

Capitol Region Emergency Planning Committee Meeting  
(DEMHS Region 3) (UASI Region 3)  
May 22, 2008 9:30 a.m.  
South Congregational Church, Hartford

***Call the meeting to order***

Chairman Austin chaired the meeting and called it to order at 9:30 a.m.

***Adoption of the minutes and handouts***

Chief Whalen, seconded by Ken Loock, made a motion to accept the minutes of the April 17, 2008 meeting.

***State Liaison Reports***

Tom Gavaghan reported that the May 15<sup>th</sup> Emergency Management Symposium was very successful and over 400 people attended. He also stated that WebEOC training for DEMHS staff took place on May 13<sup>th</sup> and that DEMHS plans to roll out WebEOC to all towns later this year when they have the broadband connection and are ready to receive it. He spoke about the local distribution point coordination meeting in preparation for the June 10<sup>th</sup> exercise, the June 17<sup>th</sup> Emergency Manager Director Hurricane conference, and the July 9<sup>th</sup> East Hartford Community FEMA evaluated exercise. Tom Gavaghan also introduced Rita Reiss, the recently hired DEMHS Region 3 Planner.

Paul Mounds, Congressman Larson's Federal Grants Coordinator, announced that the Department of Homeland Security is accepting applications for the SAFER (Staffing for Adequate Fire and Emergency Response) grants until June 27<sup>th</sup>. He stated that last year Windsor secured a SAFER grant.

***Unfinished Business***

*Emer. Mgt. And Homeland Security Council Report* – Chief Austin referred to the April 10, 2008 DEMHS Coordinating Council minutes included in the meeting packet.

*Training Coordination Report* – Dan Scace reviewed the “Training Coordinator Report” and spoke about the FY 08 NIMS training requirements, the recently released NIMS alert, Red Plan training, and course offerings on CTTRAIN.

*CRCOG HS Funded Projects update* – Cheryl Assis reported that CRCOG has until the end of August to spend down the FY 05 funds and that we are in good shape to accomplish this. In terms of reallocations, she stated that the FY 06 training budget had been drastically underfunded and recommended moving funds from the PSAP project (\$57,000 budgeted in FY 05 and \$45,000 in FY 06), a project that would not be completed, to the FY 06 training project. She also recommended moving \$112,296 remaining in the FY 05 interoperability project to the FY 06 training project. To balance out the funds moving from FY 05 to FY 06, she recommended moving several of the FY 06 law enforcement projects that CRCOG has already completed into FY 05. Bruce Lockwood, seconded by Keith Victor, made a motion to reallocate the PSAP and remaining interoperability project funds to the FY 06 training project, as well as to move the completed FY 06 law enforcement projects to FY 05. All in favor, so voted.

Cheryl Assis stated that approximately 1/3 of the FY 06 projects are complete and that we plan to order about 125 special needs cots shortly. Lastly, she stated that the Urban Area Security Initiative (UASI) grant application was submitted and we expect to hear back regarding the award in August.

***Report of Standing Committees***

*R-ESF 1 Transportation* – Ken Look referred to the April 16<sup>th</sup> RESF-1 meeting minutes included in the handouts.

*R-ESF 2 Communications* – Keith Victor reported on the Task Force 55 drill held the previous Saturday as well as the Command Post meeting held the previous Tuesday. He also reported on the two-day Tactical Interoperable Communications Plan (TICP) workshop scheduled for the end of May.

*R-ESF 4 Firefighting* – Chief Whalen reported that there are a few seats remaining in the Hazmat IQ class, scheduled for June 26-28 and those interested in attending should sign up with CRCOG as soon as possible. He also reviewed the newly revised National Fire Protection Association (NFPA) 472: Standard for Competence of Responders to Hazardous Materials/Weapons of Mass Destructions Incidents.

*R-ESF 5 Emergency Mgt* – Dan Vindigni reminded CREPC members of the June 5<sup>th</sup> Emergency Manager workshop, taking place in Enfield.

Don Janelle reported on the July 29<sup>th</sup> large-scale, regional drill taking place in Middletown. He also stated that a duty officer guide book is being created and he will send each ESF Chair the information in the book on their ESF for review and comment.

*R-ESF 6 Mass Care* – Katherine McCormack introduced Chris Baker in his new role as Director of Emergency Services of the American Red Cross. Mr. Baker stated that he is contacting municipalities to make appointments to complete shelter surveys.

*R-ESF 7 Resource Management* – Bruce Lockwood reported about a third of the ESFs have designated a representative to help ESF-7 with resource typing. He also referred to the distributed International Association of Emergency Managers (IAEM) brochure and recommended members to join.

*R-ESF 11 Animal Response* – Dr. Goldman reported on ESF 11's operational and deployable resources and stated that now approximately sixty volunteers have completed animal response specific CERT training. He also reported on his meeting with Commissioner Thomas and Brenda Bergeron on the deployment of the Animal Response CERT team in the event of a disaster.

*R-ESF13 Safety and Security* – Chief Austin reported on proposed legislation regarding funding for bomb squads.

*R-ESF 19 Special Needs Management* – Stephen Thal reported on the special needs training and stated that approximately three-hundred people have completed the program to date. He said that training will stop in June and begin again in September.

***New Business***

*All-Hazards IMT Class* – Chief Austin stated that the AHIMT training program is scheduled for June 9<sup>th</sup> – 14<sup>th</sup> at the Bradley Air National Guard Base in East Granby. He encouraged CREPC members to sign up for this tremendous training opportunity.

*Greater Hartford Public Safety Academy* – Chief Austin provided an update on the Greater Hartford Public Safety Academy, a CREC sponsored project that he has been involved in since its inception. He said that the school will be opening at an incubator site this September for grades six, seven, and nine. Cheryl Assis added that CREPC representatives will make a presentation on the Academy at the June 18<sup>th</sup> Public Safety Council meeting.

***Guest Speaker***

Jamie Cahill of PlantCML gave a progress update on the Reverse 911 project. She discussed technological and corporate issues which have delayed the project and stated that system training will now take place in July. A question and answer period followed.

***Adjournment***

The meeting was adjourned at 11:00 a.m.