium Hypochlorite shall be delivered in five-gallon plastic carboys, 55 gallon drums or in bulk.

Item	643--01-02 - Sodium Hypochlorite 12.5% available chlorine, 55 gallon drums	
Quantity	1 gallon	
Unit Price	<input style="width: 150px; height: 15px;" type="text"/>	
Delivery Location	Capitol Region Council of Governments	
	<u>No Location Specified</u>	
	Qty 1	

Description

Sodium Hypochlorite Solution as described is intended for use in water purification and shall be of high concentration industrial type. It shall be free from impurities which shall affect its proper usage and enhance its decomposition. It shall be a clear, greenish-yellowish liquid, free from sediment or suspended matter. It shall be miscible with cold distilled water. It shall be 12.5% or 15% chlorine by

weight. Sodium Hypochlorite Solution shall be packed in containers which comply with the regulations of the U.S. Department of Transportation for the transportation of explosive and other dangerous articles. Sodium Hypochlorite shall be delivered in five-gallon plastic carboys, 55 gallon drums or in bulk.

Item **643--01-03 - Sodium Hypochlorite 12.5% available chlorine, bulk**

Quantity **19000 gallon**

Unit Price

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 13500

Town of Newington

Town of Newington

Town Manager's Office

131 Cedar Street

Newington CT 06111

Qty 5500

Description

Sodium Hypochlorite Solution as described is intended for use in water purification and shall be of high concentration industrial type. It shall be free from impurities which shall affect its proper usage and enhance its decomposition. It shall be a clear, greenish-yellowish liquid, free from sediment or suspended matter. It shall be miscible with cold distilled water. It shall be 12.5% or 15% chlorine by weight. Sodium Hypochlorite Solution shall be packed in containers which comply with the regulations of the U.S. Department of Transportation for the transportation of explosive and other dangerous articles. Sodium Hypochlorite shall be delivered in five-gallon plastic carboys, 55 gallon drums or in bulk.

Town of Wethersfield, 13,500 gallons

Item **643--01-04 - Sodium Hypochlorite 15% available chlorine, 5 gallon carboys**

Quantity **101 gallon**

Unit Price

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Town of Avon

Town of Avon

60 West Main Street

Avon CT 06001

Qty 100

Description

Sodium Hypochlorite Solution as described is intended for use in water purification and shall be of high concentration industrial type. It shall be free from impurities which shall affect its proper usage and enhance its decomposition. It shall be a clear, greenish-yellowish liquid, free from sediment or suspended matter. It shall be miscible with cold distilled water. It shall be 12.5% or 15% chlorine by weight. Sodium Hypochlorite Solution shall be packed in containers which comply with the regulations of the U.S. Department of Transportation for the transportation of explosive and other dangerous articles. Sodium Hypochlorite shall be delivered in five-gallon plastic carboys, 55 gallon drums or in bulk.

Item **643--01-05 - Sodium Hypochlorite 15% available chlorine, bulk**

Quantity **26501 gallon**

Unit Price

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Town of Avon

Town of Avon
60 West Main Street
Avon CT 06001
Qty 1500

Town of Enfield

Water Pollution Control Plant
90 Parsons Road
Enfield CT 06082
Qty 25000

Description

Sodium Hypochlorite Solution as described is intended for use in water purification and shall be of high concentration industrial type. It shall be free from impurities which shall affect its proper usage and enhance its decomposition. It shall be a clear, greenish-yellowish liquid, free from sediment or suspended matter. It shall be miscible with cold distilled water. It shall be 12.5% or 15% chlorine by weight. Sodium Hypochlorite Solution shall be packed in containers which comply with the regulations of the U.S. Department of Transportation for the transportation of explosive and other dangerous articles. Sodium Hypochlorite shall be delivered in five-gallon plastic carboys, 55 gallon drums or in bulk.

Item **643--01-06 - Calcium Hypochlorite HTH Granular, 100 pound drum**

Quantity **15 drums**

Unit Price

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 15

Description

For disinfection - shall meet AWWA Standard B300 of current issue. Calcium Hypochlorite is intended for water treatment purposes and to have 70% available chlorine, by weight HTH, Hi-test, Perchlaron or equivalent. It is to be furnished in granular form as specified. 100 pound drums.

Town of Wethersfield - 15 one hundred pound drums

Item **643--01-07 - Aluminum Sulfate Granular, 100 pound bags**

Quantity **1 pound**

Unit Price

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

For Coagulation, shall meet AWWA Standard B403 of current issue. Aluminum Sulfate (alum) shall be for water treatment purposes. It is to be furnished in 100 pound, moisture-proof bags (granular form).

Item **643--01-08 - Soda Ash, 50 pound bags**

Quantity **1 bag**

Unit Price

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

For softening, shall meet AWWA Standard B201 of current issue. Soda Ash (Sodium Carbonate) technical grade over 50% light ash; over 95% Na₂CO₃. It is to be furnished in 50 pound moisture proof bags and in bulk.

Item **643--01-09 - Soda Ash, bulk**

Quantity **1 pound**

Unit Price

Delivery Location **Capitol Region Council of Governments**
No Location Specified

Qty 1

Description

For softening, shall meet AWWA Standard B201 of current issue. Soda Ash (Sodium Carbonate) technical grade over 50% light ash; over 95% Na₂CO₃. It is to be furnished in 50 pound moisture proof bags and in bulk.

Item **643--01-10 - Diatomite Filer celite #545/Equivalent, 50 pound bags**

Quantity **1 bag**

Unit Price

Delivery Location **Capitol Region Council of Governments**
No Location Specified

Qty 1

Description

Material of diatomite filer shall be Johns-Manville Celite #545 or equal. To be packed in 50 pound bags. (Diatomaceous Earth).

Item **643--01-11 - Algicide, 1 gallon container**

Quantity **1 gallon**

Unit Price

Delivery Location **Capitol Region Council of Governments**
No Location Specified

Qty 1

Description

Algicide is to be liquid, 10% solution in one gallon containers.

Item **643--01-12 - Phenol Red Indicator**

Quantity **1 pint**

Unit Price

Delivery Location **Capitol Region Council of Governments**
No Location Specified

Qty 1

Description

To be furnished in pint containers.

Item **643--01-13 - Muriatic Acid, 1 gallon containers**

Quantity **3 gallon**

Unit Price

Delivery Location **Capitol Region Council of Governments**
No Location Specified

Qty 1

Town of Avon

Town of Avon
 60 West Main Street
 Avon CT 06001
Qty 2

Description

Shall meet ASTM Standards Specification E 1146 of current issue. Bids are requested for 1 gallon containers.

Item **643--01-14 - Muriatic Acid, 15 gallon container**

Quantity **1 gallon**

Unit Price

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

Shall meet ASTM Standards Specification E 1146 of current issue. Bids are requested for 15 gallon containers.

Item **643--01-15 - Sodium Metabisulfite Solution 38% to 40%**

Quantity **1 gallon**

Unit Price

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

Bids are requested for 1 bulk purchases.

Item **643--01-16 - Sodium Metabisulfite Solution 38% to 40%**

Quantity **1 gallon**

Unit Price

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

Bids are requested for 55 gallon drums.

Item **643--01-17 - Cyanuric Acid**

Quantity **151 pound**

Unit Price

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Town of Avon

Town of Avon
 60 West Main Street
 Avon CT 06001
Qty 150

Description

Pool chlorine stabilizers. To be furnished in pounds.

Item **643--01-18 - Calcium Chloride, granular**

Quantity **1 bag**

Unit Price

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

For scale and corrosion control. Shall meet AWWA Standard B550 of current issue. Granular, packed in 50 pound waterproof bags, price per bag.

Item **643--01-19 - Calcium Chloride, flaked**

Quantity **119 bag**

Unit Price

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Town of Avon

Town of Avon
60 West Main Street
Avon CT 06001

Qty 8

Town of Newington

Town of Newington
Town Manager's Office
131 Cedar Street
Newington CT 06111

Qty 110

Description

For scale and corrosion control. Shall meet AWWA Standard B550 of current issue. Flaked, packed in 50 pound waterproof bags, price per bag.

Item **643--01-20 - Sodium Bicarbonate**

Quantity **57 bag**

Unit Price

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Town of Avon

Town of Avon
60 West Main Street
Avon CT 06001

Qty 6

Town of Newington

Town of Newington
Town Manager's Office
131 Cedar Street
Newington CT 06111

Qty 50

Description

Shall meet ASTM Standard Specification D928 of current issue. Packed in 50 pound bags.

Item **643--01-21 - Superblue Crystal Clear**

Quantity **1 gallon**

Unit Price

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

To be furnished in half-gallon containers.

Item **643--01-22 - Potassium Permanganate**

Quantity **1 pound**

Unit Price

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

For taste and odor control. Shall meet AWWA Standard B603 of current issue. Free flowing Grade in 55 pound drums.

Item **643--01-23 - Sodium Hydroxide, 50% solution**

Quantity **1 gallon**

Unit Price

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

Bids are requested for 50% solution in 50 gallon drums.

Item **643--01-24 - Sodium Hydroxide, 25%**

Quantity **1 gallon**

Unit Price

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

Bids are requested for 25% in bulk.

Item **643--01-25 - Sodium Thio Sulfate**

Quantity **1 bag**

Unit Price

Delivery Location **Capitol Region Council of Governments**
No Location Specified
 Qty 1

Description
 100 pound bags.

Item **643--01-26 - Potassium Hydroxide 45%**
 Quantity **1 pound**
 Unit Price
 Delivery Location **Capitol Region Council of Governments**
No Location Specified
 Qty 1

Description
 For scale and corrosion control. Shall meet AWWA Standard B511 of current issue. 45% caustic potash commercial grade to be furnished in 660 pound containers (55 gallon drums).

Item **643--01-27 - PH Plus**
 Quantity **1 pail**
 Unit Price
 Delivery Location **Capitol Region Council of Governments**
No Location Specified
 Qty 1

Description
 50 pound pails.

Item **643--01-28 - PH Minus**
 Quantity **3 pail**
 Unit Price
 Delivery Location **Capitol Region Council of Governments**
No Location Specified
 Qty 1
Town of Avon
Town of Avon
 60 West Main Street
 Avon CT 06001
 Qty 2

Description
 50 pound pails.

Item **643--01-29 - Chlorine Neutralizer**
 Quantity **2 pail**
 Unit Price
 Delivery Location **Capitol Region Council of Governments**
No Location Specified
 Qty 1

Town of Avon

Town of Avon
 60 West Main Street
 Avon CT 06001
Qty 1

Description

40 pound pail.

Item **643--01-30 - Test Kits**

Quantity **1 each**

Unit Price

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

Test Kits

Item **643--01-31 - Pulsar Plus Briquette Calcium Hypochlorite, 65% active**

Quantity **1 pail**

Unit Price

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

Bids are requested for 50 pound pails.

Item **643--01-32 - Pulsar Plus Briquette Calcium Hypochlorite, 65% active**

Quantity **1 pail**

Unit Price

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

Bids are requested for 100 pound pails.

Item **643--01-33 - Sodium Permanganate**

Quantity **1 gallon**

Unit Price

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

Bids are requested for 50 gallon drum.

Item **643--01-34 - Sodium Permanganate**

Quantity 1 gallon

Unit Price

Delivery Location **Capitol Region Council of Governments**
No Location Specified

Qty 1

Description

Bids are requested for 250 gallon tote.

Item **643--01-35 - Zetag 7587 Dry Polymer**

Quantity 1 pound

Unit Price

Delivery Location **Capitol Region Council of Governments**
No Location Specified

Qty 1

Description

Bids are requested for 56 pound bags.

Item **643--01-36 - Winter Tabs**

Quantity 1 pound

Unit Price

Delivery Location **Capitol Region Council of Governments**
No Location Specified

Qty 1

Description

Chlorine tablets without cyanuric acid. Bids are requested in pounds.

Item **643--01-37 - Non-Copper Algicide**

Quantity 1 gallon

Unit Price

Delivery Location **Capitol Region Council of Governments**
No Location Specified

Qty 1

Description

Bids are requested in gallons

Item **643--01-38 - Fresh N Klear**

Quantity 1 pound

Unit Price

Delivery Location **Capitol Region Council of Governments**
No Location Specified

Qty 1

Description

Monopersulfate with sodium carbonate, 25 pound buckets.

Item **643--01-39 - Sea Klear**

Quantity **1 case**

Unit Price

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

Natural H2O clarifier, twelve 1 quart bottles per case.

Item **643--01-40 - Granular Chlorine**

Quantity **1 pound**

Unit Price

Delivery Location **Capitol Region Council of Governments**

Capitol Region Council of Governments

241 Main Street, 4th Floor

Hartford CT 06106

Qty 1

Description

Granular chlorine in 40 lb. buckets

Item **643--01-41 - Non-toxic Antifreeze**

Quantity **1 gallon**

Unit Price

Delivery Location **Capitol Region Council of Governments**

Capitol Region Council of Governments

241 Main Street, 4th Floor

Hartford CT 06106

Qty 1

Description

Non-toxic antifreeze

Item **643--01-42 - Container Deposit: Potassium Hydroxide 660 lb. drum**

Quantity **1 drum**

Unit Price

Delivery Location **Capitol Region Council of Governments**

Capitol Region Council of Governments

241 Main Street, 4th Floor

Hartford CT 06106

Qty 1

Description

If applicable, please include your required container deposit here.

Item **643--01-43 - Container Deposit: Plastic Carboys**

Quantity **1 each**

Unit Price

Delivery Location **Capitol Region Council of Governments**

Capitol Region Council of Governments

241 Main Street, 4th Floor
 Hartford CT 06106
Qty 1

Description

If applicable, please include the cost of any container deposit here.

Item **643--01-44 - Sodium Bi-Sulfite (NaSO3) 38% solution**

Quantity **1 gallon**

Unit Price

Delivery Location **Capitol Region Council of Governments**
Capitol Region Council of Governments
 241 Main Street, 4th Floor
 Hartford CT 06106
Qty 1

Description

Sodium Bi-Sulfite (NaSO3) 38% solution

Item **643--01-45 - Sodium Hypochlorite (NaOCL) 15% solution**

Quantity **1 gallon**

Unit Price

Delivery Location **Capitol Region Council of Governments**
No Location Specified
Qty 1

Description

Sodium Hypochlorite (NaOCL) 15% solution

Item **643--01-46 - Poly Aluminum Chloride (Liquid) (PACL)**

Quantity **1 gallon**

Unit Price

Delivery Location **Capitol Region Council of Governments**
Capitol Region Council of Governments
 241 Main Street, 4th Floor
 Hartford CT 06106
Qty 1

Description

Poly Aluminum Chloride (Liquid) (PACL)

Item **643--01-47 - Sodium Permanganate (NaMnO4) Solution**

Quantity **13001 gallon**

Unit Price

Delivery Location **Capitol Region Council of Governments**
Capitol Region Council of Governments
 241 Main Street, 4th Floor
 Hartford CT 06106
Qty 1
Town of Enfield
Water Pollution Control Plant
 90 Parsons Road
 Enfield CT 06082

Qty 13000

Description

Sodium Permanganate (NaMnO4) solution

Item **643--01-48 - Polymer StaFloc 128**

Quantity **1 gallon**

Unit Price

Delivery Location **Capitol Region Council of Governments**
Capitol Region Council of Governments
241 Main Street, 4th Floor
Hartford CT 06106
Qty 1

Description

Polymer StaFloc 128

Item **643--01-49 - MicroC2000**

Quantity **1 gallon**

Unit Price

Delivery Location **Capitol Region Council of Governments**
Capitol Region Council of Governments
241 Main Street, 4th Floor
Hartford CT 06106
Qty 1

Description

MicroC2000

Capitol Region Purchasing Council
241 Main Street, 4th Floor
Hartford, CT 06106

STANDARD BID AND RFP TERMS AND CONDITIONS

PURCHASING COUNCIL PURPOSE

The Capitol Region Purchasing Council ("Council") is a purchasing cooperative, acting under the auspices of the Capitol Region Council of Governments, which attempts to provide volume-based discounts to its Member Agency base through various cooperative procurement initiatives. To date, some 101 towns, boards of education and agencies across the State (38 of which are located in the Greater Hartford area) are eligible to take advantage of the Council's services.

BID FORMS/SUBMISSION OF BIDS

The Council exclusively uses BidSync for the notification and dissemination of all solicitations. The receipt of solicitations through any other company may result in your receipt of incomplete specifications and/or addenda which could ultimately render your bid non-compliant. The Council accepts no responsibility for the receipt and/or notification of solicitations through any other company.

No oral, telegraphic or telephonic submittal will be accepted. IFB's, RFP's, RFQ's and RFI's shall be submitted in electronic format via **BidSync**. All Invitations For Bid (IFB), Requests For Proposals (RFP), Requests For Quotes (RFQ), Requests For Information (RFI) submitted electronically via **BidSync** shall remain locked until official date and time of opening as stated in the Special Terms and Conditions of the IFB, RFP, RFQ and/or RFI. A formal, in-person bid opening will not be held.

EXCEPTIONS TO SPECIFICATIONS

Vendors are directed to make sure that they understand the terms and conditions as specified in this Invitation for Bid. Unless exceptions to any of the terms and conditions, including pricing, are specified as part of the bid response, it will be expected that all terms and conditions expressed herein are acceptable and shall govern resulting contracts. **Any variance from specifications, including product substitutes (as well as replacements for discontinued items) and pricing units (pounds, 50 lb bags vs. 100 lb bags, etc.) must be clearly noted in the vendor's bid response.**

SUBSTITUTION FOR NAMED BRANDS

Should brand name items appear in this bid, the bidder must make available specifications on any substitutions, and explain how the substitution compares with the named brand's specifications.

BID AWARD

A bid award shall be made by each respective Member Agency to the lowest responsible bidder(s). The lowest responsible bidder is that person or firm whose bid to perform the work is lowest, who is qualified and competent to do the work, whose past performance of work is satisfactory to the Member Agency and whose bid documents comply with the procedural requirements stated herein. The award process may also include additional considerations such as the information provided on the bid forms and the bidder's perceived ability to fulfill his/her obligations as prescribed by these specifications. Each bidder must be prepared to show evidence of having satisfactorily carried out a similar contract, as inability to do so may be cause for rejection.

CONTRACT EXTENSION

With the consent of the contractor, the terms of any contract executed as a result of this Bid Invitation may be extended for a period of up to one year.

ESTIMATED QUANTITIES

The quantities as listed herein are estimates only and have been provided for the purpose of competitive bidding. Actual quantities will be contingent upon the total number of Member Agencies that decide to make an award off of this bid (as participation is voluntary) and the needs of the using departments in the various Member Agencies.

INCLUSION OF NON-PARTICIPATING TOWNS AND BOARDS OF EDUCATION

Any Member Agency, current or future, within the Capitol Region Purchasing Council shall be allowed to participate in

this bid during the life of the contract, even if it is not listed amongst the bid participants.

WITHDRAWAL OF BIDS

No bid submitted may be withdrawn, in whole or in part, without the written consent of the Capitol Region Purchasing Council.

REJECTION AND/OR CANCELLATION OF BIDS

The Council reserves the right to reject or cancel any and all bids, or any part of any or all bids, if such action is deemed to be in its best interest to do so.

RIGHT TO WAIVE ANY INFORMALITY

The cooperating Member Agencies reserve the right to waive any informality in a bid when such a waiver is in their best interest.

BID PRICES

All prices bid must be on the basis of F.O.B. delivery point, unloaded inside, unless otherwise indicated in the proposal. A bid on any other basis than that indicated in the proposal may be considered informal. **Note: The Capitol Region Purchasing Council strictly prohibits the unilateral imposition of additional surcharges (fuel, delivery, etc.) on the participating communities at any point during the contract period. Prices bid shall apply throughout the term of the contract and will be construed as all-inclusive.**

TAXES

Member Agencies are exempt from the payment of any sales, excise or federal transportation taxes. The prices bid, whether a net unit price or a trade discount from catalog list prices, must be exclusive of taxes and will be so construed.

BILLING

Billing shall be made to each bid participant according to the terms set forth on each purchase order.

2% ADMINISTRATIVE FEE

The Capitol Region Council of Governments uses BidSync to distribute and receive bids and proposals. Responding vendors agree to pay to BidSync an administrative fee of two percent (2%) of the total ordered amount of all contracts for goods and/or services awarded to the vendor. The fee shall be payable for all Council bids unless specifically exempted by the Council. Refer to www.bidsync.com for further information.

REPORTING REQUIREMENTS

All orders placed on CRPC bids shall be reported to BidSync on a monthly basis. Please contact BidSync to set up this important reporting function at (800) 990-9339 (telephone) or email support@bidsync.com.

FAILURE TO COMPLY

All awarded vendors must comply with the 2% Administrative Fee and Reporting Requirements outlined in the CRPC General Terms and Conditions. Failure to comply within 60 days of orders and/or awards by CRPC members may result in the vendor being restricted from participating in future bids.

DELIVERY ARRANGEMENTS AND REQUIREMENTS

No delivery shall become due or be acceptable without a written order issued by the Member Agency concerned. Such order will contain the quantity, time of delivery and other important data.

REFERENCES

Upon request, vendors shall supply the names of other customers (preferably municipalities) to interested Member Agencies.

BIDDER PERFORMANCE/LIABILITY FOR DELIVERY FAILURES

Failure of any successful bidder to adhere to specifications, prices, terms or conditions of their agreement during the course of the contract period may preclude such bidder from bidding on future CRPC bids in addition to any action that Member Agencies may take as a result of the vendor's failure to perform. It should be noted that the awarded vendor shall assume full responsibility for the negligence of any sub-contractor(s) utilized to fulfill any and all obligations under resulting contracts.

Moreover, if the contractor fails to make proper delivery within the time specified or if the delivery is rejected by the Member Agency, the Member Agency may obtain such commodities or any part thereof from other sources in the open market or on contract. Should the new price be greater than the contract price, the difference will be charged against the contractor. Should the new price be less, the contractor shall have no claim to the difference.

INSURANCE REQUIRED OF SUCCESSFUL BIDDERS

The Successful bidder shall furnish a certificate of insurance which includes the coverages and limits set forth below; identifies the Member Agency as an additional insured; and provides for at least ten (10) days prior notice to the Member Agency of cancellation or non-renewal. Coverage is to be provided on a primary, non-contributory basis:

- a. General Liability Insurance, including Contractual Liability Insurance and Products/Completed Operations Insurance issued by an insurance company licensed to conduct business in the State of Connecticut with: limits not less than \$1,000,000 for all damages because of bodily injury sustained by each person as the result of any occurrence and \$1,000,000 bodily injury aggregate per policy year; and limits of \$500,000 for all property damage aggregate per policy year or a limit of \$1,000,000 Combined Single Limit (CSL). A Waiver of Subrogation shall be provided. All, if any, deductibles are the sole responsibility of the contractor to pay and/or indemnify.
- b. Automobile Liability Insurance issued by an insurance company licensed to conduct business in the State of Connecticut with: limits not less than \$1,000,000 for all damages because of bodily injury sustained by each person as a result of any occurrence and \$1,000,000 aggregate per policy year; and limits of \$500,000 for all damages because of property damage sustained as the result of any one occurrence or \$1,000,000 Combined Single Limit (CSL). All, if any, deductibles are the sole responsibility of the contractor to pay and/or indemnify.
- c. Worker's Compensation Insurance in accordance with Connecticut State Statutes.

The insurance requirements listed above are minimum requirements for successful bidders. Awarding agencies may require higher insurance limits.

FOR THE TOWN OF WEST HARTFORD ONLY

Please see Attachment A concerning the town's insurance requirements.

FUTURE BID INVITATIONS

Future bid invitations may not be sent to vendors who do not bid on this invitation, unless they specifically request that their names be continued on the invitation list.

EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION

The Capitol Region Purchasing Council, an affiliate of the Capitol Region Council of Governments, subscribes to the Council of Governments' policy of Equal Employment Opportunity and Affirmative Action, and pledges to lend its support and cooperation to private and public agencies who are promoting public policy in this vital area of human relations. Vendors will be required to sign the certificate incorporated in the bid document relative to Equal Employment Opportunity and Minority/Female Business Enterprise (if applicable).

SEVERABILITY

If any terms or provisions of this bid shall be found to be illegal or unenforceable, then such term or provision shall be deemed stricken and the remaining portions of this bid shall remain in full force and effect.

ADDITIONAL TERMS AND CONDITIONS

The Vendor assigns to CRCOG all rights title and interests in and to all causes of action it may have under Section 4 of the Clayton Act, 15 USC 15, or under Chapter 624 of the general statutes. This assignment occurs when the Contractor is awarded the contract.

Vendor agrees that it is in compliance with all applicable federal, state and local laws and regulations, including but not limited to Connecticut General Statutes Sections 4a-60 and 4a-60a. The Contractor also agrees that it will hold CRCOG harmless and indemnify CRCOG from any action which may arise out of any act by the contractor concerning lack of compliance with these laws and regulations. All purchases will be in compliance with Section 22a-194 to Section 22a-194g of the Connecticut General Statutes related to product packaging.

Resulting contracts are subject to the provisions of Executive Order N. Three of Governor Thomas J. Meskill promulgated February 15, 1973 and section 16 of P.A. 91-58 nondiscrimination regarding sexual orientation, and the provisions of Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999 regarding Violence in the Workplace Prevention Policy.

The contract arising from the bid may be subject to the provisions of §1-218 of the Connecticut General Statutes, as it may be modified from time to time. In accordance with this section, each contract in excess of two million five hundred thousand dollars between a public agency and a person for the performance of a governmental function shall (1) provide that the public agency is entitled to receive a copy of records and files related to the performance of the governmental function, and (2) indicate that such records and files are subject to the Freedom of Information Act

and may be disclosed by the public agency pursuant to the Freedom of Information Act. No request to inspect or copy such records or files shall be valid unless the request is made to the public agency in accordance with the Freedom of Information Act. Any complaint by a person who is denied the right to inspect or copy such records or files shall be brought to the Freedom of Information Commission in accordance with the provisions of sections 1-205 and 1-206 of the Connecticut General Statutes.

Incorporated by reference into this contract is Section 4-61dd(g)(1) and 4-61dd(3) and (f) of the Connecticut General Statutes which prohibits contractors from taking adverse action against employees who disclosed information to the Auditors of Public Accounts or the Attorney General.

QUESTIONS

General inquiries should be directed to Maureen Barton, Program Assistant, at the:

Capitol Region Purchasing Council

241 Main Street, 4th Floor

Hartford, CT 06106

Tel: 860-522-2217 ext. 237

Fax: 860-724-1274

E-mail: mbarton@crcog.org

However, no oral interpretations shall be made to any respondent as to the meaning of any of the bid documents. Every request for an interpretation shall be made in writing, addressed and forwarded either to the address above, **faxed to (860) 724-1274, emailed to mbarton@crcog.org, or posted to the BidSync online bidding system.** To receive consideration, such questions must be received at least five (5) calendar days before the established date for receipt of proposals.

The Program Assistant will arrange as addenda, which shall be made a part of this Invitation for Bid and any resulting contracts, all questions received as above provided and the decisions regarding each. At least three (3) days prior to the receipt of bid proposals, the Program Assistant will **post a copy of any addenda to the BidSync system.** In special cases, the Program Assistant reserves the right to post clarifying information in the form of an addendum outside of the aforementioned timeline. It shall be the responsibility of each respondent to determine whether any addenda have been issued and if so, to download copies directly from the BidSync website.

**CAPITOL REGION PURCHASING COUNCIL
241 MAIN STREET, 4TH FLOOR
HARTFORD, CT 06106**

Bid #643: Swimming Pool and Water Treatment Chemicals
Bid Specific Terms & Conditions

I. MODIFICATIONS TO GENERAL TERMS AND CONDITIONS

INTENT

The Capitol Region Purchasing Council (CRPC), on behalf of certain Capitol Region towns, boards of education, and agencies, requests bids for the procurement of **Swimming Pool & Water Treatment Chemicals** for the period commencing April 1, 2016 and ending March 31, 2017. Each respective CRPC member will make its own awards and payments according to the terms and conditions set forth in these specifications. A written order from each awarding CRPC member will be required before any deliveries commence.

PRODUCT SPECIFICATIONS

The applicable products of the bid proposal shall meet the referenced standards of the American Water Works Association (AWWA). If requested by any of the participating entities, the successful contractor(s) shall furnish written certification that the product(s) supplied meet the applicable AWWA standard(s).

NOTE: Copies of AWWA Standards may be obtained from:

American Water Works Association
6666 West Quincy Avenue
Denver, CO 80235
Telephone: (303) 794-7711
Fax: (303) 794-7310

SAFETY SHEET REQUIREMENT

All contractors must supply, at no cost to the participating entities, Material Data Safety Sheets for any chemical, especially toxic or hazardous compounds.

TESTING

The participating entities reserve the right to have chlorine tested upon request for appropriate concentration levels at the site of delivery. The vendor shall bear the cost of all such tests and deliveries may be refused if concentration levels do not meet specifications.

SPILLAGE

Any spillage at the time of delivery will be the responsibility of the vendor and any costs to repair resultant damages or any penalties assessed against a member agency because of pollution resulting from such spillage shall be borne by the vendor.

SODIUM HYPOCHLORITE SOLUTION – For Disinfection – shall meet AWWA Standard B300 of current issue

Sodium Hypochlorite Solution as described is intended for use in water purification and shall be of High Concentration Industrial type. It shall be free from impurities which shall affect its proper usage and enhance its decomposition. It shall be a clear, greenish-yellowish liquid, free from sediment or suspended matter. It shall be miscible with cold distilled water. It shall be 12.5% or 15% chlorine by weight.

Sodium Hypochlorite Solution shall be packed in containers which comply with the regulations of the U.S. Department of Transportation for the transportation of explosive and other dangerous articles. Sodium Hypochlorite shall be delivered in five-gallon plastic carboys, 55 gallon drums or in bulk.

CALCIUM HYPOCHLORITE – For Disinfection – shall meet AWWA Standard B300 of current issue

Calcium Hypochlorite is intended for water treatment purposes and to have 70% available chlorine, by weight HTH, Hi-test, Perchloron or equivalent. It is to be furnished in granular form as specified. 100 pound drums.

ALUMINIUM SULFATE – For Coagulation – shall meet AWWA Standard B403 of current issue

Aluminium Sulfate (alum) shall be for water treatment purposes. It is to be furnished in 100 pound, moisture-proof bags (granular form).

SODA ASH – For Softening – shall meet AWWA Standard B201 of current issue

Soda Ash (Sodium Carbonate) technical grade over 50% light ash; over 95% Na₂CO₃. It is to be furnished in 60 pound moisture-proof bags and in bulk.

DIATOMITE FILTER MEDIUM

Material of diatomite filter shall be Johns-Manville Celite #545 or equal. To be packed in 50 pound bags. (Diatomaceous Earth)

ALGICIDE

Algicide is to be liquid, 10% solution in one-gallon containers.

PHENOL RED INDICATOR

To be furnished in pint containers

MURIATIC ACID – Shall meet ASTM Standards Specifications E1146 of current issue

Bids are requested for 1 gallon and 15 gallon containers.

SODIUM METABISULFITE SOLUTION 38% TO 40%

Bids are requested for bulk purchases and 55 gallon drums.

CYANURIC ACID (POOL CHLORINE STABILIZERS)

To be furnished in pounds

CALCIUM CHLORIDE – For scale and corrosion control – shall meet AWWA Standard B550 of current issue

Granular or flaked – packed in 50 pound waterproof bags.

SODIUM BICARBONATE – Shall meet ASTM Standard Specification D928 of current issue

Packed in 50 pound bags.

SUPER BLUE CRYSTAL CLEAR

To be furnished in one-half gallon containers

POTASSIUM PERMANGANATE – For taste and odor control – shall meet AWWA Standard B603 of current issue

Free-flowing grade in 55 pound drums.

SODIUM HYDROXIDE 50%/25% SOLUTION

Bids are requested for 50% solution in 50 gallon drums and 25% in bulk.

SODIUM THIO SULFATE

100 pound bags

POTASSIUM HYDROXIDE – For scale and corrosion control – shall meet AWWA Standard B511 of current issue

45% caustic potash commercial grade to be furnished in 660 pound containers (55 gallon drums)

PH PLUS

50 pound pails

PH MINUS

50 pound pails

CHLORINE NEUTRALIZER

40 pound pail

TEST KITS

Per kit

PULSAR PLUS BRIQUETTES CALCIUM HYPOCHLORITE, 65% ACTIVE

SODIUM PERMANGANATE

Bids are requested for 50 gallon drums or 250 gallon totes.

ZETAG 7587 DRY POLYMER

Bids are requested for 56 pound bags.

WINTER TABS (Chlorine tablets without cyanuric acid)

Bids are requested in pounds

NON-COPPER ALGICIDE

Bids are requested in gallons.

FRESH N KLEAR

Monopersulfate with sodium carbonate, 25 pound buckets.

SEA KLEAR

Natural H₂O clarifier, twelve 1 quart bottles per case.

GRANULAR CHLORINE

NON-TOXIC ANTIFREEZE

SODIUM BI-SULFITE (NaSO₃) 38% SOLUTION

SODIUM HYPOCHLORITE (NaOCL) 15% SOLUTION

POLY ALUMINUM CHLORIDE (liquid) (PACL)

SODIUM PERMANGANATE (NaMnO₄) SOLUTION

POLYMER STAFLOC 128

Insurance Exhibit (West Hartford)

For the purpose of this exhibit: the term "Contractor" shall also include their respective agents, representatives, employees or subcontractors; and the term "Town of West Hartford and West Hartford Board of Education" (hereinafter called the "Town") shall include their respective officers, agents, officials, employees, volunteers, boards and commissions.

The Contractor shall procure and maintain the required insurance coverage against claims that may arise from, or in connection with the services and goods provided by the Contractor for the duration of the contract term, including any and all extensions. The Contractor shall provide the Town with a certificate of insurance confirming compliance with this exhibit prior to commencement of the contract. Such insurance shall be written for not less than specified, or required by applicable federal, state and/or municipal law, regulation or requirement, whichever is greater. The Contractor shall assume any and all premiums and deductibles in the described insurance policies. Both the Contractor and Contractor's insurer(s) agree to have no right of recovery or subrogation against the Town and the described insurance shall be primary coverage. Any failure to comply with the claim reporting provisions of the policy shall not affect coverage provided to the Town. Each required insurance policy shall not be suspended, voided, cancelled or reduced except after thirty (30) days prior written notice, ten (10) days notice for non-payment, has been given to the Town.

All liability policies (with the exception of Worker's Compensation) shall include the Town of West Hartford, the West Hartford Board of Education, and their respective officers, agents, officials, employees, volunteers, boards and commissions as an Additional Insured and shall include, but not be limited to investigation, defense, settlement, judgment or payment of any legal liability. Failure to maintain the required insurance coverage and Additional Insured Endorsements shall be grounds for termination of the contract. It is agreed that the scope and limits of the insurance specified are minimum requirements and shall in no way limit or exclude the Town from additional limits or coverage provided under each policy. The policies shall be on the occurrence form and must be written by companies licensed to do business in the State of Connecticut. The Town's Risk Manager shall review any and all exceptions.

Commercial General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury, property damage, contractual liability and products /completed operations. Contractor shall continue to provide products/completed operations coverage for two (2) years after completion of the work.

Automobile Liability and Physical Damage Coverage: \$1,000,000 combined single limit per occurrence for any auto, including statutory uninsured/underinsured motorists coverage and \$1,000 medical payments. Policy to include collision and comprehensive coverage for any auto used for the purpose of this contract.

Umbrella Liability: \$1,000,000 per occurrence, \$2,000,000 aggregate following form.

Workers' Compensation: Statutory limits including Employer's Liability with limits of \$100,000 each accident, \$500,000 for each disease/policy limit, and \$100,000 for disease for each employee as required by the State of Connecticut. If the Contractor decides not to procure workers' compensation in accordance with Connecticut law, the Contractor agrees to comply with the Connecticut Workers' Compensation Act's (Act) requirements for withdrawing from the provisions of the Act, including, but not limited to, filing the appropriate notice of withdrawal with the commissioner. The Contractor is wholly responsible for taking the actions necessary to withdraw from the provisions of the Act. In lieu of procuring workers' compensation insurance and providing the Town with proof thereof, the Contractor agrees to hold the Town of West Hartford, the West Hartford Board of Education, their respective boards and commissions, officers, agents, officials, employees, servants, volunteers, contractors and representatives harmless from any and all suits, claims, and actions arising from personal injuries sustained by him during the course of the performance of this contract, however caused.

Personal Property for "all risk" insurance on a replacement cost basis to cover the value of personal property belonging to the Contractor and others (including but not limited to the personal property of subcontractors) located on Town property while in use or in storage for the duration of the contract. Deductible not to exceed \$1,000.

Duly Authorized

Date

(Print Name Here)

GENERAL VENDOR INFORMATION

VENDORS ARE ASKED TO FILL OUT THIS FORM SO THAT THEIR BID RESPONSES ARE CONSIDERED COMPLETE.

The undersigned: is aware that any CRPC member may reject any and all bids, or any part of any and all bids; is aware that quantities furnished herein are estimates only; has not included any state or federal taxes for which the CRPC members are not liable; and is making this bid without collusion with any person, individual or corporation.

COMPANY

REPRESENTATIVE

POSITION

ADDRESS

(ZIP)

TELEPHONE #

FAX #

TAX ID #

E-MAIL ADDRESS

SIGNATURE

PAYMENT TERMS: % Days

DATE:

Question and Answers for Bid #643 - Swimming Pool & Water Treatment Chemicals

Overall Bid Questions

There are no questions associated with this bid.