

# **Central Connecticut Solid Waste Authority**

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## **Annual Report 2016**

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## **Message from the CCSWA Chair**

Since its creation in 2011, CCSWA has served as a collaborative forum for member municipalities to explore cost-effective solutions to solid waste management issues in the region. CCSWA has also effectively exerted its collective influence to help shape policy and planning efforts that effect solid waste management in the state.

This past year, CCSWA experienced first-hand the realities of a regional solid waste disposal market that offers limited options to municipalities. Although this year's Request For Proposals (RFP) process for disposal services included the combined tonnage of up to six member municipalities, the disposal market offered little for members to choose from. While the process did produce reliable disposal options for participating towns, uncertainty around the future of the CT Solid Waste System, and the regional market in general, appeared to be a constraint on the number and variety of proposals offered.

The past year also represented CCSWA's second full year of offering a textile recycling program with eight participating members increasing its total amount of textile materials diverted from disposal to approximately 100,000 pounds.

Among the priorities for CCSWA in 2017 will be to support member municipalities in steps they may take to refine or develop recycling efforts in relation to the State's Comprehensive Materials Management Strategy. The next phase of selecting a solution for redevelopment of the CT Solid Waste System will also take place in 2017. CCSWA will continue to monitor that process and to advocate for its members.

Guided by members' diverse communities and solid waste management needs, CCSWA will continue to provide opportunities and options that have lasting benefits for the region.

Mike Bisi  
Superintendent of Sanitation, Town of Glastonbury  
Chair, Central Connecticut Solid Waste Authority

## CCSWA Members 2016

<b>Member Municipality</b>	<b>Representative</b>
Avon	Brandon Robertson, Town Manager
Bloomfield	John Lawlor, Director of Public Works
Bolton	Joyce Stille, Administrative Officer
Canton	Robert Skinner, Chief Administrative Officer
Cromwell	Lou Spina, Director of Public Works
East Granby	David Kilbon, Board of Finance Chair Jim Hayden, First Selectman
Enfield	Jonathan Bilmes, Director of Public Works
Farmington	Kathleen Eagen, Town Manager Russ Arnold, Director of Public Works
Glastonbury	Richard Johnson, Town Manager Mike Bisi, Superintendent of Sanitation
Granby	William Smith, Town Manager
Hartford	Marilyn Cruz-Aponte, Director of Public Works
Manchester	Brooks Parker, Environmental Services Manager
Simsbury	Tom Roy, Director of Public Works
South Windsor	Fred Shaw, Superintendent of Pollution Control
Wethersfield	Jeff Bridges, Town Manager

# CCSWA Committees 2016

## Executive Committee Officers

**Chair:** Mike Bisi, Glastonbury  
**Vice-Chair:** Joyce Stille, Bolton  
**Secretary:** David Kilbon, East Granby  
**Treasurer:** Marilynn Cruz-Aponte, Hartford

## Executive Committee

**Tier Two Representative:** David Kilbon (East Granby), term exp. 12/31/2016  
**Tier Three Representative:** William Smith (Granby), term exp. 12/31/2017  
**Tier Four Representative:** Mike Bisi (Glastonbury), term exp. 12/31/2018  
**Tier Five Representative:** Marilyn Cruz-Aponte (Hartford), term exp. 12/31/2016  
**At-Large Representative:** Jeffrey K. Bridges, Wethersfield, term exp. 12/31/2017  
**At-Large Representative:** Tom Roy, Simsbury, term exp. 12/31/2018  
**At-Large Representative:** Joyce Stille, Bolton, term exp. 12/31/2018  
**Member with Highest Tonnage:** Marilyn Cruz-Aponte (Hartford), term exp. 12/31/2016\*  
**Member with Highest % Recycling:** Brooks Parker (Manchester), term exp. 12/31/2016\*

*\*Highest Tonnage and % Recycling are "achievement seats" on the Executive Committee and are determined at the time of election annually, according to CT DEEP published data.*

## Finance Committee

Marilynn Cruz-Aponte, Hartford  
Brooks Parker, Manchester  
William Smith, Granby  
Joyce Stille, Bolton

## RFP/RFQ Committees

### ***Solid Waste Disposal Services & Recyclables Processing Services***

Jeff Bridges, Wethersfield  
Jonathan Bilmes, Enfield  
Mike Bisi, Glastonbury  
Marilynn Cruz-Aponte, Hartford  
Brooks Parker, Manchester  
Fred Shaw, South Windsor  
Lou Spina, Cromwell  
Tom Roy, Simsbury

## Nominations Committee

Jonathan Bilmes, Enfield

Jim Hayden, East Granby  
Jeff Bridges, Wethersfield  
William Smith, Granby

## **CCSWA Activity Summary 2016**

Regular monthly meetings are scheduled for the third Tuesday of the month except for the summer months. Committees meet as needed based on the business before them. The CCSWA annual meeting was held on December 20, 2016 at 1:30 PM.

### Disposal and Recyclable Materials Processing and Marketing Services Procurements

CCSWA conducted procurements for disposal services and for recyclable materials processing and marketing services under separate Requests For Proposals to serve six member municipalities: Town of Cromwell, Town of Enfield, City of Hartford, Town of Manchester, Town of Simsbury and Town of South Windsor. The RFP Committee, assisted by the procurement consultant, received one proposal in response to each RFP. In both cases, the Materials Innovation and Recycling Authority (MIRA), formerly the Connecticut Resources Recovery Authority, was the respondent proposing use of their existing Municipal Service Agreements. Further inquiry by the procurement consultant concluded that limited disposal and processing capacity in the region and uncertainty in the regional market (largely attributable to the current RFP for redevelopment of the CT Solid Waste System) were the primary causes of the limited response.

### Textile Recycling Services

Eight CCSWA member municipalities (Town of Bloomfield, Town of Bolton, Town of Cromwell, Town of East Granby, Town of Enfield, Town of Glastonbury, Town of Manchester, Town of Simsbury) currently offer textile recycling options for their residents through CCSWA's agreement with Bay State Textiles, Inc. The participating towns contract with Bay State Textiles to locate collection boxes at select town sites where residents may dispose a wide range of textile materials, including clothes, rugs, linens, shoes and stuffed animals. In addition to the benefit of diverting these materials from the MSW waste stream, the municipality receives a fee for every ton of textile material collected. Approximately 100,000 pounds of textile materials were collected from participating municipalities during the program's second full year of implementation.

### State Solid Waste Planning

CCSWA has monitored the State's multi-faceted solid waste management planning processes. Following passage of Public Act 14-94 and the resulting restructuring of MIRA, the State initiated an update of its Solid Waste Management Plan and the development of an RFP for redevelopment of the Connecticut Solid Waste System (formerly known as the Mid-Connecticut Project). The Recycle CT Foundation, a non-profit tasked with raising awareness and participation in recycling, was also created as a result of

the legislation. CCSWA has tracked progress on these activities and ensured opportunities for members to provide input. The project managers coordinating these processes for the State attended the March CCSWA membership meeting to update membership and to answer questions, and they continue to be in close contact with CCSWA as planning progresses.

### **2017 Goals and Objectives**

1. Facilitate member municipalities' activities related to implementation of the State Comprehensive Materials Management Strategy.
2. Continue to monitor progress in the Connecticut Solid Waste System Modernization RFP, specifically the phase 2 RFP.
3. Promote utilization of textile recycling contract and other product stewardship/diversion measures.

# CCSWA Budget and Member Assessments FY 2017/18

## FY 2017/18 CCSWA Proposed Budget

### Expenses

Description	FY 2015/16 Actual*	FY 2016/17 Budget	FY 2016/17 As of 9/30/16	FY 2016/17 Projected	FY 2017/18 Proposed
Personnel Costs	250	3,000	-	1,500	1,500
Publ. Dues, Advert	-	300	-	300	100
Legal Expenses	966	20,000	115	115	500
Contractual Services	8,680	52,490	7,649	36,592	13,600
Mileage/Pkg Reimb.	-	-	-	-	-
Conference/Workshop	-	150	-	-	150
Policy Dvpt/Contingency	-	12,000	-	-	12,000
<b>TOTAL EXPENSES</b>	<b>9,896</b>	<b>87,940</b>	<b>7,764</b>	<b>38,507</b>	<b>27,850</b>

### Revenues

Description	FY 2015/16 Actual*	FY 2016/17 Budget	FY 2016/17 As of 9/30/16	FY 2016/17 Projected	FY 2017/18 Proposed Budget
Use of Accumulated Balance	-	57,977	-	-	-
Transfer from CRCOG	-	-	-	-	-
Textile Recycling Admin Fee	79	150	-	150	150
CCSWA-Operational	29,813	29,813	-	29,813	27,700
<b>TOTAL REVENUES</b>	<b>29,892</b>	<b>87,940</b>	<b>-</b>	<b>29,963</b>	<b>27,850</b>

<b>Est. Beginning Fund Balance</b>	<b>78,486</b>	<b>98,482</b>		<b>98,482</b>	<b>89,938</b>
<b>Est. Change in Fund Balance</b>	<b>19,996</b>	<b>(57,977)</b>		<b>(8,544)</b>	<b>-</b>
<b>Est. Ending Fund Balance</b>	<b>98,482</b>	<b>40,505</b>		<b>89,938</b>	<b>89,938</b>

\* FY 2015/16: Unaudited estimates



**FY 2017/18 CCSWA Member Assessments**

<b>Member</b>	<b>Population</b>	<b>Percent of Total Population</b>	<b>No. Votes</b>	<b>Percent of Total Votes</b>	<b>Assessment</b>
Avon	18,414	4.11%	3	5.66%	1,568
Bloomfield	20,749	4.63%	3	5.66%	1,568
Bolton	4,947	1.10%	2	3.77%	1,045
Canton	10,330	2.31%	3	5.66%	1,568
Cromwell	14,034	3.13%	3	5.66%	1,568
East Granby	5,199	1.16%	2	3.77%	1,045
Enfield	44,323	9.89%	4	7.55%	2,091
Farmington	25,629	5.72%	4	7.55%	2,091
Glastonbury	34,678	7.74%	4	7.55%	2,091
Granby	11,298	2.52%	3	5.66%	1,568
Hartford	124,006	27.67%	5	9.43%	2,613
Manchester	58,007	12.94%	5	9.43%	2,613
Simsbury	24,348	5.43%	4	7.55%	2,091
South Windsor	25,789	5.75%	4	7.55%	2,091
Wethersfield	26,367	5.88%	4	7.55%	2,091
<b>Total</b>	<b>448,118</b>		<b>53</b>		<b>27,700</b>