

Capitol Region Emergency Planning Committee Meeting
(DEMHS Region 3) (UASI Region 3)
March 20, 2008 9:30 a.m.
South Congregational Church, Hartford

Call the meeting to order

Chairman Austin chaired the meeting and called it to order at 9:30 a.m.

Adoption of the minutes and handouts

John Shaw, seconded by Keith Victor, made a motion to accept the minutes of the February 21, 2008 meeting.

State Liaison Reports

Senator Ciotto and Paul Mounds, Congressman Larson's Federal Grants Coordinator, spoke about the Assistance to Firefighters Grant Program. Paul Mounds stated that the grant deadline is April 4th. He also said that the Congressman is visiting volunteer fire departments to present them with signed legislation of the volunteer tax abatement bill.

Tom Gavaghan reported that web EOC training for DEMHS staff is scheduled for early April and the target date for the rollout to the entire region is June 1st. He also stated that a community exercise involving the intake of evacuees screened for radiation contamination will take place in East Hartford in July. Lastly, he reported that the Region 2 Coordinator job interviews were completed and selection and background checks will follow.

Unfinished Business

Emer. Mgt. And Homeland Security Council Report – Chief Austin referred to the March 13, 2008 DEMHS Coordinating Council minutes included in the meeting packet.

Training Coordination Report – Dan Scace reviewed the “Training Coordinator Report.” He also stated that RED Plan training is going well and urged members to take advantage of online NIMS courses.

CRCOG HS Funded Projects update – Cheryl Assis stated that DEMHS received an extension for the FY 05 funds and CRCOG now has until the end of August to spend them. She stated that within the next month or two, CREPC may be asked to reallocate some of the remaining FY 05 funds. Ms. Assis thanked Stephen Thal for coordinating the Special Needs training, being held throughout the region.

Ms. Assis reported on the ESF's that have completed their Strengths, Weaknesses, Opportunities, and Threats (SWOT) analyses, which are being conducted by Carmine Centrella. She also said that Lee Erdmann and Dan Vindigni were appointed by the CRCOG Policy Board to serve as the CEO representatives on the Regional Emergency Planning Team (REPT). She reported that a resource typing project is part of the FY 07 homeland security grant requirements and that she will be sending out an email regarding this project and potential help needed for it shortly.

She stated that the first UASI meeting will take place directly following this CREPC meeting at 11:30 a.m. She thanked Carmine Centrella and Dan Scace for all their work on this initiative.

Lastly, she reported that there is a grant open for non-profit organizations at high risk of international terrorist attacks that are located in a UASI region. She sent an email to the CEO's regarding the grant details.

Regional Planner Report – Carmine Centrella reported that once all of the SWOTs are completed, a final report will be issued.

Report of Standing Committees

R-ESF 1 Transportation - Ken Looch reported that the ESF-1 SWOT analysis was completed and that their next meeting is on April 16th.

R-ESF 2 Communications – Keith Victor stated that we are the only region in the state with 100% two-way communication in all of our PSAPs. He also said that ESF-2 had completed their SWOT and feedback was being received on the results. Lastly, he stated that for the State Communications Interoperability Program each community has to do a Tactical Interoperable Communications Plan (TICP) and the federal government will be conducting a two-day workshop to help with this.

R-ESF 4 Firefighting – Chief Whalen reported that ESF's 4, 9, and 10 met with Carmine and completed a joint SWOT. He said that they are working on supplying fire personnel with salamander tags and 1,600 have been provided to date.

R-ESF 7 Resource Management – Chief Austin congratulated Bruce Lockwood on his recent appointment to the National Commission on Children in Disasters.

Bruce Lockwood reported that ESF-7 is reviewing the resource typing tool provided by DEMHS. He also stated that there is a new calendar on the CRCOG website where committees and ESF's can post their meetings and events.

R-ESF 8 Public Health and Medical Services – Dr. Shaw reported on the Nashville National Disaster Medical System (NDMS) conference that he and Steve Huleatt attended.

R-ESF 10 Hazardous Materials – Chief Austin reported on the Hazmat IQ training that is scheduled for March 21st and 22nd at the East Hartford Public Safety Complex.

R-ESF 13 – Safety and Security (LE) – Chief Mulhall reported on the progress being made on the 2006 homeland security law enforcement projects and the public safety service sharing projects.

R-ESF 16 Volunteer Management – Craig Hancock reported on CERT training for ESF 11 (Animal Response), scheduled for April 26th and May 3rd at Brainard Road. He also stated that the ESF is studying the issue of CERT members being under the age of 18.

R-ESF 19 Special Needs Management – Stephen Thal reported on the Emergency Preparedness and Response for People with Disabilities trainings that have been held and those scheduled.

R-ESF 21 Collegiate Support Services – Steve Caron reported that a group of five colleges (Trinity, Wesleyan, University of Hartford, Goodwin college, and St. Joseph's) completed their

own resource typing last Fall. He stated that after graduation, they will focus on RED Plan training.

New Business

Designation of Capitol Region as a UASI Region - Chief Austin stated that Region 3 is one of two regions in Connecticut eligible for this year's Urban Area Security Initiative (UASI) grant program. He stated that several people, including himself, had just finished a three day training on the UASI grant in New Haven.

Response Letter Concerning LEPC authority to Town of Tolland – Chief Austin reported on a recent letter sent to the Town Manager of Tolland from Cheryl Assis regarding the role of the LEPC in regards to a situation with one of their regulated facilities.

Chairperson of ESF-6 – Chief Austin announced that Katherine McCormack is the new Chair of ESF-6 - Mass Care. She was also appointed as the CEMA representative to the International Association of Emergency Managers.

Guest Speaker

Laurie Ann Scotti, Senior Project Manager at the Hartford Financial Services Group and Chair of CREPC ESF-14, gave a presentation on Business Continuity Planning.

Adjournment

The meeting was adjourned at 11:00 a.m.