

Capitol Region Emergency Planning Committee Meeting
May 24, 2007
9:30 a.m.
St. Joseph's College

Call the meeting to order

Chairman Austin called the meeting to order at 9:40 a.m. and thanked Steve Caron, St. Joseph College Safety Manager, for hosting the meeting on the college campus.

Katherine McCormack, MRC Director, said a few words on the Capitol Region Medical Reserve Corps Ambulatory Care Center, in which the meeting was held. The Care Center is a fifty-five bed field hospital and was funded through MMRS and homeland security funds. Ms. McCormack introduced Dr. Ron Buckman, the Medical Director, and he discussed his role in the MRC and the initiatives he is working on.

Katherine McCormack also introduced Holly Jacobs, a new volunteer, who is working on building the MRC database. Additionally, Ms. McCormack discussed MRC training and the School Readiness Initiative.

Adoption of the minutes and handouts

Dr. Shaw, seconded by Ed Lescoe, made a motion to accept the minutes of the April 19, 2007 meeting.

Federal and State Liaison Report

Rob Michelek, District Director for Congressman Murphy, reported on the disaster declaration for State properties within Litchfield and Fairfield counties. He also reported on the work of the House of Representatives Appropriation's Homeland Security subcommittee.

Tom Gavaghan reported on June 6th Emergency Management Conference and the School Emergency Workshop on September 26-27th.

Unfinished Business

Emergency Management and Homeland Security Council Report of 5-11-06 – Chief Austin referred to the May 10th DEMHS Coordinating Council meeting minutes included in the meeting packet.

Training Coordination Project Report – Dan Scace, CRCOG Homeland Security Training Coordinator, referred to the distributed training report, outlining CREPC sponsored training opportunities and FY 07 NIMS compliance requirements.

CRCOG HS Funded Projects update – Cheryl Assis reported on the closing out of FY 04 projects. In terms of FY 05 projects, she reported on the four special needs training courses held in May and three scheduled for June. She also stated that the pilot project for CAPTAIN Fire will be rolled out shortly and the participating pilot towns have been determined. Lastly, she reported on the FY 07 funding strategy, which includes a \$850,000 base for each region.

Regional Planner Report – Carmine Centrella reported on the continued work on the hazmat annexes.

Report of Standing Committees

R-ESF-2 Communications – Keith Victor reported on the following items: his meeting with the Air National Guard regarding interoperability; the award of the black box bid; the hiring of two people by the State Interoperability Committee; and the MOU's sent out for use of the Capitol Region radios.

R-ESF-4 Fire Service – Ed Richards reported on the Fire/EMS Rescue exhibit that will be showcased at the Big E fair. Cheryl Assis reported on the dates of the Salamander accountability training.

R-ESF-5 Emergency Mgt – Chief Austin reported on the FY 05 homeland security Regional Coordination Center project meeting held on May 21st. He stated that the breakdown of the project's \$400,00 funds are: \$50,000 for New Britain; \$100,000 for Windsor Locks; and \$250,000 for Manchester. He also referred to the CREPC Strategic Planning Report and reviewed its six goals. Finally, he covered the schedule of events for the Shelter Exercise, taking place over Memorial Day weekend in West Hartford.

R-ESF-8 Public Health and Medical Services – Dr. Shaw thanked Congressmen Murphy and Larson for their MMRS support letter. He also reported on the increased capacity of the pharmaceutical stockpile.

Don Janelle reported on the mass casualty trauma exercise in New Britain for the northern tier of hospitals on June 9th. He stated that the New Britain Regional Coordination Center will be opened for the exercise.

R-ESF-10 HazMat – Chief Allyn reported that almost all of the homeland security equipment has been received, including the new detection equipment that recently arrived. He reported that the hazmat vehicles have all been designated with numbers.

R-ESF-20 Disaster Interfaith Services (Regional MOU) – Reverend Steve Pavignano reported that the MOU to be distributed to various interfaith communities has been developed.

R-ESF-21 Collegiate Support Services – Steve Caron reported that ESF-21 is holding its first meeting immediately following the CREPC meeting.

New Business

Capitol Region Northern Area Command Post Unit – Chief Austin stated that there is gap in service and locations regarding the region's command posts and stressed the need for a Capitol Region Northern Area Command Post Unit. He has had discussions with Enfield regarding procuring a fourth command vehicle and stationing it within the town. He also stated that in order to make the unit fully deployable for the region, CREPC would need to provide \$25,000 in

matching funds. Pat Checko made a motion to allocate \$25,000 to the Capitol Region Northern Area Command Post Unit and Vic Puia seconded it. All in favor, so voted. Cheryl Assis stated that the project would become part of the homeland security FY '05 Regional Coordination Center project.

CRCOG Foundation Meeting Report – Chief Austin introduced Dr. Lyle Wray, Executive Director of CRCOG. Dr. Wray reported on the process involved in establishing the Foundation, as well as the advantages of it being a 510(c)3.

CREPC Leadership Award – Chief Austin presented Bob DiBella with a framed leadership certificate for graduating from the CREPC leadership conference series. The graduating class consisted of approximately 30 CREPC members.

Adjournment

The meeting was adjourned at 11:45 a.m.