

DEMHS Region 3 ESF-8 Public Health Sub-Committee
Meeting Minutes
February 19, 2016
CCSU-ITBD

Attendees: Leonard Nelson, Jeffrey Catlett, Patrice Sulik, Patrick Getler, Don Mitchell, Marge Seiferheld, Bill Kramer, Tom Gavaghan, Carmine Centrella, Judye Torpey, Aimee Eberly, Steve Huleatt, Wendy Mis, Gary Rhule, Francine Truglio, Tung Nguyen, Melissa Marquis, Bruce Lockwood, and Matt Brattoli

Meeting started at 0940 by Steve Huleatt.

Welcome and Introductions: Steve introduced Dr. Gary Rhule, the newly appointed Director of Hartford Health and Human Services. The group introduced themselves and welcomed Dr. Rhule to the group.

Approval of Minutes: Motion to approve minutes of the last meeting by Bruce Lockwood, second by Len Nelson, motion passed with one abstention (Charles Brown).

Regional Status Updates:

Exercises- Steve spoke out upcoming exercises:

In preparation for both upcoming exercises, Melissa Marquis sent out the Region 3 ESF-8 Communications Plan. Melissa reviewed what is important in the stages of the plan and what do they mean.

Full Scale Exercise Dispensing (CT DPH):

Regionally, per the CT DPH, there is no role or deliverables that will be associated with the Statewide exercise.

Bruce Lockwood gave an update of what the region 3 site (Bristol) will be doing to include:

1. Bristol has lost its facility it intended to do the Open POD exercise in. The tentative date to run the open POD is 4/9.
2. The intent is to have anyone who wants to participate show up.
3. Closed POD at ESPN on 4/16, anyone wishing to participate must pre-register with Bruce Lockwood. You will not be able to show up without.
4. Drive-thru POD in Burlington scheduled for 4/15- will be a 4 hour exercise.
5. Expectation is that at April meeting representatives come to the meeting with information on folks who will be participating.

Functional Exercise Ebola (CREPC):

TetraTech has designed the drill and evaluate it for us and in turn develop the regional Concept of Operations for us. We have had several conversations with CT DPH EPI in preparation for the exercise and the ConOps. They have been very supportive partners. Final Planning meeting next Wednesday at 9am. The dates to pencil in are 3/21 (Evaluator/Controller Briefing, usually in the afternoon); 3/22 (exercise), 3/23 is the hot wash (location TBD).

Regional RDS Contract Deliverable:

This will be a facilitated conversation about can we, or should we have a regional distribution site to benefit the region? Anticipated it will flow almost like a SWOT analysis. We have approached CADH to facilitate this project. We are looking at a two session process – ½ day conversation and then a ½ day

after action report to close out the activities. We would love to have as many people from your RDS teams as possible.

DEMHS Report:

Tom Gavaghan reported the following:

New EMD in the Town of Ellington. Has met with the new Fire Chief and two Assistant Chief's in Hartford.

New school template plan should be out soon, with updates from schools coming due on 7/1/16. We anticipate two new items will be a re-unification annex and a mental health annex.

DEMHS is looking for a schedule of all drills and exercises being held throughout the year.

The Region 3 office is moving to the Brainard Road facility from the Armory.

The Planner position for Region 3 has not been replaced yet.

Incident Management Team SOP's are being updated and revised so it is applicable Statewide. Currently there are teams in Region 3 and 4, and trying to establish one in Region 5.

The Citizens Corps Advisory Council is trying to determine how many active CERT teams exist in the state of Connecticut. They have trained over 6,000 persons with basic CERT training.

DPH- No representative present

Other business: Resource Typing

Melissa and Steve discussed the regional resource typing documents that CADH used to compile and update. The resource typing provide a snapshot view at LHD staff, what roles they can fill in an emergency, and what their qualifications are. The resource types were originally designed from the FEMA resource types. These typing sheets have not been updated in several years due to loss of funding and support personnel. Regionally, we would like to reconvene an ad hoc workgroup to look at the existing regional resource types and determine what is missing, what has changed, and what needs to be added/removed. The following individuals volunteered to be part of this ad hoc workgroup: Len Nelson, Patrick Getler, Judyte Torpey, Wendy Mis, Charles Brown, and Melissa Marquis. Ultimate goal is to review and revise these documents locally and compile into a regional document that can be housed and maintained by the region. Carmine suggests maybe using VEOCI as the location to virtually house the document. It would be great if this can be accomplished by the regional FE, but may be an unrealistic timeframe.