

Solicitation 654

Traffic Guidelines

Bid Designation: Public



Capitol Region Council of Governments

**CAPITOL REGION PURCHASING COUNCIL
241 Main Street, 4th Floor, Hartford, CT 06106
Telephone 860-522-2217
November 22, 2017**

ADDENDUM #1 FOR INVITATION TO BID #664 COVERING TRAFFIC GUIDELINES

This addendum is to CORRECT the bid number, which was erroneously posted as #654, to Bid # 664.

This addendum also CORRECTS the bid specification, which was the incorrect bid specification for this year's Traffic Guidelines bid.

Please note that all other terms and conditions appearing in the original Invitation to Bid remain unchanged.

Vendors are asked to sign, date, and return this sheet, along *with their bids*, in order to verify their receipt of this addendum prior to the specified submission deadline. Please fill out all sections below in order to ensure that your response is considered complete.

Name _____
Title _____
Company _____
Address _____

(City) (State) (Zip)
Telephone _____
Signature _____ Date _____

BIDSYNC VENDOR BILLING AGREEMENT

BidSync will contact the Accounts Payable personnel for your company for any billing related questions. Please complete the Account Payable information below:

COMPANY NAME:

ACCOUNTS PAYABLE (AP) CONTACT

First name:

Last name:

DIRECT EMAIL ADDRESS:

DIRECT PHONE NUMBER:

ALTERNATE PHONE NUMBER:

FAX NUMBER:

BILLING OPTIONS

By selecting one of the following billing options and placing an offer, you are agreeing to pay BidSync 2% of the award amount, if you are the winning bidder. If you are the winning bidder, the agency will confirm the award amount once the bid has ended and the agency has made an award decision. The invoice you will receive from BidSync will reflect your billing selection and payment due dates for the amount awarded to your company by the agency.

PAY ON INVOICE

BidSync's Pay On Invoice options allows Vendors greater flexibility working with lengthy Government contracts by accepting payment of the fee divided into three equal payments. The payments will be due within 30 days, 60 days, and 90 days from the date of the initial award. If at any time the payment is late, penalties and interest will apply.

PAY ON AWARD

BidSync's Pay On Award option offers a 2.0% discount to the total fee when full payment is made within thirty (30) days of the award. If full payment is not received within thirty (30) days of award, the pay option will default to the Pay On Invoice Option.

CUSTOM PAYMENT SCHEDULE

BidSync's Custom Pay Schedule allows Vendors to tailor payment to be more appropriate to your contract. The Vendor may contact BidSync's Accounts Receivable at 800-990-9339, ext 478 to set a custom payment schedule, within fifteen (15) days of bid award. If arrangements have not been made within fifteen (15) days of bid award, the pay option will default to the Pay On Invoice Option.

If you have any questions about this Billing Agreement, you may directly contact BidSync's Accounts Receivable:

Toll free: 800-990-9339 ext. 245

Email: billing@bidsync.com

AGREEMENT CONFIRMATION

I, , as an authorized agent for

| _____ | (company name) have read and understood the above stated billing agreement. By indicating a billing selection above, I acknowledge and agree to make said payments directly to BidSync if my company is the **winning** bidder for this bid.

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Signature of authorized agent

Title

--	--

Printed Name

Date

DISCLAIMER: If the Vendor does not pay BidSync within 60 days of invoice, the Vendor's access to the system will be discontinued and any outstanding amount may be sold to a collections agency. Any and all fees associated with collections will be borne by the Vendor. A late fee will accrue at the rate of two percent (2%) per month for any fees not paid when due. Notwithstanding the foregoing to the contrary, the fees charged pursuant to this section shall not contravene laws of the State where Vendor is based. We may, in our sole discretion, change our fee policies, the fees we charge, and some or all of our system or services at any time. All fees must be paid in U.S. Dollars. Vendor is responsible for paying any and all applicable taxes.

Bid 654 Traffic Guidelines

Bid Number 654
 Bid Title Traffic Guidelines
 Expected Expenditure **\$0.00** (This price is expected - not guaranteed)

Bid Start Date In Held
 Bid End Date Dec 14, 2017 10:30:00 AM EST
 Question & Answer End Date Dec 11, 2017 3:00:00 PM EST

Bid Contact Maureen Goulet
 Purchasing Assistant
 Community Development
 860-522-2217 ext 237
 mgoulet@crcog.org

Contract Duration 365 days
 Contract Renewal 1 annual renewal
 Prices Good for Not Applicable

Bid Comments **The Capitol Region Purchasing Council, on behalf of certain CRPC members, requests bids for TRAFFIC GUIDELINES for the contract period of January 1, 2018 through December 31, 2018. Please see "Description" of each line item for quantities requested.**

Item Response Form

Item **654--01-01 - Pavement Lines: 4" Single Yellow or White Lines**

	Epoxy Resin	Waterborne Paint	Hot Applied Waterborne Paint	Oil Base Paint	Thermo Plastic	Pavement Marking Tape	Pavement Marking Tape - Materials Only
4" Single Yellow or White Lines							

Delivery Location **Capitol Region Council of Governments**
No Location Specified

Qty 1

Town of Enfield

Stanley E Jablonski Public Works Complex
 40 Moody Road
 Enfield CT 06082
 Qty 41488

Description

TOTAL: 1,247,040 linear feet
 West Hartford: 30,000
 Windsor: 20,000
 Tolland: 48,800
 Manchester: 375,000

South Windsor: 22,000
 East Hartford: 10,000
 Portland: 85,000
 Ellington: 1,750
 Glastonbury: 90,000
 Farmington: 180,000
 Plymouth: 100,000
 Enfield: 186,110
 Bolton: 5,280
 Rocky Hill: 120,100

Item 654--01-02 - Pavement Lines: Double Yellow Lines (Measure as a pair of 4" lines)

	Epoxy Resin	Waterborne Paint	Hot Applied Waterborne Paint	Oil Base Paint	Thermo Plastic	Pavement Marking Tape	Pavement Marking Tape - Materials Only
Double Yellow Lines (Measure as a pair of 4" lines)							

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Town of Enfield

Stanley E Jablonski Public Works Complex

40 Moody Road

Enfield CT 06082

Qty 248160

Description

TOTAL: 2,545,980 linear feet
 West Hartford: 35,000
 Windsor: 50,000
 Tolland: 332,640
 Manchester: 375,000
 South Windsor: 216,000
 East Hartford: 90,000
 Plymouth: 170,000
 Portland: 16,000
 Ellington: 238,000
 Farmington: 210,000
 Glastonbury: 400,000
 Brookfield: 30,000
 Enfield: 240,160
 Bolton: 31680
 Rocky Hill: 111,500

Item 654--01-03 - Pavement Lines: Double Yellow Lines (Measure as a pair of 4" lines)

	Epoxy Resin	Waterborne Paint	Hot Applied Waterborne Paint	Oil Base Paint	Thermo Plastic	Pavement Marking Tape	Pavement Marking Tape - Materials Only
Double Yellow Lines (Measure as a pair of 4" lines)							

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Expected Expenditure \$10,000.00

Town of Enfield

Stanley E Jablonski Public Works Complex
 40 Moody Road
 Enfield CT 06082
 Qty 40000

Description

TOTAL: 2,545,980 linear feet
 West Hartford: 35,000
 Windsor: 50,000
 Tolland: 332,640
 Manchester: 375,000
 South Windsor: 216,000
 East Hartford: 90,000
 Plymouth: 170,000
 Portland: 16,000
 Ellington: 238,000
 Farmington: 210,000
 Glastonbury: 400,000
 Brookfield: 30,000
 Enfield: 240,160
 Bolton: 31680
 Rocky Hill: 111,500

Item 654--01-04 - Pavement Lines: White Skip Lines; 15' segment & 30" skip

	Epoxy Resin	Waterborne Paint	Hot Applied Waterborne Paint	Oil Base Paint	Thermo Plastic	Pavement Marking Tape	Pavement Marking Tape - Materials Only
White Skip Lines; 15' segment & 30" skip							

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

TOTAL: 50,000
 Enfield: 40,000
 West Hartford, 10,000

Item 654--01-05 - Pavement Lines: White Skip Lines; 10' segment & 30" skip

	Epoxy Resin	Waterborne Paint	Hot Applied Waterborne Paint	Oil Base Paint	Thermo Plastic	Pavement Marking Tape	Pavement Marking Tape - Materials Only
White Skip Lines; 10' segment & 30" skip							

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

TOTAL: 39,000 linear feet
 Windsor: 5,000
 Glastonbury: 10,000
 Manchester: 18,000
 West Hartford: 2,000

Rocky Hill: 4,000

Item **654--02-01 - Legends, Arrows and Markings: Single Arrows: Thru Arrows, 12.5 s.f.; Turn Arrows, 15.5 s.f.**

Lot Description **Legends, Arrows and Markings**

	Epoxy Resin	Waterborne Paint	Hot Applied Waterborne Paint	Oil Base Paint	Thermo Plastic	Pavement Marking Tape	Pavement Marking Tape - Materials Only
Single Arrows: Thru Arrows, 12.5 s.f.; Turn Arrows, 15.5 s.f.							

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

TOTAL: 7,693 square feet
 West Hartford: 1,000
 Windsor: 400
 Manchester: 3,500
 South Windsor: 168
 East Hartford: 1,400
 Rocky Hill: 1,175
 Plymouth: 50

Item **654--02-02 - Legends, Arrows and Markings: Combination Arrows - Two Way, 27 s.f.; Three Way, 28.5 s.f.**

Lot Description **Legends, Arrows and Markings**

	Epoxy Resin	Waterborne Paint	Hot Applied Waterborne Paint	Oil Base Paint	Thermo Plastic	Pavement Marking Tape	Pavement Marking Tape - Materials Only
Combination Arrows - Two Way, 27 s.f.; Three Way, 28.5 s.f.							

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

TOTAL: 1,777 square feet
 Windsor: 100
 Manchester: 1,000
 South Windsor: 222
 Rocky Hill: 455

Item **654--02-03 - Legends, Arrows and Markings: Parking Stalls 4" wide**

Lot Description **Legends, Arrows and Markings**

	Epoxy Resin	Waterborne Paint	Hot Applied Waterborne Paint	Oil Base Paint	Thermo Plastic	Pavement Marking Tape	Pavement Marking Tape - Materials Only
Parking Stalls 4" wide							

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

TOTAL: 13,400 square feet
 Manchester: 2,000
 Portland: 500
 Rocky Hill: 10,400
 West Hartford: 500

Item **654--02-04 - Legends, Arrows and Markings: Parallel T-Bar**

Lot Description **Legends, Arrows and Markings**

	Epoxy Resin	Waterborne Paint	Hot Applied Waterborne Paint	Oil Base Paint	Thermo Plastic	Pavement Marking Tape	Pavement Marking Tape - Materials Only
Parallel T-Bar							

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

West Hartford: 500

Item **654--02-05 - Legends, Arrows and Markings: Crosswalks 6 inch**

Lot Description **Legends, Arrows and Markings**

	Epoxy Resin	Waterborne Paint	Hot Applied Waterborne Paint	Oil Base Paint	Thermo Plastic	Pavement Marking Tape	Pavement Marking Tape - Materials Only
Crosswalks 6 inch							

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

1 (entered for technical reasons)

Item **654--02-06 - Legends, Arrows and Markings: Crosswalks 12 inch**

Lot Description **Legends, Arrows and Markings**

	Epoxy Resin	Waterborne Paint	Hot Applied Waterborne Paint	Oil Base Paint	Thermo Plastic	Pavement Marking Tape	Pavement Marking Tape - Materials Only
Crosswalks 12 inch							

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

TOTAL: 815 square feet

Portland: 700
Rocky Hill: 115

Item 654--02-07 - Legends, Arrows and Markings: Crosswalk 12 inch with crosshatch

Lot Description Legends, Arrows and Markings

	Epoxy Resin	Waterborne Paint	Hot Applied Waterborne Paint	Oil Base Paint	Thermo Plastic	Pavement Marking Tape	Pavement Marking Tape - Materials Only
Crosswalk 12 inch with crosshatch							

Delivery Location Capitol Region Council of Governments

No Location Specified

Qty 1

Description

TOTAL: 23,100 square feet
West Hartford: 10,000
Rocky Hill: 13,100

Item 654--02-08 - Legends, Arrows and Markings: Standard Crosswalk with 16" wide bars

Lot Description Legends, Arrows and Markings

	Epoxy Resin	Waterborne Paint	Hot Applied Waterborne Paint	Oil Base Paint	Thermo Plastic	Pavement Marking Tape	Pavement Marking Tape - Materials Only
Standard Crosswalk with 16" wide bars							

Delivery Location Capitol Region Council of Governments

No Location Specified

Qty 1

Description

TOTAL: 19,000 square feet
Windsor: 2,000
Manchester: 5,500
Plymouth: 1000
Brookfield: 500
West Hartford: 10,000

Item 654--02-09 - Legends, Arrows and Markings: School/Elderly Standard Crosswalks with 2' wide bars

Lot Description Legends, Arrows and Markings

	Epoxy Resin	Waterborne Paint	Hot Applied Waterborne Paint	Oil Base Paint	Thermo Plastic	Pavement Marking Tape	Pavement Marking Tape - Materials Only
School/Elderly Standard Crosswalks with 2' wide bars							

Delivery Location Capitol Region Council of Governments

No Location Specified

Qty 1

Description

TOTAL: 37,075 square feet

Windsor: 1,800
 Manchester: 35,000
 Rocky Hill: 275

Item **654--02-10 - Legends, Arrows and Markings: Miscellaneous Detail**

Lot Description **Legends, Arrows and Markings**

	Epoxy Resin	Waterborne Paint	Hot Applied Waterborne Paint	Oil Base Paint	Thermo Plastic	Pavement Marking Tape	Pavement Marking Tape - Materials Only
Miscellaneous Detail							

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

TOTAL: 8,675 square feet
 Tolland: 5,000
 Manchester: 500
 Rocky Hill: 2,925
 West Hartford: 250

Item **654--02-11 - Legends, Arrows and Markings: Railroad Crossing (20' x 8' x 16": 67.5 s.f.)**

Lot Description **Legends, Arrows and Markings**

	Epoxy Resin	Waterborne Paint	Hot Applied Waterborne Paint	Oil Base Paint	Thermo Plastic	Pavement Marking Tape	Pavement Marking Tape - Materials Only
Railroad Crossing (20' x 8' x 16": 67.5 s.f.)							

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

TOTAL: 2,405 square feet
 Windsor: 400
 Portland: 400
 Manchester: 810
 South Windsor: 405
 Rocky Hill: 205
 Plymouth: 50
 West Hartford: 135

Item **654--02-12 - Legends, Arrows and Markings: Bicycle Path Diamonds (4 sides, each measuring 3' x 6")**

Lot Description **Legends, Arrows and Markings**

	Epoxy Resin	Waterborne Paint	Hot Applied Waterborne Paint	Oil Base Paint	Thermo Plastic	Pavement Marking Tape	Pavement Marking Tape - Materials Only
Bicycle Path Diamonds (4 sides, each measuring 3' x 6")							

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

1 (entered for technical reasons)

Item **654--02-13 - Legends, Arrows and Markings: Bicycle Symbol with Arrow**

Lot Description **Legends, Arrows and Markings**

	Epoxy Resin	Waterborne Paint	Hot Applied Waterborne Paint	Oil Base Paint	Thermo Plastic	Pavement Marking Tape	Pavement Marking Tape - Materials Only
Bicycle Symbol with Arrow							

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

Bicycle Symbol with Arrow

Item **654--02-14 - Legends, Arrows and Markings: Stenciling (letters and numbers)**

Lot Description **Legends, Arrows and Markings**

	Epoxy Resin	Waterborne Paint	Hot Applied Waterborne Paint	Oil Base Paint	Thermo Plastic	Pavement Marking Tape	Pavement Marking Tape - Materials Only
Stenciling (letters and numbers)							

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

TOTAL: 1,550 square feet
 Portland: 500
 West Hartford: 100
 Rocky Hill: 950

Item **654--02-15 - Legends, Arrows and Markings: Curbs**

Lot Description **Legends, Arrows and Markings**

	Epoxy Resin	Waterborne Paint	Hot Applied Waterborne Paint	Oil Base Paint	Thermo Plastic	Pavement Marking Tape	Pavement Marking Tape - Materials Only
Curbs							

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

TOTAL: 6,275 linear feet
 Rocky Hill: 6,275

Item **654--02-16 - Legends, Arrows and Markings: Handicapped Stencils - EACH**

Lot Description **Legends, Arrows and Markings**

	Epoxy Resin	Waterborne Paint	Hot Applied Waterborne Paint	Oil Base Paint	Thermo Plastic	Pavement Marking Tape	Pavement Marking Tape - Materials Only
Handicapped Stencils - EACH							

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

TOTAL: 77
 Manchester: 5
 Portland: 6
 Rocky Hill: 56
 West Hartford: 10

Item **654--02-17 - Legends, Arrows and Markings: Removal of Markings**

Lot Description **Legends, Arrows and Markings**

	Epoxy Resin	Waterborne Paint	Hot Applied Waterborne Paint	Oil Base Paint	Thermo Plastic	Pavement Marking Tape	Pavement Marking Tape - Materials Only
Removal of Markings							

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

TOTAL: 300
 West Hartford: 200
 Manchester: 100

Item **654--02-18 - Legends, Arrows and Markings: 12" stop bars**

Lot Description **Legends, Arrows and Markings**

	Epoxy Resin	Waterborne Paint	Hot Applied Waterborne Paint	Oil Base Paint	Thermo Plastic	Pavement Marking Tape	Pavement Marking Tape - Materials Only
12" stop bars							

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

12" stop bars
 West Hartford: 200

Item **654--02-19 - Legends, Arrows and Markings: Sharrows**

Lot Description Legends, Arrows and Markings

	Epoxy Resin	Waterborne Paint	Hot Applied Waterborne Paint	Oil Base Paint	Thermo Plastic	Pavement Marking Tape	Pavement Marking Tape - Materials Only
Sharrows							

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

Symbol for when a Bike route is using a street Manchester- No Qty specified
West Hartford: 50

Item **654--03-01 - Recessed Pavement Marking Grooves: 80 MIL Pavement Marking Groove, 5" Wide**

	Price Per Linear Foot
80 MIL Pavement Marking Groove, 5" Wide	

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

80 MIL Pavement Marking Groove, 5" Wide
West Hartford - 5000

Item **654--03-02 - Recessed Pavement Marking Grooves: 80 MIL Pavement Marking Groove, 7" Wide**

	Price Per Linear Foot
80 MIL Pavement Marking Groove, 7" Wide	

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

80 MIL Pavement Marking Groove, 7" Wide
West Hartford - 1,000

Item **654--03-03 - Recessed Pavement Marking Grooves: 80 MIL Pavement Marking Groove, 9" Wide**

	Price Per Linear Foot
80 MIL Pavement Marking Groove, 9" Wide	

Delivery Location **Capitol Region Council of Governments**

No Location Specified

Qty 1

Description

80 MIL Pavement Marking Groove, 9" Wide
West Hartford - 1,000

Item **654--03-04 - Recessed Pavement Marking Grooves: 80 MIL Pavement Marking Groove, 13" Wide**

	Price Per Linear Foot
80 MIL Pavement Marking Groove, 13" Wide	

Delivery Location **Capitol Region Council of Governments**
No Location Specified

Qty 1

Description

80 MIL Pavement Marking Groove, 13" Wide
West Hartford, 10,000

GENERAL VENDOR INFORMATION

VENDORS ARE ASKED TO FILL OUT THIS FORM SO THAT THEIR BID RESPONSES ARE CONSIDERED COMPLETE.

The undersigned: is aware that any CRPC member may reject any and all bids, or any part of any and all bids; is aware that quantities furnished herein are estimates only; has not included any state or federal taxes for which the CRPC members are not liable; and is making this bid without collusion with any person, individual or corporation.

COMPANY

REPRESENTATIVE

POSITION

ADDRESS

(ZIP)

TELEPHONE #

FAX #

TAX ID #

E-MAIL ADDRESS

SIGNATURE

PAYMENT TERMS: % Days

DATE:

Insurance Exhibit (West Hartford)

For the purpose of this exhibit: the term "Contractor" shall also include their respective agents, representatives, employees or subcontractors; and the term "Town of West Hartford and West Hartford Board of Education" (hereinafter called the "Town") shall include their respective officers, agents, officials, employees, volunteers, boards and commissions.

The Contractor shall procure and maintain the required insurance coverage against claims that may arise from, or in connection with the services and goods provided by the Contractor for the duration of the contract term, including any and all extensions. The Contractor shall provide the Town with a certificate of insurance confirming compliance with this exhibit prior to commencement of the contract. Such insurance shall be written for not less than specified, or required by applicable federal, state and/or municipal law, regulation or requirement, whichever is greater. The Contractor shall assume any and all premiums and deductibles in the described insurance policies. Both the Contractor and Contractor's insurer(s) agree to have no right of recovery or subrogation against the Town and the described insurance shall be primary coverage. Any failure to comply with the claim reporting provisions of the policy shall not affect coverage provided to the Town. Each required insurance policy shall not be suspended, voided, cancelled or reduced except after thirty (30) days prior written notice, ten (10) days notice for non-payment, has been given to the Town.

All liability policies (with the exception of Worker's Compensation) shall include the Town of West Hartford, the West Hartford Board of Education, and their respective officers, agents, officials, employees, volunteers, boards and commissions as an Additional Insured and shall include, but not be limited to investigation, defense, settlement, judgment or payment of any legal liability. Failure to maintain the required insurance coverage and Additional Insured Endorsements shall be grounds for termination of the contract. It is agreed that the scope and limits of the insurance specified are minimum requirements and shall in no way limit or exclude the Town from additional limits or coverage provided under each policy. The policies shall be on the occurrence form and must be written by companies licensed to do business in the State of Connecticut. The Town's Risk Manager shall review any and all exceptions.

Commercial General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury, property damage, contractual liability and products /completed operations. Contractor shall continue to provide products/completed operations coverage for two (2) years after completion of the work.

Automobile Liability and Physical Damage Coverage: \$1,000,000 combined single limit per occurrence for any auto, including statutory uninsured/underinsured motorists coverage and \$1,000 medical payments. Policy to include collision and comprehensive coverage for any auto used for the purpose of this contract.

Umbrella Liability: \$1,000,000 per occurrence, \$2,000,000 aggregate following form.

Workers' Compensation: Statutory limits including Employer's Liability with limits of \$100,000 each accident, \$500,000 for each disease/policy limit, and \$100,000 for disease for each employee as required by the State of Connecticut. If the Contractor decides not to procure workers' compensation in accordance with Connecticut law, the Contractor agrees to comply with the Connecticut Workers' Compensation Act's (Act) requirements for withdrawing from the provisions of the Act, including, but not limited to, filing the appropriate notice of withdrawal with the commissioner. The Contractor is wholly responsible for taking the actions necessary to withdraw from the provisions of the Act. In lieu of procuring workers' compensation insurance and providing the Town with proof thereof, the Contractor agrees to hold the Town of West Hartford, the West Hartford Board of Education, their respective boards and commissions, officers, agents, officials, employees, servants, volunteers, contractors and representatives harmless from any and all suits, claims, and actions arising from personal injuries sustained by him during the course of the performance of this contract, however caused.

Personal Property for "all risk" insurance on a replacement cost basis to cover the value of personal property belonging to the Contractor and others (including but not limited to the personal property of subcontractors) located on Town property while in use or in storage for the duration of the contract. Deductible not to exceed \$1,000.

Duly Authorized

Date

(Print Name Here)

Capitol Region Purchasing Council
241 Main Street, 4th Floor
Hartford, CT 06106

STANDARD BID AND RFP TERMS AND CONDITIONS

PURCHASING COUNCIL PURPOSE

The Capitol Region Purchasing Council (“Council”) is a purchasing cooperative, acting under the auspices of the Capitol Region Council of Governments, which attempts to provide volume-based discounts to its Member Agency base through various cooperative procurement initiatives. To date, some 115 towns, boards of education and agencies across the State (38 of which are located in the Greater Hartford area) are eligible to take advantage of the Council’s services.

BID FORMS/SUBMISSION OF BIDS

The Council exclusively uses Bid Sync for the notification and dissemination of all solicitations. The receipt of solicitations through any other company may result in your receipt of incomplete specifications and/or addenda which could ultimately render your bid non-compliant. The Council accepts no responsibility for the receipt and/or notification of solicitations through any other company.

No oral, telegraphic or telephonic submittal will be accepted. IFB’s, RFP’s, RFQ’s and RFI’s shall be submitted in electronic format via **BidSync**. All Invitations For Bid (IFB), Requests For Proposals (RFP), Requests For Quotes (RFQ), Requests For Information (RFI) submitted electronically via **BidSync** shall remain locked until official date and time of opening as stated in the Special Terms and Conditions of the IFB, RFP, RFQ and/or RFI. A formal, in-person bid opening will not be held.

EXCEPTIONS TO SPECIFICATIONS

Vendors are directed to make sure that they understand the terms and conditions as specified in this Invitation for Bid. Unless exceptions to any of the terms and conditions, including pricing, are specified as part of the bid response, it will be expected that all terms and conditions expressed herein are acceptable and shall govern resulting contracts. **Any variance from specifications, including product substitutes (as well as replacements for discontinued items) and pricing units (pounds, 50 lb bags vs. 100 lb bags, etc.) must be clearly noted in the vendor’s bid response.**

SUBSTITUTION FOR NAMED BRANDS

Should brand name items appear in this bid, the bidder must make available specifications on any substitutions, and explain how the substitution compares with the named brand’s specifications.

BID AWARD

A bid award shall be made by each respective Member Agency to the lowest responsible bidder(s). A Purchase Order issued by the member Town constitutes an award. The lowest responsible bidder is that person or firm whose bid to perform the work is lowest, who is qualified and competent to do the work, whose past performance of work is satisfactory to the Member Agency and whose bid documents comply with the procedural requirements stated herein. The award process may also include additional considerations such as the information provided on the bid forms and the bidder’s perceived ability to fulfill his/her obligations as prescribed by these specifications. Each bidder must be prepared to show evidence of having satisfactorily carried out a similar contract, as inability to do so may be cause for rejection.

CONTRACT EXTENSION

Contracts may be extended by mutual agreement of the parties – for bids with a one year contract period, a one year extension will be permitted if there is mutual agreement; for bids with a two year contract period, a two year contract extension will be permitted if there is mutual agreement. All extensions shall be completed before the next bid invitation is issued. A schedule of bid invitations and openings is posted on the CRPC website.

ESTIMATED QUANTITIES

The quantities as listed herein are **estimates only** and have been provided for the purpose of competitive bidding. Actual quantities will be contingent upon the total number of Member Agencies that decide to make an award off of this bid (as participation is voluntary) and the needs of the using departments in the various Member Agencies.

INCLUSION OF NON-PARTICIPATING TOWNS AND BOARDS OF EDUCATION

Any Member Agency, current or future, within the Capitol Region Purchasing Council shall be allowed to participate in this bid during the life of the contract, even if it is not listed amongst the bid participants.

WITHDRAWAL OF BIDS

No bid submitted may be withdrawn, in whole or in part, without the written consent of the Capitol Region Purchasing Council.

REJECTION AND/OR CANCELLATION OF BIDS

The Council reserves the right to reject or cancel any and all bids, or any part of any or all bids, if such action is deemed to be in its best interest to do so.

RIGHT TO WAIVE ANY INFORMALITY

The cooperating Member Agencies reserve the right to waive any informality in a bid when such a waiver is in their best interest.

BID PRICES

All prices bid must be on the basis of F.O.B. delivery point, unloaded inside, unless otherwise indicated in the proposal. A bid on any other basis than that indicated in the proposal may be considered informal. **Note: The Capitol Region Purchasing Council strictly prohibits the unilateral imposition of additional surcharges (fuel, delivery, etc.) on the participating communities at any point during the contract period. Prices bid shall apply throughout the term of the contract and will be construed as all-inclusive.**

TAXES

Member Agencies are exempt from the payment of any sales, excise or federal transportation taxes. The prices bid, whether a net unit price or a trade discount from catalog list prices, must be exclusive of taxes and will be so construed.

BILLING

Billing shall be made to each bid participant according to the terms set forth on each purchase order.

2% ADMINISTRATIVE FEE

The Capitol Region Council of Governments uses BidSync to distribute and receive bids and proposals. Responding vendors agree to pay to BidSync an administrative fee of two percent (2%) of the total ordered amount of all contracts for goods and/or services awarded to the vendor. The fee shall be payable for all Council bids unless specifically exempted by the Council. Refer to www.bidsync.com for further information.

REPORTING REQUIREMENTS

All orders placed on CRPC bids shall be reported to BidSync on a quarterly basis. Please contact Jason Sanchez to set up this important reporting function at (512) 717-6149 (telephone); or email jsanchez@periscopeholdings.com.

FAILURE TO COMPLY

All awarded vendors must comply with the 2% Administrative Fee and Reporting Requirements outlined in the CRPC General Terms and Conditions. Failure to comply within 90 days of orders and/or awards by CRPC members may result in the vendor being restricted from participating in future bids.

DELIVERY ARRANGEMENTS AND REQUIREMENTS

No delivery shall become due or be acceptable without a written order issued by the Member Agency concerned. Such order will contain the quantity, time of delivery and other important data.

REFERENCES

Upon request, vendors shall supply the names of other customers (preferably municipalities) to interested Member Agencies.

BIDDER PERFORMANCE/LIABILITY FOR DELIVERY FAILURES

Failure of any successful bidder to adhere to specifications, prices, terms or conditions of their agreement during the course of the contract period may preclude such bidder from bidding on future CRPC bids in addition to any action that Member Agencies may take as a result of the vendor's failure to perform. It should be noted that the awarded vendor shall assume full responsibility for the negligence of any sub-contractor(s) utilized to fulfill any and all obligations under resulting contracts.

Moreover, if the contractor fails to make proper delivery within the time specified or if the delivery is rejected by the Member Agency, the Member Agency may obtain such commodities or any part thereof from other sources in the open market or on contract. Should the new price be greater than the contract price, the difference will be charged against the contractor. Should the new price be less, the contractor shall have no claim to the difference.

INSURANCE REQUIRED OF SUCCESSFUL BIDDERS

The Successful bidder shall furnish a certificate of insurance which includes the coverages and limits set forth below; identifies the Member Agency as an additional insured; and provides for at least ten (10) days prior notice to the Member Agency of cancellation or non-renewal. Coverage is to be provided on a primary, non-contributory basis:

- a. General Liability Insurance, including Contractual Liability Insurance and Products/Completed Operations Insurance issued by an insurance company licensed to conduct business in the State of Connecticut with: limits not less than \$1,000,000 for all damages because of bodily injury sustained by each person as the result of any occurrence and \$1,000,000 bodily injury aggregate per policy year; and limits of \$500,000 for all property damage aggregate per policy year or a limit of \$1,000,000 Combined Single Limit (CSL). A Waiver of Subrogation shall be provided. All, if any, deductibles are the sole responsibility of the contractor to pay and/or indemnify.

- b. Automobile Liability Insurance issued by an insurance company licensed to conduct business in the State of Connecticut with: limits not less than \$1,000,000 for all damages because of bodily injury sustained by each person as a result of any occurrence and \$1,000,000 aggregate per policy year; and limits of \$500,000 for all damages because of property damage sustained as the result of any one occurrence or \$1,000,000 Combined Single Limit (CSL). All, if any, deductibles are the sole responsibility of the contractor to pay and/or indemnify.
- c. Worker's Compensation Insurance in accordance with Connecticut State Statutes.

The insurance requirements listed above are minimum requirements for successful bidders. Awarding agencies may require higher insurance limits.

FOR THE TOWN OF WEST HARTFORD ONLY

Please see Attachment A concerning the town's insurance requirements.

FUTURE BID INVITATIONS

Future bid invitations may not be sent to vendors who do not bid on this invitation, unless they specifically request that their names be continued on the invitation list.

EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION

The Capitol Region Purchasing Council, an affiliate of the Capitol Region Council of Governments, subscribes to the Council of Governments' policy of Equal Employment Opportunity and Affirmative Action, and pledges to lend its support and cooperation to private and public agencies who are promoting public policy in this vital area of human relations. Vendors will be required to sign the certificate incorporated in the bid document relative to Equal Employment Opportunity and Minority/Female Business Enterprise (if applicable).

SEVERABILITY

If any terms or provisions of this bid shall be found to be illegal or unenforceable, then such term or provision shall be deemed stricken and the remaining portions of this bid shall remain in full force and effect.

ADDITIONAL TERMS AND CONDITIONS

The Vendor assigns to CRCOG all rights title and interests in and to all causes of action it may have under Section 4 of the Clayton Act, 15 USC 15, or under Chapter 624 of the general statutes. This assignment occurs when the Contractor is awarded the contract.

Vendor agrees that it is in compliance with all applicable federal, state and local laws and regulations, including but not limited to Connecticut General Statutes Sections 4a-60 and 4a-60a. The Contractor also agrees that it will hold CRCOG harmless and indemnify CRCOG from any action which may arise out of any act by the contractor concerning lack of compliance with these laws and regulations. All purchases will be in compliance with Section 22a-194 to Section 22a-194g of the Connecticut General Statutes related to product packaging.

Resulting contracts are subject to the provisions of Executive Order N. Three of Governor Thomas J. Meskill promulgated February 15, 1973 and section 16 of P.A. 91-58 nondiscrimination regarding sexual orientation, and the provisions of Executive Order No. Sixteen of Governor John G. Rowland promulgated August 4, 1999 regarding Violence in the Workplace Prevention Policy.

The contract arising from the bid may be subject to the provisions of §1-218 of the Connecticut General Statutes, as it may be modified from time to time. In accordance with this section, each contract in excess of two million five hundred thousand dollars between a public agency and a person for the performance of a governmental function shall (1) provide that the public agency is entitled to receive a copy of records and files related to the performance of the governmental function, and (2) indicate that such records and files are subject to the Freedom of Information Act and may be disclosed by the public agency pursuant to the Freedom of Information Act. No request to inspect or copy such records or files shall be valid unless the request is made to the public agency in accordance with the Freedom of Information Act. Any complaint by a person who is denied the right to inspect or copy such records or files shall be brought to the Freedom of Information Commission in accordance with the provisions of sections 1-205 and 1-206 of the Connecticut General Statutes.

Incorporated by reference into this contract is Section 4-61dd(g)(1) and 4-61dd(3) and (f) of the Connecticut General Statutes which prohibits contractors from taking adverse action against employees who disclosed information to the Auditors of Public Accounts or the Attorney General.

QUESTIONS

General inquiries should be directed to Maureen Goulet, Purchasing Program Manager, at the:
Capitol Region Purchasing Council
241 Main Street, 4th Floor
Hartford, CT 06106
Tel: 860-522-2217 ext. 37
Fax: 860-724-1274
E-mail: mgoulet@crcog.org

However, no oral interpretations shall be made to any respondent as to the meaning of any of the bid documents. Every request for an interpretation shall be made in writing, addressed and forwarded either to the address above, **faxed to (860) 724-1274, emailed to mgoulet@crcog.org, or posted to the BidSync online bidding system.** To receive consideration, such questions must be received at least five (5) calendar days before the established date for receipt of proposals.

The Program Manager will arrange as addenda, which shall be made a part of this Invitation for Bid and any resulting contracts, all questions received as above provided and the decisions regarding each. At least three (3) days prior to the receipt of bid proposals, the Program Manager will **post a copy of any addenda to the BidSync system.** In special cases, the Program Coordinator reserves the right to post clarifying information in the form of an addendum outside of the aforementioned timeline. It shall be the responsibility of each respondent to determine whether any addenda have been issued and if so, to download copies directly from the BidSync website.

CRPC #652

CAPITOL REGION PURCHASING COUNCIL

**INVITATION FOR BID
TRAFFIC GUIDELINES**

BID SPECIFICATION

I. MODIFICATIONS TO GENERAL TERMS AND CONDITIONS

INTENT

The Capitol Region Purchasing Council, on behalf of certain CRPC members, requests bids for TRAFFIC GUIDELINES for the contract period of January 1, 2017 through December 31, 2017. Each respective CRPC member will make its own awards and payments according to the terms and conditions set forth in these specifications. A written order from each CRPC member will be required before any work is started, and shall contain information concerning the quantity and type of traffic guidelines required, the desired materials to be used, the preferred work schedule, and any other relevant data.

In general, the specifications in the federal government's Manual on Uniform Traffic Control Devices (MUTCD) 2003 edition, as amended and the State of Connecticut Department of Transportation's Standard Specifications for Roads, Bridges and Incidental Construction (Form 816), as amended will apply. A copy of Form 816 may be downloaded off of the CONNDOT website at <http://www.ct.gov/dot/cwp/view.asp?a=1385&Q=506628&PM=1>. In general, specifications for pavement marking tape found in ASTM D4505 will apply.

BID AWARD

A bid award shall be made by each respective CRPC member to the lowest responsible bidder(s). The lowest responsible bidder is that person or firm whose bid to perform the work is lowest, who is qualified and competent to do the work, whose past performance of work is satisfactory to the CRPC member and whose bid documents comply with the procedural requirements stated herein. The award process may also include additional considerations such as the information provided on the bid forms and the bidder's perceived ability to fulfill his/her obligations as prescribed by these specifications.

Each bidder must be prepared to show evidence of having satisfactorily carried out a similar contract, as inability to do so may be cause for rejection. Note that service and scheduling shall be major factors in awarding the contract, and shall consist of the contractor's availability to return to do small jobs during the contract period, as well as to perform work during off-hours (e.g., nights, weekends). Note that the CRPC members reserve the right to make their awards on a section-by-section basis in order to take advantage of the most favorable bid price for each item.

ESTIMATED QUANTITIES

The quantities specified herein are estimates only and have been provided for the purpose of competitive bidding. Actual quantities will be contingent upon the total number of CRPC members which decide to make an award off this bid (as participation is voluntary), the needs of the using departments of the various CRPC members and changes in State Traffic Commission regulations. Furthermore, budget reductions may make it impossible for a CRPC member to undertake some or all of the proposed work. The determination of the type of lines to be used will be made by the individual CRPC member under the guidance of the State Traffic Commission.

INSURANCE

All respondents are required to submit, **with their bids**, a copy of the cover sheet from their insurance policy(ies) (or an equivalent piece of documentation) which demonstrates the firm's current coverages and limits for General Liability, Automobile Liability and Worker's Compensation Insurance.

BID SURETY

A bid bond is not required for this bid. A performance bond in the amount of one hundred percent (100%) of each Purchase Order may be required of the successful bidder.

II. TECHNICAL SPECIFICATION, ADDITIONAL REQUIREMENTS

1. **GENERAL DESCRIPTION OF WORK TO BE ACCOMPLISHED**

The awarded contractor(s) shall be responsible for providing high quality PAVEMENT MARKINGS services in accordance with the attached specifications. All work performed shall be done in conformance with applicable sections of the Manual of Uniform Traffic Controls (MUTCD) 2003 edition as amended and the State of Connecticut Department of Transportation's Standard Specifications for Roads, Bridges and Incidental Construction Form 816, as amended. Pavement Marking Tape shall conform with the ASTM D4505 standard.

For painted markings, the drop-on method of application shall be used, consisting of a combination of pigmented binder and glass spheres, which will provide a reflective surface marking on highway pavements. All paint used must be compliant with applicable federal, state or local environmental regulations.

Pavement marking tape shall comply with the specifications in ASTM D4505 of latest issue.

2. **SCOPE OF SERVICES**

All-inclusive bids (materials and installation of traffic guidelines) shall be submitted covering labor, equipment and materials for the items listed in the bid response. Such work shall include related clean-up, control of location points, protection of the line, and traffic control, as described below.

a. **Clean Up:**

Upon suspension or completion of the work, the Contractor shall remove all materials, equipment and rubbish and shall leave the premises in a neat and orderly condition.

b. **Control of Location Points:**

All layout work shall be the responsibility of the Contractor and the Contractor shall also be responsible for establishing location points of solid or center lines in accordance with State Traffic Commission Regulations. Any special situations shall be referred to the Supervisor for instructions. Guidelines shall meet all pedestrian crosswalk lines and not cross them. At intersections which do not have pedestrian crosswalks marked, the Contractor shall stop his markings at points designated or as ordered by the Supervisor.

c. **Protection of the Line:**

The Contractor shall furnish all guards or forms of protection of approved design to protect the markings from all traffic until it is hard dry to no pickup and suitable for use. The Contractor shall use every precaution to protect newly painted lines from tracking, and to prevent spilling of paint on the pavement. To supplement the line guards, should the Supervisor deem it necessary, the services of a uniformed town police officer or officers will be requested from the Police Department.

d. **Traffic Control Work:**

As markings are to be applied on heavily traveled streets, the proper handling of traffic is a major consideration. Traffic shall not be impeded and work shall be carried out in such locations and at such times and sections as the Supervisor may direct. All work must be done with a minimum of inconvenience to the general public. In areas of high traffic volume, the work may have to be done during off-peak hours, including evening/weekend hours.

3. **DEFINITIONS: CONTRACTORS TO SUBMIT PLANS, ETC.**

Traffic Supervisor, or Supervisor, as used herein, shall mean the Traffic Authority of any CRPC member or the authorized agent.

CRPC member as used herein shall mean all of the CRPC members party hereto or any single CRPC member included, depending upon the proper meaning of the article or clause.

When requested to do so by the Traffic Supervisor, the Contractor shall furnish the CRPC member with a plan or a written statement of methods, which the Contractor proposes to use, and said plans or methods shall be approved by the Supervisor before any work proceeds.

4. **EMPLOYEES**

The Contractor shall employ only competent, faithful and skilled persons to do the work. Whenever the Supervisor shall notify the Contractor that any person on the job is, in his opinion, incompetent or unfaithful, such person shall be discharged promptly from the work and shall not be employed again on the job.

5. **EXPERIENCE**

Each respondent must submit satisfactory evidence as part of their bid proposal demonstrating experience painting traffic lines on public roads and knowledge of regulations established by the State Traffic Commission, including the most recent regulations. The Contractor shall further guarantee that any employee operating traffic line marking machinery is experienced in operating a machine of this type and competent in its use.

A list of at least three (3) municipalities/public agencies where this type of work has been performed during the past two (2) years shall be furnished, including contact persons and phone numbers. (See the bid specific Information Sheet.)

6. **TIME OF STARTING AND COMPLETION**

The Contractor may be requested to start work within seven (7) days of receipt of order, depending on the agreement with the Supervisor of any single CRPC member awarding such contract. All work under any contract awarded as a result of this bid shall be completed within thirty (30) days of receipt of the order unless a specific agreement with a particular Supervisor provides for a later completion date. If physical conditions prevent adherence to this time schedule, the Supervisor of the particular CRPC member shall make arrangements necessary for performance of the work. It is understood that a CRPC member may take appropriate action if an unreasonable delay is encountered beyond the thirty (30) day period mentioned above.

It is also understood that should delays occur, the Contractor will prioritize rescheduling efforts to expedite completion and minimize CRPC member exposure from unmarked roadways.

Note: Equipment breakdown shall not be considered a valid cause for a time extension request. The contractor shall be expected to have backup equipment available.

7. **LIQUIDATED DAMAGES**

The Contractor agrees that the municipality may retain the sum of One Hundred Dollars (\$100) from the amount of the compensation to be paid to the Contractor for each day in excess of the number of working days stipulated in the Specifications that work remains incomplete. This amount is agreed upon as the proper measure of liquidated damages which the municipality will sustain per day by failure of the Contractor to complete the work within the number of working days stipulated. This is not to be construed in any sense as a penalty. **A CRPC member may, at its discretion, require a performance bond of 100% of the value of the contract to ensure the prompt and satisfactory completion of the work.**

8. **DEFINITION OF WORKING DAYS**

Working days are hereby defined as follows: A calendar day of eight (8) working hours; holidays and periods of inclement weather during which no work is done are excluded. **Note that many of the participating CRPC members will require some or all of their work to be done during off hours (e.g., nights, weekends). Accordingly, respondents are asked to verify their availability to do work at such time for any requesting community on the bid's Information Sheet.**

9. **PAVEMENTS TO BE MARKED**

Markings shall be applied mainly on sheet asphalt and bituminous concrete pavements.

10. **MATERIALS**

All materials shall be in accordance with the State of Connecticut, Department of Transportation, Standard Specifications for Roads, Bridges and Incidental Construction Form 816, as amended unless otherwise noted:

Paint:

All Paint shall:

- a. Meet applicable requirements for:
 - Waterborne Paint - Section M.07.20
 - Hot-Applied Waterborne Paint – Section M.07.21
 - Oil-Based paint - DOT Form 814a, Section M.07.20, 15 Minute Dry Pavement Marking Paint, (attached).
- b. Be compliant with all federal, state and local environmental regulations.
- c. Be highly resistant to traffic wear and the effects of weathering.

It should be noted that Waterborne, Hot Applied Waterborne and Oil-Based Paint options are available as part of this bidding effort to meet the needs and preferences of all participating CRPC members.

Respondents are asked to include, as part of their response, a manufacturer spec sheet for the paint that will be used to perform the work.

Glass Beads:

Standard reflectorizing glass beads, in accordance with Section M.07.30, are required for application of traffic paint to produce a reflective surface. The glass beads shall be manufactured of glass of a composition designed to be highly resistant to traffic wear and the effects of weathering.

Thermoplastic Material:

Some CRPC members may require the use of thermoplastic material in lieu of paint for certain detail work in specific locations. Material used for this purpose and the method of application shall have been proven to be satisfactory. **Respondents are asked to include, as part of their response, a manufacturer spec sheet for**

the material that will be used to perform the work.

Epoxy Resin Pavement Markings:

CRPC members may require epoxy resin pavement markings. To this end, vendors shall furnish and install epoxy resin pavement markings in accordance with Section 12.10 - Epoxy Resin Pavement Markings, Symbols, and Legends and Section M.07.22 - Epoxy Resin Pavement Markings. **Respondents are asked to include, as part of their response, a manufacturer spec sheet for the material that will be used to perform the work.**

Pavement Marking Tape

CRPC members may require permanent pavement marking tape. To this end, vendors shall furnish, install, and remove pavement markings in accordance with ASTM D4505 of latest issue. **Respondents are asked to include, as part of their response, a manufacturer spec sheet for the material that will be used to perform the work.**

11. **METHOD OF CONSTRUCTION FOR PAINT**

Equipment:

On the information sheet, each respondent shall note all equipment that he/she owns and will use in performing this contract. The respondent shall also indicate any other machines available to him/her through lease, etc. Hot application may be required for painting lines, either white, yellow or both.

Procedure

The surface upon which marking materials are to be applied shall be completely dry and free from moisture and dirt. Sufficient time must elapse after any rain or heavy dew to allow the surface to become thoroughly dry prior to placing any reflective material. Marking material shall be applied only under favorable and suitable conditions, and no marking material shall be placed unless the air or pavement temperature is 45° or above. The Contractor will be held liable for any marking material applied which does not stand up to normal traffic uses for a period of ninety (90) days.

The pigmented binder shall be applied by a self-propelled, motorized, paint spray machine capable of supplying traffic marking paints. It shall be capable of painting double lines at one time and simultaneously depositing reflecting glass beads on both lines in equal volume.

The painting shall be accomplished in a workmanlike manner, with lines well defined. The binder shall be applied to a wet film thickness of .015 inches (unless otherwise specified by a municipality) and at a rate of not less than one hundred (100) square feet and not more than one hundred ten (110) square feet of surface per gallon of binder.

The glass spheres shall be applied immediately to the pigmented binder following application at a rate of six (6) pounds per gallon of binder.

The glass spheres shall be evenly distributed over the entire width of the line. It is intended that the pigmented binder will bind the glass spheres in such a manner that it will produce maximum adhesion, refraction and reflection.

Maintenance

The Contractor shall keep and maintain their work in good repair for a period of ninety (90) days from the date of completion of the work on the respective streets. It is agreed and understood that the Contractor will at any time during this period, upon notification in writing from the Supervisor, and without expense to the CRPC member, immediately execute all repairs which may be necessary, as determined by said Supervisor by reason of defective workmanship or pavement/roadway use.

12. **PAVEMENT PATCHES**

The Contractor will not be held liable for markings applied over utility cuts in the pavement or for any cuts in the pavement after line has been marked.

13. **PAVEMENT MARKINGS**

A. Pavement Lines

Paint shall be applied by truck and include centerlines, lane lines and shoulder lines. Pavement Marking Tape shall be precoated, on its bottom side, with a pressure-sensitive adhesive for adherence to HMA or PCC surfaces. Pavement Marking Tape shall be of the specified dimension and shape with clean-cut, well-

defined edges, of good appearance, and free of cracks or other defects.

Unless otherwise noted, the price shall be per **linear foot** (lf) of paint/tape applied to the pavement.

Centerlines:

Shall be four (4) inches wide (single or double), white or yellow lines, and may include centerline tails on stop bars. For painted lines, the drop-on method of application shall be used, consisting of a combination of pigmented binder and glass spheres which, when properly applied, will provide a retrodirective reflecting marking for horizontal highway surfaces. Single and double line bids shall be per linear foot.

Skip Lines:

Shall be four (4) inches wide; white lines, consisting of a fifteen (15) foot segment and thirty (30) foot skip, except as directed by the Supervisor. On a street with more than one guideline, the sections shall line up approximately across the street. Enfield, Manchester, Rocky Hill, West Hartford and Windsor included requirements for a ten (10) foot segment and a thirty (30) foot skip. Note: this item shall be measured and priced per linear foot; only sections of pavement where markings are actually applied (not bare pavement) shall be included in the payment calculation.

Pavement Lane/Edge Lines:

Shall be four (4) inches; white or yellow lines, as directed by each municipality. This category is intended to cover the varied needs of the participating towns. Work covered hereunder may therefore include edge lines, shoulder lines, median lines, etc.

B. Painted Legends, Arrows and Markings

Paint shall be applied by a hand-stripping machine. Pavement Marking Tape shall be pre-coated, on its bottom side, with a pressure-sensitive adhesive for adherence to HMA or PCC surfaces. Pavement Marking Tape shall be of the specified dimension and shape with clean-cut, well-defined edges, of good appearance, and free of cracks or other defects.

Markings shall include stop bars, arrows, parking stalls, crosswalks, curbs and other miscellaneous details. Unless otherwise noted, price shall be per **square foot** applied to the pavement.

Note: Attached are the Connecticut DOT "Special Details and Typical Pavement Markings for Two-Way Highways" sheet and a CRCOG-generated "Supplemental Pavement Marking Special Details" sheet that was created for illustrative purposes only. As the latter document states, the awarded Contractor(s) shall consult with authorized municipal representatives to verify/finalize municipality specific dimensions and stenciling requirements.

Stop Bar Lines:

Shall be a minimum twelve (12) inches wide; solid white lines, normally four (4) feet in advance of and parallel to the nearest crosswalk line.

Arrows:

On public streets, arrows shall be white and to dimensions shown in the attached detail. Off streets, arrows shall be white unless otherwise directed.

Parking Stall Lines and Parallel Parking T-Bars:

Lines shall be four (4) inches wide, solid white lines or the color directed by the municipality.

Crosswalks:

Crosswalks utilizing parallel lines shall have a minimum six (6) inches wide white line to a maximum twenty-four (24) inches wide white line spaced not less than six (6) feet apart. Cross-hatching may be required in some cases.

An alternate crosswalk specification for the State of Connecticut Department of Transportation Standard Crosswalk requires 16" wide bars or 24" wide bars at School/Elderly crossings (see attached diagram). These crosswalk specifications are optional and are **not mandated** by state law.

Miscellaneous Detail Work:

This category is intended to cover a broad range of detail work, including, but not limited to railroad crossings, bicycle path diamonds, sharrows, stenciling, speed bumps, crosshatching, and fire lanes.

Railroad Crossings

At grade railroad crossings shall be painted with reflectorized white marking paint/tape. They shall consist of an X, the letters RR and transverse lines (stop bars) as shown on the attached detail.

Stenciling Work

Shall include painting of numbers, words and symbols in the color directed by the municipality.

Curbs:

Shall be painted yellow or the color directed by the municipality. Note that curb work shall be priced by the **linear foot**.

Handicapped Stencils:

To be priced per each.

14. **REMOVAL OF MARKINGS**

The removal of painted or pavement marking tape markings shall be performed in accordance with Section 12.11 of the State of Connecticut Department of Transportation's Standard Specifications for Roads, Bridges and Incidental Construction, Form 816, as amended.

15. **BASIS FOR PAYMENT**

In estimating the length of centerlines, CRPC members have included the length of gaps in broken lines. Billing shall be figured for these total lengths, but it is not intended that payment will be made for the gaps in which no paint/tape is applied. Quotations should, therefore, take into consideration the fact that a certain portion of the broken line lengths will not require paint/tape. The Contractor will measure for payment the actual footage of other markings applied, subject to review by the Supervisor.

In general, paint applied by truck mounted machine will be paid for at the unit price per linear foot (LF) and paint applied by hand machine will be paid for at the unit price per square foot (SF) for the type of paint applied.

16. **VENDOR PERFORMANCE/LIABILITY FOR SERVICE FAILURES**

Failure of any successful bidder to adhere to the specifications, prices, terms or conditions of their agreement during the course of the contract period may preclude such bidder from bidding on future CRPC bids in addition to any action that municipalities may take as a result of the vendor's failure to perform. It should be noted that the awarded vendor shall assume full responsibility for the negligence of any sub-contractor(s) utilized to fulfill any and all obligations under resulting contracts. Moreover, if the contractor fails to provide the contracted services within the time specified or if the services are rejected by the municipality, the municipality may obtain such services or any part thereof from other sources in the open market or on contract. Should the new price be greater than the contract price, the difference will be charged against the contractor. Should the new price be less, the contractor shall have no claim to the difference.

CAPITOL REGION PURCHASING COUNCIL
INVITATION FOR BID
TRAFFIC GUIDELINES

INFORMATION SHEET

1. Number of years the bidder has been in business:

2. The following is a list of the equipment OWNED by the bidder which will be available for the performance of any contract resulting from the bid:

Truck No.	Year/Description	Gross Vehicle Weight
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

3. The following is a list of equipment available to the bidder through LEASE, LOAN or other arrangements that will be available for the performance of any contract resulting from the bid:

Truck No.	Year/Description	Gross Vehicle Weight
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

4. References: During the last two years, the bidder performed road-marking work for the following public bodies (federal, State, municipal, etc.):

Public Entity	Contact Person	Address	Telephone #
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

5. Has the bidder ever failed to complete awarded work? If so, state where and why.

5

6

6. Does the bidder plan to sublet any part of the work? If so, give details:

5

6

7. Paint Analysis:

5

6

8. **Paint Manufacturer:**
(Please attach manufacturer specification sheets for all paint and materials (epoxy, thermosplastic) that will be used to perform work under resulting contracts.
9. **Is the bidder available to work off-hours, including night hours, if so requested by a/the participating municipality (ies)?**
- YES
 NO

Other scheduling limitations?

	5
	6

Question and Answers for Bid #654 - Traffic Guidelines

Overall Bid Questions

There are no questions associated with this bid.