

Capitol Region Emergency Planning Committee Meeting  
November 15, 2007 9:30 a.m.  
South Congregational Church, Hartford

***Call the meeting to order***

Chairman Austin chaired the meeting and called it to order at 9:30 a.m.

***Adoption of the minutes and handouts***

John Shaw, seconded by Ken Loock, made a motion to accept the minutes of the October 18, 2007 meeting.

***State Liaison Reports***

Tom Gavaghan reported on the open Region 2 Coordinator position. He also stated that DEMHS will provide a stipend of \$2,500 for a computer for EOC's that do not currently have one.

***Unfinished Business***

*CRCOG HS Funded Projects update* – Cheryl Assis reported that work on the FY 05 homeland security projects is presently a top priority. She stated that a successful CAPTAIN Fire meeting, which included a demonstration of the product, was held on November 5<sup>th</sup> and that towns participating in the project would receive their equipment lists/order forms within a few weeks. She also reported on the four public safety proposals that are part of CRCOG's application to OPM's \$8.6 million service sharing initiative.

Ms. Assis reported that the December 6<sup>th</sup> Public Safety Council meeting includes a special presentation on the Nickel Mines School Shooting and encouraged CREPC members to attend.

*Regional Planner Report* – Carmine Centrella reported on his continued work on resource typing and the hazmat response annex. He also reported on the Baltimore I-95 Evacuation Summit that he and Karen Olson, CRCOG Transportation Planner, attended.

*Ad hoc Nominations Committee Report* – Katherine McCormack reviewed Article 13 of the recently revised by-laws, referring to the section that outlines the selection of the Vice-Chairperson by the majority vote in the odd number years for a two-year period and the selection of the Vice-Chairperson by the majority vote in the even number of years for a two-year period. Ms. McCormack asked members to support the recommendation of the ad hoc nominations committee, to waive an election of the First Vice-chair in 2007 and proceed with the by-laws implementation (related to elections) in 2008. The positions of Chair and Second Vice-chair will take place in 2008. This recommendation is consistent with sustainability plan as approved by the CREPC membership. John Shaw, seconded by Dan Dube, made a motion to accept the ad hoc nominations committee's recommendation. All in favor, so voted.

***Report of Standing Committees***

*R-ESF-1 Transportation* – Ken Loock reported that the highway diversion plan is complete and that copies can be obtained from Karen Olson. He also stated that the next ESF-1 committee meeting will be held on January 16, 2008.

*R-ESF-4 Firefighting* – Chief Austin reported that the rescheduled CRFCA meeting is November 29<sup>th</sup>.

*R-ESF 5 Emergency Management* – Don Janelle asked members to inform CREPC if they are planning an exercise six months beforehand.

Chief Austin reported on a CEMA meeting held the night before and encouraged members to become part of the organization.

*R-ESF-8 Public Health and Medical Services* – Dr. Shaw reported on his trip to West Point in support of the Alternative Care Facility project. He also reported on his work in clarifying the state and regional roles for alternative care facilities.

Carmine Centrella reported on the semi-annual meeting of the public health commissioners as well as the status of the Cities Readiness Initiative, which is now in its second year.

Janet Leonardi of Middletown's Office of Emergency Management reported on their mass dispensing area drill that included opening two screening sites and testing the transportation plan.

Katherine McCormack, in her role of Medical Reserve Corps Director, discussed the work being done on defining the mission statements of the Governor's horseguard and footguard. Dan Scace reported on a MRC training document that addresses core competencies. He presented the document at the MRC monthly meeting and Katherine McCormack commended his work on it.

*R-ESF 11 Animal Protection* – Dr. Goldman reported on the received \$20,000 CVMA matching grant award. CRCOG wrote a letter in support of this grant. He also reported on his ESF 11 state and national level work.

*R-ESF 14 – Long-term Community Recovery and Mitigation* - Laurie Ann Scotti, Hartford Financial Services Group Senior Project Manager and ESF 14 Chair, reported that she is currently drafting a charter for this committee and is intending to work with a small group of private companies and provide a bridge to CREPC.

*R-ESF 19 Special Needs Management* – Jim Battaglio reported that thirty-seven communities responded to the disability registration survey. Mr. Battaglio stated that he is talking with the media about the program and advocating for air time and newspaper space.

### ***New Business***

*Annual Connecticut Citizen Corps Council Conference* – Chief Austin stated that 174 people have signed up this conference, being held on November 20, 2007 at the Mohegan Sun Casino.

### ***Guest Speaker***

Ronald E. Lee, Director of Goodwin's College Homeland Security A.S. Degree Program provided an overview of the program.

### ***Adjournment***

The meeting was adjourned at 11:00 a.m.