

Capitol Region Emergency Planning Committee Meeting
(DEMHS Region 3) (UASI Region 3)
September 17, 2009 9:30 a.m.
South Congregational Church, Hartford

Call the meeting to order

Chairman Vindigni chaired the meeting, called it to order at 9:33 a.m., and led the pledge of allegiance.

Adoption of the Minutes

Katherine McCormack, seconded by John Shaw, made a motion to accept the minutes of the July 23, 2009 meeting.

State Liaison Report

Tom Gavaghan, Region III Coordinator noted upcoming dates of regional EMD meetings (10/7 and 10/15), and WEB EOC training (9/25, 10/29, and 11/23). After the Region's shelter data has been verified, it will be loaded into WEB EOC. He also reported that DEMHS will be managing the process of implementing the Everbridge reverse notification system for PSAPs and that there will be a conference call this afternoon for all EMD's regarding a new mosquito-borne virus. Tom also reported that DEMHS is seeking replacements for the Region V coordinator and for an Emergency Management Program Supervisor.

Nominating Committee Appointed

Chairman Vindigni announced that he has appointed a nominating committee (Austin, McCormack, and Whalen) for the November election. The position of first vice chair will be open, as Bruce Lockwood's term is ending and he has chosen not to run for reelection.

Old Business

Barbara Buddington introduced herself as the temporary replacement for Kristin Dean, noting that she has been continuing Kristin's work on the CAPTAIN projects and the tracking of grant spending.

Dan Scace called attention to the training schedule handout and the upcoming Training and Exercise Planning Workgroup meeting on Sept 24, 1:30 p.m., at the Hartford EOC. Regarding UASI, he distributed budget spreadsheet showing obligated funds on UASI '08 projects, briefly described the capabilities assessment process and its value in directing our future spending plans, and called attention to the presentation by Tetra Tech (consultants) on this subject at the next CREPC meeting.

Carmine Centrella reported that the draft RESP has been posted, and comments are requested by October 12, so that the document can be finalized in preparation for adoption at the November meeting (to meet the required grant deliverable). Resource Typing is progressing, but there are still nine towns that have not yet provided public works inventories, and one police department.

Cheryl Assis informed members that letters had gone out to chief elected officials noting the requirement for their signatures on MOAs with DEMHS before we can access FY 08 grant funds to implement our spending plans. She stated that Connecticut recently purchased Everbridge and this emergency notification system will be provided to all PSAP's at no cost. CRCOG staff

members have attended information sessions and have recommended that towns indicate participation in this system to OSET. Once Everbridge is up and running the REVERSE 911 would be discontinued as the two systems are for the same purpose and Everbridge is technically superior.

Standing Committee Reports

- *RESF 4*-Chief Austin stated that they are meeting tonight and will have a full report next month.
- *RESF 5* – Don Janelle reported that this RESF has been busy preparing a concept of operations plan to activate the RCC. A small group of representatives from ESFs 2 and 5 will meet to complete this within the next 60 days. The Chairman invited him to present a full report at the November CREPC meeting.
- *RESF 6* – Chris Baker, ARC, and RESF co-chair, reported that they are working on updating the shelter inventory information and are seeking to broaden participation in the ESF.
- *RESF 7*- Bruce Lockwood stated that there will be a kick off meeting held for the USMA project shortly.
- *RESF 8* – John Shaw stated that they continue to digest and evaluate H1N1 information and are close to finishing the EMS mobilization plan.
- *RESF 11* – Dr. Arnold Goldman that they are working on incorporating suggestions resulting from the Middletown exercise and are seeking ways to engage volunteers between events to keep them actively involved in the group.
- *RESF 14* – Laurie Ann Scotti reported that the committee is having a meeting this afternoon and she has found someone to volunteer as Vice-Chair.
- *RESF 16* – Holly June Jacobs reported on the successful Citizens Corps Conference this past week and on the CERT training weekend scheduled for September 26-27. Registration is now closed.
- *RESF 19* – Steve Thal reported on training held during the summer, on upcoming training, and on presentations that he will make at a special needs national conference in Philadelphia in early October and at Mass Mutual Insurance in early November. He is scheduling shelter management training for his team, and they are also considering CERT training.

New Business

First vice chair Bruce Lockwood gave a presentation on his ESF report, which summarizes the responses of each ESF chair to eight questions designed to reflect the current status and needs of the RESF in relation to the RED plan and the RESP. He urged each RESF member to read through these plans and to make sure that they accurately reflect the resources, capabilities, and roles of their RESF. Changes should be made to the draft RESP *before* it is adopted in November. He especially stressed the need for documentation and the need for policies and procedures to implement the plans. He recommended the following website for additional information regarding children: www.childrenanddisasters.acf.hhs.gov.

Doug Whalen noted that there will be a certification drill for Bradley Airport on September 26. It will activate the RED plan. ESFs 2,4,5,6,8 will be participating.

Guest Speaker – Mario Bruno, American Red Cross

Mr. Bruno reported that the ARC has been reorganizing and consolidating offices across the state for efficiency, and for emergency management matters, they are using DEMHS's five regions. He described their focus, their resources, and some of the challenges that they face. His PowerPoint presentation is available on request.

Adjournment

The meeting adjourned at 11:15 a.m.