**Cost Review Sub-Committee Meeting**

**CRCOG, 241 Main Street, 3rd Floor, Hartrford, CT 06106**

**Monday December 10th, 2018**

**11:00 AM**

**Name Organization**

DRAFT until

Endorsed by the Committee

Larry Baril Avon

Jon Colman Bloomfield

Patrice Carson Bolton

Todd Penney Coventry

Doug Wilson East Hartford

Timothy Webb Ellington

Donald Nunes Enfield

Russ Arnold Farmington

Kirk Severance Granby

Sandy Fry Hartford

Jim Ford Hartford

Kevin Kelly Hebron

John Carrington Mansfield

Rob Trottier New Britain

Jim Sollmi Rocky Hill

Tom Roy Simsbury

Keith Hayden Southington

Jeff Doolittle South Windsor

David Smith Vernon

Duane Martin West Hartford

Bob Jarvis Windsor

**Guests**

Peter Falk Enfield

Mark Moriarty New Britain

Stephen Sopelak Rocky Hill

James Kulpa VHB

Hugh Maynard CT DOT Highway-Design

Darren Meyers CT DOT Capital Planning

**Staff**

Rob Aloise CRCOG

Emily Hultquist CRCOG

Devon Lechtenberg CRCOG

Sotoria Montanari CRCOG

Karen Stewartson CRCOG

1. **Roll Call** - Mr. Jon Colman called the meeting to order at 11:00 am
2. **Public Forum**- No one chose to speak.
3. **Adoption of October 15th, 2018 Subcommittee Meeting Minutes** – A motion was made by Timothy Webb, from the Town of Ellington, seconded by Duane Martin from the Town of West Hartford, to accept the October 15th, 2018 meeting minutes. This motion was passed unanimously.
4. **FAST-Act Federal Rescission TIP Actions-** Mr. Robert Aloise gave a thorough update on the Federal Rescission Mitigation. Mr. Aloise mentioned that recently, CTDOT has performed analysis of their existing programing and has determined that approximately $165 million is in jeopardy. Mr. Aloise also said that CTDOT has explored mitigation strategies and estimates reduced to approximately $38 million. Mr. Aloise emphasized the mitigation strategy relies heavily on moving FFY2019 and 2020 projects into and out of the STP-urban program, which is one of the few programs that is immune to the rescission. This rescission only applies to FFY2019, and therefore carryforward rules are expected to return to normal after FFY2019. Mr. Hugh Hayward and Mr. Darren Meyers from CTDOT were present at the meeting if anyone had questions. They both stated that Mr. Robert Aloise gave a thorough explanation of the Federal Rescission Mitigation. Mr. Jon Colman requested for the CRCOG staff to recommend the Committee discussion of the rescission mitigation, and that a motion be made to approve the related TIP actions. A motion was made by Russ Arnold from the Town of Farmington, seconded by Patrice Carson to approve the related TIP actions. This motion was passed unanimously.
5. **RFQ LOTCIP Transportation Engineering Services-** Ms. Sotoria Montanari reviewed the LOTCIP On-Call Lists 1,2, and 3 RFQ. Ms. Montanari stated that on December 13, 2018, CRCOG is planning to issue a Request for Qualifications (RFQ) to identify qualified firms to serve on the following On-Call Lists for a 36-month timeframe to assist with Local Transportation Capital Improvements Program (LOTCIP related tasks:
* On-Call List 1: Municipal Engineering Design Phase Assistance
* On-Call List 2: Municipal Engineering Construction Phase Assistance
* On-Call List 3: CRCOG Program Management and Design Review Assistance

 Mr. Jon Colman asked for a motion for the Staff to recommend the Committee approval for a Request for Qualifications (RFQ) issuance in December to identify qualified firms to serve on-Call Lists (1,2 & 3) for a 36-month timeframe to assist with Local Transportation Capital Improvements Program (LOTCIP) related tasks. A motion was made by Tom Roy from the Town of Simsbury, seconded by Patrice Carson form the Town of Bolton to approve Request for Qualifications (RFQ) issuance in December to identify qualified firms to serve on the On-Call List (1, 2, &3). This motion was passed unanimously.

1. **Regional Complete Streets-Mr.** Tim Malone gave a brief update Regional Complete Streets. Mr. Malone stated that CRCOG is in the process of developing a regional Complete Streets plan and policy. We are currently in the policy development phase. Our consultants have developed a best practices document and are currently drafting text for the policy. Some elements of the policy need to be decided upon by the towns as they will be the ones affected. Those include: the exceptions process; prioritization of routes; interjurisdictional coordination; and funding policies. We propose asking the Policy Board to appoint a committee to help develop these policy elements before they get presented to the TC and the Policy Board.
2. **FHWA Performance Measures and Target Settings**
* Safety Performance Measures-Mr. Devon Lechtenberg gave a brief update on the Performance Measures-Annual Safety Targets. Mr. Lechtenberg stated per federal requirements, The Connecticut Department of Transportation (CTDOT) set its five (5) annual safety performance targets for 2019 on August 31, 2018. CRCOG has until February 27th, 2019 to either support these targets or set its own. Safety performance measures represent recent trends in crash data (as measured by five-year moving averages). Several concerns were presented to the Committee. Mr. Jim Ford form the City of Hartford stated that support programs should be implemented to reduce speed, teach kids to use crosswalks more safely and that speed is at its worst. Ms. Sandy Fry from the City of Hartford also had concerns stating that targets should not be based on poor performances. Mr. Jon Colman requested a motion for the CRCOG staff to recommend the Committee action to support the State’s 2019 safety targets and has attached the resulting potential DRAFT Policy Board resolution for comment. A motion was made by Patrice Carson from the Town of Bolton, seconded by Mark Moriarty from the City of New Britain to support the state’s 2019 safety targets and a draft Policy Board resolution for comment. This motion was passed unanimously with one opposition from Ms. Sandy Fry from the City of Hartford and one abstention from Mr. Tom Roy from the Town of Simsbury.
1. **Other Business-** There was no other business discussed
* The next Cost Review meeting is scheduled for Monday, January 14th, 2019 at 11:30 am

1. **Adjourn-** The meeting was adjourned at 11:43 am.

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