CRCOG CAPITOL REGION COUNCIL OF GOVERNMENTS
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To: Transportation Committee

From: Rob Aloise, CRCOG Transportation Director
Sotoria Montanari, CRCOG Program Manager

Date: April 16, 2019

Subject: LOTCIP On-Call Lists 1, 2, and 3

CRCOG initially established the on-call lists of consultants in 2014 to assist municipalities with project delivery, and to assist CRCOG with program management and peer design reviews. In December 2018, CRCOG performed a competitive Qualifications Based Selection (QBS) process to identify the following consultants for three On-Call Lists to assist both CRCOG and its municipalities with various LOTCIP tasks:

On-Call List 1 Municipal Design Phase Assistance	On-Call List 2 Municipal Construction Phase Assistance	On Call List 3 CRCOG Program Management and Design Review Assistance
BL Companies	BL Companies, Inc.	BETA
Fuss & O' Neill	Milone & MacBroom	CHA
VHB	Nathan Jacobson	CME (contract extension)
Weston & Sampson	Weston & Sampson	

On- Call Lists 1 and 2

The firms on Lists 1 and 2 are available to CRCOG municipalities to contract with for LOTCIP projects. During the solicitation, the Request for Qualifications (RFQ) indicated that consultants would remain on the lists for 36 months, which was determined to constitute a June 1, 2019 to May 31, 2022 timeframe. CRCOG received 22 On-Call List 1 responses and 14 On-Call List 2 responses.

On-Call List 3

The RFQ was also intended to identify two consultants to serve on On-Call List 3, who will join the one currently List 3 serving consultant that is receiving a contract extension. CRCOG has contracted with the List 3 consultants through May 31, 2019. During the solicitation, the Request for Qualifications (RFQ) indicated that consultants would remain on the lists for 36 months, which was determined to constitute a June 1, 2019 to May 31, 2022 timeframe. CRCOG received 10 On-Call List 3 responses.

The On-Call List 3 consultants assist staff with technical reviews and oversight of LOTCIP municipal projects to ensure cost efficiency and the continued progression of projects. The endorsement of the attached resolution related to the three On-Call List 3 consulting firms is requested.

RESOLUTION AUTHORIZING EXECUTION OF AGREEMENTS FOR ADMINISTRATION OF THE LOCAL TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM

WHEREAS, the Local Transportation Capital Improvement Program (LOTCIP) is to provide State monies to urbanized area municipal governments for Transportation projects; and

WHEREAS, a portion of the LOTCIP funding is being made available to CRCOG by Connecticut Department of Transportation (CTDOT) for tasks related to regional administration of the program; and

WHEREAS, the CRCOG Transportation Committee and Policy Board have approved funding for CRCOG's administration of the LOTCIP program including the use of consultants; and

WHEREAS, CRCOG will be extending the an existing *On-Call List 3* consultant (CME) for two years from June 1, 2019 to May 31, 2021; and

WHEREAS, CRCOG is conducting a quality-based selection process to select two additional consultants for *On-Call List 3*, as identified by the selection committee to serve from June 1, 2019 to May 31, 2022, to assist CRCOG with tasks related to administrating the LOTCIP program; and

WHEREAS, CRCOG will be entering into a new assignment and fee negotiations with one extended *On-Call List 3* consultant and the two additional consultants identified and selected by the selection committee for O*n-Call List 3;*

NOW THEREFORE BE IT RESOLVED THAT, the Agency's Executive Director Lyle D. Wray, is authorized to act on behalf of the Capitol Region Council of Governments in negotiating, executing, and amending all appropriate and necessary contractual instruments with CTDOT, and with the one existing (CME) and two firms selected by the selection committee for *On-Call List 3: CRCOG Program Management and Design Review Assistance*, for the purposes of performing tasks related to administrating the LOTCIP program.

I certify the above is a true copy of
a resolution adopted by the Policy
Board at its meeting held on
April 24, 2019

_____
Lori L. Spielman, Secretary

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Date