

Capitol Region Emergency Planning Committee Meeting
(DEMHS Region 3) (UASI Region 3)
November 20, 2008 9:30 a.m.
South Congregational Church, Hartford

Call the meeting to order

Chairman Austin chaired the meeting and called it to order at 9:30 a.m.

Adoption of the minutes and handouts

Chief Austin reviewed the meeting handouts. John Shaw, seconded by Ed Lescoe, made a motion to accept the minutes of the October 16, 2008 meeting.

Dr. Goldman, at the request of Chief Austin, introduced Mr. Flynn from the Connecticut Veterinary Medical Association, and Dr. Asher who will be providing depth of leadership for ESF-11.

State Liaison Report

Tom Gavaghan reported that fifty-one people have been trained in Web EOC and a training will be held for Region 3 ESF Chairs on December 4th. He also reported on the need for special needs training and the obstacles involved in identifying people with special needs. Greg Chiara stated that DPH received a \$370,000 grant from the CDC specifically focused on overcoming these obstacles.

Unfinished Business

Emer. Mgt. And Homeland Security Council Report – Chief Austin stated that the minutes for the November 13, 2008 meeting were not released yet. He said that the meeting was held at the Coast Guard Station in New Haven and included reports from the credentialing and interoperability committees, which are both moving ahead with vital projects.

Training Coordination Report – Dan Scace displayed NIMS and Incident Command booklets and stated that there were copies in the back for attendees. He reported that the newly formed training and exercise planning workgroup appointed Laurie Ann Scotti as Chair and Jay Gonzalez as Vice Chair. He also stated that a full scale exercise is planned for next fall and currently a RFP is being advertised for a vendor to assist with scenario based incident exercises in the region. Additionally, he reported that the UAWG, as well as the Policy Board, approved the spending plan and implementation is moving forward.

CRCOG HS Funded Projects update – Kristin Dean stated that CRCOG has until the end of December to complete the FY 05 homeland security projects and CRCOG staff is working on spending small amounts of funding left in the Training and Regional Coordination Center project. She said that Reverse 911 training is scheduled for first week in December and, at this point, most towns are connected to the system. In terms of CAPTAIN Fire, all aspects of the program are being tested by the pilot towns and, on November 24th, a status meeting of the pilot towns is being held at CRCOG. She said that Barbara Buddington is finalizing the FY 06 EOC equipment list and expects to distribute the first week after Thanksgiving. She also stated that the FY 07 grant application was submitted to DEMHS last month.

Regional Planner Report – Rita Reiss reported that draft changes are being finalized on the RED Plan and that the updates to the Regional Evacuation Guide should be complete by January 31st.

Report of the Nominations Committee and Election of Officers – Chief Austin discussed his decision to step down from the position of CREPC Chair and talked about the committee's origins and development over the past seven years. He stated that he is proud of CREPC and also discussed future challenges. He then turned this part of the meeting's agenda over to Chief Whalen, Chair of the Nominations Committee.

Chief Whalen discussed the ground rules and voting procedures involved in the election of the new CREPC Chair and Vice-Chair. He stated that CREPC members would first elect the new Chair and then the new Vice-Chair. Chief Whalen asked if there were any nominations from the floor. Hearing none, he closed the nominations.

The two members running for Chairman were: Dan Vindigni, Assistant Town Manager and Emergency Management Director of Enfield; and Bruce Lockwood, Emergency Response Coordinator of the Burlington Health District. Chief Whalen read Bruce Lockwood's candidate statement, which was also part of the meeting handouts. Dan Vindigni spoke to the group, providing his candidate statement. Members cast their vote and Nominations Committee members and CRCOG staff tallied them. Cheryl Assis announced that the new CREPC Chair was Dan Vindigni.

Chief Whalen stated that Bruce would remain the 1st Vice-Chair, as that position is elected in the odd years, and we would move forward with the election of the 2nd Vice-Chair, a position that is elected in the even years. The members running for 2nd Vice-Chair were: Jamie DiPace, Fire Chief, Fire Marshal, and Deputy Emergency Management Director for Avon; Richard Mulhall, Chief of Police in Newington; and Laurie Ann Scotti, Senior Project Manager at the Hartford. Laurie Ann Scotti spoke to the group, giving her candidate's statement. Members cast their vote and Nominations Committee members and CRCOG staff tallied them. Cheryl Assis announced that the new Vice-Chair was Laurie Ann Scotti.

Chief Austin congratulated the new Chairs and stated that, barring any pressing reports from the standing committees, the meeting's agenda was complete. There were no standing committee reports and Chief Austin turned the meeting over to Dan Vindigni, new CREPC Chair. Mr. Vindigni asked everyone to give a round of applause for Chief Austin. Chief Austin received a standing ovation.

Adjournment

Dan Vindigni made a motion, seconded by Chief Whalen, to adjourn the meeting at 10:45 a.m.