

Agenda
DEMHS Region 3
Public Health Preparedness Planning
ESF-8 Harmonization and Standardization Meeting
October 12, 2012
EHHD

Attendees: Marge Seiferheld, John Degnan, Tom Gavaghan, Rob Miller, Charles Petrillo, Allyson Schulz, Bill Turley, Bill Kramer, Dave Boone, Juanita Estrada, Maryann Lexius, Steve Huleatt, Judy Torpey, Nicole Hawley, Patrick Turek, Mary Rose Duberek, Carmine Centrella, and Melissa Marquis

- **Welcome-** Melissa Marquis welcomed everyone to Mansfield and thanked Rob Miller and John Degnan for hosting.
- **Approval of Minutes-** It was noted that a correction needed to be made to Dr. Lewis' first name. Melissa will correct. Motion to accept with that change was made by John Degnan with Charles Petrillo who seconded, all in favor.
- **Workgroup Reports-** Melissa reported that there have been no workgroups that have met. Although she described a few workgroups will likely be starting up soon, but more on a state-wide basis. These groups are resource typing and inter-regional resource sharing. More information to come with respect to timing and agendas.
 - **Local**
 - **CRI-** No local information... other than TARs beginning in January. See the regional CRI report for details.
 - **PPHR- PPHR update:** CADH had a conference call with NACCHO yesterday to assist in developing a regional guidance document that will assist reviewers and applicants of regional applications. It appears that our regional application is in very good shape in terms of being fully recognized, although this is not been formally announced.
 - Melissa and Steve Huleatt described the process of applying and what some of the other regional applications might look like.
 - Steve reminded the group that all the plans and documents that we submitted to NACCHO are on the flash drives that were shared with everyone.
 - Need to define the next steps for the Region. Melissa, Steve and Carmine have had some conversations on this but due to the other regional applications CADH is supporting there isn't ample opportunity to fully investigate this at this time.

- Rob Miller asked how our regions in CT compare to other regions. Our evolution is different from counties but the plans are basically the same or similar with others across the country.
- Melissa provided an update on the progress for the applications in the other regions that CADH is subcontracted with.
 - Additionally, there is a monthly conference call with DPH and the other regions to provide updates on PPHR status.
- Rob mentioned that Greg Chiara asked EHHD to complete a survey for Tolland County on recovery plans. He asked if this is something others have received requests for. No one else in the room have been contacted at this point. Rob indicated that this was based on a request by CDC. John Degnan also discussed a recent conference call with NACCHO on the status of recovery plans in states across the nation.
 - Steve asked if this call was leading to determining what the local capability is for recovery. John indicated yes.

○ **Regional**

▪ **CRI - CRI/TAR update-**

Melissa discussed the plan on conducting TARs in the Region this year. TARs will begin in mid January and complete at the end of February. TARs will be conducted on an individual basis, as has occurred in the past. The big difference is that there *will not be* an on-site review. All reviews will take place electronically due to the time change in reporting.

- Plans and related documents to the TAR will need to be sent to Melissa 2 weeks prior to the scheduled TAR.
- A completed self-assessment focusing on the deficient areas or areas that have an annual or quarterly documentation requirement will need to be completed and sent in with the plans.
- Steve stated that we may also begin suggesting formatting changes to the plans to encourage a standardized look and feel to the plans. There may still be a movement towards developing a regional framework type of plan with each of the 14 MDAs plans as attached annexes.

Melissa will send an email to the MDAs soon describing the schedule and necessary requirements to complete the TARs. John asked if there has been any official determination on whether the state will provide additional assets to the MDAs to provide MCM to their closed PODs. At this point, no word has been provided.

- **State**
 - DPH- Juanita Estrada- Deputy Commissioner Lewis is doing site visits around the state, and she is meeting with CADH this afternoon as well.
 - Public Health Preparedness and Response position is posted- although no information on position appointment at this time.
 - DEMHS- Tom Gavaghan stated to use his electronic report (see attached email)
 - Tom introduced Mary Rose Duberek as the new Region 3 DEMHS planner. She will be working with Tom in the Region.
 - Mary Rose discussed a training that will be conducted in each region on whole community approaches, specifically children and families in disasters. She will send the training date to the group.
- **Training, Drills and Exercises-**
 - There are discussions currently on-going with regional representatives and DPH on conducting distribution level trainings as a two pronged approach- providing didactic level training to a larger audience of MDAs on the distribution basics from the state to MDA level and within; and then moving on to a more individualized hands-on training with pallets and assets. This portion of the training may be conducted on the road where a trailer/DPH vendor will come to you. This level of training will likely be provided as a precursor to the state-wide exercise in 2013.
 - Melissa provided a brief update on the progress of the statewide exercise planning team. The next planning meeting is January 29th. There are still lots of discussions on-going regarding the scope and size of this exercise. Some folks have raised concern that there will now be 2 statewide exercises conducted this year (DEMHS and DPH). More information to come.
 - Hospital evacuation drill at St. Francis on Nov. 15th. This drill is designed to test the Hospital mutual aid plan (H-MAP) and Long-term care mutual aid plan (LTC-MAP). Will set up a regional medical coordination center (RMCC). Location for the RMCC to be determined. Not much of a role for local public health, but they are welcome to observe. Carmine has the exercise plan for those who wish to view. Nov. 13th is RMCC responder training then training on the 14th for healthcare facilities.
- **CREPC Update-** CREPC Road Ahead report suggests collapsing of ESFs to the Federal limit of 15. Decision has been made not to do this due to voting at the Regional Emergency Planning Team (REPT) and Urban Area Work Group (UAWG) level. MMRS update- draw down '09 funds by end of November. Upcoming projects- portable oxygen to be made available to shelters or facilities,

and mobile vet clinic- used hand in hand with shelters with animals. This clinic would be made available to provide care for animals who may become ill or injured.

- Everbridge formatting will be done on Monday and Carmine will be able to move forward. May be hearing from them to standardize the programs with respect to nomenclature.
- **Other Business-**
 - Maryann Lexius reported as the chair of the PHAC meeting next week. One of the big items on the agenda is building coalitions. As target capabilities are beginning to be our new focus, there will be significant discussion surrounding this. Mass care, volunteer management and medical surge will be priority areas of focus over the coming year. This will now become a quarterly meeting.
 - Allyson Schulz stated on Oct 27th Region 4 is conducting a full scale drive thru flu shot clinic. Looking for evaluators to assist in completing measures. Contact Allyson if interested. Will be conducted at Fitch High School in Groton from 8:30 (training and clinic starts at 10).
 - Steve also mentioned that we may be due for a no-notice exercise.

Next Meeting

November 2, 2012- hosted by Manchester HD- Cancelled