

Capitol Region Council of Governments

241 Main St., Hartford, CT 06106
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Policy Board Meeting
MIRA Trash Museum Board Room, Hartford
Wednesday, May 25, 2016
12:00 p.m.

Members and Alternates

Chair Chip Beckett
Jeff Bridges
Luke Bronin
Garry Brumback
Shari Cantor
Jonathan Colman
John Elsesser
Matthew Galligan
Matthew Hart
Lisa Heavner
Richard Hines
Scott Kaupin
Chris Kervick
David Kilbon
Marcia Leclerc
Robert Lee
Melissa Mack
Christina Mailhos
Denise McNair
Dave Nagel
Nancy Nickerson
Lisa Pellegrini
Brandon Robertson
Guy Scaife
Scott Shanley
Robert Skinner
Peter Souza
Lori Spielman
Joyce Stille
Ron Van Winkle
John Ward
Steve Werbner

Town/Organization

Glastonbury
Wethersfield
Hartford
Southington
West Hartford
Bloomfield
Coventry
South Windsor
Mansfield
Simsbury
Avon
Enfield
Windsor Locks
East Granby
East Hartford
Plainville
Suffield
Willington
Berlin
Newington
Farmington
Somers
Avon
Rocky Hill
Manchester
Canton
Windsor
Ellington
Bolton
West Hartford
Vernon
Tolland

Staff

Rob Aloise

CRCOG

Cheryl Assis	CRCOG
Jennifer Carrier	CRCOG
Mike Cipriano	CRCOG
Mary Ellen Kowalewski	CRCOG
Jennifer March-Wackers	CRCOG
Brittany Stephenson	CRCOG
Lyle Wray	CRCOG
Pauline Yoder	CRCOG

Guests

Kim Bechard	Ellington
Scott Colby	Plainville
Ann Marie Conti	Ellington
Katherine Lutz	Rome, Smith, and Lutz
Patrick McMahon	Suffield
Harley Polverselli	CTDOT
Kerry Ross	CTDOT
John Shemo	MetroHartford Alliance
Lalitha Shivaswamy	Helios Management/Metro
Grayson Wright	CTDOT

Roll Call

1. Call to Order: With a quorum present, Chairperson Beckett called the meeting to order at 12:05pm.

2. Public Comment

There were no public comments.

3. Adoption of Minutes from April 27, 2016 Policy Board Meeting

Chairman Beckett requested a motion to adopt the minutes. Jon Colman made a motion to adopt the minutes of the April 27, 2016 Policy Board meeting. Joyce Stille seconded. Motion carried unanimously.

4. Monthly Reports

a. Chair and Executive Director Report

Chairperson Beckett reminded the Board of the upcoming annual meeting and luncheon on June 8, 2016 at the Glastonbury Boathouse. UConn President Susan Herbst will be the featured speaker. He also encouraged submission of Inter-town Cooperation nominations which will be awarded at the annual meeting.

Lyle Wray discussed the state budget impacts on CRCOG. The SGIA funds were included but the RPIP funds are not for next year although there might be one more round of grants from current applications. There were no questions.

b. Metro Hartford Alliance

John Shemo provided this update to the Board. He discussed the www.innovationhartford.com website and the success it continues to experience. He introduced a new business partner, Lalitha Shivaswamy. Shivaswamy introduced herself to the Board and shared her background. She is currently with Helios Management Corporation and shared information on her free services.

c. Policy and Planning Department

Mary Ellen Kowalewski provided this update to the Board. She advised the Board on the hazard mitigation plan which had been approved by FEMA and other information found in the monthly report. She invited the Board to attend the third installation of the Next Generation Economic Development series on the role of anchor institutions to be held on Friday, June 17, 2016 at the LOB.

d. Municipal Services and Purchasing Council

Peter Souza provided this update to the Board. He advised the Board on the Municipal Services meeting held on May 17th. The committee plans to continue the good work on several projects, including the Nutmeg Network and Nutmeg service cloud.

e. Public Safety and Homeland Security

Joyce Stille provided this update to the Board. CRCOG has been notified of additional DEHMS funding. The monies will be contributed to computer programs. She also shared with the Board the tools, trainings, and student workshops hosted in Canton and Farmington.

f. Transportation Committee

Jon Colman provided this update to the Board. He advised the Board on the Transportation Committee meeting held on May 23rd. Majority of the meeting was devoted to LOTCIP. LOTCIP projects have finally reached the point where projects are in construction phase. Significant shortcoming is the set asides which affects contracts in excess of \$50,000. He asked the Board to consider seeking a blanket exemption for this issue. The committee also agreed to act as Policy Board during the summer. He referenced the TIP amendments included in the packet as well as introduced speaker Commissioner Redeker.

Jon Colman moved to send a letter to seek exemption for set aside contract issues. Peter Souza seconded. Motion carried unanimously.

5. Presentation to CRCOG by Commissioner Redeker

Commissioner Redeker shared with the Board the Department of Transportation's core values which included communication, customer service, partnerships, project delivery, efficiency, and technology/innovation. He discussed the state of the Department of Transportation and covered the highlights of his PowerPoint. The PowerPoint presentation has been uploaded to the CRCOG website.

6. Discussion on Interim Relief Measures Related to Crumbling Foundations

Lyle Wray started this discussion with the Board, referencing the handout included in the packet. The crumbling of foundations is an emergency for the region and will affect many member towns east of the CT river. There was a discussion on the history of this matter, future plans/approaches, and how CRCOG could assist member towns. Future discussions and meetings will occur.

Action #7: TIP Amendments

Jon Colman presented this action item to the Board. Discussed the amendments and asked for Board approval on amendments 1a, 1b, 3, and 4. Amendment 2 will be deferred until next meeting.

Jon Colman moved to adopt amendments 1a, 1b, 3, and 4. Dave Kilbon seconded. Motion carried unanimously.

Action #8: Resolution Authorizing the CRCOG Transportation Committee to Approve Action Items on Behalf of the Policy Board

Jon Colman presented this action item to the Board. The resolution authorizes the CRCOG Transportation Committee to approve action items on behalf of the Policy Board during summer 2016.

Jon Colman moved to approve the resolution. Dave Kilbon seconded. Motion carried unanimously.

Action #9: 2015 LOTCIP Solicitation Award Correction-Main Street and Wall Street Hebron (Award correction from \$555,441 to \$700,000 per application)

Jon Colman presented this action item to the Board. Requested Board to allow correction to 2015 LOTCIP solicitation award from \$555,441 to \$700,000.

Jon Colman moved to approve the correction. Jon Kilbon seconded. Motion carried unanimously.

Action #10: Adoption of Amendments to CRCOG Rules of Procedures and By-Laws

Mary Ellen Kowaleski presented this action item to the Board. CRCOG staff determined the need for two revisions to the CRCOG Standing Rules and Bylaws. Changes will establish consistency between how changes to the CRCOG Standing Rules and Bylaws

are made, and incorporate new Rules of Procedure for the CRCOG Regional Planning Commission into Appendix A of the CRCOG Rules of Procedure and Bylaws.

Jon Colman moved to approve the resolution. Joyce Stille seconded. Motion carried unanimously.

Action #11: Resolution Authorizing Consultant Selection for Corridors of Opportunity Best Practices Study

Mary Ellen Kowaleski presented this action item to the Board. Requested authorization for CRCOG Executive Director to negotiate and enter into a contract agreement with the consulting firm of HR&A Advisors, Inc.

Jon Colman moved to approve the resolution. Joyce Stille seconded. Motion carried unanimously.

12. Adoption of CRCOG Budget 2016 2017 (FY2016-2017 Budget Highlights)

Pauline Yoder presented this action item to the Board. The budget offers two approaches which includes SGIA funding and a contingency, if funding not received. CRCOG's 2016-2017 budget provides for stable operating revenue for current fiscal year. The outlook for FY2019-2020 is challenging and CRCOG staff recommends review and mitigation measures as necessary beginning FY2018-2019.

Jon Colman moved to adopt the CRCOG Budget 2016 2017. Dave Kilbon seconded. Motion carried unanimously.

13. TIGER Summary Sheet

Jennifer Carrier presented this item to the Board. She referenced the handout included in the packet which summarized the TIGER grant project.

14. CRCOG Annual Meeting and Luncheon

Lye Wray reminded the Board about the upcoming annual meeting and luncheon starting at noon on June 8th at the Glastonbury Boathouse.

15. Adjournment

With no further discussion items, Chairperson Beckett requested a motion to adjourn.

Jon Colman moved to adjourn meeting. Dave Kilbon seconded. Motion carried unanimously. The meeting adjourned at 1:25pm.