

Capitol Region Council of Governments

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Policy Board Meeting
MIRA Trash Museum Board Room, Hartford
Wednesday, November 16, 2016
12:00 p.m.

Members and Alternates

Jeff Bridges
Luke Bronin
Garry Brumback
Shari Cantor
Jon Colman
Thomas Delnicki
John Elsesser
Matthew Hart
Lisa Heavner
Chris Kervick
Dave Kilbon
Marcia Leclerc
Robert Lee
Christina Mailhos
Denise McNair
Dave Nagel
Nancy Nickerson
Lisa Pellegrini
Brandon Robertson
Scott Shanley
Peter Souza
Joyce Stille
Ron Van Winkle
Mark Walter
Steve Werbner

Town/Organization

Wethersfield
Hartford
Southington
West Hartford
Bloomfield
South Windsor
Coventry
Mansfield
Simsbury
Windsor Locks
East Granby
East Hartford
Plainville
Willington
Berlin
Newington
Farmington
Somers
Avon
Manchester
Windsor
Bolton
West Hartford
Columbia
Tolland

Staff

Cheryl Assis
Hedy Ayers
Jennifer Carrier
Mary Ellen Kowalewski
Tim Malone
Brittany Stephenson
Terri Thompson

CRCOG
CRCOG
CRCOG
CRCOG
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CRCOG
CRCOG

Lyle Wray
Pauline Yoder

CRCOG
CRCOG

Guests

Alexandra Beaudoin
Larry Deutsch
Cal Hauburger
Katherine Lutz
Matthew Morgan
Charles Patton
Grayson Wright

Hartford
Hartford
Plainville
Rome Smith Lutz
Journey Home
Partnership Strong Communities
CTDOT

Roll Call

1. Call to Order:

With a quorum present and in the absence of Chairperson Beckett, Vice-Chair Marcia Leclerc called the meeting to order at 12:05. She mentioned the invitation included in the agenda packet to the December 8th meeting co-sponsored by the Metro Hartford Progress Points organizations and the CRCOG Foundation.

2. Public Comment

There were no public comments.

3. Adoption of Minutes from October 5, 2016 Policy Board Meeting

Vice Chair Marcia Leclerc requested a motion to adopt the minutes. Jon Colman made a motion to adopt the minutes of the October 5, 2016 Policy Board meeting. Nancy Nickerson seconded. Motion carried unanimously.

4. Monthly Reports

a. Chair and Executive Director Report

Lyle Wray referred the Board to the CRCOG monthly report. He discussed adding opportunities for members on Nutmeg services now that the pilot phase has been completed for a number of services. He discussed progress on CRCOG becoming a Regional Economic District. Two of three necessary approvals have been received. CRCOG has applied for a US EDA planning grant. He briefly mentioned an update on crumbling foundations which have also been added to the legislative agenda. He discussed the CRCOG Ad Hoc Economic Development meeting was cancelled due to absence of Chair. There has been a lot of information received at the CT Economic

Competitiveness Council meeting that will be discussed at the next meeting. There were no questions.

b. Opportunities and Resources

There were no opportunities and resources included in the agenda packet.

c. Policy and Planning Department

Mary Ellen provided this update to the Board. She advised the Board on the Coordinated Water System Planning Process for the Central Connecticut Water Supply Management Area, which is currently underway. This is also known as the Water Utility Coordinating Committee (WUCC) Planning Process. A detailed memo on this topic was distributed in the October Policy Board meeting package. The Coordinated Water System Planning Process provides for a coordinated approach to long-range water supply planning by addressing water quality and quantity issues from an area-wide perspective. She indicated that representatives at WUCC meetings included large water companies, municipal and private water companies, and RPO's such as CRCOG. Some municipalities also attend. She stated the goal of the process is to identify present and future water system concerns, analyze alternatives, and set forth a means for meeting the identified needs. She updated the Board on key components of the Coordinated Water System Plan: 1) Individual Water Supply Plans—34 in region; 2) the Water Supply Assessment, which was just completed; 3) Declaration of Exclusive Area Boundaries, which has just started, to define the areas of current and future operation for individual community water systems; 4) the Integrated Report, which will address a range of issues identified through the planning process, such as infrastructure needs and funding for system improvements, prioritization of users, and water conservation; and 5) the Executive Summary. For those with a particular interest in the Exclusive Service Area Declaration Process, the Department of Public Health will be hosting a webinar on this topic at 10 a.m. on November 29; information on how to register for the webinar has been sent to Chief Elected Officials, Town Planners, and others. There were no questions.

d. Municipal Services and Purchasing Council

Peter Souza provided this update to the Board. He highlighted the extension of the annual CCM Survey which has a new deadline of November 30th. He mentioned the recording functionality for HR Salary tool should be available in December. He also invited the Board to attend the small towns IT services meeting which directly followed the Policy Board meeting. There were no questions.

e. Public Safety and Homeland Security

Joyce Stille provided this update to the Board. She shared the success of the recent statewide drill and stated the participation was impressive. She also updated the Board

on the DEMHS audit, stating representatives were happy with the results. She stated that the October 7th Impact 2016 active shooter exercise included over 500 participants and it was a very productive exercise. Cheryl and Joyce both highlighted the no-cost, emergency operations plan training for school districts, which should be forwarded to superintendents.

f. Transportation Committee

Jon Colman provided this update to the Board. He stated that the transportation committee was fairly busy and moving several projects along. He stated that one project in a rural community, which was originally approved and then became ineligible, prompted work to ensure all rural areas are eligible for LOTCIP projects. He stated the Transportation Committee may seek regulation relief through legislation. The goal is to guarantee rural communities have opportunities to participate. Lastly, he stated that the Transportation Committee would be hearing presentations for Set Asides on Friday, November 18th. There were no questions.

5. Journey Home Report on Coordinated Response to Homelessness- Presentation by Matthew Morgan, Executive Director, Journey Home

Matthew Morgan, Executive Director of Journey Home, spoke to the Board. He referenced the handout included in the agenda packet and highlighted the goals and objectives of the non-profit organization. He also discussed the veteran homelessness goal, which was reached earlier this year. This achieved goal included ending homelessness for veterans and Connecticut one of two states in the nation to attain such a goal. He discussed chronic homelessness as well as family/youth homelessness. He shared with the Board information on the coordinated access network (CAN) plan and how Journey Home operates as a 'backbone' agency. He handed out updated graphs as well as an approved incentive form for landlords to hold them harmless for housing homeless individuals and he hopes CRCOG towns would consider partnering with his organization.

6. New Partnership Products to Improve Local Economies without Political Acrimony-Presentation by Charles Patton, Senior Policy Analyst, Partnership for Strong Communities

Charles Patton, Senior Policy Analyst with Partnership for Strong Communities, spoke to the Board. He referenced the handout included in the agenda packet and discussed the cost of housing in Connecticut. He highlighted a sample housing profile and encouraged the Board to visit www.pschohousing.org for information on their respective towns.

Action #7: Resolution Authorizing Application to U.S. Environmental Protection Agency (EPA) for Brownfield Community-Wide Assessment Grant

Mary Ellen presented this action item to the Board. The resolution allows for CRCOG to apply for additional monies to maintain continued funding of the Metro Hartford Brownfield Assessment Program. The grant, which is due December 2016, will be for \$300,000. There were no questions.

Scott Shanley moved to approve the resolution. Joyce Stille seconded. Motion carried unanimously.

Action #8: TIP Amendments

Jennifer Carrier presented this action item to the Board. She discussed the three amendments which include moving funds from Bridge Program to STP Urban and new projects. The amendments were previously endorsed by the Transportation Committee.

Jon Colman moved to adopt the amendments. Dave Kilbon seconded. Motion carried unanimously.

Action #9: Resolution on Conformity with the Clean Air Act-OZONE

Jennifer Carrier presented this action item to the Board. CRCOG is required to submit an Air Quality Conformity Statement to the US Federal Highway Administration (FHWA) and to the US Environmental Protection Agency (EPA) in accordance with the final conformity rule promulgated by EPA when adopting an annual Transportation Improvement Program (TIP) or when effecting a significant revision of the Region's Long Range Transportation (LRTP). The Connecticut Department of Transportation's assessment has found that plans and programs jointly meet mobile source emissions guidelines. The resolution allows CRCOG to approve the existing September 2016 Ozone Air Quality Conformity Determination.

Jon Colman moved to approve the resolution. Dave Kilbon seconded. Motion carried unanimously.

10. Resignation of Richard Hines from CRCOG Policy Board

Lyle Wray presented this item to the Board. The Avon Town Council accepted the resignation of Richard Hines, effective November 9, 2016. The Board agreed to draft and sign a letter of appreciation, present a plaque, and extend an invitation to Richard Hines to the December 7th meeting for a cake cutting ceremony.

11. Draft of 2017 Legislative Agenda

Lyle Wray presented this item to the Board. The third draft legislative agenda included in the packet discussed several issues to be finalized at the December 7th meeting. Lyle briefed the Board on the impacts of the federal administration, state budget and

rising deficit, and the change in Connecticut's state senate. He stated the major shifts in the three points were of large context and important for the upcoming agenda. He also discussed the two items added to the front of the agenda including framework of relief and ideas on how to manage crumbling concrete foundations and the ad hoc economic development committee's approaches to fiscal relief of the city of Hartford. The remainder of the items in the agenda are updates.

12. Draft of 2017 Policy Board Meeting Schedule

Lyle Wray presented this item to the Board. The 2017 draft Policy Board meeting schedule will be approved at the December 7th meeting.

13. Draft of 2017 Executive Committee Meeting Schedule

Lyle Wray presented this item to the Board. The 2017 draft Executive Committee meeting schedule will be approved at the December 7th meeting.

14. CRCOG Approval Letter as a CT Regional Economic Development District

Lyle Wray presented this item to the Board. CRCOG received approval from OPM and DECD to establish a Regional Economic Development District.

15. OPM Grant Programs

Lyle Wray presented this item to the Board. Due to lack of funding, OPM will not be accepting applications in the fall for the Inter-town Capital Equipment Purchase Incentive Program or the Regional Performance Incentive Program.

Ron Van Winkle shared with the Board two reports which were released yesterday from CT OPM and CT OFA.

(http://www.ct.gov/opm/lib/opm/budget/fiscalaccountability/fiscal_accountability_november2016.pdf)

CT OFA (https://www.cga.ct.gov/ofa/Documents/year/FF/2017FF-20161115_Fiscal%20Accountability%20Report%20FY%2017%20-%20FY%2020.pdf)

16. Adjournment

With no further discussion items, Vice Chair Marcia Leclerc requested a motion to adjourn.

Joyce Stille moved to adjourn meeting. Jon Colman seconded. Motion carried unanimously. The meeting adjourned at 1:18pm.