

Capitol Region Emergency Planning Committee Meeting  
(DEMHS Region 3) (UASI Region 3)  
April 19, 2012, 9:30 a.m.  
South Congregational Church, Hartford

***Call the meeting to order***

Vice Chairman Mark Sirois called the meeting to order at 9:33 a.m. starting with the Pledge of Allegiance.

***Public Comment - none***

***Adoption of the Minutes***

Don Janelle, seconded by Ed Lescoe, made a motion to accept the minutes of the March 15, 2012, meeting. All in favor, so voted.

***Federal and State Liaison Reports***

DEMHS Region 3 Coordinator Tom Gavaghan reported on the state's follow-up regarding their response to the storms last fall. Particular attention is being paid to distribution points, working with CL&P for smoother and faster power restoration, and shelters. At the CCM/DEMHS sponsored symposium on May 1, there will be some preparation for the state-wide exercise scheduled for June.

***Updates***

***Budget actions***

- **FY 10 SHSGP grant spending plan:** Barbara Buddington presented a draft spending plan for the 2010 SHSGP grant funds for CREPC consideration. She explained the state minimum requirements for support for the Bomb Squad and Hazmat Team, along with the overall decrease in funds available. She noted that the intent of this plan is to sustain current programs and not introduce any new initiatives. Ed Lescoe, seconded by Will Perez, made a motion to accept this 2010 spending plan for submission to DEMHS. All in favor, so voted.
- **FY 2011 SHSGP Agency Oversight Application:** Barbara then explained that CRCOG must have the endorsement of CREPC to apply to be the Oversight Agency for the 2011 SHSGP grant funds. Staff request authorization to submit this application with a budget of \$125,000 to fund the required oversight deliverables. This leaves \$420,718 for the grant projects portion of the funding. Dan Dubé, seconded by Ed Lescoe, made a motion that CREPC endorse this application. All in favor, so voted.
- **FY 2011 SHSGP Grant Spending Plan:** A draft spending plan for the 2011 grant was presented and endorsement requested. This draft provides only a basic framework for the spending, and the narrative that accompanies it will explain that the much-reduced funding will be used to sustain those projects deemed most important to the region's preparedness. The specific projects funded will be determined by CREPC at a later date. Ed Lescoe, seconded by Dan Dan Dubé, made a motion that CREPC endorse this spending plan for the 2011 grant application. All in favor, so voted.

***Training Coordinator Report***

In the absence of Dan Scace, Bill Perkins distributed and reviewed a written report from the training coordinator. He explained that Region 3 will be taking advantage of the June 7 national exercise on interoperable communications to test its planning, procedures, and equipment.

***Urban Area Security Initiative (UASI) Update***

Bill Austin noted that in light of the earlier-than-expected termination of currently active grants, purchases of two vehicles have been moved up from the 2010 UASI spending plan to use 2009 funding. He encouraged attendance at UAWG meetings over the next several months, as many spending decisions will need to be made, and everyone's input into these decisions is important.

***Presentation: "A Backup Communications Plan," Jonathan Allen, Chair, Capitol Region Coalition of Auxiliary Emergency Communicators.***

Mr. Allen gave a brief PowerPoint presentation to explain how ham operators can assist local and regional emergency operations and response.

***New Business - none***

***Reports of Standing Committees***

- RESF 1: (Karen Olsen) A traffic incident management workshop has been scheduled for June 19.
- RESF 2: (Matt Bruns) Everbridge is being re-designed and a summer release is expected for the new version.
- RESF 5: (Bill Austin) RESF 5 is making more use of Twitter. He encouraged attendance at the incident management class June 25-29. One Duty Officer is being assigned to each RESF, and he asked RESF Chairs to keep him informed of when they are holding meetings, so that a Duty Officer can attend. He explained about the development of the "Homeland Security Enterprise" to identify new funding sources and sustain current efforts.
- RESF 6: (Chris Baker) They are finalizing a document for distribution at the CCM/DEMHS conference; they continue to offer shelter operations/management training; Mario Bruno has been named as the new CEO for the CT and RI region of the ARC.
- RESF 9: (Peter Vernesoni) The canine team assisted in an archeological project in Maryland recently, and had a training workshop this past weekend.
- RESF 16: (Dan Dubé) The Statewide Citizens Corps Council meets today at 2:00 p.m. A CERT train the trainer course is scheduled for May 5 and 19 (8a.m. – 5 p.m.) and 10 more people are needed in the class. Go to DEMHS web site to register. A CERT weekend has been scheduled for September 29-30.
- RESF 19: Stephen Thal reported on recent and upcoming trainings. He also noted that he has had discussions with the Hartford Police Academy to include a special needs training program.
- RESF 21: Bill Perkins described briefly, asked for CREPC endorsement of, an MOU among six independent colleges in the area to provide mutual aid and to share resources with the region. Don Janelle, seconded by Ed Lescoe, made a motion to endorse the MOU and to authorize the CREPC Chair to sign the MOU. All in favor, so voted.

***Adjournment***

The meeting adjourned at 10:55 a.m. The next meeting is **May 17, 2012** (CT Region e HMAP Hospital Onsite Education and Training/Tabletop exercise).