

Draft

MINUTES OF
MUNICIPAL SERVICES COMMITTEE MEETING
SEPTEMBER 19, 2017

ATTENDANCE

Members and Guests

Garry Brumback, Acting Chair
Lori Spielman
Joyce Stille
Jeff Bridges
Paul Shapiro
Christina Mailhos
Jack McCoy
Melissa Appleby
Amy Traversa
Robert Skinner
Grace Tiezzi
Sadie Colcord
Pauline Yoder
Hedy Ayers
Maureen Goulet
Erik Snowden
Brian Luther

Town

Southington
Ellington
Bolton
Wethersfield
Mansfield
Willington
Manchester/GMIS
Simsbury
Marlborough
Canton
Avon
CERC
CRCOG
CRCOG
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CRCOG

Acting Chair Garry Brumbeck called the meeting to order at 12:10 p.m.

Garry gave notice to the PRPC Annual Meeting on October 27th at 9:00am located at the Glastonbury Community Center.

ADOPTION OF MINUTES: MARCH 21, 2017

Acting Chair Garry Brumback asked for a motion to adopt the minutes from the 5/16/17 Municipal Services Committee. Mr. Bridges made the motion, Mrs. Stille seconded. The motion passed unanimously with no abstentions.

REGIONAL ASSESSMENT

Mr. Luther presented on existing regional assessment efforts by the Northeast Connecticut Council of Governments (NECCOG). NECCOG's 16 towns participate in joint procurement for parcel reassessment that includes a contract written to protect the town's interest. The contract period is 5 years and in the current period (2017-2021) was awarded to Vision Government Solutions. A

chart was provided that shows overall cost savings of 40-53% per town for outsourced reevaluations. Non-NECCOG towns are able to piggyback on this contract for the flat rate of \$26 per parcel plus a \$1 administrative fee per parcel. Mr. Luther stated the benefits of this program include reduction of appeals.

STATUS REPORTS

Capitol Region Purchasing Council: Ms. Goulet stated opening bids for asphalt crack sealing and ladder testing services will commence later in the current week. The CRPC Annual Meeting is on October 27th at 9am and there will be presentations on cyber security and emergency related procurement.

Nutmeg Network Demonstration Project: Ms. Ayers stated that the soft launch of the salary survey for year two will go live soon. She reported increased functionality features with the updated system. Ms. Yoder reported that the Electronic Document Management System Program is progressing and the vendor is currently working towards getting initial testing ready.

Solid Waste: Ms. Yoder reported that Department of Energy and Environmental Protection will hold a public meeting September 28th regarding the Resource Recovery RFP with the finalists presenting their proposals. Public comment period for the RFP is open until October 20th.

RPIP Projects: Mr. Snowden reported on the current state of the OrthoFlight program. The contour data will be available via cteco.uconn.edu in the new week. Mr. Snowden also reported that there are updates to the MS4 resources available and the committee agreed to have another presentation on MS4 two meetings from September.

IT Services Cooperative: Mr. Luther reported on the various programs of the IT Services Cooperative. Some questions came up for the users of Muncity, as towns are starting to go live on the backend. Mr. Luther also reported that there is soon to be new pricing available for Microtrenching via the Sertex fiber Infrastructure contract. This is a direct result of the increase in price for pole permits and length of application processing from Frontier, who recently bought the poles from AT&T. Mr. McCoy advised the Committee to file a complaint to PURA regarding the length of time to process applications.

Crumbling Foundations: Mrs. Yoder reported that the Crumbling Foundations contract has been drafted but does not anticipate execution until the Connecticut State Budget is passed. The current proposed contract will allow for reimbursement of pyrrhotite testing. \$400 for 100% of visual inspections, \$2000 for 50% of core testing up to two cores. Applicants must be in a 20 mile radius of J.J. Mottes. Ms. Stille asked a question about the CDBG testing funding

available and Ms. Yoder said that there is money available for testing through CDBG to be administered by individual towns, or a group of towns applying together, but all CDBG requirements, including the ratio of assistance to moderate to low income families would apply.

MUNICIPAL INFORMATION SHARING AND OTHER BUSINESS

There was discussion on possible cost savings regarding town Dial-a-Ride programs. Mr. Luther reported that federal funds via Section 5310 have been restricted to deserving candidates due to the saturation of programs in the Hartford region. Mr. Luther stated via information from Lisa Rivers at DOT that regional cooperation will increase chances that federal funds are available for projects. There was interest in procurement of route planning software and inter-town ride-sharing.

ADJOURNMENT

The next Municipal Services Committee meeting will be held on Tuesday, October 17, 2017. With no other business, Acting Chairman Brumback adjourned the meeting at 1:13 p.m.