

Central Connecticut Solid Waste Authority

Annual Report 2015

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Message from the CCSWA Chair

Since its creation in 2011, CCSWA has served as a collaborative forum for member municipalities to explore cost-effective solutions to solid waste management issues in the region. CCSWA has also effectively exerted its collective influence to help shape policy and planning efforts that effect solid waste management in the state.

CCSWA built upon its track record in 2015, providing members with solid waste management related services as well as positioning the organization to play a significant role in critical solid waste management planning efforts at the State level. CCSWA completed its first disposal procurement since its founding in 2011 by soliciting proposals for members with contracts expiring in June 2015. The past year also represented CCSWA's first full year of offering a textile recycling program with eight participating members generating more than 70,000 pounds of textile materials for recycling.

Among the priorities for CCSWA in 2016 will be to begin the disposal procurement for members whose contracts expire in 2017. The disposal procurement will proceed at the same time that critical planning processes unfold for the modernization of the Connecticut Solid Waste System and creation of an updated statewide strategy for solid waste management. CCSWA will continue to participate in these processes and to advocate for its members.

Guided by members' diverse communities and solid waste management needs, CCSWA will continue to provide opportunities and options that have lasting benefits for the region.

Jeffrey K. Bridges
Town Manager, Town of Wethersfield
Chair, Central Connecticut Solid Waste Authority

CCSWA Members 2015

Member Municipality	Representative
Avon	Brandon Robertson, Town Manager
Bloomfield	John Lawlor, Director of Public Works
Bolton	Joyce Stille, Administrative Officer
Canton	Richard Barlow, First Selectman
Cromwell	Lou Spina, Director of Public Works Carl Townsley, Recycling Center Operator
East Granby	David Kilbon, Board of Finance Chair Jim Hayden, First Selectman
Enfield	Jonathan Bilmes, Director of Public Works
Farmington	Kathleen Eagen, Town Manager Scott Zenke, Highway & Grounds Superintendent
Glastonbury	Richard Johnson, Town Manager Mike Bisi, Superintendent of Sanitation
Granby	William Smith, Town Manager
Hartford	Marilyn Cruz-Aponte, Asst. to Public Works Director
Manchester	Brooks Parker, Environmental Services Manager
Simsbury	Tom Roy, Director of Public Works
South Windsor	Fred Shaw, Superintendent of Pollution Control
Wethersfield	Jeff Bridges, Town Manager

CCSWA Committees 2015

Executive Committee Officers

Chair: Jeffrey K. Bridges, Wethersfield
Vice-Chair: Joyce Stille, Bolton
Secretary: Richard Johnson, Glastonbury
Treasurer: Marilynn Cruz-Aponte, Hartford

Executive Committee

Tier One Representative: Joyce Stille (Bolton), term exp. 12/31/2015
Tier Two Representative: David Kilbon (East Granby), term exp. 12/31/2016
Tier Three Representative: William Smith (Granby), term exp. 12/31/2017
Tier Four Representative: Richard Johnson (Glastonbury), term exp. 12/31/2015
Tier Five Representative: Marilyn Cruz-Aponte (Hartford), term exp. 12/31/2016
At-Large Representative: Jeffrey K. Bridges, Wethersfield, term exp. 12/31/2017
Member with Highest Tonnage: Marilyn Cruz-Aponte (Hartford), term exp. 12/31/2015*
Member with Highest % Recycling: Fred Shaw (South Windsor), term exp. 12/31/2015*

**Highest Tonnage and % Recycling are "achievement seats" on the Executive Committee and are determined at the time of election annually, according to CT DEP published data.*

Finance Committee

Marilynn Cruz-Aponte, Hartford
Brooks Parker, Manchester
William Smith, Granby
Joyce Stille, Bolton

RFP/RFQ Committees

Solid Waste Disposal Services

Jonathan Bilmes, Enfield
Mike Bisi, Glastonbury
Marilynn Cruz-Aponte, Hartford
Brooks Parker, Manchester
Fred Shaw, South Windsor
Lou Spina, Cromwell

Nominations Committee

Kathleen Eagen, Farmington
Brandon Robertson, Avon
Joyce Stille, Bolton

CCSWA Activity Summary 2015

Regular monthly meetings are scheduled for the third Wednesday of the month except for the summer months. Committees meet as needed based on the business before them. The CCSWA annual meeting was held on December 16, 2015 at 1:00 PM.

Textile Recycling Services

Eight CCSWA member municipalities have begun to offer textile recycling options for their residents through CCSWA's agreement with Bay State Textiles, Inc. The participating towns contract with Bay State Textiles to locate collection boxes at select town sites where residents may dispose a wide range of textile materials, including clothes, rugs, linens, shoes and stuffed animals. In addition to the benefit of diverting these materials from the MSW waste stream, the municipality receives a fee for every ton of textile material collected. Approximately 90,000 pounds of textile materials were collected from participating municipalities during the program's first full year of implementation.

2015 Disposal Services Procurements

CCSWA conducted an RFP for disposal services for members with contracts that expired in June 2015. The RFP Committee, assisted by the procurement consultant, received three disposal proposals from qualified firms. The process resulted in new disposal contracts for the towns of Manchester and South Windsor and a detailed analysis of disposal issues for the Town of Cromwell. The process also provided valuable insight to the disposal market as preparations are made for a procurement for members with disposal contracts ending in 2017.

State Solid Waste Planning

CCSWA has monitored the State's multi-pronged solid waste management planning processes. Following passage of Public Act 14-94 and the resulting restructuring of the Materials Innovation and Recycling Authority, the State began an update of its Solid Waste Management Plan and the development of an RFP for redevelopment of the Connecticut Solid Waste System (formerly known as the Mid-Connecticut Project). The Recycle CT Foundation, a non-profit tasked with raising awareness and participation in recycling, was also created as a result of the legislation. CCSWA has tracked progress on these activities and ensured opportunities for members to participate throughout the year. The project manager coordinating each of these processes for the State attended the April CCSWA membership meeting and has remained in close contact with CCSWA as planning has moved forward.

2016 Goals and Objectives

1. Initiate the procurement process for solid waste disposal services beginning July 2017.
2. Continue to monitor progress in the Connecticut Solid Waste System Modernization RFP and the update of the State's Solid Waste Management Plan. Ensure CCSWA members continue to have opportunities to participate in the processes.
3. Promote utilization of textile recycling contract and other product stewardship/diversion measures.
4. Monitor development of organics recycling initiatives in Connecticut and seek opportunities to promote the expansion of opportunities for organics recycling.

CCSWA Budget and Member Assessments FY 2016/17

FY 2016/17 CCSWA Proposed Budget

Expenses

Description	FY 2014/15 Actual*	FY 2015/16 Budget	FY 2015/16 As of 9/30/15	FY 2015/16 Projected	FY 2016/17 Proposed
Personnel Costs	1,584	3,000	-	3,000	3,000
Publ. Dues, Advert	186	300	-	-	300
Legal Expenses	6,693	30,000	-	5,000	20,000
Contractual Services	48,123	45,300	740	20,370	52,490
Mileage/Pkg Reimb.	-	-	-	-	-
Conference/Workshop	-	150	-	-	150
Policy Dvpt/Contingency	-	12,000	-	-	12,000
TOTAL EXPENSES	56,586	90,750	740	28,370	87,940

Revenues

Description	FY 2014/15 Actual*	FY 2015/16 Budget	FY 2015/16 As of 9/30/15	FY 2015/16 Projected	FY 2016/17 Proposed Budget
Use of Accumulated Balance	-	60,437	-	-	57,977
Transfer from CRCOG	87,357	-	-	-	-
Textile Recycling Admin Fee	-	500	-	75	150
CCSWA-Operational	29,816	29,813	-	29,813	29,813
TOTAL REVENUES	117,173	90,750	-	29,888	87,940

Est. Beginning Fund Balance	78,486			139,073	140,591
Est. Change in Fund Balance	60,587			1,518	(57,977)
Est. Ending Fund Balance	139,073			140,591	82,614

* FY 2014/15: Unaudited estimates

FY 2016/17 CCSWA Member Assessments

Member	Population	Percent of Total Population	No. Votes	Percent of Total Votes	Assessment
Avon	18,421	4.10%	3	5.66%	1,687.53
Bloomfield	20,819	4.63%	3	5.66%	1,687.53
Bolton	4,952	1.10%	2	3.77%	1,125.02
Canton	10,345	2.30%	3	5.66%	1,687.53
Cromwell	14,113	3.14%	3	5.66%	1,687.53
East Granby	5,212	1.16%	2	3.77%	1,125.02
Enfield	44,626	9.93%	4	7.55%	2,250.04
Farmington	25,627	5.70%	4	7.55%	2,250.04
Glastonbury	34,754	7.74%	4	7.55%	2,250.04
Granby	11,310	2.52%	3	5.66%	1,687.53
Hartford	124,705	27.76%	5	9.43%	2,812.55
Manchester	58,106	12.93%	5	9.43%	2,812.55
Simsbury	23,975	5.34%	4	7.55%	2,250.04
South Windsor	25,823	5.75%	4	7.55%	2,250.04
Wethersfield	26,446	5.89%	4	7.55%	2,250.04
Total	449,234		53		29,813