

Capitol Region Emergency Planning Committee Meeting
March 22, 2007
9:30 a.m.
South Congregational Church

Call the meeting to order

Chairman Austin chaired the meeting and called it to order at 9:30 a.m.

Adoption of the minutes and handouts

Dr. Shaw, seconded by Chief Whalen, made a motion to accept the minutes of the February 22, 2007 meeting.

Chief Austin reviewed the meeting handouts, which included the Report of the Chairperson and DEMHS Coordinating Council minutes. He also referenced a booklet and two cd's from the Chemical and Safety and Hazards Investigation Board and invited CREPC members to take copies.

Federal and State Liaison Report

Senator Billy Ciotto congratulated towns that received the Fire Act grant.

Tom Gavaghan reported on the following items: revision of local emergency operation plans; status of the evacuation and shelter plan; CCM's Emergency Management Symposium on May 1st; the Emergency Manager's Conference on June 6th; and the high band radio check on April 4th.

Unfinished Business

Emer. Mgt. And Homeland Security Council report of 3-8-07 – Chief Austin referred to the three pages of minutes from this meeting included in the handouts.

Training Coordination Project Report – Dan Scace, CRCOG Homeland Security Training Coordinator, gave a presentation on the status of the training project. He encouraged CREPC members to visit www.crcog.org to view training opportunities and reminded them that there is only six months left of the fiscal year to reach NIMS goals.

CRCOG HS Funded Projects Update – Cheryl Assis reported that CRCOG is working on spending down and obligating the remainder of the FY 04 funds. She stated that Jim Donnelly and Rick Tardif, project leader for Reverse Notification, have had several meetings and conference calls with Reverse 911 to ensure the issuance of a purchase order within the next two weeks. She also said that a letter has been sent to the CEO's asking them to designate a contact person for the reverse notification project from each municipality. She reported that the Fire Chief's Salamander Project has been moved to '04 and a PO has been cut. Lastly, she stated that the CAPTAIN Fire Committee had a productive meeting and a Firehouse demonstration has been arranged for April 3rd at the South Congregational Church.

Regional Planner Report – Carmine Centrella reported that he has been working on the Regional Evacuation Shelter Guide (RESG) and the goal is to have it completed by the May 1st CCM conference so it can be discussed during break out sessions.

Recognition of Vice Chairpersons – Chief Austin presented Pat Checko with a plaque for her service as CREPC Vice Chairman from 2004-2007. Chief Austin thanked Pat for her leadership and dedication to CREPC.

Report of Standing Committees

R-ESF-2 Communications - Chief Austin stated that Keith Victor is in Los Angeles for the SAFECOM conference.

R-ESF-4 Firefighting – Chief Whalen said that the Capitol Region Fire Chief’s website will be up shortly and if requested, they will provide links on the site to other agencies. He also stated that Newington was awarded a Fire Act grant for the CAPTAIN Fire project and encouraged other municipalities to apply for the same. He reported that a generic naming convention for the Salamander system will be produced for use by the State and other agencies.

Chief Austin stated that CREPC is becoming involved with the Coast Guard’s Urban Search and Rescue committee and that Chief Ouellette from Middletown is the Chairman.

R-ESF-5 Emergency Management – (RCC Project update-Exercise subcommittee report-Shelter Exercise in West Hartford on May 26-27) – Chief Austin provided an update on the Regional Coordination Center FY 05 project. He stated that there will be a thirty-six hour shelter management drill at Elmwood Community Center in West Hartford over Memorial Day Weekend and participants are needed. Don Janelle reported on a list of subject matter experts being developed to evaluate exercises.

R-ESF 6 Mass Care – Dave Brown stated that the special needs training is moving forward and he will work with Chief Austin on the Memorial Day shelter drill.

R-ESF-8 Public Health and Medical Services – Dr. Shaw reported on the National Disaster Medical System (NDMS) conference that he and Chief Austin attended in Nashville. He said that, in terms of planning and pushing for increased funding levels for MMRS, much of the responsibility is local.

R-ESF-11 Animal Protection – Dr. Goldman reported on House Bill 5186, An Act Concerning the Evacuation of Pets and Service Animals, which mandates pets and service dogs be included in state disaster evacuation planning.

R-ESF-16 Volunteer Management – Chief Austin reported on the completion of a CERT training course in West Hartford.

R-ESF-19 Special Needs Management – Stephen Thal reported on the special needs training that CREPC is sponsoring. The training courses will be held in May and June and be conducted by the UConn Center for Excellence. Registration forms will be sent out shortly.

New Business

2007 HSGP Stakeholder Planning Group Report – Chief Austin reported on the series of DEMHS stakeholder meeting, which have focused on the distribution and expenditure process for the FY 07 funds. He stated that all of the meetings have been held and nine key objectives are part of the FY 07 application that has been put forth to the federal government.

CREPC Leadership Conference (5th) at West Hartford on April 11th - Chief Austin stated that the fifth and final CREPC leadership Conference will be held at the West Hartford Town Hall on April 11th from 9 a.m. to 2 p.m. He said that anyone that has attended three out of the five sessions will be recognized in the graduation ceremony and receive a framed certificate.

Medical Reserve Corps Strategic Realignment - Katherine McCormack reported on Medical Reserve Corps initiatives, such as the database project, the development of a mission statement and objectives, and the publication of a training document. She also stated that the Medical Reserve Corps portion of the CRCOG website is in the process of being updated.

Guest Speaker

Dr. John Shaw, ESF 8 Chairperson – Dr. Shaw gave a powerpoint presentation on the Capitol Region Forward Movement of Patients (FMOP) plan. The presentation will be posted on CRCOG's website shortly.

Adjournment

The meeting was adjourned at 11:05 a.m.