

Capitol Region Emergency Planning Committee Meeting  
February 22, 2007  
9:30 a.m.  
South Congregational Church

***Call the meeting to order***

Chairman Austin chaired the meeting and called it to order at 9:30 a.m.

***Adoption of the minutes and handouts***

Dr. Goldman, seconded by Dr. Shaw, made a motion to accept the minutes of the January 25, 2007 meeting.

Chief Austin reviewed the meeting handouts, which included the Report of the Chairperson and a flyer on the West Hartford Kiwanis, Community Emergency Response Team (CERT).

***Federal Liaison Report***

Chief Austin introduced John Rossi, new District Office Chief of Staff for Congressman Larson, and Rob Michelek, new District Director for Congressman Murphy. John Rossi and Rob Michelek spoke to CREPC members about their various backgrounds and the legislative committees the Congressmen serve on. Both look forward to working with CREPC.

***Unfinished Business***

*Emer. Mgt. And Homeland Security Council report of 2-8-07* – Cheryl Assis stated that the February 8<sup>th</sup> meeting was a standard business one, and included Libby Graham providing an update on the grants. There was also a presentation from Steve Huleatt and Jennifer Kertanis on Project Public Health Ready. Cheryl Assis also stated that appointments to the Council are expiring in June and CRCOG will be recommending Chief Austin again.

*Training Coordination Project Report* – Dan Scace, CRCOG Homeland Security Training Coordinator, gave a presentation on the status of the training project. He encouraged CREPC members to visit [www.crcog.org](http://www.crcog.org) to view training opportunities.

*CRCOG HS Funded Projects Update* – Cheryl Assis reported that a design meeting for ROBIR, the web based mug shot system for the AFIS machine, was held and that the Cogent will come back with a complete design in thirty to sixty days. She also stated that: the body armor bid is closing February 23<sup>rd</sup>; the State officially signed a contract with Reverse 911 and we are planning to have the vendor to the Public Safety Council meeting on March 8<sup>th</sup>; a CAPTAIN Fire Technical Committee meeting was held on March 1<sup>st</sup>; and a back-up PSAP meeting was held on February 16<sup>th</sup>. All of these projects are moving forward.

*Recognition of Vice Chairpersons* – Chief Austin presented Chief David Watkins with a plaque for his service as CREPC Vice Chairman from 2004-2007. Pat Checko also served as Vice Chair, but was not present to receive her award. Chief Austin thanked Chief Watkins and Pat Checko for their leadership and dedication to CREPC.

### ***Report of Standing Committees***

*R-ESF-4 Firefighting* – Chief Austin stated a Search and Rescue committee has been created and that Chief Ouellette from Middletown is the Chairman. The committee will be working closely with the Coast Guard.

*R-ESF-5 Emergency Management* – Chief Austin reported that a duty officer schedule has been created for ESF 5 and the committee is seeking more officers. He also said that the State is interested in determining more mobile hospital sites and if you have a site in mind to contact him.

*R-ESF 6 Mass Care* – Dave Brown stated that the Universal Access Sheltering guidance will be released shortly. He stated that the guidance will be formally presented at the CCM Convention on May 1<sup>st</sup>. He also referred to a flyer that was distributed publicizing the March 20<sup>th</sup> ESF 6 meeting.

*R-ESF-8 Public Health and Medical Services* – Dave Kosciuk reported on the inventory project and said the DPH has agreed to do some follow-up work. MaryAnn Cherniak-Lexius reported on grant money for public health planning.

Katherine McCormack, new Medical Reserve Corps Director, introduced Anthony Mormino, an intern from the University of Hartford. Anthony will be working on various Medical Reserve Corps projects, such as developing a new training curriculum and inventorying assets.

Kitty Hillson, Service Learning Coordinator for the Youth Health Service Corps, reported on the organization's work with the Citizen Response Corps and the Medical Reserve Corps to focus some of their high school volunteers on public health preparedness.

*R-ESF-11 Animal Protection* – Dr. Goldman reported the animal cages arrived and they exceed the capacity of the trailers. The 1<sup>st</sup> Governor's Foot Guard is helping to store the equipment.

*R-ESF-16 Volunteer Management* – Chief Austin referred to the CERT flyer, included in the meeting packet, and stated that there are still seats available for the two and a half day training described in the handout.

*R-ESF-19 Special Needs Management* – Jim Battaglio stated that a registration form for special needs training will be sent out shortly. The training will take place in April, May and June and be held in different locations.

### ***New Business***

*2007 HSGP Stakeholder Planning Group Report* – Chief Austin reported on the series of DEMHS stakeholder meeting, which have focused on the distribution and expenditure process for the FY 07 funds and stated that the next meeting is February 26<sup>th</sup>.

### ***Adjournment***

The meeting was adjourned at 11:05 a.m.