Capitol Region Emergency Planning Committee Meeting (DEMHS Region 3) (UASI Region 3) July 18, 2013, 9:30 a.m. South Congregational Church, Hartford

Call the meeting to order

Vice-Chair Don Moore called the meeting to order at 9:37 a.m.

Public Comment – none

Adoption of the Minutes

Ed Lescoe, seconded by Brian Rykowski, made a motion to accept the minutes of the April 17, 2013, meeting. All in favor, so voted.

Federal and State Liaison Reports

Tom Gavaghan, DEMHS Region III Coordinator, reported on participation in the statewide exercise, the formation of a new recovery unit, WEB EOC training next week, update of the Region 3 web site, and OCI's work with 65 school systems on developing emergency plans. The deadline for applying for school grants is the end of this month. Bruce Lockwood referred everyone to the last section of PA 1303. While this was known as the "gun bill," the child safety component at the end spells out all of the requirements for school emergency planning.

Consent Agenda

The Vice-Chair presented the Consent Agenda. No items were recommended to be moved from the consent agenda to the main agenda. Don Janelle, seconded by Ed Lescoe, recommended acceptance of the Consent Agenda. All in favor, so voted.

By mutual agreement, the presentation by the 14th Civil Support Team was moved to the end of the meeting.

EMAP/CEM Update

Bruce Lockwood reported that we are in the process of applying for the baseline assessment for EMAP, and this will be followed by the application process for accreditation. The current task is to train the accreditation team. The 3-day training will be at St. Joseph College in mid-August. He has invited RESF chairs and program directors to apply for the training, and wants to make sure that all 35 seats are filled. (5 are reserved for State participants). He is still working on the CEM/AEM program.

He also noted that we have purchased 4 banners for the Get Ready Capitol Region preparedness program. Each has a slightly different message, and they can be used separately or as one display. Towns will be encouraged to sign them out for use at local events.

Natural Hazard Mitigation Plan Update

Bill Perkins reported that the last sub-regional meeting to get input for this plan will be held tonight, and they are expecting to have a draft plan ready in about 30 days. The RESF chairs will need to review it. Bruce Lockwood suggested that the review be done at the August UAWG meeting, and if that is not possible, then it could be distributed electronically for review. Bill also noted that the Region's plan will be reviewed by DESPP. Previously, DEEP had this responsibility.

Bylaws Committee Update

Bruce Lockwood reported that the bylaws committee submitted the draft bylaws to the state for review a few months ago. There has been a lot of dialog to clarify specific issues. The goal is to have a set of bylaws for CREPC to take action on in the fall. He reiterated the importance of having one set of governance documents.

Other new business

Brian Rykowski invited towns interested in functional needs training to contact Stephen Thal to get on the training schedule.

Bill Kramer, Hebron EMD, is looking for volunteers to assist with CERT and MRC recruitment at the Hebron Fair, September 5,6,7, &8.

Bill Perkins noted that planning is continuing for a regional exercise in early fall. The MRC, IMT, and RESF 2 will have lead roles, and the exercise will be held at the New England Disaster Training Center.

Bill Austin encouraged attendance at the Statewide Citizen Corps Council's CERT Conference on September 4 & 5. The Statewide Council meets this afternoon at 2:00 in West Hartford. The conference can be followed on **twitter.com/ctcitizencorps.**

Bruce will be sending RESF Chairs and project directors a questionnaire in the near future, and this will be followed by individual meetings to discuss needs and options for sustainment going forward. We need to prepare for a return to the "no money" status that we had several years go.

Presentation: CAPTAIN Allen M. Diamone – 14th Civil Support Team Briefing

Captain Allen gave a brief PowerPoint presentation describing the composition, skills, training, and functions of the CST. He highlighted the resources that they can provide for any emergency response situation, and the process to follow to access those resources. All were invited to go outside following the adjournment of the meeting to take a closer look at two of their specialized vehicles in the parking lot of the church.

Adjournment

The meeting adjourned at 10:27 a.m.

The next meeting is scheduled for October 17, 2013, and will be chaired by Chair Bruce Lockwood.