

Capitol Region Emergency Planning Committee (CREPC)

April 18, 2013

CONSENT AGENDA

CRCOG/CREPC MANAGEMENT REPORT

- Recently closed out the FY 2009 homeland security funds including SHSGP, UASI, MMRS and IECGP
- Work on the FY 2010 projects in all grant areas is well underway. CRCOG expects to receive an extension through March of 2014.
- The second Citizen Preparedness Collation meeting was held on April 10th
- Emergency Management Accreditation Program activities are in the initial stage with a program training course planned for August 2013.

LEADERSHIP REPORT - CHAIRMAN

- February 4: held meeting with ESF Chairs to discuss the future of CREPC.
- February 10: negotiated a discounted fee for the International Association of Emergency Managers – Associate Emergency Manager/Certified Emergency Manager certification for CREPC members
- February 12: preliminary discussions (conference call) with the Emergency Management Accreditation Program (EMAP) about possible baseline assessment and accreditation of CREPC.
- February 14: call with EMAP confirming use of FEMA Cooperative Agreement Funds to conduct baseline assessment (estimated value \$14,000).
- February 19: attended Statewide Regional Collaboration meeting at DESPP
- February 24: chartered a by –laws committee to review current by-laws
- February 25: held meeting with ESF Chairs to discuss the future of CREPC.
 - participated in Ready Capitol Region team conference call
- March 7: held conference call with ESF Chair to approve moving forward with EMAP baseline assessment
 - discussed with ESF 21 Chair a sub-committee on primary education collaboration
- March 12: confirmed extension of EMAP Cooperative Agreement with FEMA.
- March 14: attended Statewide Regional Collaboration meeting with D/C Shea
- March 20 and 29: conference call to discuss a Connecticut Regional Resiliency workshop

- April 3: confirmed dates for EMAP Assessor/Accreditation manager training August 19-21.
- April 10: attended the Ready Capitol Region Coalition meeting
- April 17: appeared with David Kosciuk on the Fox 61 morning show to discuss Ready Capitol Region.

EMERGENCY SUPPORT FUNCTIONS (ESF) REPORTS

ESF1: Transportation

In November 2012, the Federal Highway Administration held an Advanced Traffic Incident Management (TIM) Workshop (funded in part with UASI funds) with the goal of reinvigorating a TIM program in the greater Hartford area (equates to DEMHS Region 3). TIM is one aspect of the RESF-1 effort (along with emergency planning [especially evacuation planning], and outreach to transportation resources, such as transit providers). As chair of REF-1, I undertook the following this quarter:

- Worked with FHWA to prepare a summary of issues identified at the November Advanced TIM Workshop for improving the management of traffic incidents in CT. Worked with FHWA to prepare a white paper that summarizes best practices from formal TIM programs across the country. This report was requested by the Commissioner of Transportation at the TIM Executive Briefing, also held last November. These documents were in final draft at the end of March.
- Planned for and attended the March 12th CT Association for Community Transportation (CACT) meeting at which CRCOG emergency planners conducted a workshop on emergency preparedness and the www.GetReadyCapitolRegion.org website.
- Worked (and continuing to work) with Joe Perrelli, DEMHS Region 5, RESF-1 Chair, at the Council of Governments of the Central Naugatuck Valley to move forward their project to develop a training video for the Unified Response Manual (URM), a guidebook for response to an incident on limited access highways in CT.

ESF2: Communications

- Richard Claing has been named ESF-2 Co-Chair replacing Mike Boucher.
- Completed a Communication Technician Course (5 days)
- Completed a Communications Leader Course (3 days)
- RID Has responded to four incidents with the CRCOPA trucks for communications
- Received new CP-12 (South Windsor)
- On Board phone systems for all four (4) Communications vehicles has been installed and ready for use.
- The RID Team meets quarterly for training and any new updates in are communications systems.
- RID Team has received new communications portables for use at incidents.
- ESF 2 partially activated for President Obama's visit on April 8, 2013.

ESF3: Public Works and Engineering

- A new chair appointment should be completed with the next thirty days.

ESF4: Firefighting

- A joint meeting of the Capitol Region Fire Chiefs Association and the Hartford County Fire Plan Coordinators was held on March 21, 2013 at Shaker Pines Fire Department, Enfield, CT. The Connecticut Canteen unit (housed in Meriden) was on display at this meeting. The canteen unit will serve in the region as the 2nd unit dispatched on all major incidents in the Capitol Region.
- Regular monthly meetings of ESF 4 were held in January and February 2012.
- The 1st Annual National Fallen Firefighters Memorial Golf Tournament of Connecticut is scheduled for Saturday, June 1, 2013.
- Additional command boards were purchased for all Regional Fire Task Forces.

ESF5: Emergency Management

- Coordinated the agenda development for the Capitol Region Emergency Planning Committee meeting conducted January 17, 2013
- An ESF 5 Duty Officer meeting was conducted on January 29, 2013, next meeting is scheduled for April 30, 2013.
- Conducted a Natural Hazards Mitigation Plan meeting on February 19, 2013, which had 30 attendees.
- Regional Coordination Center (RCC) activated during the period February 8-12, 2013 for a winter storm.
- Everbridge Notification system training will be conducted for all ESF 5 Duty Officers within the next few weeks.
- Participated in a Statewide Exercise planning meeting on March 7, 2013

CT-R3 Incident Management Team has conducted the following activities during this quarter:

- L 381 Leadership Training held at the Manchester RCC (February)
- USFS I Suites Training held at Bloomfield Volunteer Ambulance (March)
- Participated in the Sandy Hook (Newtown) AAR review and development process
- Logistical and Planning Section review of their sections
- Team training meetings are conducted on the 2nd Tuesday of each month
- Team Executive Board meetings are conducted monthly
- Identifying training opportunities within CT and FEMA Region 1 and conducting exercise planning activities

ESF6: Mass Care

- Shelter Training for 153 Town of Enfield Employees
- Attended DEMHS Coordinating Council Meeting
- Regional Shelter Meeting – East Hartford

- Supported **Children's Disaster Services** course with a cots trailer

ESF7: Resource Management

- NO REPORT – current chairperson is on deployment overseas and returning this month.

ESF8: Public Health and Medical Services

- Long Term Care Mutual Aid Plan
 - a. CT Regions 1, 4, 5 now online with their plans and have completed exercising. Region 2 remains the only region not participating
 - b. Statewide LTCMAP Conference on May 1 at the Connecticut Convention Center.
- Behavioral Health
 - c. Have been on site in Newtown since December 14, 2012. The Region 3 team has been focused on the middle school. Only now are team members beginning to stand down. This is being done with a smooth transition to local mental health providers. They have seen an increase in interest expressed by local professionals in joining the regional behavioral response teams.
 - d. DPH has become the lead agency to coordinate development of a coalition to integrate resources into a multi-disciplinary response capability for the future. Behavioral health is partnering with DPH in this effort.
- CMED
 - e. A reminder that the former VHS Hospital Emergency Administrative Radio (HEAR) system from the 1960's is now called MEDNET. The state is now installing base VHS station units in each hospital for use in disasters to contact DPH and each outside of the CMED system.
- Public Health
 - f. Continue to work on furthering the existing communications plan for the region.
 - g. Received formal recognition of being Project Public Health Ready at the Preparedness Summit in Atlanta.
 - h. Statewide Cities Readiness Initiative (CRI) forum scheduled for May 2, 2013 at Yale. Registration available on CT Train.
- Hospitals
 - i. Have been focused on finalizing the Hospital Mutual Aid Plan. On April 11, 2013 this plan was exercised with St. Francis Hospital evacuating >100 patients. All in region hospital participated with good success. EMS and CMED has a strong presence as well. A new concept, Regional Medical Coordination Center (RMCC), was stood up and operated with staffing from the region and each hospital.

ESF9: Search and Rescue

- NO REPORT submitted for this quarter.

ESF10: Oil and Hazardous Materials Response

- Regional HazMat Team activated for President Obama's visit on April 8, 2013

ESF11: Animal Protection

- 1/17 Quarterly CREPC Meeting
- 2/4 CRCOG Planning Meeting
- 2/7 CREPC Winter Storm Conference Call
- 2/7 Moved animal rescue trailer to Blue Back Square garage
- 2/14 USDA APHIS Animal Care, Emergency Programs Webinar
- 2/19 CVMF-CTSART team leaders conference call
- 2/25 Completed survey for Australian Emergency Management Agency
- 3/1 Reviewed CREPC Bylaws documents. Submitted suggestions.
- 3/5 CDF Board Meeting
- 3/7 CREPC EMAP Conference Call
- 3/8 Conference w/ Sylva Dake RE: Millstone exercise planned for June
- 3/26 Met with Dr. Howard Asher regarding Spring activities & Millstone exercise
- 3/27 Met with Dr.s Gargamelli & Roasa regarding Region 2 leadership

ESF12: Energy

- ESF 12 is in the initial organization phase. Ms. Luann Cataudella, Supervisor of Regional Coordination, Connecticut Light and Power Co. - appointed new Chairperson for ESF 12.
- ESF 12 is working with the State DEMHS to get ESF12 finalized. There was a meeting scheduled on April 10th but it was canceled and we are waiting for it to be rescheduled.
- The ESF12 Annex will be finalized by June 1 so it is in place for the State Drill.

ESF13: Public Safety and Security

- Three rapid deployment vehicles for the regional SWAT teams will be delivered shortly.
- Working with the Office of Bombing Prevention on a Bomb/SWAT Interoperability Workshop for September
- Numerous police departments have requested a demonstration of the HEARTBEAT Computer Assisted Dispatch System.
- Final Draft of Police Mutual Aid Proposal "Blue Plan" for Capital Region Chiefs of Police Association (CRCOPA).
- Chief Richard Mulhall – Numerous meetings with State Official's concerning police automation and networks – HEARTBEAT, CAPTAIN, ROBIR, CJIS, LPR, etc.
- Chief Richard Mulhall – CT CRASH project – working in partnership with DOT, CRCOG and 10 local police departments to develop automated accident reports/system.
- Chief Paul Melanson – Training and special equipment for Capital Regions 9 SWAT teams and Hartford Bomb Squad – SWAT ROV and Tactical Equipment.

- UASI Grant Funding – Develop Specifications and Purchase Police Equipment including Bomb Squad response equipment, Dive Team boat and tow vehicle and FARBER Rapid Deployment Vehicles for East Hartford, Middletown and New Britain.
- UAWG – Work group meeting to finalize IJ's and budget.
- Chief Caron/CRCOPA – Police communications and interoperability – RAFTS Channel 1 & 2 testing.

ESF14: Long Term Recovery and Continuity

- Met with DEMHS officials on April 12, 2013 to discuss strategy and mission clarification for ESF 14
- Planning in progress for an organizational workshop (late May 2013) for local government officials/agencies and Regional area private sector partners.

ESF15: External Affairs

- NO REPORT – Chairman Ed Lescoe is currently out of service recovering from a foot operation.

ESF16: Volunteer Management

- Conducted monthly committee meeting for the Regional Citizen Corps Council in January, February, March, and April 9, 2013.
- Approved a basic CERT Class for Stafford with 25 students in December 2012. This is the 29th CERT Unit in the Capitol Region.
- Bristol, Newington, and Manchester were approved for CERT team training classes on March 21, 2013. Newington becomes the 30th CERT unit in the Capitol Region.
- CERT teams are assisting with special Citizen Preparedness Projects in Bristol and East Hartford, CT.
- Several CERT Team members attended the CERT Instructor Course at Brainard Field

ESF19: Functional Needs Services

- Attended the March 7th TEPW meeting at CRCOG
- Providing technical assistance for citizen preparedness projects being conducted in Bristol and East Hartford, CT.
- Met with George Haddow of GMMB regarding future directions to disability assistance and responder training needs.
- March 20, 2013 participated in the CREPC by-laws committee meeting.
- Disability training team has trained over 3,300 first responders in handling functional citizen needs during emergency situations to date including 45 Ellington CERT members on February 28th and 23 Wolcott CERT members on March 30, 2013.
- April 10, participated in Connecticut National Federation of the Blind conference call.

ESF20: Disaster Faith Based Services

- Recruited a new addition, the Reverend/Chaplain Dana Hallenbeck, Zion Lutheran Church Manchester CT., to our ranks- Reverend Hallenbeck is trained in CISM, he is a State Police Chaplain, and has a variety of experiences caring for people in disaster emergency situations, most recently Newtown. He will be a great asset to ESF 20.

ESF21: Educational Services

- RESF-21 is comprised of the University of Saint Joseph, University of Hartford, Wesleyan University, Trinity College, Goodwin College and Lincoln Technical Institute.
- Established a training needs assessment for our institutions. We will now pursue lining up this training so we can further enhance our emergency management capacity.
- We have a program actively going to educate our institutions about our existing MOU with each other and the region.
- We have now started meeting with RESF-21 ESF's to have them develop a regional plan together. So far our Health Services, Facilities, Residential Life ESF's have met. Their target is to have their plans completed before the fall semester.
- RESF-21 ESF's scheduled to meet this month are IT, Public Safety and Food Services.
- Testimony at the State Capitol on HB6655 also included updating the committee on CTIMT-3 activities and the RESF-21 collaboration.

LIAISON AND OTHER ACTIVITY REPORTS

METROPOLITAN MEDICAL RESPONSE SYSTEM

- CR-MMRS continues to participate with the MMRS National Leadership Group; I am currently on the planning team for the MMRS Track to be presented at the National Homeland Security Conference this June in LA. Also, as part of the NLG I am the workgroup lead for National MMRS Best Practices.
- We partner with the Region 3 Public Health Preparedness Advisor for Cities Readiness Initiative and we just completed this year's Technical Assistance Reviews for the Mass Dispensing Areas in Region 3.
- As part of the ongoing CRI activities we facilitated a Tabletop Exercise for the City of Hartford – Department of Health and Human Services on medication distribution to include an After Action Report and Improvement Plan.
- Represented the Region at the Public Health Preparedness Summit in Atlanta GA, in March where CT-Region 3 ESF-8 Public Health and Medical Services received re-recognition as Project Public Health Ready as one of the only Region's in the US to meet this stringent criteria. Summit notes with keys for CREPC and Recommendations can be accessed at <http://www.crcog.org/publications/HomeSecDocs/info/2013PublicHealthPreparednessSummitBrief.pdf>
- MMRS participated in the Hospital Full Scale Exercise conducted on April 11th.

- I also sit on the conference planning committee for the National Healthcare Coalition Conference to be held in December of 2013; the CR-MMRS has submitted a presentation abstract for building healthcare coalitions using MMRS and local public health models.
- CR-MMRS is also participating in the revision of the CREPC / REPT Bylaws, the Training and Exercise Planning Workgroup, and the Urban Area Security Workgroup. Details of those activities can be accessed through specific committee meeting minutes.
- We have taken delivery of a pickup truck for the distribution of medical supplies and resources. The vehicle will be operated by the North Central District Health Department.
- We have participated in the Factory Acceptance Test for the mobile oxygen generating delivery system which should be delivered within the next 30 days. This trailer will be operated by Suffield EMS.

MEDICAL RESERVE CORPS

- Update/Review of CR-MRC Member Orientation (hard copy, classroom) that is now included on CT Train
- CR-MRC Orientation is required training for all CR-MRC members
- Review of ICS components that are incorporated into an ongoing series of scenarios utilizing all components of the MRC program
- Logistics planning
- Exercise planning
- New Support Trailer ordered
- Continuing review of Medical Protocols
- Collaboration with regional partners for improving CT MRC capability and increasing capacity
- Training with Regional partners

TRAINING AND EXERCISE PLANNING WORKGROUP (TEPW)

- TEPW has not been active since the WMD series of exercises was completed and the full scale WMD exercise was put on hold and ultimately cancelled.
- The TEPW and CRCOG staff are now in the planning stage for a 2013 functional exercise that will involve the MRC and IMT, plus complete a remaining component of the 2012 Communications Exercise. The Concept and Objectives Meeting was conducted on March 7 and the IPC is scheduled for April 5. One of the exercise venues will be the New England Disaster Training Center in Windsor Locks, which also provides a good partnership with State agencies and the Ct National Guard.
- The exercise planning committee met last week and we have an updated time line for the exercise below. I think it would be good to get this info out and helpful if it can be included in the report. Exercise director is Carmine, sim cell is Stephen, lead controller is Bill Perkins and I have the MSEL. We are recruiting a lead evaluator.
- The Statewide 2013 Exercise Planning Time Line is: next Planning Meeting - 4/26/13, 0930 @ CRCOG; RID Team Meeting - 5/14/13 @ RCC; MSEL Conference - 7/12/13; MPC - 8/8/13; FPC - 9/27/13; C/E Briefing - 10/24 @ NEDTC; and Exercise Dates - 10/25-26/13.

URBAN AREA WORKING GROUP (UAWG)

- Discussed the strategic planning process and its impact on the UAWG. Focus will be on resilience via training, managing resources and the management process. The Federal Government will focus on decentralizing control and making FEMA Regions more responsible.
- The UAWG held a quarterly meeting on April 2, 2013. Main items of discussion included the FY10 funding update and a report from for the MMRS steering committee.
- An election for the UAWG Chair was held at the April meeting, Bill Austin was re-elected as the Chair for another 2-year term.
- The current congressional house bill being considered further limits the UASI regions to a maximum of 25 regions. The Hartford Area UASI was eliminated in 2011.

CITIZEN PREPAREDNESS and Coalition

- GMMB continues to build the coalition, conduct weekly Facebook and Twitter messaging, and update getreadycapitolregion.org website. Teleconferences are held every other week to review issues and provide updates.
- The Spanish website was updated for all changes since the initial version was launched.
- Conducted the first quarterly regional citizen preparedness coalition meeting in January, and the second was held April 10, 2013.
- Finalized East Hartford CERT Neighborhood Emergency Training pilot program, but the CERT team has not been able to schedule necessary meetings to implement the program. The program consists of two training modules for CERT members who volunteer to do more by delivering readiness information presentations in their communities. These are a "How to Make a Presentation" training session and in depth training on the resources available via the Get Ready program.
- The Bristol Functional Needs pilot program is also "complete". Many presentations have been given to town officials and local organizations supporting the special needs population, in conjunction with the Bristol Commission on Persons with Disabilities.
- We had hoped the pilot programs would have yielded some more statistics, but implementation is challenging. Conceptually, all participants have indicated the programs are viable and useful, and should continue. The Functional Needs program is supported by CRCOG staff, GMMB and RESF-19. The NET program is supported by CRCOG staff, GMMB and local CERT volunteers. Both pilot programs will be made available to any other jurisdictions wishing to participate. We hope to make a big push for these programs at the annual Citizen Corps conference in September.
- A DHS/USFA Fire Grant application to add a fire safety component to the citizen preparedness program has been applied for.
- Cheryl Assis has submitted for a Google Grant for non-profits via the CRCOG Foundation to support marketing of the Get Ready Capitol Region program.