Capitol Region Emergency Planning Committee Meeting September 18, 2008 9:30 a.m. South Congregational Church

Call the meeting to order

Chairman Austin called the meeting to order at 9:30 a.m.

Public Comment

There was no public comment.

Adoption of the minutes and handouts

John Shaw, seconded by Ed Lescoe, made a motion to accept the minutes of the July 24, 2008 meeting. The motion was approved unanimously.

The handouts included the Report of the Chairperson, the Training Coordinator Report, Citizen Corps Conference announcement, minutes from the RESF-1 meetings on July 16 and a flyer on the Emergency Planning for Schools workshop on October 14-15.

Federal and State Liaison Reports

Congressman Larson's Office - No report.

DEMHS – Tom Gavaghan reported that held preliminary damage assessment training and close to 100 people were trained in Region 3. They are putting together a donations management team. Web EOC is on track and training for Region 3 EMD's and ESF chairs should be held the first week in November. Deadlines for the EMPG grant is September 30th.

Unfinished Business

Emergency Management and Homeland Security Council Report – Chief Austin stated the meeting is being held presently.

CRCOG HS Funded Projects – Cheryl Assis reported that CRCOG is working on closing out the FY 05 projects and that DEMHS was granted an extension, thus she will not be reallocating funds from the EOC and training projects. We are making good progress on the FY 06 projects.

Training Coordination Project Report – Dan Scace, CRCOG Homeland Security Training Coordinator, gave a report on the status of the training project. He also talked about the UASI project and stated that the strategy has been submitted.

Regional Planner Report – Carmine Centrella reported that final SWOT analysis is complete and will be posted on the CRCOG website. Rita Reiss reported that she is currently working on updating the REOP and that the DEMHS planners are also updating data in the regional evacuation guides and putting together a handbook on individual and public assistance. Rita is also working with all of the LEPC communities in collecting the Tier II reports.

Report of Standing Committees

R-ESF-1 Transportation – Ken Loock stated that the group held a meeting yesterday at CT Transit.

R-ESF-2 Communications - Keith Victor stated that the Bristol Command Post CP-17 is now on line. Chris Marvin stated that there will be an exercise planning meeting held on September 23rd for the TIC Plan regional exercise. The exercise will be a table-top held at the Department of Corrections facility in Cheshire on October 14th.

R-ESF-4 Fire Service – The group instituted a duty officer program that went into effect last week. Doug Whalen stated that the Salamander system is going through upgrades and will be available again shortly. Chief Austin stated that times will be announced where members can go to have badges made in West Hartford. Cheryl Assis stated that departments participating in CAPTAIN Fire will receive upgraded MP 881 modems. Chief Austin stated that new East Hartford Fire Chief John Oates will be sworn in on October 4th.

R-ESF-5 Emergency Management – Don Janelle stated that the IMT committee is meeting today. He again reminded ESF chairs to determine a "three-deep" list.

R-ESF-6 Mass Care, Housing, and Human Services – Katherine McCormack stated that Chris Baker was deployed to Louisiana. The City of Hartford CERT team will begin training with the Red Cross. Chief Austin reminded the group that 120 special needs cots were recently purchased.

R-ESF-8 Public Health and Medical Services – Steve Huleatt reported that local health departments across the state will have to perform a community mitigation drill for a DPH requirement. They will also have to perform one other drill which can be selected amongst the following: POD staff call-down, POD building activation call-down, dispensing drill and recovery drill for the POD. Carmine Centrella has been working on a security assessment regarding the USPS as part of the CRI.

R-ESF-9 Search and Rescue – Peter Vernesoni reported that the group has had a lot of activity this month on Case Mountain. In particular, a drill that started out as a training exercise turned into a search for a 29 year old male on the mountain.

R-ESF 11 Animal Response – Chief Austin announced that Dr. Goldman was named the President for Connecticut National Association of State Animal and Agricultural Emergency Programs. Dr. Goldman stated that the Region III Animal Response Team is ready to go and has 44 members.

R-ESF-14 Long Term Community Recovery – Laurie Scotti reported that she presented at a conference this week on reactive to proactive planning.

R-ESF-16 Volunteer Management – Chief Austin stated that the Annual Citizen Corps Conference will be held on September 30th at Mohegan Sun.

R-ESF-19 Special Needs Management – Steve Thal reported that eight people took part in the East Hartford decontamination drill.

New Business

Chief Austin announced that Wayne Rioux was recently named as the Public Safety Coordinator for the new CREC Public Safety Academy.

Carmine Centrella went through the proposed FY 07 spending plan in detail. A motion was made by Keith Victor, seconded by Doug Whalen to approve the plan. All in favor, so voted. Cheryl Assis will now present the plan to the CRCOG Policy Board.

Chief Austin announced that Doug Whalen has agreed to serve as Chairman of the ad hoc nominations committee.

Chief Austin stated that CREPC is on the verge of celebrating our 7th anniversary as an organization and gave an overview of major accomplishments during that time period. He then stated that it is not his intention to run as Chairman again during the November election. Finally, he stated that he would like to be the first person to nominate Dan Vindigni as the new Chairman.

Adjournment

The meeting was adjourned at 11:02 a.m.