

**Cost Review Sub-Committee Meeting  
MIRA, 211 Murphy Road, Hartford, CT 06106  
Monday November 13, 2017**

**DRAFT until  
Endorsed by  
the  
Committee**

**Name**

Larry Baril  
Jon Colman  
Patrice Carson  
Todd Penney  
Mike Ciriello  
Russ Arnold  
Kirk Severance  
Jim Ford  
Kevin Kelly  
Jeff LaMalva  
John Carrington  
Peter Hughes  
Rob Trottier  
John Bossi  
Steve Sopelak  
Tom Roy  
Keith Hayden  
Jeff Doolittle  
Rick Zulick  
Gerry Turbet  
David Smith  
Duane Martin  
Derrick Gregor  
Bob Jarvis

**Organization**

Avon  
Bloomfield  
Bolton  
Coventry  
Enfield  
Farmington  
Granby  
Hartford  
Hebron  
Manchester  
Mansfield  
Marlborough  
New Britain  
Plainville  
Rocky Hill  
Simsbury  
Southington  
South Windsor  
Stafford  
Suffield  
Vernon  
West Hartford  
Wethersfield  
Windsor

**Guests**

Jonathan Thiesse  
James Kulpa  
Member of the Public

Bloomfield  
VHB  
Windsor

**Staff**

Rob Aloise  
Jennifer Carrier  
Michael Cipriano  
Sotoria Montanari  
Karen Stewartson

CRCOG  
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CRCOG

1. **Roll Call** – Mr. Jon Colman called the meeting to order at 11:30 a.m.
2. **Public Forum**- No one chose to speak.
3. **Adoption of September 25<sup>th</sup>, 2017 Subcommittee Meeting Minutes** - A motion was made by Bob Jarvis from the Town of Windsor and seconded by Russ Arnold from the Town of Farmington to accept the September 25<sup>th</sup>, 2017 meeting minutes. The motion was passed unanimously.
4. **LOTICIP Quarterly Review Memo** - Ms. Sotoria Montanari gave a brief update on the LOTICIP Quarterly Report for Quarter 1 (July 1, to September 30, 2017).

The highlights were extracted from two tables provided, *LOTICIP Program Status Summary* and *LOTICIP Project Quarterly Status Report* and summarized below:

- CRCOG expended **\$3,380,712** in Quarter 1 FY18 and anticipates expenditures of **\$3,816,400** in Quarter 2.
- CRCOG’s projections for FY18 expenditures are approximately **\$28M**
- CRCOG received **six (6)** of the **nine (9)** expected Quarter 1 design submissions
- CRCOG anticipates receipt of **fourteen (14)** design submissions in Quarter 2 of FY2018
- **Three (3)** projects entered construction, **three (3)** are expected next quarter
- CTDOT issued **four (4)** *Commitment to Fund Letters* during Quarter 1 of FY2018
- **Three (3)** LOTICIP applications were submitted to CTDOT for approval
- **Three (3)** LOTICIP Bridge applications were received; **one (1)** was submitted to CTDOT
- **Seven (7)** Projects have completed construction since program inception

Three municipal representatives for the following projects were asked to provide schedule updates at the meeting:

<b>Project</b>	<b>Town</b>	<b>Milestone</b>
<i>Route 75 Sidewalks</i>	<i>Windsor Locks</i>	<i>Q1 PD design submission re-scheduled from 9/1/2017 to 12/1/2017</i>
<i>House Street Multi-Use Trails</i>	<i>Glastonbury</i>	<i>Final design date re-scheduled from 9/30/2017 to TBD</i>
<i>Tolland Turnpike</i>	<i>Manchester</i>	<i>Q1 final design submission re-scheduled from 7/31/2017 to 10/27/2017</i>

The town of Manchester provided an update and the towns of Windsor Locks and Glastonbury will provide updates at the next sub-committee meeting.

**5. Other Business-**

A follow-up discussion regarding the expediency of project advancement was discussed and will be addressed at the next meeting. Specifically, District encroachment permit coordination delays affecting project delivery was a concern. Additionally, Mr. Rob Trottier of New Britain followed up on an issue to the committee regarding American Disabilities (ADA) compliance that may affect the region in pavement rehabilitation projects. The committee previously discussed that municipalities may be required to upgrade ramps when undertaking pavement rehabilitation projects. Mr. Trottier confirmed the implementation of this new policy. For both of these issues, the committee recommended further discussion at the next sub-committee meeting and recommended possibly drafting a letter to the commissioner.

- The next Cost Review Subcommittee meeting is tentatively scheduled for Monday, December 11, 2017 at 11:30 a.m.

**6. Adjourn** – The meeting was adjourned at 11:50 a.m.