

Capitol Region Council of Governments

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Policy Board Special Meeting
CRCOG Offices, 241 Main Street, 3rd Floor Board Room, Hartford, CT 06106
Wednesday, May 22, 2019
12:00 pm
DRAFT UNTIL APPROVED

Members and Alternates

Brandon Robertson
Chris Edge
Jon Colman
Sandra Pierog
Joyce Stille
Robert Skinner
Mark Walter
Dave Kilbon
Marcia Leclerc
Lori Spielman
Nancy Nickerson
Chip Beckett
Scott Shanley
Robert Lee
John Mehr
Melissa Mack
Steve Werbner
Erika Wiecewski
Peter Souza
Chris Kervick

Town/Organization

Avon
Berlin
Bloomfield
Bolton
Bolton
Canton
Columbia
East Granby
East Hartford
Ellington
Farmington
Glastonbury
Manchester
Plainville
Rocky Hill
Suffield
Tolland
Willington
Windsor
Windsor Locks

Staff

Rob Aloise
Cheryl Assis
Kimberly Bona
Maureen Goulet
Emily Hultquist
Lynne Pike-DiSanto
Lyle Wray
Pauline Yoder

CRCOG
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Guests

Becky Nolan
Mark Massaro
Kathie Lutz
Grayson Wright

Metro Hartford Alliance
Eversource
Rome Smith Lutz
CTDOT

Joseph Giuliatti
Pam Sucato
Thomas Maziarz
LaShaunda Drake

CTDOT Commissioner
CTDOT
CTDOT
GHTD

1. Call to Order: Chairperson Marcia Leclerc called the meeting to order at 12:00 pm.

2. Public Comment:

Mark Massaro of Eversource stated that Eversource has launched its first smartphone application which will allow customers to access several on line options such as bill pay, outages, etc. The app is called *Eversource Energy*.

3. Approval of Minutes from April 24, 2019:

Chairperson Marcia Leclerc requested a motion to adopt the minutes.

Jon Colman made a motion to approve the Policy Board Meeting minutes from April 24, 2019. Lori Spielman seconded the motion and it carried unanimously.

Mayor Leclerc addressed action items 7-9 next on the agenda.

ACTION ITEMS:

7. Action: CRCOG FY 2019-2020 Budget

Pauline Yoder presented CRCOG FY 2019-2020 budget highlights with the Board. Dr. Wray explained that CRCOG has a balanced budget providing financial stability through 2023. He stated that this budget recommended for adoption by the Executive Committee the May 8, 2019 meeting.

To view the CRCOG budget presentation please [click here](#).

Jon Colman made a motion to approve the CRCOG FY 2019-2020 Budget as presented. Dave Kilbon seconded the motion and it carried unanimously.

8. Action: Adoption of 2019-2024 Capitol Region Natural Hazard Mitigation Plan

Lynne Pike-DiSanto presented the proposed 2019-2024 Capitol Region Natural Hazard Mitigation Plan to the Board. The presentation may be viewed [here](#).

Jon Colman made a motion to adopt the 2019-2024 Capitol Region Natural Hazard Mitigation Plan as presented. Joyce Stille seconded the motion and it carried unanimously.

9. Action Resolution Authorizing Contract Award for E-Procurement System

Dave Kilbon made a motion to approve the resolution authorizing the contract award to Bonfire for e-Procurement System as presented. Jon Colman seconded the motion and it carried unanimously.

At this time, Mayor Leclerc welcomed and introduced Pam Sucato, Thomas Maziarz and CT DOT Commissioner Joseph Giulietti. Mayor Leclerc addressed the tolls presentation as the next item of business.

6. PRESENTATION / UPDATES:

- **Presentation on Tolls, Thomas Maziarz, CTDOT**

Thomas Maziarz provided a detailed and informative presentation on the proposal of the implementation of tolls in Connecticut. He discussed gantries, toll rate structure and revenues and provided a [handout](#) on related projects in the capital region.

Commissioner Giulietti explained that there is a lot of misinformation going around regarding this matter. He stated that implanting tolls is the closest option to a user fee that can be done. The Commissioner expressed the importance of sharing the information provided in the presentation, emphasizing that the STF is still in a state of financial crisis and has not been resolved by any means. Pam Sucato pointed out that without tolling, major transportation projects across the state will be delayed.

Mayor Leclerc suggested CT DOT create a webinar explaining the information provided in the presentation to help individuals understand the reasoning behind the proposed execution of tolls. The Board concurred this is an excellent idea.

Joyce Stille suggested a slide be added to the presentation that answers the frequently asked question of how tolls will impact federal funding. Commissioner Giulietti and Tom Maziarz explained that federal funding will not be impacted.

Discussion ensued, and the Commissioner and Tom Maziarz answered questions from the board.

Dr. Wray pointed out that STF is not fixed and that new car sales tax transfer and additional bonding are required to balance the fund. Wray will send the tolls presentation to the Board, so they may share it among their municipalities.

The updated tolls presentation may be viewed [here](#).

Mayor Leclerc and Dr. Wray thanked the Commissioner and Tom Maziarz for their time at the Policy Board meeting.

- **U.S. Census Complete Count, Catherine Marx, U.S. Census Bureau**

Catherine Marx, U.S. Department of Commerce, U.S. Census Bureau, Partner Specialist, spoke about the 2020 Census. The decennial Census goal is to count everyone once, only once and in the right place. Census data is used to reapportion the House of Representatives as mandated in U.S. Constitution, redistricting State legislative districts and the distribution of more than \$675 billion in federal funds to the states. Catherine stated that many communities are forming Complete Count Committees (CCC) to assure that their towns have an accurate count. To conduct the 2020 Census community partners are needed to influence, educate and promote the census locally. While Catherine will reach out to individual towns, there was some discussion on forming a CRCOG CCC for communities that would prefer to work together on census issues.

- **Capitol Regional Natural Hazard Mitigation Plan, Lynne Pike Di-Santo, CRCOG**

This item was presented with agenda item 8 earlier in the meeting.

Metropolitan Planning Organization Items:

Jon Colman made a motion to approve the following action items, 10-14, as presented:

10. Action: TIP Amendments

11. Action: Resolution: CRCOG Transportation Committee to act on behalf of CRCOG Policy Board

12. Action: DRAFT FY 2020-2021 Unified Planning Work Program

13. Action: Resolution Annual Urban Planning Certification

14. Action: Resolution FY 2020-2021 CTDOT Planning Agreement

Dave Kilbon seconded the motion and it carried unanimously.

At this time, Mayor Leclerc announced that this will be the last Policy Board meeting for both Joyce Stille and Dave Kilbon, who will be retiring from the Board. She thanked them both for their invaluable service and commitment to CRCOG. A cake was presented to Joyce and Dave to thank them for the more than 20 years of dedicated support to CRCOG and the capital region.

Joyce Stille and Dave Kilbon thanked CRCOG for the wonderful opportunity to serve over the years.

Mayor Leclerc addressed INFORMATION/OPPORTUNITY/RESOURCE ITEMS next on the agenda.

INFORMATION/OPPORTUNITY/RESOURCE ITEMS

15. 2019 Legislative update

Kathie Lutz provided this update to the board.

16. 2019 CRCOG Annual Meeting update

Dr. Wray stated that this year's keynote speaker will be Martin Guay, Vice President of Stanley Black and Decker. At this time, there are approximately 100 guests registered to attend.

Mayor Leclerc concluded the meeting by addressing agenda items 4 and 5.

4. Correspondence/Handouts:

- [NEKC 2019 Spring Forum](#)
- [CRCOG Service Summary](#)
- [UConn Public Service Executive Leadership Collaborative](#)

5. Monthly Reports:

a. Chair and Executive Director Report

b. Opportunities and Resources

Executive Director Dr. Lyle Wray stated UConn will host a Leadership Management meeting on June 14th to discuss future training events to be provided. Dr. Wray asked members to let him know if they have any training and development topic ideas/suggestions they would like addressed at this meeting.

c. Municipal Services and Purchasing Council

Peter Souza provided the following update to the Board:

CRCOG continues to collect names for our Interview Panel Database as well as HR documents for our document library.

The CRPC annual meeting and 50th anniversary celebration will be June 11th at the Glastonbury Boat House. Please contact Maureen Goulet for more information.

CRCOG is currently collecting quantities for Treated Road Salt and Ice Control which are due June 3rd.

d. Policy and Planning

Emily Hultquist provided the following update to the Board:

A third successful meeting of the communities interested in participating in a Regional Bikeshare System was held in May and CRCOG staff are targeting the first or second week of June for releasing the Regional Bikeshare RFP. About 20 communities have been interested in participating and it is anticipated that the roll out of the actual system would be spring 2020.

e. Public Safety and Homeland Security

Joyce Stille provided the following update to the Board:
disabilities and those with access and functional needs. A flier is at your seat.

f. Transportation Committee

Jon Colman provided this update to the Board.

- Eversource Utility Relocation Charges – (John Elsesser was at the meeting with Eversource and may want to give the update) CRCOG sent a letter to and met with Eversource representatives. Eversource indicated that municipalities would not be charged for relocations on LOTCIP projects. CRCOG sent Eversource documentation of their representatives indicating that municipalities would be reimbursed if incorrectly charged. Eversource requested that CRCOG propose an appropriate limiting timeframe when municipalities can submit requests for reimbursement. Additional outstanding issues are being followed up on.
- LOTCIP - CRCOG staff will be meeting with CTDOT regarding some municipal concerns and potential solutions related to the CTDOT LOTCIP program
- BUILD Grants – US DOT announced a Notice of Funding for \$900 million in Infrastructure Grant Funds. Minimum award is \$5 million for urban areas and \$1 million for rural areas. Maximum award is \$25 million. Historically a local match equal to or greater than the award amount is required to be competitive.
- Transportation Alternatives Set-Aside Program – The region received eight (8) applications and staff short-listed five (5). The five municipalities will present at a June 3rd Special Transportation Subcommittee meeting for ranking by peers. The three (3) top ranked projects will be submitted to CTDOT as CRCOG's selections for funding assuming this program continues to be federally funded.

g. Metro Hartford Alliance

Becky Nolan provided this update to the board.

17. Other Business

None.

18. Adjournment

With no further discussion items, Chairperson Marcia Leclerc requested a motion to adjourn.

Dave Kilbon moved to adjourn the meeting. Joyce Stille seconded the motion and it carried unanimously. The meeting adjourned at 1:44 pm.