

Capitol Region Emergency Planning Committee Meeting
(DEMHS Region 3) (UASI Region 3)
December 18, 2008 9:30 a.m.
South Congregational Church, Hartford

Call the meeting to order

Chairman Vindigni chaired the meeting and called it to order at 9:30 a.m.

Adoption of the minute

Don Janelle, seconded by Ed Lescoe, made a motion to accept the minutes of the November 20, 2008 meeting.

Recognition of Chief Austin

Chairman Vindigni stated that he would like to temporarily suspend the agenda as the State's Department of Emergency Management and Homeland Security (DEMHS) Commissioner Thomas had arrived to recognize Chief Austin for his years as CREPC Chair. Commissioner Thomas said a few words, congratulating Chief Austin for leadership and motivational skills. The Commissioner then presented Chief Austin with a plaque.

Chairman Vindigni also said a few words about the dedication and leadership of Chief Austin, CREPC's founder, and also presented him with a plaque. Chief Austin thanked everyone, stating that he thoroughly enjoyed being Chair and creating such strong bonds with the capable CREPC members.

State Liaison Report

Tom Gavaghan reported that eighty-four people have been trained in Web EOC and that the training session on January 23rd has sixteen slots open. He also reported that his office moved to the State Armory, although his contact information did not change.

Unfinished Business

DEMHS Coordinating Council Report – Kristin Dean referred members to the December 11, 2008 DEMHS Coordinating Council minutes included in the meeting packet.

CRCOG HS Funded Projects update – Kristin Dean stated that CRCOG staff is working on closing out the FY 05 grant that expires at the end of the month. In term of FY 06 projects, she reported that Barbara Buddington sent out the EOC equipment list and already received several orders from towns. She also said that the modems for the public works CAPTAIN project were ordered. She stated that Hartford is the pilot of this project, which expands the mobile data system into the public works discipline. Lastly, she said that the special needs training materials for the upcoming sessions in January has been ordered.

Training Coordination Report – Dan Scace reported on the upcoming annual training plan, which includes ICS 400, 800 and EMS training. He also reported on the upcoming UAWG meetings and UASI deadlines, explaining the UASI strategy and a few of its components.

Regional Planner Report – Dan Scace read Carmine Centrella’s report, as Mr. Centrella, as well as Dr. Shaw, was at the National MMRS conference. Mr. Scace reported that the final draft of the REOP is posted on the CRCOG website on the RED Plan page. He also reported on the recent Web EOC communication drill and the next steps for resource typing. Finally, he reported on the scenario-based exercise RFP, which closes on December 19, 2008.

RESF 1 Transportation – Chairman Vindigni reported that Karen Olson is the new Chair for ESF-1.

RESF 2 Communications – Chris Marvin reported that the after action report for the recent Communication drill will be emailed out shortly. He also reported on Keith Victor’s attendance at Region 1’s Interoperability meeting.

RESF 4 Firefighting – Chief Austin reported on the progress being made on resource typing, stating that only three or four departments still have to report. He also stated that ESF-4 donated \$250 for shirts and belts for the students at CREC’s Public Safety Academy and asked other ESF’s to do the same.

Chief Whalen reported on the great deal of work being done on the Capitol Region Fire Chief’s Association’s website (www.crfca.org) and asked members to visit the site. He also stated that CP-8 is now equipped with the rapid tag system.

RESF 5 Emergency Mgt – Don Janelle reported that the duty officer work list will be distributed within the next few days. Dan Scace reported on the training and exercise workgroup of ESF-5, stating that they are moving forward with developing a regional exercise program and will conduct a tabletop in April and a full-scale exercise in October. Don Moore reported that there is an Incident Management Training (IMT) commanders meeting scheduled for January 6th.

RESF 8 Public Health and Medical Services – Steve Huleatt reported on ESF-8’s productive meeting with new CREPC Chairman Vindigni. He also said that ESF is considering bi-monthly meetings.

RESF 10 Hazmat – Chief Allyn reported on a \$40,000 sustainment grant from DEMHS and gave an update on the meters.

RESF 11 Animal Response – Dr. Goldman reported on planning activities for 2009, including an ESF-11 CERT training scheduled for March/April. He also stated that he is writing a white paper for Emergency Management Directors regarding the political realities of the animal world.

RESF 14 Economic Recovery – Laurie Ann Scotti reported on outreach efforts involving having ESF-14 representatives involved in CREPC public information and special needs activities.

RESF 16 Volunteer Management – Dan Dube reported on RID team development and also reviewed the Salvation Army handout.

RESF 19 Special Needs Management – Stephen Thal reported on a conference in Groton that the special needs training team participated in.

New Business

EPA Find - Chairman Vindigni reported on an EPA find at Simoniz in Bolton. He stated that the EPA is coordinating a contribution with Simoniz and that the State Emergency Response Committee (SERC) is involved.

Adjournment

Dan Vindigni reviewed the dates of future meetings and also asked members to contact him or CRCOG staff on possible presentation topics. The meeting adjourned at 11:00 a.m.