

Capitol Region Emergency Planning Committee Meeting
(DEMHS Region 3) (UASI Region 3)
April 17, 2008 9:30 a.m.
South Congregational Church, Hartford

Call the meeting to order

Chairman Austin chaired the meeting and called it to order at 9:30 a.m.

Adoption of the minutes and handouts

John Shaw, seconded by Keith Victor, made a motion to accept the minutes of the March 20, 2008 meeting.

State Liaison Reports

Paul Mounds, Congressman Larson's Federal Grants Coordinator, reported that the Congressman's office received many requests for letters of support for the Assistance to Firefighters Grant Program. He also said that the Congressman is continuing to visit volunteer fire departments to present them with signed legislation of the volunteer tax abatement bill.

Tom Gavaghan reported that Web EOC training for DEMHS staff was postponed due to glitches in the software and also because a new version of WebEOC is being introduced on May 1st. He also stated that, with 400 registries, the May 15th Emergency Management Symposium is at capacity.

Unfinished Business

Emer. Mgt. And Homeland Security Council Report – Chief Austin referred to the April 10, 2008 DEMHS Coordinating Council minutes included in the meeting packet and described the day long meeting that took place at Camp Rell.

Training Coordination Report – Dan Scace reviewed the “Training Coordinator Report.” He also stated that RED Plan training is going well and urged members to take advantage of online NIMS courses.

CRCOG HS Funded Projects update – Cheryl Assis reported on the Reverse 911 project, addressing recent concerns raised regarding the project. She stated that CRCOG has been putting a good deal of pressure on Reverse 911 to perform and that company representatives will be at the next CREPC meeting to give a project update to CREPC members. She stated that three servers were received last week for the host sites and that, based on site visits and work performed by the communications consultant, the towns are ready to receive the product.

Ms. Assis stated that CRCOG is working on the FY 05 projects and, based on current obligations and encumbrances, she would recommend a reallocation of about \$100,000 from the interoperability project to the training project to sustain training needs and requests until the end of the grant period. Chief Whalen, seconded by Bruce Lockwood, made a motion to reallocate \$100,000 to training from FY 2005 funds. All in favor, so voted.

Ms. Assis also reported on the CAPTAIN Fire project, stating that several conference calls have been held with the vendors and that a meeting will be held with the pilot towns within the next

two weeks. She encouraged CREPC members to contact her if they have any questions regarding CAPTAIN Fire or any other project.

Report of Standing Committees

R-ESF 1 Transportation – Chief Austin provided a brief summary of the ESF-1 meeting that had been held the previous day at ConnDOT.

R-ESF 2 Communications – Keith Victor reviewed the RED Plan activation worksheet provided as a meeting handout. He also stated that FEMA evaluated the State’s preparedness for hurricane season and it passed with flying colors. Lastly, he reported that for the State Communications Interoperability Program each community has to do a Tactical Interoperable Communications Plan (TICP) and the federal government will be conducting a two-day workshop at the end of May to help with this.

R-ESF 4 Firefighting – Chief Whalen reported that the HazMat IQ training that was held on March 21st and 22nd was successful and full both days.

R-ESF 5 Emergency Mgt – Chief Austin reported that a duty officer guide book is being developed and that the committee is in the process of expanding the duty officer list.

R-ESF 7 Resource Management – Bruce Lockwood reported that ESF-7 is looking for representatives from other ESF’s to help with resource typing. He stated that the representative must be familiar with their ESF’s equipment. He also stated that there is a new calendar on the CRCOG website where committees and ESF’s can post their meetings and events.

R-ESF 8 Public Health and Medical Services – Dr. Shaw reported on the stockpile of Mark I kits, which will be almost 100% expired by the end of June. He stated that we should have already received the replacement kits, but a tornado destroyed the supply and it now looks like we will receive the new supply by the end of September.

R-ESF 10 Hazardous Materials – Chief Austin reported on a meeting held with Hartford Fire Chief Teale and Assistant Chief Milner regarding an active regional response to hazardous materials. Training for this initiative is part of the UASI grant application.

R-ESF 11 Animal Response – Dr. Goldman reported on animal response activities and projects that cross cut with other ESF’s. He also reported on ESF-11 CERT training, scheduled for April 26th and May 3rd and stated that there are spaces left if people are interested in signing up.

R-ESF 19 Special Needs Management – Stephen Thal reported on future special needs training dates and asked that ESF Chairs encourage their members to enroll. Chief Austin reported on Jim Battaglio’s work on the disabilities registration project, entitled “Here I Am.”

New Business

Resource Typing Per Diem Employees – Cheryl Assis reported on the resource typing project, part of the FY 07 homeland security grant requirements, and the need to hire temporary per diem employees to help with this initiative. Ms. Assis stated that she would like to advertise the position via email to all of CRCOG’s public safety committees and was seeking the authority to do this and then hire temporary employees. Chief Whalen, seconded by Dr. Shaw, made a

motion that CRCOG have the ability to hire resource typing per diem employees. All voted, so in favor.

All-Hazards IMT Class – Chief Austin stated that the AHIMT training program is scheduled for June 9th – 14th at the Bradley Air National Guard Base in East Granby.

Guest Speaker

Carmine Centrella, Regional Planner, gave a powerpoint presentation on the UASI grant progress.

Adjournment

The meeting was adjourned at 11:02 a.m.