

Municipal Services 2016-2017 Highlights and Current Offerings

Capitol Region Purchasing Council

- Bid Job Order Contracting (eziQC) and expanded offering to include Road and Bridge Maintenance in addition to general construction.
- Saved CRCOG members \$1.7 Million in bid savings through 13 annual and biennial bids.
- Performed Reverse auction for Electricity Consortium; continued monitoring of Natural Gas Market for potential return from hiatus).

IT Services

- Continued to expand Voice Over IP Services (VOIP). 9 municipalities are currently using VOIP through CRCOG with an additional 2 installations in process.
- Regional Online Permitting: launched 2nd Permitting Vendor, Municipality, and expanded participation to 34 municipalities; moved viewmypermitct.org under CRCOG control.
- Continued expansion of Hosting/IT Services and Fiber Infrastructure opportunities for municipalities.

Nutmeg Network Demonstration Projects

HR-Portal Project

- Worked in partnership with CCM and CCAT to complete the design-build of CTMunicipalData.org and the 2016-2017 Municipal Salary Survey. 130 towns participated in the survey.
- Launched nutmeghr.org, a statewide HR portal that serves as a gateway to the salary survey, model documents (model job descriptions, employment application, handbook and other guidelines), training opportunities and additional resources for local HR professionals.
- Held a joint training session with CCM and Pullman and Comley to unveil the model documents, highlight best practices and help communities limit their legal exposure.

EDMS

- Completed RFP and contracting with vendor, Prime AE, including defining scope and initial Phase I services and integration that will be offered.
- Created a joint offering with HR-Portal Project to create an HR employee file management module.
- Launched Pilot Phase.

Video Streaming

- Finalized pilot phase, determined the need for a different direction based on the pilot.

Crumbling Foundations

- Supported formation of the Ad-Hoc Working Committee on Crumbling Foundations.
- Created map of affected areas.
- Facilitated creation of guidelines for applying Tax Assessment Reduction and guidelines for building waivers.
- Created template for funding and draft example legislation for remediation aid.

Regional Election Monitoring (REM)

REM offered support to towns and Registrar of Voters for preparations for elections, including ensuring sufficient number of certified moderators in each town and providing access to training as needed for the certification.

Human Services Coordinating Council (HSCC)

Held two HSCC meetings. Topics included SNAP employment benefits and Opioid addiction services.

Central Connecticut Solid Waste Authority (CCSWA)

Continued administrative support of CCSWA, including monitoring state changes and potential opportunities.

Small Towns

Working in conjunction with Capitol Region Education Council (CREC), held a showcase of Board of Education and Municipal Sharing.

Small towns and CRCOG met with Franklin County Council of Governments to understand their shared services offering models.

2017-2018 New Projects

Crumbling Foundations Testing Program

- Draft contract has been received. CRCOG staff believes this program will begin in the fall of 2017-2018.

Anticipated Impact on Staff: unknown, but estimate 1-3 hours per week for staff person responsible for the program. Any significant increase would result in CRCOG contracting for temporary staff to administer the program.

Public Health Grant Support

- Some public health funding will be going through COGs instead of previous channels. Municipal Services will be administratively support the grant administration and working with the health departments for this program.

Anticipated Impact on Staff: 3-5 hours per week

Crumbling Foundations Grant Administration

- If state passes a remediation fund, CRCOG is currently designated as the administrator of that fund. Considerable work may end up being dedicated to this program. Initial impact will not be high, but increased program use will require additional resources.

Anticipated Impact on Staff: Unknown, but could be significant

Joint CREC Project

If state funding is received 35% must go towards a joint project with CREC for educational / municipal sharing.