

Capitol Region Emergency Planning Committee Meeting
(DEMHS Region 3) (UASI Region 3)
January 20, 2011, 9:30 a.m.
South Congregational Church, Hartford

Call the meeting to order

Chair Brian Heavren chaired the meeting and called it to order at 9:37 a.m. starting with the Pledge of Allegiance.

Public Comment

There was no public comment.

Adoption of the Minutes

Dan Dube, seconded by Mike Turner, made a motion to accept the minutes of the November 18, 2010 meeting. All in favor, so voted.

Federal and State Liaison Reports

Tom Gavaghan reported on status of gathering data for FEMA related to the recent snow storm and training. He reminded all members of the 1100 teleconference.

Conor Quinn of Congressman John Larson's office briefed on the Assistance to Firefighters Grant. He mentioned actions being taken in the aftermath of the Arizona shooting at the political rally.

Unfinished Business

Regional Planner Report

SHSGP FY 09 Spending Plan: Carmine Centrella briefed CREPC on the plan. Copies of the plan were provided to all attendees and all were encouraged to review the details. It was noted that the document was available on the CRCOG web site with the notice of the meeting.

CREPC – The Road Ahead: Carmine Centrella reported on activities relating to the *The Road Ahead*.

Training: Dan Scace provided a handout and briefed on current training. He then briefed on NIMS training requirements for NIMS compliance, identified where the training is available and provided a matrix of who needed to be trained. He also briefed on the WMD exercise plan and gave an overview of the schedule of the seminars, workshops, table top and functional exercises that are included in the upcoming exercise cycle. He briefed that 7 members of the regional Incident Management Team attended the national AHIMT conference and took away many lessons learned. Finally, he informed CREPC that a national AHIMT Association was formed at this national meeting and Chief Austin is the Region 1 representative.

USAI: Dan reported on the Denver UASI Shared Strategies for Homeland Security Conference and the many lessons learned. Many of these lessons will be implemented in the region as we implement various UASI investments. Dan provided an update on the Citizen Preparedness RFP process. One interview is left to be done and it will be completed on February 15.

Guest Speaker - FBI Special Agent Michael Syrax, Connecticut WMD Coordinator

Michael provided an overview of the FBI, New Haven Office, WMD Coordinator responsibilities and resources related to a WMD response. In addition he advised the FBI, in conjunction with the CT DPH, is putting on a TTX on March 29, 2011 and it will be available on ct.train.org soon for registration.

New Business

Formal Action, 09 SHSGP Spending Plan: Cheryl Assis advised the group that formal action was required on the FY 2009 SHSGP Spending Plan. Chief Bill Austin, seconded by Brian Rykowski, made a motion to approve the plan as presented for submission to DEMHS. All in favor, so voted.

Appointment of By-Laws Review Committee:

Chairman Heavren stated that he would like to empanel a by-law review committee for a complete review. Carmine Centrella briefed the group as to purpose and scope. Chief Austin, seconded by Stephen Thal made a motion to establish said committee. Chairman Heavren to report back at next meeting.

Reports of Standing Committees

RESF 2 – (Chief Austin) Per Keith Victor CP 8 and CP 4 were on the cover of the new federal Technical Assistance catalogue. Matt Bruns stated that the DIMHS software is being tested and will be reviewed next month.

RESF 6 – (Katherine McCormack) We had the capability of opening East Hartford as a regional shelter last evening if necessary. Chief Austin reported that 100 cots, blankets and pillows were delivered to Hartford Hospital during the storm.

RESF 15 – (Jaye Winkler) A press release was distributed in regard to the WMD seminar at Goodwin College. The RESF 15 has the capability to generate press releases for your events.

RESF 19 – (Steven Thal) Reported on upcoming training sessions and an opportunity to work with the US Coast Guard. Brian Rykowski reported on a recent structure fire in Glastonbury and encouraged communities to have plans in place for dealing with special needs residents.

RESF 21 – (Carmine Centrella) The project to assist independent colleges in reviewing their emergency operations plans is in the final stages and a draft report is currently being prepared.

Adjournment

The meeting adjourned at 10:43a.m. The next meeting is February 17, 2011.