

SAMPLE PIGGYBACKING LANGUAGE FOR BIDS

Municipalities may use the following sample language if they would like to open their bids up for other CRPC members to purchase from them:

INCLUSION OF NON-PARTICIPATING CRPC MEMBERS

The [Town/City/Agency Name] is asking all responding vendors to indicate their willingness to extend the terms of resulting contracts, inclusive of price, to other interested members of the Capitol Region Purchasing Council (CRPC). While this clause in no way commits any CRPC member to purchase from [Town/City/Agency Name]'s awarded contractor, nor does it guarantee any additional orders will result, it does allow CRPC Members, at their discretion, to make use of [Town/City/Agency Name]'s competitive process (provided said process satisfies their own procurement guidelines) and purchase directly from the awarded contractor. All purchases made by other CRPC Members shall be understood to be transactions between that CRPC member and the awarded vendor; the [Town/City/Agency Name] shall not be responsible for any such purchases.

SAMPLE PIGGYBACKING LANGUAGE FOR CONTRACTS

Language should also be included in resulting contracts. Sample language is below:

INCLUSION OF NON-PARTICIPATING CRPC MEMBERS

Any member, current or future, within the Capitol Region Purchasing Council (CRPC) shall be allowed to participate in this agreement during the life of the contract, even if it is not listed amongst the solicitation participants.

While this clause in no way commits CRPC member to purchase from [Town/City/Agency Name]'s awarded contractor, nor does it guarantee any additional orders will result, it does allow CRPC members, at their discretion, to make use of [Town/City/Agency Name]'s competitive process (provided said process satisfies their own procurement guidelines) and purchase directly from the awarded contractor. All purchases made by other CRPC members shall be understood to be transactions between that CRPC Member and the awarded vendor; the [Town/City/Agency Name] shall not be responsible for any such purchases.