

Capitol Region Emergency Planning Committee Meeting
(DEMHS Region 3) (UASI Region 3)
October 22, 2009 9:30 a.m.
South Congregational Church, Hartford

Call the meeting to order

Vice Chair Laurie Ann Scotti chaired the meeting, called it to order at 9:33 a.m., and led the pledge of allegiance.

Adoption of the Minutes

Ed Lescoe, seconded by John Shaw, made a motion to accept the minutes of the September 17, 2009 meeting.

Office of Congressman Larson Liaison Report

Conor Quinn, liaison from Congressman Larson's office, noted that deadline for fire safety grant applications is tomorrow, Oct 23. More information is available at www.firegrantsupport.com. He also noted that information on Recovery Act grants and spending can be found at www.recovery.gov and www.ct.gov/recovery.

Unfinished Business/Updates

Barbara Buddington provided an update on the status of FY 2006 grant spending, reporting that 11 of the 17 projects in the FY 2006 spending plan have been completed and that remaining funding for the other 6 projects has been obligated. The roll-out of replacement modems and antennae for the CAPTAIN Police project is almost complete, and CRCOG has switch to a new ATT system to administer the activation and cancellation of SIMs for these modems. New SIMs for use with this system will be sent out to participating police departments over the next few weeks. Progress on the CAPTAIN Fire project has been slow, and there will be a focus on following up with fire departments over the next couple of months.

Cheryl Assis reported that several towns had not yet submitted their signed MOUs which are required for CRCOG to be able to access DEMHS's FY 2008 grant funds, and she urged towns to do so.

Dan Scace called attention to handouts showing the upcoming schedule for training. The focus is on classes for ICS 300, ICS 400, and position-specific training for the IMT. He noted that the 2008 UASI projects are on track. In the absence of Carmine Centrella, he reported that the draft RESP posted on CRCOG's web site incorporates comments and suggestions received, with the exception of input that was received through Bruce Lockwood's RESF self-evaluation study. Carmine will be gathering more specific information on that input and will try to reflect it in the final RESP. CREPC must adopt the RESP revision before the end of the calendar year to meet the grant deliverable requirement for DEMHS.

Standing Committee Reports

- *RESF 19* – Stephen Thal reported on recent special needs training provided to CERT teams, on special needs shelter management training, on a new private sector special needs project that will begin at Mass Mutual on November 5 which he will lead in partnership with Laurie Ann Scotti. He urged everyone when scheduling meetings to consider the accessibility of the facility and to provide materials in an accessible format,

if needed.

He also reported on the national conference that he attended in Philadelphia in early October, and outlined several initiatives that RESF 19 will be working on in the future. A summary of his conference report is available from CRCOG staff on request.

- *RESF 1* – Karen Olson announced that Jim Mona has been recruited as a subject matter expert for RESF 1. She is also working on broadening participation in RESF 1, and is hopeful that the state school bus operators association and the Department of Corrections will be sitting at the table soon.
- *RESF 2* – Matt Bruns encouraged attendees to look at FEMA's new browser-based (and free) application software, DM Framework, that is replacing the earlier DMIS (Disaster Management Information System) program. The existing Collaborative Operation Groups (COGs) will be maintained.
- *RESF 4* – Chief Austin stated that they are meeting tonight and will be discussing the exercise at Bradley, the search and rescue exercise on October 10, among other things. He also noted that they want to expand the Salamander system (need more supplies and a new camera). He encouraged individuals from other RESFs to participate in the IMTs, as they are made up of predominantly fire personnel at this time.
- *RESF 5* – Don Janelle reported that the RCC is progressing, and it should be completed by mid January. The concept of operations plan for RESF 5 and for the RCC will be described in detail at the November CREPC meeting. They had an activation a week ago, and will be having an after action meeting on it next week. Don Moore added that there are 55 IMT participants at this time, and that they have developed significantly over the past year. Information is available at www.CTIMIT3.com.
- *RESF 6* – Katherine McCormack reported that the sheltering information project with DEMHS is about 75% complete. The ARC has had several shelter management training sessions with CERT teams and with Steve Thal's group.
- *RESF 8* - John Shaw reported the start of two significant projects. The Long-term Care Facilities Plan had a kick-off meeting last week. Task forces are being set up and meetings scheduled, and he encouraged participation of other CREPC members. Completion is expected in June 2010. Also underway is the US Military Academy/CRCOG project to develop a comprehensive information sharing platform for Region 3. This will include inventory management, resources management, and personnel management. Also, a draft of the EMS Mobilization Plan has been completed and there will be a training opportunity on this plan in the near future. One of the major issues that they have faced is that of authorities and responsibilities of states/regions/municipalities. The draft should be on the CRCOG web site before the weekend.

He also noted that the number of H1N1 flu cases has been escalating over the past week, and it is hitting kids especially hard. At Katherine McCormack's request, Maryann Cherniak Lexius, Manchester Public Health Director, described some of the challenges

facing public health agencies as they try to obtain and distribute the five different population-specific vaccines.

- *RESF 11* – Dr. Arnold Goldman reported that they have the capacity, equipment and people to respond. In an effort to engage volunteers between events to keep them actively involved in the group, they are exploring a partnership with CT Coalition Against Domestic Violence. He noted that there has been some resistance in DEMHS Region 4 to association with the CT SART.
- *RESF 16* – Sylvia Dake reported that RESF 14 meets on the first Monday of each month at CRCOG, and that at the last meeting both the CERT weekend and the Citizens Corps Conference received high praise. Many CERT teams are gearing up to help health directors with the distribution of vaccines. Wesleyan University has a new CERT team made up of mostly staff and faculty.

New Business

Bill Austin reported that nominating committee nominates Brian Heavren, Assistant Chief, Chief of Detectives, Hartford Police Department, for the position of CREPC 2nd Vice Chair, to replace Bruce Lockwood who is not seeking re-election. Gary Stango, seconded by Ed Lescoe, made a motion to accept the report of the committee. He then asked for nominations from the floor and received none. Doug Whelan, seconded by Ed Lescoe, moved to close the nominations. With only one candidate, Mr. Austin declared Mr. Heavren the new CREPC 1st Vice Chair.

Guest Speakers – Andy Mazzeo, Tetra Tech, and Steve Davis, All Hands Consulting

Mr. Mazzeo and Mr. Davis reported on the Region 3 Capabilities Assessment process and draft results, noting that this information should be of great value as CREPC and the UAWG develop investment justifications and spending plans for future years. Handouts of their Power Point presentation were distributed, and a copy of their presentation will be available on the CRCOG web site.

Adjournment

The meeting adjourned at 11:10 a.m.