

Capitol Region Council of Governments

241 Main St., Hartford, CT 06106
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Policy Board Special Meeting
CRCOG Offices, 241 Main Street, 3rd Floor Board Room, Hartford, CT 06106
Wednesday, January 30, 2019
12:00 pm
DRAFT UNTIL APPROVED

Members and Alternates

Joe Higgins
Brandon Robertson
Chris Edge
Jon Colman
Sandra Pierog
Joyce Stille
Robert Skinner
John Elsesser
Dave Kilbon
Marcia Leclerc
Lori Spielman
Luke Bronin
Paul Shapiro
Scott Shanley
Roy Zaratarian
Robert Lee
John Mehr
Rob Phillips
Matt Galligan
John Ward
Matt Hart
Erika Wiczenski
Peter Souza
Chris Kervick

Town/Organization

Andover
Avon
Berlin
Bloomfield
Bolton
Bolton
Canton
Coventry
East Granby
East Hartford
Ellington
Hartford
Mansfield
Manchester
Newington
Plainville
Rocky Hill
Southington
South Windsor
Vernon
West Hartford
Willington
Windsor
Windsor Locks

Staff

Rob Aloise
Cheryl Assis
Winsome Barnaby
Kimberly Bona
Hannah Casey
Emily Hultquist
Tim Malone
Lyle Wray
Pauline Yoder

CRCOG
CRCOG
CRCOG
CRCOG
CRCOG Intern
CRCOG
CRCOG
CRCOG
CRCOG

Guests

Courtney Hendricson	CERC (via phone)
Maureen Lawrence	CTDOT
Grayson Wright	CTDOT Dept. Coordinator
Mark Massaro	Eversource
Jonathan Bilmes	JSB Consulting LLC
Becky Nolan	Metro Hartford Alliance
David Tusio	Office of Senator Chris Murphy
Kathie Lutz	Rome Smith Lutz

1. Call to Order: Chairperson Marcia Leclerc called the meeting to order at 12:02 pm.

2. Public Comment: None.

3. Approval of Minutes from December 12, 2018:

Chairperson Marcia Leclerc requested a motion to adopt the minutes.

Jon Colman made a motion to approve the Policy Board Meeting minutes from December 12, 2018. Jon Colman seconded the motion and it carried unanimously.

4. Correspondence/Handouts:

- Corridor Advisory Committee (CAC) update

Dr. Wray stated the CAC had a very successful turnout at its last meeting on January 8th and the next meeting is tentatively scheduled for April 5th.

- Letter from DECD re: Brownfield Municipal Grant Award to CRCOG
- Distinguished Budget Presentation Award to CRCOG

Dr. Wray announced that CRCOG again has received the Government Finance Officers Association Distinguished Budget Presentation Award and thanked Winsome Barnaby and Pauline Yoder for a job well done.

Handout #1: [Bond Lock documents](#)

Handout #2: [First Hour Emergency Checklist for Elected Officials](#)

5. Monthly Reports:

a. Chair and Executive Director Report

Executive Director Dr. Lyle Wray provided this update to the Board. He asked if the Board had any questions regarding his monthly report. There were no questions.

b. Opportunities and Resources

Dr. Wray explained that checks will be issued shortly from the captive insurance agencies for those with a crumbling foundation issue. Currently, at CRCOG approximately 800 applications for foundation testing have been received.

Dr. Wray stated CRCOG's Long-Range Transportation Plan (LRTP) is well underway.

Mayor Leclerc asked if the Board had any requests for future Policy Board presentations. It was suggested that the new Commissioner of Transportation, Joseph Giulietti, be invited to a future Board meeting.

c. Municipal Services and Purchasing Council

Peter Souza provided the following update to the Board:

The State has removed Class 1 and Class 2 bituminous (AKA Marshall Mix) from the DOT bid for asphalt. Several members of CRPC reached out to ask if we could do a cooperative bid for these products (plus curbing materials), and the interest level was high, so we are adding it to this year's bid schedule (specifics TBD). CRPC staff is working with municipal highway departments on the bid specification.

We are scheduling conference/video calls with the two finalists for Time & Attendance software, so our participating pilot towns can have some final questions answered.

Among the action items today is the approval for the cybersecurity model policies consultant (MGT).

d. Policy and Planning

Emily Hultquist provided this update to the Board.

MetroHartford Brownfields Program - CRCOG staff will submit today or tomorrow an EPA Brownfields Grant Application for the amount of \$300,000 to do site assessments in an effort to profess brownfields redevelopment in the region. The application highlights sites in Enfield and Hartford - both in the vicinity of transit corridors - CTfastrak and CTrail.

Natural Hazard Mitigation Plan - the CRCOG Natural Hazard Mitigation Plan has been submitted to the Department of Emergency Management & Homeland Security for review. Once reviewed by DEMHS, CRCOG will incorporate any comments generated and send on to FEMA for review. After FEMA review, the plan will go out to CRCOG municipalities for potential adoption.

Opportunity Zones Workshop - CRCOG assisted in facilitating an Opportunity Zones Workshop organized by the Connecticut Economic Resource Center on January

29th. This workshop helped to education CRCOG communities, non-profit and for-profit developers and potential investors on the details of the Opportunity Zone program.

DEEP Open Space & Watershed Land Acquisition Grants - CRCOG has written three letters for open space grants for two land trusts and one community in the CRCOG region. The grant application deadline is February 7th.

e. Public Safety and Homeland Security

Joyce Stille provided this update to the Board.

Cheryl Assis participated in a meeting of the Statewide Homeland Security Working group where left-over State FY 16 funds were reprogrammed. Our region will receive \$100,000 in additional funds which includes \$20,000 for the Hartford Bomb Squad and \$5,000 for the regional HAZMAT team. We will split the remaining \$75,000 equally between our three open FY16 line items: Training and Exercises, Sustainment/Maintenance of Regional Equipment and Contractual Planning Services.

CT DPH is encouraging regions to consolidate mass dispensing areas. We have begun that discussion in our region with Emergency Support Function 8 – Health and Medical Services. More to come on this.

She distributed the First Hour Checklist for Emergencies geared toward CEO's, department heads and emergency managers that CRCOG put together and recently revised.

Joyce Stille announced that she will be retiring effective July 1, 2019. Mayor Leclerc thanked Joyce for being such an asset and advocate to CRCOG and stated that she will be missed.

f. Transportation Committee

Jon Colman provided this update to the Board:

LOTICIP – Two cost increases were approved in January for the projects listed below. Staff is preparing an analysis of all LOTICIP project cost histories for the next Transportation Committee meeting.

- *Glastonbury - Multi-Use Trail*
- *Harford - Boce Barlow Bridge/Main Street*
- **FFY 2018 Federal Obligated or Grant Projects** – A list was distributed showing all transportation projects obligated utilizing federal funding in 2018 within CRCOG. The list contained \$288 million worth of projects.
- **Eversource Utility Relocation Charges to Municipalities** – CRCOG Transportation Committee was forwarded Eversource's latest policy guidance table and provided follow-up comments and questions for aggregation and transmittal to Eversource. Mr. John Elsesser, Coventry Town Manager, is

currently assembling the comments for transmittal and continues to coordinate with Eversource to flesh out official policy/policy changes.

- **Transportation Committee Actions** – In January, TIP amendments for 3 projects were approved for consideration by the Policy Board. In December TIP action was approved for five 2019 FHWA Safety Performance Measure Targets

g. Metro Hartford Alliance (MHA)

Becky Nolan provided the following update to the Board:

- The Alliance is now implementing the new functions as the Regional Economic Development Organization (REDO).
- **Hartford Chamber of Commerce** is rebranding itself and has appointed its new executive director, Julio Concepcion. This should provide a separation to more effectively support local business in the city of Hartford.

Business Recruitment / Retention activities are being scaled up: outbound marketing efforts are currently scheduled with more to be added as the team expands its resources:

- Jan 27-29 – International Economic Development Association (Fort Lauderdale – Leadership Conference) assembly of location advisors – one-on-one meetings (D. Griggs)
- Jan 30- Feb 1 – Phoenix, AZ –meeting one-on-one w/ site consultants specializing in insurance and financial services (D. Griggs and S. Winkler CT IFS)
- Feb 10-13 Global Healthcare Education and Networking / HIMSS19 Orlando FL – (A. Cunningham, CT Health Council)
- Feb 25-28 – Dallas, TX In-market site location visits (D. Griggs, R Nolan)
- Mar/April – Israel– delegation visit to meet with Israeli businesses – (R. Nolan)
- June 10-12 – Washington DC – SelectUSA (D. Griggs, R. Nolan)
- June 15-19 – Paris Air Show – France (D. Griggs, R. Nolan)

New hires: Director of Research, Digital Marketing Communications Manager, and Website Content Manager.

She encouraged Board members to please send ALL good news stories to:

- *Pulse of the Region* – radio show opportunity,
- *Daily Brief* – opportunity to be highlighted in the morning news blast
- *Social Media* – blog/vlog opportunities
- *Series of articles* – *First is focusing on Industry 4.0.* <https://bit.ly/2sUObA6>

Other important local events to keep in mind:

- **March 19**, Diplomat Reception (Hartford Golf Club) Network with 19+ Consul Generals & Honorary Consul Generals – partnership program w/ World Affairs Council (WAC)
- **May 9**, WAC Luminary Awards – inductee “Stanley Black & Decker”

- **May 19-21**, 1st International Space Trade Summit, Hartford – Marriott

6. Presentation/Updates:

- **Introduction – David Tusio, Director of Economic Development, U.S. Senator Chris Murphy**

David Tusio introduced himself to the Board, and stated he worked in local government for 8 years prior to his current position as Director of Economic Development in the Office of U.S. Senator Chris Murphy.

He urged anyone who was impacted by the recent federal shutdown, to please contact his office for assistance.

David stated that grant assistance is a large part of his job, and encouraged officials to reach out to him for grant assistance, letters of support, etc.

Mayor Leclerc asked if he can distribute a list of available grants. He stated he can look for specifics but does not have a complete list.

Discussion followed.

- **Solid Waste update – Scott Shanley**

Scott Shanley provided an update regarding the recent MIRA shutdown. He began by stating he is not an executive and he is not on the negotiating team. He explained that one piece of equipment was scheduled for maintenance and during that time, a second generator had mechanical issues that needed to be rectified. Scott Shanley explained that this was a highly unfortunate series of events. Negotiations are ongoing while issues continue to be worked out.

ACTION ITEMS:

7. Action: Approval of revised CRCOG 2019 Policy Board Meeting Schedule

Jon Colman made a motion to approve the revised CRCOG 2019 Policy Board Meeting Schedule as presented. Dave Kilbon seconded the motion and it carried unanimously.

8. Action: 2019 CRCOG Legislative Agenda

Chris Kervick made a motion to accept the 2019 CRCOG Legislative Agenda as presented. Jon Colman seconded the motion and it carried unanimously.

The 2019 CRCOG Legislative Agenda may be found [here](#).

9. Action: RESOLUTION to hire MGT Consulting for Cybersecurity Model Policies

Pauline Yoder stated that MGT of America Consulting, LLC is the official name of the consulting firm, which is reflected on the original resolution to be signed by the secretary.

Joyce Stille made a motion to accept the Resolution to hire of MGT of America Consulting LLC for Cybersecurity Model Policies. Jon Colman seconded the motion and it carried unanimously.

Metropolitan Planning Organization Items:

10. Action: TIP Amendments

Jon Colman made a motion to approve the TIP Amendments as presented. Dave Kilbon seconded the motion and it carried unanimously.

11. Action: Memo and RESOLUTION Regarding Targets for Five Safety Performance Measures Established by DOT

Jon Colman made a motion to accept the Resolution Regarding Targets for Five Safety Performance Measures Established by DOT. Dave Kilbon seconded the motion and it carried unanimously.

Information/Opportunity/Resource Items

12. 2019 Administration and Legislative Update

Kathie Lutz explained that over 2,000 bills have been received, but she feels that most of these will be consolidated and some will most likely disappear completely. Mayor Leclerc asked if there were any major bills that will most likely be addressed. Kathie Lutz feels that legalization of marijuana, implementation of tolls, and minimum wage with paid family leave are the main ones at this point. She does not feel that the tax proposal on groceries will come to fruition. Discussion followed.

13. Metro Hartford Future (CEDS) update

Dr. Wray stated the CEDS is currently in its implementation stage. Tim Malone announced there will be a Public Meeting on Thursday, January 31st at the CRCOG Offices, 3rd floor Board Room, 241 Main Street, Hartford, CT from 6pm – 8pm to seek input from the public on the CEDS. Currently, CRCOG is working on recruiting individuals for the implementation team. Discussion followed.

14. Other Business

There was no other business.

15. Adjournment

With no further discussion items, Chairperson Marcia Leclerc requested a motion to adjourn.

Jon Colman moved to adjourn the meeting. Joyce Stille seconded the motion and it carried unanimously. The meeting adjourned at 1:30 pm.