

**Cost Review Sub-Committee Meeting  
MIRA, 211 Murphy Road, Hartford, CT 06106  
Monday June 26<sup>th</sup>, 2017**

**DRAFT until  
Endorsed by  
the  
Committee**

**Name**

Larry Baril  
Jon Colman  
Patrice Carson  
Todd Penney  
Tim Bockus  
Tim Webb  
John Cabibbo  
Russ Arnold  
Kirk Severance  
Jim Ford  
Sandy Fry  
Kevin Kelly  
Jeff LaMalva  
John Carrington  
Peter Hughes  
Rob Trottier  
Jim Sollmi  
Jeff Shea  
Keith Hayden  
Jeff Doolittle  
Rick Zulick  
David Smith  
Duane Martin  
Derrick Gregor  
Bob Jarvis  
Gilbert Hayes

**Organization**

Avon  
Bloomfield  
Bolton  
Coventry  
East Hartford  
Ellington  
Enfield  
Farmington  
Granby  
Hartford  
Hartford  
Hebron  
Manchester  
Mansfield  
Marlborough  
New Britain  
Rocky Hill  
Simsbury  
Southington  
South Windsor  
Stafford  
Vernon  
West Hartford  
Wethersfield  
Windsor  
GHTD

**Guests**

Mark Moriarty  
James Kulpa  
Jonathan Thiesse  
Member of the Public

New Britain  
VHB  
Bloomfield  
Windsor

**Staff**

Jennifer Carrier  
Sotoria Montanari  
Karen Stewartson

CRCOG  
CRCOG  
CRCOG

1. **Roll Call** – Mr. Jon Colman called the meeting to order at 11:35 a.m.
2. **Public Forum**- No one chose to speak
3. **Adoption of May 22<sup>nd</sup>, 2017 Subcommittee Meeting Minutes** - A motion was made by Patrice Carson, from the Town of Bolton, seconded by Timothy Webb, from the Town of Ellington to accept the meeting minutes from the May 22<sup>nd</sup>, 2017 meeting. This motion was passed unanimously.
4. **Transportation Alternatives Set-Aside Program** - CTDOT Reviews Memo- Ms. Jennifer Carrier reviewed the Transportation Alternatives Set-Aside Program Memo. Ms. Carrier mentioned to the Committee that in December 2016 the region submitted four (4 projects) (see table) to CTDOT to utilize an estimated \$6.1 million of FFY2016-2020 Transportation alternatives (TA) Set-Aside funding. In April, after performing their internal review of the projects, available funding, and staff resources, CTDOT indicated they could only advance CRCOG’s three top priority projects (Rocky Hill, Hartford, and New Britain). CTDOT’s review of these three projects resulted in project scope revisions and higher estimated costs shown below.

Project Priority	Town	Project	CRCOG Approval (Federal Share)	CTDOT Estimate (Federal Share)
1	Rocky Hill	Silas Deane Streetscape – Phase III	\$ 2,102,016	\$ 2,305,728
2	Hartford	Windsor Riverwalk Extension	\$ 1,237,200	\$ 2,529,494
3	New Britain	Stanley Loop Trail (Phase 2)	\$ 853,600	\$1,437,248
4	Ellington	Route 83 Corridor Sidewalks	\$ 1,920,000	\$4.3 million (Informal review)

Following the May 2017 sub-committee meeting CRCOG staff was tasked with the following; the results are shown in ***bold italics***:

- Obtain more formal municipal commitments to the increased municipal shares associated with the higher CTDOT cost estimates.

***CRCOG has since obtained commitments from Rocky Hill, Hartford, and New Britain***

- Determine if CTDOT will be advancing all projects in parallel, or if there will be delays based on assigned priority order.

***CTDOT indicated that projects will be progressed in parallel. Furthermore, CTDOT performed a May 30<sup>th</sup> financial analysis of the TA Set-Aside program and indicated that \$2.8 million of CRCOG funding needs to be expended before October of 2019. Because the Rocky Hill project is already designed, CTDOT expressed support for expediting that projects’ use of TA Set-Aside funding.***

- Further advocate the reassignment of the Rocky Hill project’s funding to the Ellington project.

***A May 24<sup>th</sup> letter was sent to CTDOT from CRCOG's Executive Director requesting a formal commitment to advance the Ellington project using TA Set-Aside funding, with CRCOG willing to forfeit the Rocky Hill TA funds if given that commitment. In response, CTDOT performed a cursory review of the Ellington project proposal. They relayed concerns to CRCOG about the project's envisioned cost and schedule, and did not formally commit to (or rule out) its inclusion in the TA Set-Aside program. CTDOT's preliminary review resulted in a substantially higher estimated project cost (\$4.3 million), and an anticipated lengthy design schedule (due to federal compliance and design complexities associated with bridges crossing over two waterways).***

- Check with Ellington regarding their official position regarding the receipt of LOTCIP funds

***Ellington's Board approved a motion in June to seek to utilize LOTCIP funding for the project.***

*A motion was made by Jim Sollmi, from the Town of Rocky Hill, seconded by Mark Moriarty of New Britain to approve the projects from the municipalities of Rocky Hill, Hartford and New Britain for the TA Set-Aside funding with the scope and funding levels identified under CTDOT's review. This motion was passed unanimously.*

*A discussion related to the overall LOTCIP program surfaced. It was requested the CRCOG provide a summary of the LOTCIP funds available and spent. CRCOG staff will prepare this for the next meeting. Peter Hughes also commented that he would like to ensure funding for the Ellington project will not impact the \$3 million set-aside funds for rural communities.*

*A motion was made by Jim Sollmi from the Town of Rocky Hill, seconded by Mark Moriarty of New Britain to approve the Ellington Project to enter the LOTCIP application process with an initial CRCOG approval of \$1,920,000 equaling the TA Set-Aside funding request, contingent on receipt of an application as part of CRCOG's 2017 LOTCIP Phase 2 Solicitation, preserving the small town set-aside amount under the next solicitation. This motion was passed unanimously.*

5. **LOTICIP Funding Increase Request Memo Summary-** Ms. Sotoria Montanari gave a brief update on the LOTICIP funding increase request for the Mountain Road/Albany Avenue Intersection Improvement Project in West Hartford. Ms. Montanari stated that the project was approved through the 2015 LOTICIP funding solicitation and is currently in the application phase. Because there are minor impacts to Albany Avenue (State Route 44), a cost review was completed by CTDOT. The CTDOT review resulted in recommended cost increases associated with an increase of \$50,000 for the proposed new traffic signal. Additionally, a traffic person (Municipal Police Officer) item was added with an estimated cost of \$101,660. Lastly, the unit price, from \$60 per square foot to \$125 per square foot and the quantity for concrete modular wall were both increased, resulting in a total increased wall cost of \$144,555 (from \$49,200 to \$193,750). These additional costs combined with resulting increases to percentage based estimating items (such as minor items, inflation, incidentals, contingencies, etc.), resulted in the total estimated cost increase of \$541,200.

*A motion was made by Timothy Webb from the Town of Ellington, seconded by Jim Sollmi from the Town of Rocky Hill to incorporate CTDOT's cost estimating comments for the LOTCIP Mountain Road/Albany Avenue project (which has minor impacts to a State Route) in West Hartford, staff recommends the approval of a funding increase from \$1,011,200 to \$1,552,400. This motion was passed unanimously.*

6. **Other Business**-There was no other business discussed
  - The next Cost Review Subcommittee meeting is tentatively scheduled for Monday, July 24<sup>th</sup>, 2017 at 11:30 a.m.
7. **Adjourn**-The Meeting was adjourned at 11:55 a.m.