

Capitol Region Emergency Planning Committee Meeting  
(DEMHS Region 3) (UASI Region 3)  
April 16, 2009 9:30 a.m.  
South Congregational Church, Hartford

***Call the meeting to order***

Chairman Vindigni chaired the meeting and called it to order at 9:30 a.m. Chairman Vindigni led the pledge of allegiance and then introductions were made.

***Adoption of the minutes***

Ed Lescoe, seconded by Dr. Shaw, made a motion to accept the minutes of the March 19, 2009 meeting.

***Chairperson's Report***

Chairperson Vindigni reviewed the Chairperson's Report included in the meeting packet.

***Federal Liaison Report***

Conor Quinn, District Aide to Congressman Larson, reported on the Assistance to Firefighters Grant (AFG) program, reporting that Hartford received an \$800,000 grant. This grant is the largest AFG that the first district ever received.

***State Liaison Report***

Tom Gavaghan reported on upcoming WebEOC training and the May 12<sup>th</sup> Emergency Management Symposium. He also reported that several Commissioners have been invited by Commissioner Thomas to the Autumn Storm Tabletop.

***Unfinished Business***

*DEMHS Coordinating Council Report of April 9, 2009* – Cheryl Assis reported that she attended this meeting and briefly described it. The minutes can be found on the DEMHS website.

*CRCOG HS Funded Projects update* – Kristin Dean reported on high number of training reimbursements received recently, stating that over the last few days she processed \$32,000 in reimbursements. She stated that the amount of training funds available are less now than in previous years and that CRCOG staff has been talking about creating guidelines on reimbursements submitted in the future. Ms. Dean stated that she would keep members posted on the progress made on the guidelines.

Ms. Dean stated that she started ordering modems and antennas for the CAPTAIN Fire project and that a document has been created for future CAPTAIN Fire users that includes a matrix on the tasks required to successfully operate on the system. She stated that the matrix is posted on the CAPTAIN portal and that she will be emailing it out fire users as they come on board.

*Training Coordination Report* – Dan Scace reported on changes to NIMS classes and reviewed the upcoming schedule. He also stated that another EMS training seminar, similar to the one recently completed, may be offered again in the future.

*Urban Area Security Initiative* – Dan Scace reported that work is continuing on the UASI projects.

*Regional Planner Report* –Carmine Centrella provided an overview of the Autumn Storm Tabletop exercise, scheduled for April 28<sup>th</sup>. He stated that approximately 75 people have registered. The day will begin at 9:30 a.m. with a Chief Elected/Administrative Official briefing.

***Report of the Standing Committees***

*RESF 2 Communications* – Chris Marvin stated that the ITAC and ICALL channels have been programmed on the West Hartford repeater and that ESF-2 will be contacting people shortly regarding rebanding.

*RESF 4 Firefighting* – Chief Austin reported on the Capitol Region Fire Chiefs (CRFC) meeting that night. He stated that the CRFC will be participating in the Middletown shelter exercise by activating four taskforces. Chief Austin also reported that New Britain Fire Chief Mark Carr was accepted into the Harvard Kennedy School of Government.

*RESF 5 Emergency Management* – Don Janelle reported that there is now a five week Duty Officer schedule. He also reported that ESF-5 will be activated for Middletown’s exercise.

*RESF 6 Mass Care* – Katherine McCormack said that ESF-6 will be participating in Middletown’s Drill and that it will provide a good learning opportunity. She also reported on the Dallas Medical Training Summit she attended.

*RESF 8 Public Health and Medical Services* – Dr. Shaw reported on ESF-8 operational concepts and plans being worked on, including the Forward Movement of Patients Plan.

Mary Pettigrew of the Department of Public Health reported on public health Web EOC training in May.

*RESF 11 Animal Response* – Dr. Goldman reported that the operational arm of ESF-11 will be participating in the Middletown exercise. Their participation will include placing microchips in animals. He also reported that the Connecticut Veterinarian Medical Association has an Equine Response Unit that will be educating firefighters and possibly CERT teams on equine rescue. Lastly, in an effort to gather more responses, Dr. Goldman reported that the EMD survey will be emailed out again.

*RESF 14 Economic Recovery* – Laurie Ann Scotti reported on ESF-14’s involvement in the Middletown exercise and stated that she is resurfacing CERT development within the private sector.

*RESF 16 Volunteer Management* – Dan Dube reported that ESF 16 is focusing on recruitment and retention and a tri-fold brochure is being created.

*RESF 19 Special Needs Management* – Stephen Thal reported that 360 people have attended Special Needs training since January. This statement garnered a round of applause led by Chairman Vindigni.

***New Business***

None

***Guest Speakers***

East Hartford Fire Chief John Oates gave a presentation on Rentschler Field Events and Hartford Lieutenant Christopher Mefferd gave a presentation on Planning for Special Events.

***Adjournment***

The meeting adjourned at 11:10 a.m.