

**Cost Review Sub-Committee Meeting
MIRA, 211 Murphy Road, Hartford, CT 06106
Monday July 23rd, 2018**

**DRAFT until
Endorsed by
the
Committee**

Name

Larry Baril
Chris Edge
Jonathan Thiesse
Joyce Stille
Doug Wilson
Timothy Webb
John Cabibbo
Russ Arnold
Kirk Severance
Jim Ford
Kevin Kelly
John Carrington
Peter Hughes
Carl Gandza
Gary Fuerstenberg
Stephen Sopleak
Tom Roy
Keith Hayden
Jeff Doolittle
Rick Zulick
Gerry Turbert
David Smith
Duane Martin
Bob Jarvis
Dana Steele

Organization

Avon
Berlin
Bloomfield
Bolton
East Hartford
Ellington
Enfield
Farmington
Granby
Hartford
Hebron
Mansfield
Marlborough
New Britain
Newington
Rocky Hill
Simsbury
Southington
South Windsor
Stafford
Suffield
Vernon
West Hartford
Windsor
Windsor Locks

Guests

No guests were in attendance

Staff

Jennifer Carrier	CRCOG
Sotoria Montanari	CRCOG
Pramod Pandey	CRCOG
Devon Lechtenberg	CRCOG
Karen Stewartson	CRCOG

- 1. Roll Call** – Ms. Patrice Carson called the meeting to order at 11:00 am
- 2. Public Forum-** No one chose to speak.

3. **Adoption of June 18th 2018 Subcommittee Meeting Minutes** - A motion was made by Duane Martin from the Town of West Hartford, seconded by Jeffrey Doolittle from the Town of South Windsor, with eight abstentions made by Patrice Carson from the Town of Bolton, Keith Hayden from the Town of Southington, David Smith from the Town of Vernon, Gerry Turbert from the Town of Suffield, Stephen Sopelak from the Town of Rocky Hill, Doug Wilson from the Town of East Hartford, Peter Hughes from the Town of Marlborough and Jim Ford from the City of Hartford to accept the meeting minutes from the June 18th, 2018 meeting. This motion was passed unanimously

4. **LOTICIP Update**

- **Quarterly Review Report**

Ms. Sotoria Montanari reviewed the LOTICIP quarterly report for Quarter 4. Ms. Montanari highlighted the information from the attached two tables provided in the memo. She mentioned that CRCOG expended \$2.9M in Quarter 4 for two reconstruction projects; Windsor Day Hill Road and Bloomfield Granby Street Project. The cumulative total of LOTICIP funds expended for FY 2018 totaled \$11.7, an increase from the previous year.

Ms. Montanari also discussed the expected expenditures listed by quarter, noting that Quarter 1 FY19 projections are for \$3.9M. She asked the committee for any feedback regarding the projected expenditures listed for each quarter.

Additionally, Ms. Montanari recapped the CTDOT authorizations received during the last quarter. CRCOG received two Authorization to Advertise letters, two Authorization to Award Letters and four Commitment to Fund Letters. The Commitment to Fund letters were in response to the CRCOG letter sent out on June 15.

Five towns also provided project scheduling updates to the committee:

- Hebron - the town is awaiting comments regarding the issuance of the encroachment permit
- Glastonbury- the town provided an email indicating they are waiting for the Army Corps of Engineering permit for the project.
- Windsor Locks - based on CTDOT comments, the project scope has been expanded to include safety features, such as upgraded pedestrian signals and crosswalks. CTDOT is creating the signal design to be incorporated into the town plans, thereby delaying the final design submission.
- East Hartford – waiting for CTDOT decision regarding hydraulics and bridge type before submitting the preliminary design; project is combined with STP-Urban funds and has CDOT oversight
- Ellington – town is waiting to finalize easement process

- **Fast-tracking LOTICIP projects-Staff Recommendations-** Ms. Jennifer Carrier discussed the fast-track memo with the committee. She mentioned that CRCOG staff was pleased with the overwhelming commitment from the towns to accelerate their project designs in a compressed timeframe. CRCOG received over \$24M in projects from 14 towns. Ms. Carrier indicated that CRCOG staff assessed the project submittals for purpose and

need and the municipality's ability to accelerate design delivery. The four town projects selected were:

- Hartford - Boce Barlow Way Bridge Repair Project and Main Street Resurfacing Project
 - Newington - Complete Streets Upgrade
 - Rocky Hill - Dividend Road Pavement Rehabilitation Project
 - Windsor - Deerfield Road Pavement Rehabilitation Project
- Peter Hughes from the Town of Marlborough made the motion to endorse Hartford, Newington, Rocky Hill and Windsor projects for fast tracking and work to immediately move them into the LOTCIP program. CRCOG further recommends that the projects be removed from the latest solicitation and rankings. The motion was seconded by Chris Edge from the Town of Berlin. This motion was passed unanimously.
 - **Solicitation Update**
CRCOG staff is finalizing preliminary rankings to issue to the committee for review. The rankings will be sent out shortly after this meeting. A meeting will be scheduled in August (second week) with the sub-committee to discuss and make recommendations to the transportation committee and policy board for their endorsement in September.

5. **LOTICIP Funding Increase Cost Request Memo**

- Coventry Folly Lane Bridge

Ms. Sotoria Montanari reviewed the LOTICIP funding increase request for the Folly Lane Bridge Replacement Project in Coventry. Ms. Montanari mentioned that the project was approved through the 2017 LOTICIP Bridge funding solicitation as a Bridge Replacement Project and is currently in the application phase. She said the town of Coventry is requesting approval of a funding increase of \$254,400 from \$922,800 to \$1,177,200 (27.6% increase). A CRCOG consultant reviewed the application and recommended that the procedure for estimating guidelines be revised. Based on this recommendation and CTDOT's estimating guidelines, the town recalculated the item cost for the new structure to be \$556,000, which is an increase of \$116,000 over the original item cost of \$440,000. The cost of the cofferdam and removal of the existing structure was also included in the increase. A motion was made by Timothy Webb, seconded by Jeffrey Doolittle to approve the funding increase from \$922,800 to \$1,177,200 for LOTICIP Folly Lane over Skungamaug River Bridge Replacement Project in Coventry. This motion was passed unanimously.

6. **FHWA Performance Measures and Target Setting**

- Pavement Conditions

Ms. Carrier reviewed the Performance Measures and Target Setting – Pavement Conditions memorandum dated June 12, 2018. The City of Hartford commented that Columbus Boulevard is an important NHS roadway and East Hartford commented that CT Boulevard is another important roadway. Following the meeting Figure 2 was reviewed and will be modified to include available data for

those segments and a few other small, new NHS segments that FHWA approved. The committee asked for clarification as it relates to the staff recommendation. The motion would be to endorse CTDOT's 2- and 4-year targets which include:

- Percentage of Pavements on the Interstate System in Good Condition: 65.5% (2020), 64.4%(2022)
- Percentage of Pavements on the Interstate System in Poor Condition: 2.0% (2020), 2.6% (2022)
- Percentage of Pavements on the non-Interstate National Highway System (NHS) in Good Condition: 36.0%(2020), 31.9% (2040)
- Percentage of Pavements on the non-Interstate National Highway System (NHS) in Poor Condition: 6.8%(2020), 7.6% (2022)

A motion was made by Jim Ford, seconded by Chris Edge to support CTDOT's 2 and 4-year targets. A second part of the motion was to support CRCOG staff bulleted recommendations – more administratively - with the following additions:

- Support improvements that address the Interstate pavement stretches in poor condition, in addition to the non-Interstate NHS roadways
- Support funding sources (such as town aid road) that municipalities rely on for pavement improvements
- Understand that a regional pavement management system may be a challenge given each communities current systems however maybe assess pavement condition standardization (with consultant assistance) as in interim step

The motion passed with one abstention from Tom Roy.

- **(Time Permitting)** Performance of National Highway System (NHS)
Ms. Carrier reviewed the Performance Measures and Target Setting – Performance of the National Highway System (NHS) memorandum dated July 13, 2018. Given time constraints discussion will be scheduled for the next meeting and action was tabled.
7. **Other Business-** There was no other business discussed
 - The next Cost Review Subcommittee meeting is scheduled for **Wednesday, September 5th, 2018 at 11am (TENTATIVE NEW DATE).**
 8. **Adjourn** - The meeting was adjourned at 12 Noon