

Capitol Region Emergency Planning Committee Meeting
(DEMHS Region 3) (UASI Region 3)
December 17, 2009 9:30 a.m.
South Congregational Church, Hartford

Call the meeting to order

Chair Dan Vindigni chaired the meeting, called it to order at 9:30 a.m., and led the pledge of allegiance.

Adoption of the Minutes

Arnold Goldman, seconded by Ed Lescoe, made a motion to accept the minutes of the November 19, 2009 meeting.

Appreciation Award Presentation

Dan Vindigni presented an award to Bruce Lockwood in recognition of his outstanding leadership and participation as first vice chair for three years.

Office of Congressman Larson Liaison Report

Conor Quinn, liaison from Congressman Larson's office, noted that deadline for 2009 SAFER grants is tomorrow. Guidelines for FEMA 2010 grants are available on the FEMA web site, www.FEMA.gov/grants. He also congratulated East Hartford on being awarded a fire house construction grant.

State Liaison Report

Tom Gavaghan reported that the Coordinating Council approved objectives for the next two years. Frequent short-term CERT and Medical Reserve Corps activations continue, primarily for vaccination clinics. These teams are being very well utilized. Training on the Everbridge system is continuing, and the department is developing policies and procedures for the use of the system. (Cheryl Assis added that she will be sending out a list of optional "add-ons" to the Everbridge system that will be available to towns at reduced rates.)

He noted that DEMHS is seeking a new location for the Region 5 office (now at Southbury). They have not yet named a new Region 5 coordinator.

WEB EOC training has been ramped down in light of fewer registrations. A 3-hour training session is being planned for January, and a minimum of fifteen participants will be required.

Unfinished Business / Updates

Barbara Buddington gave a brief report on the status of FY 2006 and FY 2007 grants. Cheryl Assis reminded towns to submit their MOUs for the 2008 grant. She also announced that Bristol has been approved to join CRCOGs LEPC.

Dan Scace summarized training efforts in 2009, including the numbers of individuals trained and the locations. He noted that the focus is on advanced training, as all of the basic ICS training is available on-line. Training has been provided throughout the region and across disciplines, and has helped to build partnerships. An important workshop will be held in February, when the Training and Exercise Workgroup will focus on planning the schedule for the next few years.

UASI: As CRCOG prepares to apply for 2010 UASI funding, he encouraged participants to work through their RESF chairs to bring funding requests to the full group. The spending plan will be strongly based on the priorities identified in the recent capabilities assessment. Cheryl Assis added that DHS is scheduling site visits to UASI areas and is considering focusing on the Travelers Championship (June) in the Hartford UASI.

Carmine Centrella reported on the following:

- Resource typing – the need for DEMHS to clarify the RESF 11 requirements.
- HAZMAT Emergency Response Plan – a draft should be completed over the next several weeks, including both LEPC and general response sections.
- Volunteer Management Database – While this project has been based in RESF 16, there will be coordination with RESF 8, with particular attention to how to manage “SUVs” – spontaneous unsolicited volunteers.
- Full Scale Exercise – a letter will be going out very shortly inviting people to the initial planning meeting.

Standing Committee Reports

- *RESF 1* – (Karen Olsen) This RESF will meet a few times during the year (rather than monthly) and will focus on bring in speakers and expanding participants. In late March, the I-95 Corridor Coalition will present a workshop at ConnDOT for responders on a quick clearance tool kit. They are also working to link CERT training and bus driver training to improve awareness of emergency response plans and needs.
- *RESF 2* – (Chris Marvin) There will be a meeting on the IECGP grant on December 30. The purpose of this grant is to maintain the TIC Plan. There will be TIC training in Simsbury on January 11. He also reported that 15 communities in the region have signed on to CSPERN, and have been issued 800 mHz radios for law enforcement vehicles. DHS will be looking at communications capabilities when they visit this UASI.
- *RESF 4* – (Bill Austin) The RESF meets tonight. He called attention to the Public Safety Academy (through CREC).
- *RESF 5* – (Don Janelle) The duty officer schedule has been sent out, and he asked that other RESFs that have established similar schedules provide him with a copy. The RCC is moving forward. He thanked, in particular, Cheryl Assis, Carmine Centrella, Kristin Dean, and Bill Austin for their efforts in making this a reality. A policy and procedures manual has been developed for the IMT. As a result of connections made at a conference last year, they are on notice to do shadowing in early January, which will offer the opportunity for field training. A TTX for RESF 5 duty officers at the RCC is being scheduled.
- *RESF 7* – (Bruce Lockwood). There will be an ESF meeting on January 20 to establish the meeting schedule for the year, discuss the ongoing West Point resource management project, and review resource typing lists. He called attention to grant guidance, particularly the supplement specific to children and disasters.
- *RESF 8* – (John Shaw) FEMA Region 1 has an effort underway to coordinate the inventories of MMRS jurisdictions. Some of the 2010 grant guidance is problematic for MMRS pharmaceutical stockpiles. They have requested clarification. The Long Term Care Facilities Mutual Aid Plan is well underway. They are developing an MMRS mobilization plan. Steve provided an update on H1N1.

- *RESF 9* – (Peter Vernesoni) The USR had 18 deployments this year, 20 formal training opportunities and 40 informal trainings. They graduated 25 individuals in Fundamentals of S&R, 20 Search Managers, and 15 Field Operational Navigators. He described upcoming courses that will be led by master trainer Gordie Snow.
- *RESF 11* – (Dr. Arnold Goldman) Region 3 meetings have been scheduled to keep members engaged, and they would like to be involved whenever there are regional training events. All regions in the state now have teams, so they have built-in mutual aid.
- *RESF 13* – (Mark Sirois) The planned Rocky Hill training facility is winding its way through the processes and public hearings of local land use boards.
- *RESF 16* – (Dan Dube) CERT training is ongoing in several towns. Traffic safety classes for CERTs are being planned. They are collecting key contact information for each CERT team in the region in case a regional deployment is needed.
- *RESF 19* – (Brian Rykowski) Training efforts were summarized. Discussions are continuing with WalMart. They will be making a presentation at the January meeting. They are updating the ESFs annex for the RESP.

Action on Regional Emergency Support Plan (RESP)

Dan Dube, seconded by Ed Lescoe, made a motion to adopt the RESP as presented. Discussion: the group will continue to review and revise ESF annexes as appropriate. So voted. Dan Vindigni thanked Carmine for his work on this.

CT Search and Rescue Team – Brian Toolan and John Ricci

Mr. Toolan and Mr. Ricci provided an overview of the CT S & R team, noting that it has 96 members currently, and another 33 applicants that are now undergoing background checks. They stressed that, while it meets national training standards and has equipment to serve as a national team, it is a state team. They described the structure, the support functions, and the resources that they can provide when needed.

Adjournment

The meeting adjourned at 11:05 a.m.