

**Capitol Region Emergency Planning Committee Meeting
(DEMHS Region 3) (UASI Region 3) April 17, 2015
9:30 a.m.
South Congregational Church, Hartford**

Call to order

Chair Bruce Lockwood called the meeting to order at 9:35 a.m. Participants introduced themselves and Bruce led the Pledge of Allegiance.

Public Comment – none

Adoption of the Minutes

Brian Rykowski, seconded by Arnie Goldman, made a motion to accept the minutes of the January 22, 2015, meeting. All in favor, so voted.

Federal and State Liaison Reports

Daniel Coleman, FBI, announced upcoming trainings for Chemical Awareness (May 20) and Biological weapons (September 15 and 16). DEMHS Region 3 Coordinator Tom Gavaghan reported that Tolland, Windham, and New London counties received federal disaster declarations for the recent severe snow storm. New Haven County's status is pending. The May 7 Emergency Management Symposium is filling fast – register now if you plan to attend. School EOPs continue to trickle in. DEMHS is still working on an improved process for annually reviewing municipal EOPs. He called attention to the upcoming faith-based symposium in Manchester, being organized by Manchester's Health Director in response to churches' interest in offering support in times of disaster. Mary Rose Duberek provided information on the Child Preparedness Committee. Waterbury offered training last year on Child Preparedness and they are working to develop an off-the-shelf program that others can use. They will be presenting at the CCM Emergency Preparedness Conference.

Unfinished Business

Canteen Status – The Canteen in East Hartford (staffed by CERT) was put back in service about a month ago and is available to be used as a Region 3 resource. They are looking for a regional solution to staffing the canteen during daytime hours. Bruce will be putting together a sheet on how to arrange for use of the canteen.

EMAP Update – Chairman Lockwood noted that the EMAP Team will be here right after July 4. In preparation for this, there will be a very important CREPC meeting for which attendance will be extremely important. Plans will need to be adopted for Communications, COOP, and Resource Management.

AEM/CEM Certification Program Update – 22 people have taken the exam and are in the process of submitting paperwork to complete the process. He encouraged more people to apply for this certification. He reminded the group that CREPC would subsidize half of the fee, as having more credentialed participants will make CREPC a better organization. The certification would also be good for the individual and for his/her municipality.

Social Media Training – Chairman Lockwood reported that these trainings, hosted by East Hartford and led by the National Disaster Training Center at the end of March and beginning of April, were very helpful. About 130 individuals were trained.

New Business

Acceptance of Change to By-Laws – J. Gonzalez, seconded by Don Janelle, moved to accept the recommended editorial change to the bylaws which removed the subsection citation under the reference to Title 28. (This subsection had been repealed in 2011). All in favor, so voted.

Cots – After discussion, it was agreed that some of the Region's current grant funds should be used to replenish the available supply of cots. Cheryl Assis reported that she had a quote for 500 @ \$36, with an extra \$2.00 per cot cover. Don Janelle, seconded by Don Davis, moved that the cots be purchased, along with extra cot covers, and that the number to be purchased be determined by ESF8 in coordination with Cheryl Assis. All in favor, so voted. Bruce noted that the Region's supply has dwindled because many cots sent to towns for response to the 2011 storm were never returned to the regional supply, and that many cots from the original purchase are no longer usable because they are broken or damaged from use. He also noted that some towns are using the cots in firehouses (for emergency response personnel), and that these should be considered as needed for continuity of operations, and not for sheltering. He asked that towns that receive disaster relief funds keep cot replacement in mind as they are applying for these funds following a disaster (CREPC is not eligible to apply for these funds). Towns will be offered the opportunity to purchase additional cots for their own use through the CREPC process. Cheryl noted that hospitals may also be interested in piggy-backing on the purchase.

Nominating Committee – Bruce asked for volunteers to serve on the nominating committee for the position of First Vice Chair (The bylaws require that this position be held by someone representing one of the LEPC communities). Bruce also noted that he will be retiring when his term is up, in about 18 months.

Cheryl Assis stated that DEMHS recently contacted her about additional unused law enforcement funding that will be available shortly. ESF-13 prioritized items for the Capitol Region Dive Team and Hartford Bomb Squad at their meeting earlier this week. Jay Gonzalez, seconded by Don Davis made a motion to authorize CRCOG to accept those funds. All in favor, so voted.

Dave Kosciuk stated that DPH will provide \$30,000 to each of the five ESF-8 committees. The committee has voted to undertake a strategic planning and sustainment project. Jay Gonzalez, seconded by Arnie Goldman made a motion to authorize CRCOG to accept those funds. All in favor, so voted.

Presentation by DEEP Dam Safety Section

Kartik Parekh used a Powerpoint presentation to walk the group through the new requirements and regulations for Class B and Class C dam inspections. He will make a copy of the presentation available for distribution to the group. The new regulations apply to 125 dams in Region 3.

Other Business/ Information

UASI Funding Update – Bruce reported that there will be no future UASI funding for CREPC.

Functional Needs Training – Steven Thal reported on recent Southington training for persons with disabilities, and noted that his group has upcoming trainings scheduled for East Hartford and Canton. Chairman Lockwood noted that training funded through the CERT grants has a lead time of about 2 months. Cheryl noted that Bill Austin has retired from the Statewide Citizen Corps Council, and Tom Gavaghan and Mary Rose Duberek are assisting with the Council for the time being.

Adjournment

The meeting adjourned at 11:10 a.m. The next meeting is scheduled for July 16, 2015, at the RCC in Manchester.