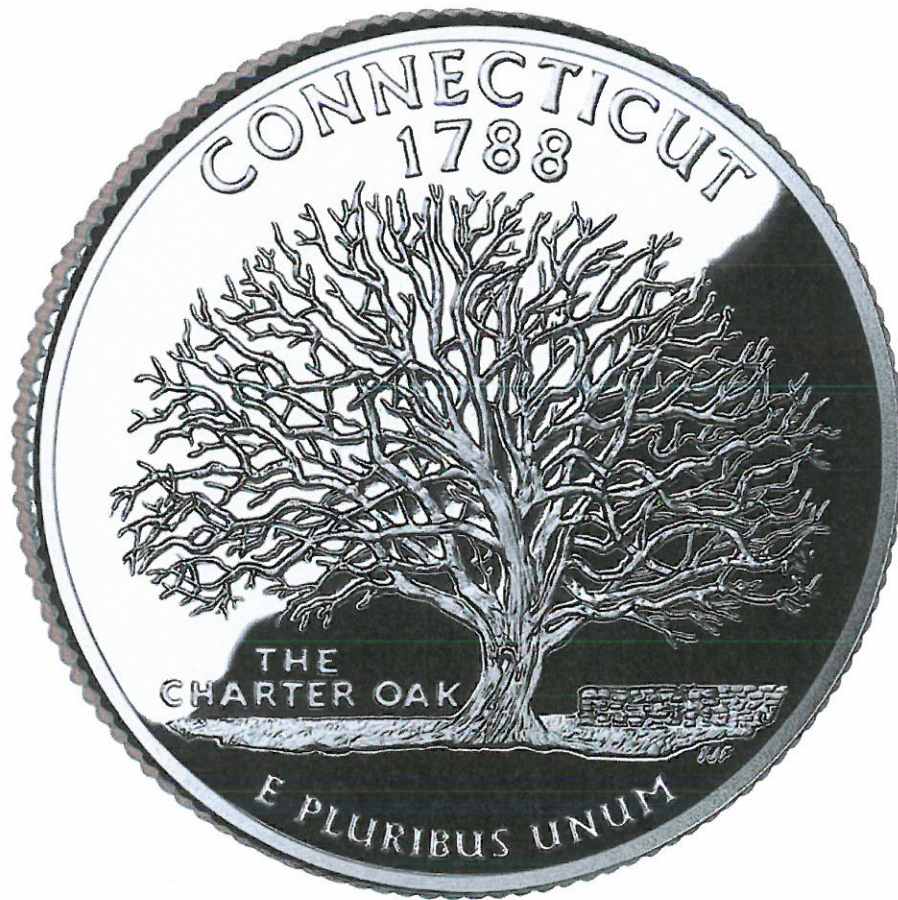


CAPITOL REGION COUNCIL OF GOVERNMENTS



ANNUAL BUDGET - AMENDED
DECEMBER, 2015

July 1, 2015– June 30, 2016

www.crcog.org



The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Capitol Region Council of Governments, Connecticut for its annual budget for the fiscal year beginning in July 1, 2014. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operating guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

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**Capitol Region Council of Governments
Connecticut**

For the Fiscal Year Beginning

July 1, 2015



Executive Director

The full document is available online at http://www.crcog.org/about/annual_budget.html **On the cover:** The Charter Oak was an unusually large white oak tree growing on what the English colonists named Wyllys Hyll, in Hartford, Connecticut. The name "Charter Oak" stems from the local legend in which a cavity within the tree was used in late 1687 as a hiding place for the Constitution charter. The oak was blown down in a violent storm about 150 years later and made into a chair that is now displayed in the Hartford Capitol Building. The Oak currently serves as the symbol of the Sustainable Capitol Region Initiative, endorsed by the CRCOG Policy Board on September 23, 2009.

AMENDMENT INTRODUCTION

This is an amended budget. All narrative items other than Budget Notes remains the same. CRCOG received State Grant in Aid of \$611,979, which was not in the budget passed for the 2015-2016 fiscal year. Because this is a significant change, CRCOG has amended its budget for the 2015-2016 fiscal year.

A summary of the amended budget and the previous budget are in the table below:

CRCOG 2015-2016 Amended Budget Summary

	FY2015-2016 ORIGINAL BUDGET			FY2015-2016 AMENDED BUDGET		
Revenue Sources	Operating Budget	Grants and Contracts Budget	ORIGINAL TOTALS	Amended Operating Budget	Amended Grants and Contracts Budget	AMENDED TOTALS
Federal	1,609,660	1,778,621	3,388,281	1,413,591	1,856,747	3,270,338
State	416,472	2,009,006	2,425,477	997,942	2,028,537	3,026,479
Local	720,341	78,092	798,432	698,687	78,092	776,779
Other	434,585	949,813	1,384,398	384,585	949,813	1,334,398
TOTAL	3,181,058	4,815,531	7,996,587	3,494,805	4,913,189	8,407,993
Expenditures	Operating Budget	Grants and Contracts Budget		Operating Budget	Grants and Contracts Budget	FY2015-2016 Amended Budget Total
Homeland Security		502,384	502,384		502,384	502,384
Jobs Access		-	-		-	-
Municipal Services		1,032,842	1,032,842		1,032,842	1,032,842
Policy Development & Planning		578,543	578,543		578,543	578,543
Public Safety		920,000	920,000		920,000	920,000
Transportation		1,781,762	1,781,762		1,879,420	1,879,420
Personnel	1,355,939		1,355,939	1,350,981		1,350,981
Management Support	774,562		774,562	779,411		779,411
Fringe	423,627		423,627	405,856		405,856
Direct Expenses	221,353		221,353	267,037		267,037
Indirect Expenses	303,007		303,007	303,007		303,007
Contingency	30,000		30,000	30,000		30,000
TOTAL	3,108,488	4,815,531	7,924,019	3,136,292	4,913,189	8,049,481

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1. INTRODUCTION

1.1. CRCOG ORGANIZATION AND MANAGEMENT

Table 1: CRCOG Staffing Levels 2012 – 2016

Staffing level (June 30)	FY 11-12	FY 12-13	FY 13-14	Amended FY14-15	FY15-16	Amended FY15-16
Finance and Administration (includes Executive Director, Special Projects, and Executive Assistant)	4.27	4.51	4.98	4.80	5.05	4.85
Transportation / FHWA Planning Funds	8.80	9.73	10.35	10.60	13.18	12.25
Public Safety and Homeland Security	2.65	2.69	2.76	2.69	1.34	1.21
Policy and Planning (included Municipal Services until FY 10-11)	3.93	3.23	1.9	3.13	1.98	4.18
Municipal Services	2.05	2.19	2.44	1.85	2.21	1.42
TOTAL CRCOG STAFF	21.70	22.35	22.43	23.07	23.75	23.91

**In addition, CRCOG employs contractors on an as-needed basis to work on specific projects.

NOTE: because Transportation and Policy and Planning work closely together, for budgetary simplification, all positions funded by FHWA Planning funds is listed under Transportation. In the same way, all SGIA funding is listed under Policy and Planning. There are no other significant staffing level changes.

2. CRCOG FINANCIAL OVERVIEW

2.1. FUND STRUCTURE

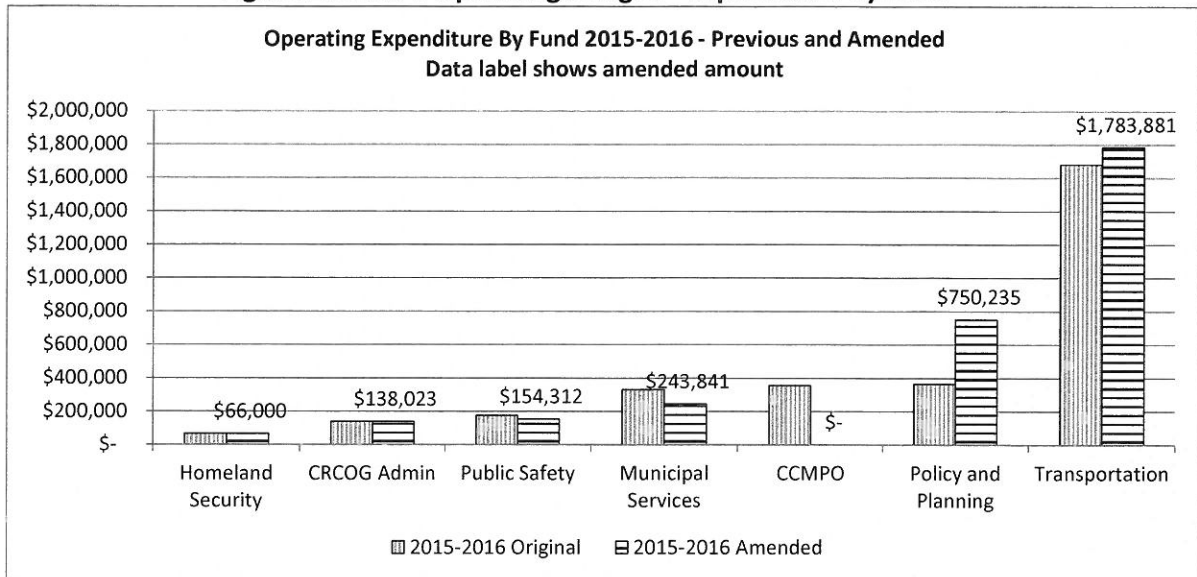
Table 2: Fund Balance Projections

FY 16 Fund Projections	General Fund/ Admin.	Regional Program Fund	CCMPO Fund	Policy and Planning	Transportation	Municipal Services	Public Safety	Homeland Security
June 30, 2015 (projected)	823,039	100,000	-	-	-	-	815,342	-
FY16	698,687	100,000	-	1,236,207	3,501,038	1,308,592	1,095,085	568,384
Grant obligations			-	(578,542)	(1,879,420)	(1,032,842)	(920,000)	(502,384)
Transfer to/from fund	(354,833)		-	92,570	162,263	-	-	-
Operating Expenses	(138,023)		-	(750,235)	(1,783,881)	(243,841)	(154,312)	(66,000)
Net Change	205,831	100,000	-	-	-	31,909	20,773	0
Projected FY16 Balance	1,028,870	200,000	-	-	-	31,909	836,115	-

2.2. BUDGET HIGHLIGHTS

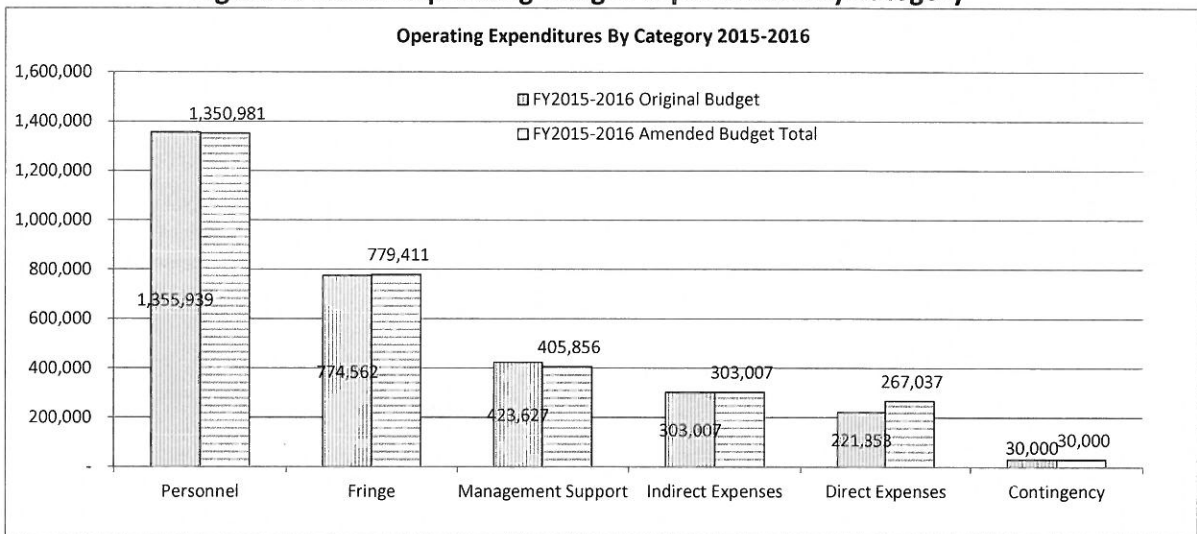
CRCOG's total budget for the 2015 Fiscal Year is \$9,254,167. Of this, \$3,950,374 is operating funds and \$5,303,794 is grant funds. Expenditures under CRCOG's operating budget are summarized (by fund) below.

Figure 1: CRCOG Operating Budget—Expenditure by Fund



Within these funds, major categories of expenditure are direct expenses, management support, indirect expenses, fringe benefits, and personnel.

Figure 2: CRCOG Operating Budget-Expenditures by Category



3. CRCOG DEPARTMENT DETAILS

There were no changes to the CRCOG Department Details

4. FINANCE

4.1. OVERALL BUDGET SUMMARY

4.1.1. TOTAL REVENUE AND EXPENDITURES

Table 3: Total Revenue and Expenditures

Revenue Sources	FY2012-2013 Actual	FY2013-2014 Actual	FY2014-2015 Unaudited	FY2015-2016 Original Budget	Amended Operating Budget	Amended Grants and Contracts Budget	FY2015-2016 Amended Budget Total
Federal	6,935,332	6,494,725	3,516,022	3,388,281	1,413,591	1,856,747	3,270,338
State	1,015,612	1,513,702	2,129,151	2,425,477	997,942	2,028,537	3,026,479
Local	545,650	548,035	615,672	798,432	698,687	78,092	776,779
Other	1,292,714	1,667,336	1,197,718	1,384,398	384,585	949,813	1,334,398
TOTAL	9,789,308	10,223,798	7,458,563	7,996,587	3,494,805	4,913,189	8,407,993

Expenditures					Operating Budget	Grants and Contracts Budget	FY2015-2016 Amended Budget Total
Homeland Security	3,144,822	3,146,784	1,064,689	502,384		502,384	502,384
Jobs Access	745,502	822,927	302,287	-		-	-
Municipal Services	95,470	573,010	660,195	1,032,842		1,032,842	1,032,842
Policy Development & Planning	945,844	1,421,377	455,496	578,543		578,543	578,543
Public Safety	1,125,182	1,354,741	1,073,645	920,000		920,000	920,000
Transportation	50,164	212,812	813,501	1,781,762		1,879,420	1,879,420
Personnel	1,155,493	1,110,869	1,126,655	1,355,939	1,350,981		1,350,981
Management Support	526,660	566,374	647,190	774,562	779,411		779,411
Fringe	388,224	341,291	405,090	423,627	405,856		405,856
Indirect Expenses	135,456	183,427	350,898	221,353	267,037		267,037
Direct Expenses	265,499	277,726	297,872	303,007	303,007		303,007
Contingency	-	-	15,000	30,000	30,000		30,000
TOTAL	8,578,314	10,011,339	7,212,518	7,924,019	3,136,292	4,913,189	8,049,481

4.1.1.2. OVERALL REVENUES AND EXPENDITURES DETAILS BY FUND AREA

Table 4: Revenues and Expenditures by Fund Area

CRCOG FY15-16 AMENDED BUDGET SUMMARY		Revenues and Expenditures by Fund Area								
	General Fund/ Admin.	Regional Program Fund	CCMPO	Policy and Planning	Transportation	Jobs Access	Municipal Services	Public Safety	Homeland Security	Totals
Revenues										
Local Dues	698,687									
Required Match		100,000	-	-	162,263	-	-	-	-	262,263
Dues to Department to Cover Deficits			-	92,570	-	-	-	-	-	92,570
Total Local Dues	343,854	100,000	-	92,570	162,263	-	-	-	-	698,687
Federal			-	624,228	2,077,725	-	-	-	568,384	3,270,337
State			-	611,979	1,345,221	-	1,069,279	-	-	3,026,479
Other Sources			-	-	78,092	-	239,313	1,095,085	-	1,412,490
Total Sources	343,854	100,000	-	1,328,777	3,663,301	-	1,308,592	1,095,085	568,384	8,407,993
Expenditures										
Contractual / Grant Obligations		-	-	578,542	1,879,420	-	1,032,842	920,000	502,384	4,913,188
Operating Revenue	343,854		-	750,235	1,783,881	-	275,750	175,085	66,000	3,394,805
Operating Expenses										
Administration										
Direct Salaries			-	323,651	819,119	-	107,664	69,180.00	31,367	1,350,981
Management Salaries	405,856		-	97,230	246,076	-	32,344	20,782.76	9,423	308,626
Overhead (Indirect Expenses)	303,007		-	72,591	183,717	-	24,148	15,516.15	7,035	230,416
Fringe	779,411		-	186,773	472,569	-	62,061	39,833.48	18,174	592,638
Direct Expenses	108,023		-	69,990	62,399	-	17,625	9,000.00	-	267,037
Allocated to departments	(1,488,274)									
Total Administration	108,023		-	750,235	1,783,881	-	243,841	154,312	66,000	2,749,698
Contingency	30,000				-	-	-	-	-	30,000
Total Uses	138,023	-	-	1,328,777	3,663,301	-	1,276,683	1,074,312	568,384	8,049,481
Surplus (Deficit)	205,831	100,000	-	-	-	-	31,909	20,773	-	358,512

4.2. OPERATING BUDGET

4.2.1. OPERATING BUDGET SUMMARY

Table 5: Operating Budget Revenue Sources Summary

Revenue Sources	FY2012-2013 Actual	FY2013-2014 Actual	FY2014-2015 Unaudited	FY2015-2016 Original Budget	FY2015-2016 Amended Budget Total	Percent of Budget
Federal	1,548,727	1,503,838	1,283,250	1,609,660	1,413,591	40%
State	240,265	391,637	995,238	416,472	997,942	29%
Local	519,169	519,169	615,672	720,341	698,687	20%
Other	203,444	277,501	194,589	434,585	384,585	11%
TOTAL	2,511,605	2,692,146	3,088,749	3,181,058	3,494,805	100%

Table 6: Expenditures by Function Summary

Expenditures	FY2012-2013 Actual	FY2013-2014 Actual	FY2014-2015 Unaudited	FY2015-2016 Original Budget	FY2015-2016 Amended Budget Total	Percent of Budget
Personnel	1,155,493	1,110,869	1,126,655	1,355,939	1,350,981	43%
Fringe	526,660	566,374	647,190	774,562	779,411	25%
Management	388,224	341,291	405,090	423,627	405,856	13%
Indirect Expense	265,499	277,726	297,872	303,007	303,007	10%
Direct Expense	135,456	183,427	350,898	221,353	267,037	9%
Contingency	-	-	15,000	30,000	30,000	1%
TOTAL	2,471,331	2,479,687	2,842,705	3,108,488	3,136,292	100%

CRCOG's operating budget revenue is from the following sources: administrative funds from grants for grant administration (either a percentage of the total grant or a predefined budgeted amount), federal, state and local funds dedicated for operations (such as FHWA), and income from services provided (such as the Purchasing Council dues and related revenues).

4.2.2. OPERATING BUDGET DETAILS

Table 7: Operating Budget Summary by Department

CRCOG FY15-16 AMENDED OPERATING BUDGET SUMMARY										
	General Fund/ Admin.	Regional Program Fund	CCMPO	Policy and Planning	Transportation	Jobs Access	Municipal Services	Public Safety	Homeland Security	Totals
Revenues										
Local Dues	698,687	100,000			162,263					262,263
Required Match										
Dues to Department to Cover Deficits			-	92,570						92,570
Total Local Dues	343,854	100,000	-	92,570	162,263	-	-	-	-	698,687
Federal			-	45,686	1,301,905			-	66,000	1,413,590
State			-	611,979	319,713	-	66,250			997,942
Other Sources			-	-	-	-	209,500	175,085		384,585
Total Sources	343,854	100,000	-	750,235	1,783,881	-	275,750	175,085	66,000	3,494,804
Expenditures										
Operating Revenue	343,854	100,000	-	750,235	1,783,881	-	275,750	175,085	66,000	3,494,804
Operating Expenses										
Administration										
Direct Salaries			-	323,651	819,119	-	107,664	69,180	31,367	1,350,981
Management Salaries	405,856		-	97,230	246,076	-	32,344	20,783	9,423	405,856
Overhead (Indirect Expenses)	303,007			72,591	183,717.45	-	24,148	15,516.15	7,035.20	303,007
Fringe	779,411		-	186,773.46	472,568.98	-	62,060.76	39,833.48	18,174.32	779,411
Direct Expenses	108,023			69,990	62,399		17,625	9,000		267,037
Allocated to departments	(1,488,274)									
Total Administration	108,023	-	-	750,235	1,783,881	-	243,841	154,312	66,000	3,106,292
Contingency	30,000					-	-	-		30,000
Total Uses	138,023	-	-	750,235	1,783,881	-	243,841	154,312	66,000	3,136,292
Surplus (Deficit)	205,831	100,000	-	-	-	-	31,909	20,773	-	358,512

4.2.3. OPERATING BUDGET REVENUE SOURCES

Table 8: Operating Budget Revenue Sources

	2012-2013 Actual	2013-2014 Actual	2014-2015 Amended	Projected 2014- 2015	2015-2016 Original Budget	2015-2016 Amended Budget
Operating Revenue						
FEDERAL						
Federal Highway Admin-PL	974,916	1,007,355	1,165,723	992,284	1,202,095	1,289,848
Central Connecticut MPO-FHWA-PL			237,119	100,000	283,822	
Transportation Studies		-		-		
New Britain TOD On Call - Phase 2	3,855	4,019	9,762	3,441	8,257	8,257
Rte 3 Study	3,723	-		-		
Comprehensive Transit Service Analysis Study			15,200	11,400	3,800	3,800
New Britain BRT - Modeling	22,525	17,516	48,000	-		
FTA (Hartford Earmark)	12,718	6,612	7,532	23,750	-	-
DECD Brownfields Grant		-	10,000	10,000	12,500	12,500
EPA Brownfields Assessment Grant			9,445	9,455	13,952	13,952
EPA Brownfields Revolving Loan Fund Grant			7,134	7,134	9,892	9,892
HUD Sustainability Grant	189,043	122,146	10,000	17,787	-	-
Hazard Mitigation Grant	161,206	101,938	2,869	-		
Hazard Mitigation Grant - CCRPA				-	9,342	9,342
Citation Project		-		-		
U. S. Department of Homeland Security		-		-		
Homeland Security Grant Program -FFY 2008		-		-		
Homeland Security Grant Program -FFY 2009	35,750	17,298	-	-	-	-
Homeland Security Grant Program -FFY 2010	124,026	14,669	-	-	-	-
Homeland Security Grant Program -FFY 2011	1,554	28,067	-	-	-	-
Homeland Security Grant Program -FFY 2012			50,000	50,000	-	-
Homeland Security Grant Program -FFY 2013			52,000	52,000	-	-
Homeland Security Grant Program -FFY 2014					60,000	60,000
Citizen Corps Program	9,053	16,000	6,000	6,000	6,000	6,000
UASI	10,358	168,220	-	-	-	-
CRI - Regional Public Health Advisor		-		-		
MRC Public Health Preparedness		-		-		
Total Federal	1,548,727	1,503,838	1,630,784	1,283,250	1,609,660	1,413,591
STATE						
Conn. Dept of Transportation	121,864	125,919	145,715	124,035	150,262	161,231
Conn. Dept of Transportation - CCMP			29,640	12,500	35,478	-
State OPM (SGIA)	21,896	125,000	612,908	612,908	-	611,979
Transportation Studies		-		-		
New Britain BRT -TOD Phase 2	482	502	1,220	275	1,032	1,032
Comprehensive Transit Service Analysis Study			3,800	2,850	950	950
New Britain BRT -Modeling	4,565	4,379	12,000	-		
LOTCP		24,938	88,200	40,000	100,000	100,000
West Hartford Road Diet Study			5,000	1,000	4,000	4,000
UConn Eastern Gateways Study			40,000	4,000	36,000	30,000
UConn Farmington/Hartford			25,000	2,500	22,500	22,500
WTW -Job Access (DSS)	67,810	70,387	62,100	67,131		
WINCOG - GIS RPIP			52,349	52,349	-	-
Nutmeg Network Demonstration Projects			137,000	58,498	56,250	56,250
Service Sharing Grant (OPM)	23,648	40,512	35,350	17,192	10,000	10,000
Total State	240,265	391,637	1,250,282	995,238	416,472	997,942

Continued on following page

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	2012-2013 Actual	2013-2014 Actual	2014-2015 Amended	Projected 2014- 2015	2015-2016 Budget	2015-2016 Amended Budget
CRCOG/LOCAL/PRIVATE/OTHER						
Local Government Assessments	519,169.00	519,169	603,172	603,172	698,687	698,687
CCMPO local match			10,535	12,500	21,653	-
Total CROG/Local	519,169	519,169	613,707	615,672	720,341	698,687
CONTRACT/FEE FOR SERVICES						
Public Safety		-		-		
Participation Fee	4,564	25,119	257,600	2,068	175,085	175,085
CAPTAIN Reserve		-		-		
Heartbeat CAD System		-	-	-		
Purchasing Council	26,684	63,241	55,000	53,982	53,000	53,000
Municipal Services Deferred Revenue				-	50,000	
Natural Gas	37,596	39,972		-	-	-
RFP Depot/Bid Sync	80,716	87,799	60,000	70,000	70,000	70,000
Electricity Consortium	16,509	15,251	14,000	14,000	15,000	15,000
EZ IQC	14,366	16,244	15,000	20,389	20,000	20,000
Regional Solid Waste Management	10,552	13,900	20,000	1,651	1,500	1,500
IT Services Cooperative	12,457	15,975	34,000	32,498	50,000	50,000
Total Contract/Fee For Services	203,444	277,501	455,600	194,589	434,585	384,585
TOTAL OPERATING REVENUE	2,511,605	2,692,146	3,950,373	3,088,749	3,181,058	3,494,805

4.2.4. OPERATING EXPENSES

Table 9: Operating Expenditure Summary

Expenditures	FY2012-2013	FY2013-2014	FY2014-2015	FY2015-2016	FY2015-2016
	Actual	Actual	Unaudited	Original Budget	Amended Budget Total
Personnel	1,155,493	1,110,869	1,126,655	1,355,939	1,350,981
Fringe	526,660	566,374	647,190	774,562	779,411
Managemen	388,224	341,291	405,090	423,627	405,856
Indirect Expe	265,499	277,726	297,872	303,007	303,007
Direct Expen	135,456	183,427	350,898	221,353	267,037
Contingency	-	-	15,000	30,000	30,000
TOTAL	2,471,331	2,479,687	2,842,705	3,108,488	3,136,292

4.2.5. OPERATING BUDGET PERSONNEL SERVICES

Table 10: Operating Budget—Personnel Services

Personnel Expenditures	2012-13 Actual	2013-2014 Audited	2014-15 Amended	2014-2015 Projected	2015-2016 Original Budget	2015-2016 Amended Budget
SALARIES						
Transportation	608,339	602,152	626,137	575,469	773,555	819,119
CCMPO	-	-	57,191	49,163	161,918	-
Jobs Access	32,128	32,493	28,992	19,602	-	-
Policy & Planning	234,689	225,146	263,710	278,314	161,552	323,651
Municipal Services	117,992	108,521	51,888	70,315	117,369	76,140
Service Sharing	11,081	22,878	48,447	12,539	31,367	31,524
Public Safety Council	1,364	-	116,912	11,071	78,826	69,180
Homeland Security	120,053	119,680	50,326	110,182	31,352	31,367
Management Support	388,224	341,291	396,953	405,090	423,627	405,856
Total Salaries	\$ 1,513,869	\$ 1,452,160	\$ 1,640,556	\$ 1,531,745	\$ 1,779,566	\$ 1,756,837
Audit:						
MERIT/UPGRADE	29,847	-	59,380			
<bfringe b="" benefits<=""></bfringe>						
Health Insurance	227,966	288,250	348,110	338,185	431,304	441,181
H S A - Employer Contribution	24,111	3,886	-	-		
Health Insurance -Stipend	1,200	1,200	2,400	1,200	2,400	2,400
Vision Care	1,905	4,123	3,500	3,500	3,500	3,500
Pension	133,312	129,463	150,602	144,649	162,015	158,711
Unemployment Compensation	9,803	12,763	14,597	13,586	14,597	14,803
FICA	111,851	110,236	130,415	121,869	136,152	134,413
Long Term Disability	3,125	3,066	3,316	3,324	4,062	3,994
Short Term Disability	5,711	5,604	6,055	5,745	6,916	6,801
Life Insurance	2,078	2,034	2,204	2,390	2,766	2,758
Car Allowance	5,000	5,000	5,000	5,000	5,000	5,000
Executive Director Deferred Comp.				10,000	5,000	5,000
Employee Assistance	600	750	650	750	850	850
Total Fringe Benefits	526,660	566,374	666,849	650,198	774,562	779,411
TOTAL PERSONNEL	2,070,376	2,018,534	2,366,785	2,181,943	2,554,128	2,536,248

4.2.6. OPERATING BUDGET DIRECT EXPENSES

Table 11: Operating Budget Direct Expenses—Detail

Direct Expenditures	2012-2013 Actual	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Projected	2015-2016 Original Budget	2015-2016 Amended Budget
SERVICES & SUPPLIES						
Publication, Dues, Advertising	19,193	17,946	20,250	17,687	19,500	19,500
Reproduction & Printing	-	-	1,833	1,183	1,550	1,550
Recruitment	520	-	3,500	860	3,500	3,500
Supplies, Postage, Other	12,312	10,730	23,450	6,069	6,575	6,575
Computer Services/Software	391	6,000	12,609	8,393	19,688	65,372
Equipment Maintenance - GIS	9,300	3,600	11,400	-	9,735	9,735
Telephone	300	275	300	300	300	300
Insurance	-	-	2,000	2,000	2,000	2,000
TOTAL SERVICES & SUPPLIES	\$ 42,015	\$ 38,552	\$ 75,342	\$ 36,493	\$ 62,848	\$ 108,532
PROFESSIONAL SERVICES						
Legal	3,703	10,671	5,590	20,288	7,250	7,250
Legislative Liaison	22,496	21,996	24,802	23,621	23,621	23,621
Consultants	4,588	48,858	794,457	319,263	8,400	8,400
Spanish language translation - documents	258	150	1,200	717	1,200	1,200
Spanish language interpretation - meetings	15	17	1,000	500	1,000	1,000
Interpreter for the deaf	-	-	1,000	-	2,000	2,000
TOTAL PROFESSIONAL	31,060	81,691	828,049	364,389	43,471	43,471
EQUIPMENT & CAPITAL COSTS						
Equipment	5,055	3,014	7,400	4,210	14,100	14,100
Leasehold Improvements	2,515	-	2,500	-	2,500	2,500
Furniture & Furnishings	664	580	1,206	1,788	1,500	1,500
TOTAL EQUIPMENT & CAPITAL COSTS	8,234	3,594	11,106	5,998	18,100	18,100
MTGS. TRAVEL & CONF.						
Food	6,813	5,669	7,590	8,486	9,520	9,520
Mileage/Parking	7,088	7,813	10,001	8,028	9,814	9,814
Training/Tuition Reimb	2,600	-	14,065	7,900	18,600	18,600
Conf/Workshops						
Administration	23,791	23,891	24,000	24,004	25,500	25,500
Policy and Planning	5,262	6,245	6,800	6,800	4,400	4,400
Transportation	1,151	1,331	2,000	2,000	6,500	6,500
Public Safety	1,214	1,445	1,500	1,060	1,500	1,500
Municipal Services	2,675	6,840	4,000	4,147	4,000	4,000
CCMPO	-	-	2,000	-	5,700	5,700
Rentals	825	950	3,800	2,300	2,800	2,800
Workshop-Local Government	-	550	6,500	4,500	4,600	4,600
Annual Meeting	2,728	4,857	2,500	-	3,500	3,500
Legislative Reception	-	-	500	-	500	500
TOTAL MTGS. TRAVEL & CONFERENCE	54,146	59,590	85,256	69,226	96,934	96,934
TOTAL DIRECTS	135,456	183,427	999,753	476,105	221,353	267,037
Contingency	-	-	15,000	-	30,000	30,000

4.2.7. OPERATING BUDGET INDIRECT EXPENSES

Table 12: Operating Budget Indirect Expenses—Detail

	2012-13 Actual	2013-2014 Actual	2014-2015 Amended	2014-2015 Projected	2015-2016 Original Budget	2015-2016 Amended Budget
RENT, MAINTENANCE, UTILITIES	134,417	135,256	145,216	135,399	145,216	145,216
POSTAGE	3,040	3,143	3,000	3,843	3,000	3,000
EQUIPMAINT MAINTENANCE	1,620	2,295	3,000	2,941	6,135	6,135
INSURANCE	30,999	33,081	35,156	33,152	35,156	35,156
EQUIPMENT		4,057				
OFFICE SUPPLIES	11,744	13,648	14,500	14,052	15,500	15,500
REPRODUCTION & PRINTING	12,259	14,054	13,500	13,500	14,500	14,500
NARC -DUES	6,211	6,688	6,700	6,700	7,200	7,200
PENSION ADMINISTRATION	5,813	5,250	5,500	5,500	5,500	5,500
TELEPHONE/DATA SERVICE/INTERNET	11,279	9,603	14,000	14,000	14,000	14,000
COMPUTER SERVICES	4,943	3,890	5,500	5,500	5,500	5,500
PAYROLL PROCESSING FEES	4,789	4,716	4,800	4,800	5,200	5,200
ACCOUNTING/AUDIT	31,000	31,000	35,000	35,000	36,000	36,000
SECTION 125 ADMINISTRATION	1,004	1,089	1,000	1,000	1,100	1,100
LEGAL	2,399	188	3,000	3,000	3,000	3,000
COMP SOFTWARE/UPGRADE	3,983	9,768	8,000	8,000	6,000	6,000
	<u>265,499</u>	<u>277,726</u>	<u>297,872</u>	<u>286,387</u>	<u>303,007</u>	<u>303,007</u>

4.3. OPERATING BUDGET NOTES

4.3.1. OPERATING REVENUE

CRCOG/Local

Local Government Assessments

CRCOG Member Towns	\$ 698,687
CCMPO (CRCOG Portion)	13,520
CCMPO (Other COG's)	8,403
Regional Program Fund	100,000

Effective Fiscal Year 2015-16 Member towns are assessed at \$0.66 per capita with a \$3,000 standard base per the new dues structure adopted by the Board.

Reserve **\$ -0-**

No funds are anticipated to be used from the CRCOG reserve to balance the annual budget.

Purchasing Council **\$ 53,000**

Revenues for the cooperative purchasing program member dues for non-CRCOG member towns (CRCOG member towns are automatically included in the purchasing council via the Local Government Assessments).

Natural Gas **\$ -0-**

As in Fiscal Year 2014-15, the CRCOG Natural Gas Consortium will be taking another one year hiatus starting on July 1, 2015, due to market conditions making utility rates 20-30% lower than third party suppliers.

RFP Depot/Bid Sync **\$ 70,000**

Revenue for administering an online competitive solicitation tool used to receive and tabulate bids online. CRCOG receives 1% from all revenue that goes through RFP Depot/Bid Sync and ½% from piggybacking entities.

Electricity Consortium **\$ 15,000**

This is revenue to defray the cost of providing reverse auctions for multi-year contracts for the Electricity Consortium.

EZ-IQC **\$ 20,000**

This revenue is for administering the competitive bid process of vendors for small construction projects.

Municipal Services Deferred Revenue **\$50,000**

Regional Solid Waste Management**\$ 1,500**

Time and overhead received from CRCOG members and Central Connecticut Solid Waste Authority for research and coordination of solid waste issues, including disposal of solid waste services.

IT Service Cooperative**\$ 50,000**

This revenue item is derived from the regional permitting project maintenance costs and used to finance CRCOG costs for administering the program.

Public Safety Council**\$ 175,085**

The administrative/operating activities of the Public Safety Council will be funded by the police mobile data system participation fees. This revenue comes from the user fee through the Captain mobile data communications system.

FEDERAL & STATE**FHWA and Federal Transit Administration**

The following represents the breakdown of federal, state and local funding for transportation and planning work. Funding from this source is program-specific and must be used to carry out obligations of the transportation and planning program.

<u>TRANSPORTATION</u>	<u>FEDERAL</u>	<u>STATE</u>	<u>LOCAL</u>	<u>TOTAL</u>
FHWA 2015-16		161,231	144,728	1,595,807
	1,289,848			
CCMPO				
Non-Member MPO			16,449	16,449
Comprehensive Transit Service Analysis Study	3,800	950	0	4,750
New Britain TOD On Call	8,257	1,032	1,032	10,321
LOTICIP		100,000		100,000
TOTALS	1,301,905	263,213	162,209	1,727,327

\$150,262 is required from General Fund Local Assessment revenue to provide for the local match required for the FHWA transportation programs. CCMPO is funded 80% federal, 10% state; CRCOG towns is providing \$19,029 in local match and non-member towns will provide \$16,448. The Comprehensive Transit Service Analysis Study is funded 80% federal and 20% state. New Britain TOD On Call is funded 80% federal and 20% state. LOTICIP is funded 100% state.

Homeland Security

Funding for Homeland Security has been significantly reduced by the Federal Government

Homeland Security Administration**\$ 60,000**

Funding is for the administration of the Homeland Security Grants.

Citizen Corps**\$6,000****Other Federal and State Revenue Sources****EPA Brownfields Assessment Grant****\$13,952****DECD Brownfields Grant****\$12,500****EPA Brownfields Revolving Loan Fund Grant****\$9,892**

Funding for Brownfield Grants is being provided to cover the cost of administration to inventory, characterize and assess brownfields sites in the Capitol Region.

Hazard Mitigation Grant -CCRPA**\$ 9,342**

Funding provided for administration for the update of the CCRPA Regional Mitigation Plan. Project was transferred to CRCOG.

State Grant-in-aid**\$ 611,979**

State Grant-in- aid for Regional Councils of Governments funding.

Service Sharing	\$ 10,000
Administrative costs associated with the expansion of Service Sharing approved by the Policy Board in order to support CRCOG members in pursuing service sharing offerings within CRCOG.	

Nutmeg Demonstration Project	\$66,250
Electronic Document Management	20,000
Human Resources Portal	26,250
GIS	20,000

Jobs Access	\$ -0-
Jobs Access has not been included in FY 2015-16 Annual Budget as funding is dependent on the State Budget .	

4.3.2. OPERATING EXPENDITURES

PERSONNEL SERVICES

Salaries	\$ 1,756,837
The Fiscal Year 2015-16 Budget consists of 19 full-time and eight part-time staff positions. The Budget includes an average of 4% base adjustment for CRCOG staff.	

Fringe Benefits	\$ 779,411
Based on quotes received from several vendors, CRCOG selected ConnectiCare for health insurance during FY 2015-16. Benefits are projected at 44.36%. Employees contribute approximately 3% of health benefits. Dental insurance remained at the same level as FY 2014-15. Unemployment Contributions is budgeted at 3.7%. Long Term Disability is budgeted at 26 cents per thousand; Life Insurance and AD&D are budgeted 16.9 cents per thousand; Short Term Disability is budgeted at 33 cents per \$10 of weekly benefits based on quotes provided by the CRCOG Insurance Carrier.	

DIRECT EXPENSES

Direct Expenses are projected at \$221,353 and include the following:

Service Sharing	\$ 10,000
Administrative costs associated tihe the Regional CAPTAIN 4G Public Safety Mobile Data System.	

Services & Supplies

Publications, Dues, Advertisements	\$ 19,500
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Publications, Dues, & Advertisements include the following charges:

Transportation	1,500
CCMPO	600
Policy and Planning	2,700
Municipal Services	4,000
Public Safety	500
Administration	10,200

Reproduction & Printing	\$1,550
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Reproduction & Printing includes the following charges:

Transportation	800
Policy and Planning	600
Municipal Services	150

Recruitment	\$3,500
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Administration	3,500
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Supplies, Postage, Other	\$ 6,575
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Policy and Planning	500
Municipal Services	75
Public Safety	500
Transportation	500
Administration	5,000

Computer Software Upgrade / Maintenance	\$65,372
Administration	5,067

CCMPO	1,320
State Grant In Aid	
-VOIP	41,934
- CRCOG Website	3,750
Transportation	
-GIS License	5,700
-GIS Hosting	7,601
Equipment Maintenance	\$ 9,735
Transportation	
-GIS Maintenance	3,600
Administration	6,135
Telephone	\$ 300
Public Safety	300
Insurance	\$2,000
This is direct cost relating to emergency trailers maintained by Public Safety	
Consultant/Professional Services	\$ 43,471
Legal	
-Public Safety	750
-Transportation	500
-Municipal Services	2,000
-Administration	4,000
Legal fees relating to CRCOG administration are included in Indirect Expenses.	
Legislative Liaison	23,621
Consultants	
-Policy & Planning	3,900
-Administration	3,500
-Municipal Services	1,000
Language Interpretation	4,200
-Transportation (includes translation for the deaf and into Spanish when needed)	
-Spanish Language Translation	
-Interpretation for the Blind	
-Interpreter for the Hearing Impaired	
Equipment & Capital Costs	
Computers and Monitors	\$14,100
Transportation (Plotter, Computers)	11,100
Administration	2,000
Municipal Services	1,000
Leasehold Improvements	\$2,500
Furniture & Furnishings	\$1,500
Meetings & Food	\$9,520
Policy and Planning	800
Municipal Services	900
CCMPO	1,320
Public Safety	500
Administration	6,000

The amount budgeted for food is net of anticipated income to offset costs. Approximately 31% of the cost of lunches provided by CRCOG for various meetings is reimbursed by meeting attendees. CCMPO expenses will be paid by member town contributions.

Mileage	\$9,814
Mileage reimbursement is budgeted at 56.50 cents per mile in accordance with the U.S. General Services Administration rate adjustment.	
Transportation	3,100
CCMPO	1,008
Policy and Planning	2,106
Municipal Services	400
Public Safety	1,200
Administration	2,000
Training/Tuition Reimbursement	\$18,600
Transportation	5,800
Policy and Planning	6,300
Municipal Services	4,000
Administration	1,500
CCMPO	1,000
Conference/Workshops	\$47,600
Transportation	6,500
CCMPO	5,700
Policy and Planning	4,400
Municipal Services	4,000
Public Safety	1,500
Administration	25,500
Rentals	\$2,800
Policy and Planning	1,000
Municipal Services	500
Public Safety	750
Transportation	550
Workshops for Local Governments	\$4,600
Policy and Planning	2,000
Municipal Services	600
Administration	2,000
Annual Meetings	\$3,500
This is to cover costs for the CRCOG annual meeting.	
Legislative Reception/Other Events	\$500
Contingency	\$30,000
To cover any unanticipated expenditures during the year.	

INDIRECT EXPENSES

Indirect Expenses of \$303,007 include the following:

Rent, Maintenance, Utilities	\$145,216
Rent (Based on 5-year lease through FY 2018)	123,300
Utilities	21,916
Telephone/Data Services/Internet Fee	\$14,000
Comcast -Internet Fee	3,500
Miscellaneous	436
EarthLink	9,500

SNET Yellow Pages	564
Postage	\$3,000
Equipment Maintenance	\$6,135
Insurance	\$35,156
An overall 3% increase in premium is being projected for Liability, Crime and Fidelity Bond insurance for Fiscal Year 2014-15	
General Liability, Property, Directors & Officers	30,261
Worker's Compensation	3,470
Crime	1,225
Fidelity Bond re: Pension	200
Office Supplies	\$15,500
Reproduction & Printing	\$14,500
Copier Lease	7,840
Property Insurance	1,660
Miscellaneous	4,000
National Association of Regional Council Dues	\$7,200
NARC membership and support	
Pension Administration	\$5,500
Computer Services	\$5,500
Grants Management System	4,060
Timesheet Maintenance	1,440
Payroll Processing Fees	\$5,200
Accounting/Audit	\$36,000
Auditor	
Computer Software/Upgrade	\$6,000
GIS Maintenance	1,250
Server Maintenance	1,865
CAT E-Mail & Web Hosting	2,885
Legal	\$3,000
Includes cost of legal fees pertaining to administrative matters	
Section 125 Processing	\$1,100

4.4. GRANTS AND CONTRACTS BUDGET

4.4.1. GRANTS AND CONTRACTS BUDGET OVERVIEW

Table 13: Grants Budget Revenue and Expenditures

Revenue Sources	FY2012-2013 Actual	FY2013-2014 Actual	FY2014-2015 Unaudited	FY2015-2016		Percent of Budget
				Original Budget	FY 2015-2016 Budget	
Federal	5,386,605	4,990,887	2,232,772	1,778,621	1,856,747	38%
State	775,347	1,122,065	1,133,913	2,009,006	2,028,537	41%
Local	26,481	28,866	-	78,092	78,092	2%
Other	1,089,270	1,389,834	1,003,129	949,813	949,813	19%
TOTAL	7,277,703	7,531,652	4,369,814	4,815,531	4,913,189	100%
Revenue Sources	FY2012-2013 Actual	FY2013-2014 Actual	FY2014-2015 Unaudited	FY2015-2016		Percent of Budget
				Original Budget	FY 2015-2016 Budget	
Homeland Secu	3,144,822	3,146,784	1,064,689	502,384	502,384	10%
Jobs Access	745,502	822,927	302,287	-	-	0%
Municipal Servi	95,470	573,010	660,195	1,032,842	1,032,842	21%
Policy Developr	945,844	1,421,377	455,496	578,543	578,543	12%
Public Safety	1,125,182	1,354,741	1,073,645	920,000	920,000	19%
Transportation	50,164	212,812	813,501	1,781,762	1,879,420	38%
TOTAL	6,106,984	7,531,652	4,369,814	4,815,531	4,913,189	100%

4.4.2. GRANTS AND CONTRACTS DETAILS

Table 14: Grants and Contract Budget Summary by Department

CROG FY15-16 AMENDED GRANTS BUDGET SUMMARY						
	Policy and Planning	Transportation	Municipal Services	Public Safety	Homeland Security	Totals
Revenues						
Federal	578,543	775,820	-	-	502,384	1,856,747
State	-	1,025,508	1,003,029	-	-	2,028,537
Other Sources	-	78,092	29,813	920,000	-	1,027,905
Total Revenues	578,543	1,879,420	1,032,842	920,000	502,384	4,913,189
Expenditures						
Contractual / Grant Obligations	578,543	1,879,420	1,032,842	920,000	502,384	4,913,189
Total Expenditures	578,543	1,879,420	1,032,842	920,000	502,384	4,913,189
Surplus (Deficit)	-	-	-	-	-	-

4.4.3. GRANT AND CONTRACTS REVENUES

Table 15: Grants and Contracts Revenue--Detail

	2012-2013 Actual	2013-2014 Actual	2014-2015 Amended	Projected 2014-2015	2015-2016 Original Budget	2015-2016 Amended Budget
Grant & Contracts Budget						
FEDERAL						
FHWA Planning Studies and Contractors (CRCOG)		\$ -			\$ 312,000	\$ 312,000
CCMPO Consultants					\$ 302,000	\$ 302,000
Transportation Studies				-		
New Britain BRT -TOD On Call - Phase 2	5,315	8,657	24,784	16,922	10,734	10,734
Route 10 Study	-	-	-	-		
Route 6 Study	102,563	-	-	-		
Route 3 Study	29,386	-	-	-		
Viaduct Study		6,200	-	-	-	-
Comprehensive Transit Service Analysis Study		-	364,800	291,840	72,960	151,086
FTA (City Earmark)	42,837	148,939	42,161	260,425	-	-
DECD Brownfields Grant		-	190,000	30,000	147,500	147,500
EPA Brownfields Assessment Grant			70,667	30,000	140,572	140,572
EPA Brownfields Revolving Loan Fund Grant			46,534	-	207,692	207,692
NOAA		-		-		
HUD Sustainability Grant	945,844	1,421,377	519,177	395,496		
Hazard Mitigation Planning Grant - CCRPA		-		-	82,779	82,779
Citation Grant (CONNDOT) & E-Crash	131,382	118,697		143,400		
U. S. Department of Homeland Security	57,034	-		-		
Homeland Security Grant Program -FFY 2008	42,000	-		-		
Homeland Security Grant Program -FFY 2009	892,456	-		-		
Homeland Security Grant Program -FFY 2010	832,045	480,197		167,207	-	-
Homeland Security Grant Program - FFY 2011	150,548	514,831		241,113	-	-
Homeland Security Grant Program - FFY 2012		5,102	141,288	141,288	-	-
Homeland Security Grant Program - FFY 2013			245,081	245,081	-	-
Homeland Security Grant Program - FFY 2014					353,384	353,384
MMRS 2012				75,000	-	-
MMRS 2013				75,000		
MMRS 2014				-	89,000	89,000
EMPG HAZMAT 2012				30,000		
EMPG HAZMAT 2013				30,000		
Citizen Corps Program		-		-		
UASI Grants		-		-		
UASI 2009	1,605,164	-		-		
UASI 2010	446,030	2,128,874		-		
CRI Regional Public Health Advisor		140,233	-	-	-	-
MRC - Public Health Preparedness	54,000	17,780	9,000	60,000	60,000	60,000
Total Federal	5,386,605	4,990,887	1,653,492	2,232,772	1,778,621	1,856,747

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	2012-2013 Actual	2013-2014 Unaudited	2014-2015 Amended	Projected 2014-2015	2015-2016 Original Budget	2015-2016 Amended Budget
STATE						
Conn. Department of Transportation Match (CRCOG)				-	39,000	\$ 39,000
ConnDOT CCMPO Match					37,750	\$ 37,750
Transportation Studies				-		
New Britain BRT -TOD On Call -Phase 2	532	866		-	1,342	1,342
Viaduct Study			-	-	-	-
Comprehensive Transit Service Analysis Study		-	91,200	72,960	18,240	37,772
Bike Share Study		10,000				
LOTICIP		9,285	176,000	89,855	106,145	106,145
West Hartford Road Diet Study			70,000	-	70,000	70,000
UCONN Eastern Gateways Study			500,000	50,000	450,000	450,000
UCONN Farmington/Hartford			315,000	31,500	283,500	283,500
WTW -Job Access (DSS)	745,502	822,927	-	302,287		
Nutmeg Network Demonstration Projects			669,573	457,350	953,029	953,029
Service Sharing Grant (OPM)		278,987	325,000	129,960	50,000	50,000
Total State	775,347	1,122,065	2,146,773	1,133,913	2,009,006	2,028,537
CRCOG/LOCAL/PRIVATE/OTHER						
Local Assessments	465	10,866		-	39,000	39,000
CCMPO Match					37,750	37,750
Bike Share Study		18,000				
New Britain BRT -TOD Phase 2	1,015	-		-	1,342	1,342
Total CRCOG/Local/Private	26,481	28,866	-		78,092	78,092
CONTRACT/FEE FOR SERVICES						
Public Safety		\$ -		-		
Participation Fee	993,800	1,004,509	1,005,668	930,245	920,000	920,000
CAPTAIN Reserve		-		-		
Heartbeat CAD System		91,302	-	-		
Regional Solid Waste Management		19,614		28,665	29,813	29,813
IT Services Cooperative	95,470	274,408	20,000	44,220		
CONTRACT/FEE FOR SERVICES	1,089,270	1,389,834	1,025,668	1,003,129	949,813	949,813
TOTAL PROGRAM REVENUES	<u>7,277,703</u>	<u>7,531,652</u>	<u>4,825,933</u>	<u>4,369,814</u>	<u>4,815,531</u>	<u>4,913,189</u>

4.4.4. GRANT AND CONTRACTS EXPENDITURES

Table 16: Grants and Contracts Expenditures—Detail

Grant Expenditures	2012-2013 Actual	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Projected	2015-2016 Original Budget	2015-2016 Amended Budget
Policy, Planning and Development						
HUD Sustainability Grant	945,844	1,421,377	519,177	395,496	-	-
DECD Brownfields Grant	-	-	190,000	30,000	147,500	147,500
EPA Brownfields Assessment Grant	-	-	70,667	30,000	140,572	140,572
EPA Brownfields Revolving Loan Fund Grant	-	-	46,534	-	207,692	207,692
CCRPA Hazard Mitigation Planning Grant	-	-	-	-	82,779	82,779
Total Policy, Planning and Development	945,844	1,421,377	826,378	455,496	578,543	578,543
Transportation						
FHWA Planning Studies and Contractors (CRCOG)	-	-	-	-	390,000	390,000
CCMPO Consultants	-	-	-	-	377,500	377,500
New Britain BRT -TOD On Call - Phase 2	7,328	9,522	24,784	16,922	13,417	13,417
Viaduct Study	-	6,200	-	-	-	-
Bike Share Study	-	28,000	-	-	-	-
Comprehensive Transit Service Analysis Study	-	-	456,000	364,800	91,200	188,858
Local Match	-	10,866	-	-	-	-
FTA (City Earmark)	42,837	148,939	42,161	260,425	-	-
LOTICIP	-	9,285	176,000	89,855	106,145	106,145
West Hartford Road Diet Study	-	-	70,000	-	70,000	70,000
UConn Eastern Gateways Study	-	-	500,000	50,000	450,000	450,000
UConn Farmington/Hartford	-	-	315,000	31,500	283,500	283,500
Total Transportation	50,164	212,812	1,583,945	813,501	1,781,762	1,879,420
WTW - Jobs Access						
WTW -Job Access (DSS)	745,502	822,927	-	302,287	-	-
Total WTW - Job Access (DSS)	745,502	822,927	-	302,287	-	-
Municipal Services						
IT Services Cooperative	95,470	274,408	20,000	44,220	-	-
Nutmeg Network Demonstration Projects	-	-	669,573	457,350	953,029	953,029
Service Sharing Grant (OPM)	-	278,987	325,000	129,960	50,000	50,000
Regional Solid Waste Management	-	19,614	-	28,665	29,813	29,813
Total Municipal Services	95,470	573,010	1,014,573	660,195	1,032,842	1,032,842

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Grant Expenditures	2012-2013 Actual	2013-2014 Actual	2014-2015 Amended Budget	2014-2015 Projected	2015-2016 Original Budget	2015-2016 Amended Budget
Public Safety						
Citation Grant (CONNDOT) & E-Crash	131,382	118,697	-	143,400	-	-
CRI Regional Public Health Advisor	-	140,233	-	-	-	-
Captain-Fire/Public Works	993,800	1,004,509	1,005,668	930,245	920,000	920,000
Heartbeat CAD System	-	91,302	-	-	-	-
Total Public Safety	1,125,182	1,354,741	1,005,668	1,073,645	920,000	920,000
Homeland Security						
US Department of Homeland Security	57,034	-	-	-	-	-
Homeland Security Grant Program - FFY 2010	832,045	480,197	-	167,207	-	-
Homeland Security Grant Program - FFY 2011	150,548	514,831	-	241,113	-	-
Homeland Security Grant Program - FFY 2012		5,102	141,288	141,288	-	-
Homeland Security Grant Program - FFY 2013		-	245,081	245,081	-	-
Homeland Security Grant Program - FFY 2014	1,605,164	-	-	-	353,384	353,384
MMRS 2012		-	-	75,000	-	-
MMRS 2013		-	-	75,000	-	-
MMRS 2014		-	-	-	89,000	89,000
EMPG HAZMAT 2012		-	-	30,000	-	-
EMPG HAZMAT 2013		-	-	30,000	-	-
UASI 2010	446,030	2,128,874	-	-	-	-
MRC - Public Health Preparedness	54,000	17,780	9,000	60,000	60,000	60,000
Total Homeland Security	3,144,822	3,146,784	395,369	1,064,689	502,384	502,384
TOTAL PROGRAM EXPENDITURES	6,106,984	7,531,652	4,825,933	4,369,814	4,815,531	4,913,189

4.5. GRANT BUDGET NOTES

TRANSPORTATION

The following is a breakdown of federal, state and local funding for transportation work, which totals \$1,781,762. Funding is program-specific for contractual obligations.

PROJECTS	FEDERAL	STATE	LOCAL	TOTAL
FHWA Planning Studies/Contractors	\$312,000	\$39,000	\$39,000	\$390,000
LOTICIP	-0-	106,145	-0-	106,145
CCMPO Consultants	302,000	37,750	37,750	377,500
New Britain TOD-on-Call (phase 2)	10,733	1,342	1,342	13,417
Comprehensive Transit Service Analysis Study	151,086	37,772	-0-	188,858
West Hartford Diet Road Study		70,000	-0-	70,000
UConn Eastern Gateway Study		450,000	-0-	450,000
UConn Farmington/Hartford Study		283,500	-0-	283,500
Totals	\$775,819	\$1,025,509	\$78,092	\$1,879,420

TRANSPORTATION

FHWA Planning Studies and Contractual (CRCOG)	\$390,000
Public Involvement	\$140,000
Consultant	\$200,000
Website Redesign/TIM	\$50,000
CCMPO Consultants	\$240,000
Plainville Study	\$240,000

POLICY AND PLANNING

The following is a breakdown of contractual obligations for Policy Development and Planning.

EPA is providing funding to inventory, characterize and assess brownfields sites in the Capitol Region	\$495,764
DECD Brownfield Grant	\$147,500
EPA Brownfield Assessment Grant	\$140,572
EPA Brownfield Loan Fund Grant	\$207,692
CCRPA Hazard Mitigation Planning Grant	\$82,779

MUNICIPAL SERVICES

The following is a breakdown of contractual obligations for Municipal Services

Service Sharing – OPM (CAPTAIN 4-G Mobile Data System)	\$ 50,000
Funding to migrate the existing CAPTAIN mobile data communication system to a browser-based application.	
- Demonstration Projects	\$ 953,029
Partnership with CCAT for demonstration projects on the Nutmeg Network. Projects breakdown is as follows:	
Electronic Document Management	\$583,529
Human Resources Portal (partial implementation)	\$369,500
- Regional Solid Waste Management	\$ 29,813

PUBLIC SAFETY COUNCIL

CAPTAIN User Fees	\$ 920,000
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The Participation Fees are derived from various charges from local public safety departments for the maintenance of the region's public safety system network.

Homeland Security Grant Administration (including MMRS, HAZMAT and CRI)	\$442,384
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Funding under this program is to administer and manage Federal Homeland Security grant funds on behalf of the 41 communities which make up the Capitol Region Emergency Planning Committee and the State of Connecticut Department of Emergency Management and Homeland Security Region III. Below are the projects currently funded under the State Homeland Security Grant Program and related grants for FY 2016.

Project

Amount

Training & Exercises	59,000
Support and Equip Regional Response Teams	155,686
Information and Management	227,698
Total	442,384

MRC – Public Health Preparedness

\$60,000

The Medical Reserve Corps consists of medical and non-medical volunteers who supplement existing response capabilities during emergency events requiring public health or medical response.

5. APPENDICES

There were no changes to the Appendices.