

Capitol Region Emergency Planning Committee (CREPC)

October 17, 2013

CONSENT AGENDA

CRCOG/CREPC MANAGEMENT REPORT

- CRCOG staff/contractors attended the following, CCM Annual Conference, DEMHS EMD meeting, ESF 5 Duty Officer meeting, DESPP Advisory Council meeting, Region 3 Exercise Planning Meeting, TRCC meeting, Regional Collaboration Committee meeting, Medical Reserve Corps meeting, CISS Status meeting, UAWG meeting, Citizen Corps meeting, several HEARTBEAT Incident Report User Group meetings and demonstrations, and CT-CHIEF user group meetings.
- A quarterly Public Safety Council meeting was held which focused on the new traffic stop requirements which will go into effect on October 1st. The CAPTAIN system will be fully compliant.
- Contractual staff delivered a Strategic Plan for delivery of Fire and EMS services to the Town of Coventry.

LEADERSHIP REPORT– CHAIRMAN

- Thirty personnel from across the state attended the EMAP training class at the University of St. Joseph August 21-23, 2013 to prepare CREPC to become the first regional group to be recognized as having an accredited Emergency Management Program.
- Approximately 10 selected staff and volunteers will handle the EMAP administrative details of compliance processing and submission. March 15, 2014 is the target date for full submission of the required compliance documentation. Conference call updates are being completed bi-monthly with EMAP.
- The first full briefing on the AEM-CEM Certification process was conducted at Northeast Utilities in Windsor on September 27, 2013 for 12 candidates. A second briefing is scheduled for October 17, 2013 for the remaining 18 candidates at CRCOG.
- The CREPC By-Law update is continuing and the revisions are currently at DEMHS for review.
- The CREPC Ad hoc Nominations Committee is preparing its recommendation for the 1st Vice Chairman vacancy for the October 18th meeting with the election occurring in January 2014.

EMERGENCY SUPPORT FUNCTIONS (ESF) REPORTS

ESF1: Transportation

Emergency Management and Planning

- Continued to participate in the *CTfastrak* Safety and Security meetings at CTDOT.
- Provided CTDOT with information about the Manchester highway emergency location placards (HELP), as a model for identifying location of and responding to incidents on the *Ctfastrak* “busway” and adjacent bike path.

Traffic Incident Management (TIM)

- Continued to work with CTDOT and FHWA to bring the SHRP2 “train the trainer” on Traffic Incident Management best practices to CT.
- Worked with FHWA and CTDOT to complete FHWA’s annual assessment of Traffic Incident Management efforts in the greater Hartford area.
- Prepared for and participated in an initial RESF-1 Traffic Incident Management (TIM) Coalition meeting on September 18 – more than 200 regional responders were notified about this newly established program. A follow-up meeting will be scheduled for late October. Anyone who did not receive a notice and would like to be added to the mailing list should contact Karen Olson at kolson@crcog.org.

ESF2: Communications

- Captain Peter Sweeney has replaced Frank Papa on the CRCOG Command Post Committee.
- The Central Connecticut State University Dispatch Center and the Region Incident Communication Center (RICS) moved into their new building and resumed dispatching responsibilities on July 18, 2013

ESF3: Public Works and Engineering

- John Phillips the Public Works Director for West Hartford has been appointed as the new chairperson of ESF 3 effective September 16, 2013.

ESF4: Firefighting

- Regular monthly meetings of ESF 4 were held in July and September 2013.
- October 6-12, 2013 is National Fire Prevention Week. Most area departments are conducting various fire prevention activities during the month of October.
- Command Boards have been issued to Fire Task Forces 51, Newington; 52, Bloomfield; 53, Enfield; 54, Farmington; 55, New Britain; 56, Hartford; 57, Glastonbury; and TCGP5, in Ellington. The command boards have been entered into the CREPC/CRCOG inventory system.

- Eighteen Fire Departments and three Emergency Medical agencies are now operating on the Captain Data System.

ESF5: Emergency Management

- A quarterly CREPC meeting was held on July 17, 2013.
- Jay Gonzalez was named Assistant Director of Emergency Management for South Windsor on August 20, 2013.
- Noel Garrett was appointed as the new Emergency Management Director for Portland effective July 15, 2013
- ESF 5 Duty Officer Richard Riggs has retired from the Windsor Police Department and ESF 5. Good luck to Rich in his retirement.
- Completed arrangements for a mass care response trailer to be pre-positioned at the South Windsor Town Hall Annex, 1540 Sullivan Avenue, Windsor, CT.
- The Natural Hazards Mitigation Plan process is completed and public comment period will close on October 31, 2013. Changes will be posted in the Plan and submitted to the State of Connecticut for approval. An amendment to include functional needs consideration and language was approved at the October 22, 2013 ESF 5 Emergency Management and Planning Quarterly Meeting.

CT-R3 Incident Management Team has conducted the following activities during this quarter:

- CT-IMT 3 - Equipment Purchase and Update on-going
- Fourteen personnel (majority was from the region) attended the Disaster Logistical training presented by DEMHS at Camp Hartell/New England Disaster Training Center October 8, 2013.
- Overall Efforts - Build-up for the Region 3 Exercise October 25,26 2013 at the New England Disaster Training Center, Windsor Locks, CT (to include the MRC, CT-IMT3, RID Team, American Red Cross, DEMHS, and the Town of South Windsor.
- Both CT-IMT 3 response trailers are now stored in West Hartford at Station 4
- CT-IMT 3 Executive Board held meetings in July and September, 2013

ESF6: Mass Care

- The multi-jurisdictional shelter agreement developed in Region 4 is being modified to be a generic template for use in all regions of the state. This process should be completed any time now and will provide CREPC with a common document recognized by all towns.
- ESF 6 monthly meetings are held in Farmington
- Shelter training was conducted for the Somers CERT. Also included Ellington, Stafford and Vernon CERT members
- Shelter training was conducted for the East Hartford CERT
- Feeding meeting took place at Plainville High School

- Conversations are continuing with West Hartford on becoming regional shelter location
- Attended the Hurricane Sandy Revisited Workshop at Yale
- The new feeding support trailers are now fully operational
- Attended the 6th Annual Connecticut Citizen Corps Conference September 4-5, 2013
- Attended several Regional Exercise meetings

ESF7: Resource Management

- CREPC has taken delivery of a tent and trailer system to support operational components in the Capitol Region. The tent and trailer system can be utilized by the Medical Reserve Corps for medical operations, the Incident Management Team to support extended operations, and many other operational functions by any ESF. The tent can be deployed and operational within 5 minutes.

ESF8: Public Health and Medical Services

- CREPC/Region 3 RESF 8 monthly meeting was held on October 2, 2013 at the Regional Coordination Center.

ESF9: Search and Rescue - NO REPORT

ESF10: Oil and Hazardous Materials Response –

- Completed training on propane flaring equipment
- Completed technology upgrades on advance detection equipment
- CHHMRT stood by for the Hartford Marathon
- Completed budget process for state sustainment funds and UASI funds

ESF11: Animal Protection

July 2013

- First of three trailers has been relocated to Simsbury PW
- Conducted discussions with Stephen Foley regarding trailer relocation
- Attended the American Veterinary Medical Association (AVMA) disaster preparedness conference sessions

August 2013

- Meeting with Chris Baker at American Red Cross in reference to Region 3
- Attended a Connecticut Veterinary Medical Association board of directors meeting reference Connecticut Animal Response Team (CTSART)
- Meeting with Karen Jarmoc of Connecticut Coalition Against Domestic Violence (CCADV) reference animal shelter options

- Meeting Tyler Roasa reference Region 4
- Participated in the Dream Ride booth
- Attended the Connecticut Veterinary Medical Foundation funding meeting
- Appeared on the WTIC “Pet Talk” show

September 2013

- Attended Urban Area Working Group (UAWG) meeting on September 19th
- Attended the Legislative Task Force pre - meeting
- Attended the Legislative Task Force first meeting
- Attended the Connecticut Dog Federation Annual Meeting

October 1 – 10, 2013

- 10/6 – 7 Meeting with American Veterinary Medical Association (AVMA) State Advocacy Committee on disaster issues
- 10/9 Attended the Connecticut Veterinary Medical Association (CVMA) Board of Directors meeting

ESF12: Energy

- ESF 12 the All-Hazards Energy and Utilities Annex version 1.0 was released in August, 2013 by DEMHS.

ESF13: Public Safety and Security

- A SWAT team/bomb squad interoperability workshop in conjunction with the Federal Office of Bombing Prevention was held on September 20, 2013.
- The last three rapid deployment vehicles for SWAT team use were delivered.

RSF14: Community Planning and Capacity Building - No Report

ESF15: External Affairs - NO REPORT

ESF16: Volunteer Management

- Sixteen CREPC members attended the 6th Annual Connecticut Citizen Corps Conference in Westbrook, CT on September 4-5, 2013.
- The Manchester CERT team celebrated its 10th Anniversary on September 20, 2013 with a formal program at Kenney Hall in Manchester.
- ESF 16 held its regular monthly meeting on October 7, 2013.

ESF19: Functional Needs Services

- The function needs disability training team presented a training program to the DEMHS Staff on September 27, 2013.
- Contact information for setting up the functional needs training class for your department or agency is Stephen Thal, 860-559-4958 or stephenthal@sbcglobal.net and/or Brian Rykowski, 860-796-7644 or rykob001@hartford.gov
- July 2013 – Trained CERT teams in Orange, New Haven, Bethany and Hamden
- August 6 – Attended Team meeting Hartford Safety Complex 0900-1200 hrs
- August 21-23 – Attended EMAP training @ University of St. Joseph
- August 26 – Team member Dennis Mitchell attended the Statewide Mass Care meeting at Waterford, CT.
- August 30 - Conducted a Team meeting for the purpose of updating the current presentation, reviewed invitation letter and reviewing our presentation to DEMHS in September
- September 5 - Mary Ann Langton attended the 2013 6th Annual Connecticut Citizen Corp. Conference @ Westbrook, Ct.
- September 19 - attended UAWG attended @ CRCOG 2-4 PM
- September 26 - Attended Cross Disability meeting @ Manchester Community College Disability Institute
- October 1 - Chairperson Stephen Thal presented testimony at the Natural Hazard Public Hearing at the Hartford Public Library 1750 hrs
- October 3 - Meeting with Dennis Mitchell to update the presentation slides based on recommendations from precious team meetings/trainee evaluations
- October 17 – Attended the CREPC Quarterly meeting 1030 hrs South Congregational Church
- Coordinated shelter sign issues between Marcie Roth, of FEMA Headquarters, Kate McCarthy Barnett FEMA Region 1 and Kathy Gips of the Regional ADA Office.
- Requesting best practices in the country where persons with disabilities have been involved on a statewide level. These issues came up at the DEMHS training session.
- Our team will be involved in the Governor’s statewide exercise planning and in train the trainers in the other four regions.
- Total number of first responders trained to date is 3,606

ESF20: Disaster Faith Based Services

- Quarterly training held in October 2013; facilitator was Rev. Dana Hallenbeck, Chaplain for the Connecticut State Police and Manchester Ct. Police Department

ESF21: Educational Services

- Public Safety has completed their resource typing.

- IT, Health Services, Residential Life, Facilities and food services have been sent reminders to complete their task. I will be following up with them again to get the synergy going.
- We have met with the K-12 schools (today) to explain CREPC and regional concepts.
- Public Safety departments are now seeking to add STOCs to their radios as a result of our regional meetings. I will coordinate this task with Victor and our public safety contacts.
- CCIC is planning a safety presentation in January to all the statewide universities on what the ESF 21 group is doing. This is an excellent opportunity for DEMHS and CREPC to co-present at that time.
- The University of Hartford is participating in the “Shake out Drill” on October 17th. This is a nationwide drill that simulates an earthquake type of scenario

LIAISON AND OTHER ACTIVITY REPORTS

METROPOLITAN MEDICAL RESPONSE SYSTEM

- The CR-MMRS, as part of the MMRs National Leadership Group, was asked to develop summary testimony for the Int. Assoc. of Emergency Managers (IAEM) in response to anticipated inquiries from the U.S. House of Representatives regarding the MMRS program. Testimony was developed and reviewed by MMRS NLG Executive leadership and submitted to IAEM. IAEM subsequently included the MMRS testimony as part of its larger document as presented by IAEM President Jeffrey Walker on September 9, 2013 before the U.S. House of Representatives Subcommittee on Emergency Preparedness, Response and Communications –for the Committee on Homeland Security: Assessing the Nation’s State of Preparedness: A Federal, State, and Local Perspective. Of the six topics covered in the testimony the MMRS represented the largest focus with 100% of our written submission included.
- Meeting of all R-3 ESF-8 section Chairs was held to review status of Regional planning for Public Health now that CT-DPH has changed the structure of how it funds activities previously covered under Regional contracts. RESF-8 leadership is committed to maintaining the work and Healthcare Coalition based capabilities started in 2002.
- The Capitol Region, and the CR-MMRS Program Director, assisted in the conduct and assessment process for the Town of Vernon Full Scale Exercise on August 15, 2013. The CR-MMRS Program Director has drafted and submitted exercise the After Action Report and Improvement Plan to the Town of Vernon.
- Registration is remains open for the National Healthcare Coalition Conference to be held in December of 2013; the CR-MMRS submitted a presentation abstract for building healthcare coalitions using MMRS and local public health models which has been approved for presentation at the conference. The CR-MMRS Program Director will moderate a panel of MMRS leaders from across the US regarding the successes of MMRS in building Healthcare Coalitions.

- The CR-MMRS is sponsoring the first day of the upcoming Central CT EMS Conference (Oct 24th). The CR-MMRS Program Director will be facilitating a panel discussion with local subjective matter experts regarding the evolving role of EMS in Active Shooter response and rapid patient extractions.
- The CR-MMRS began the task of reviewing all CR-MMRS plans and documents for revision and annexing to Region 3 RESP.
- CR-MMRS Program Director continues to work with interested local health departments/districts in establishing emergency notification databases for Everbridge. To date two LHDs have been completed and are loaded into system, other LHDs are working on updating contact lists.
- CR-MMRS Program Director is working with CRCOG staff on upgrading technology for using CRCOG facilities as an emergency backup to the network of Regional Coordination Centers.

MEDICAL RESERVE CORPS

- July 17, 2013 Chatham Sub unit monthly meeting in East Hampton; preplanning for Hebron Fair in September
- August 7, 2013 CR-MRC monthly meeting
- August 8, 2013 CR-MRC leadership participates in Mid Planning Conference at New England Disaster Training Center
- September 4, 2013 CR-MRC monthly meeting; radio exercise and training
- September 4-5, 2013 CR-MRC members participate in 6th Annual Citizen Corps Conference, Westbrook, CT
- September 13, 2013 CR-MRC leadership participates in Governor's Horse Guard golf event
- September 18, 2013 Four CR-MRC members support a recruitment booth at the Big E on Connecticut Day
- September 19, 2013 CR-MRC leadership participates in UAWG meeting
- September 23, 2013 CR-MRC leadership participates in ESF-8 planning meeting
- September 27, 2013 CR-MRC leadership participates in October regional exercise Final Planning Conference at New England Disaster Training Center

TRAINING AND EXERCISE PLANNING WORKGROUP (TEPW)

- Region 3 Exercise Planning meeting was held at NEDTC on September 27, 2013

URBAN AREA WORKING GROUP (UAWG)

- UASI continues to support the Get Ready Capital Campaign via training, informational booths, and public presentations in addition to the PSA's, corporate sponsorship and Mayor of Hartford Proclamation examples.
- UASI continues to support the Medical Reserve Corps program through staff assistance with monthly meetings, training, logistical support and inventory.
- A new regional dive team boat was delivered and is being housed at the Hartford Police Department.

CITIZEN PREPAREDNESS and COALITION

- The next Citizen Preparedness and Coalition has been scheduled for October 22nd at the Hartford Public Safety Complex.

Information for publication in the Consent Agenda should be forwarded to Bill Austin at whaustin.tag@gmail.com prior to the 10th of the month that the quarterly CREPC meeting occurs. Future dates for 2014 are January 16, 2014; April 17, 2014; July 17, 2014 and October 16, 2014.

Document word count 2,644