

**Cost Review Sub-Committee Meeting**  
**CRCOG, 241 Main Street, 3<sup>rd</sup> Floor, Hartford, CT 06106**  
**Monday January 14<sup>th</sup>, 2019**  
**11:30 AM**

<u>Name</u>	<u>Organization</u>
Larry Baril	Avon
Jon Colman	Bloomfield
Patrice Carson	Bolton
Doug Wilson	East Hartford
Timothy Webb	Ellington
Donald Nunes	Enfield
Matt Walsh	Farmington
Kirk Severance	Granby
Sandy Fry	Hartford
Frank Dellaripa	Hartford
Kevin Kelly	Hebron
John Carrington	Mansfield
Peter Hughes	Marlborough
Rob Trotter	New Britain
Gary Fuerstenburg	Newington
John Bossi	Plainville
Jim Sollmi	Rocky Hill
Jeff Shea	Simsbury
Keith Hayden	Southington
Jeff Doolittle	South Windsor
Rick Zulick	Stafford
Heidi Samokar	Tolland
David Smith	Vernon
Duane Martin	West Hartford
Derrick Gregor	Wethersfield
Bob Jarvis	Windsor
Jennifer Cassidy	GHTD
<u>Guests</u>	
Carl Gandza	New Britain
Jonathan Thiesse	Bloomfield
<u>Staff</u>	
Rob Aloise	CRCOG
Sotoria Montanari	CRCOG
Karen Stewartson	CRCOG
Hannah Casey	CRCOG

DRAFT until  
Endorsed by  
the  
Committee

1. **Roll Call** - Mr. Jon Colman called the meeting to order at 11:30 am
2. **Public Forum**- No one chose to speak.
3. **Adoption of December 10<sup>th</sup>, 2018 Subcommittee Meeting Minutes** – A motion was made by Patrice Carson, from the Town of Bolton, seconded by Timothy Webb from the Town of Ellington, to accept the December 10<sup>th</sup>, 2018 meeting minutes. This motion was passed unanimously.
4. **LOTICIP Quarterly Update** - Ms. Sotoria Montanari gave a brief update on the LOTICIP Quarter 2 Quarterly Report. Ms. Montanari provided highlights from the attached tables included in the LOTICIP Quarterly Memo. She mentioned that, in Quarter 2, one project (Southington, Jude Lane) received a CTDOT Authorization to Advertise Letter, five (5) CTDOT Commitment to Fund Letters were issued, and six (6) applications were submitted to CTDOT. Ms. Montanari informed the committee that, as shown in provided tables, Quarter 3 expenditure projections are approximately \$12 million associated with ten (10) projects, and that towns can review the tables to determine if their project is one projected for expenditure. Additionally, Ms. Montanari indicated that twenty-three (23) projects have been awarded (since program inception).

Five Towns provided project design scheduling updates. A representative from the Town of Windsor Locks was not present, however, staff indicated that the design is required to be reviewed by CTDOT because the project is on a state road. The process may be further delayed because of the extended review process. The Town of West Hartford relayed that the maintenance agreement with DEEP remains pending, but the town has made substantial progress. The agreement is required before construction may begin. The Town of Southington indicated that the town council wanted several public information meetings which ultimately delayed the scheduling. The Town of East Hartford explained that the hydraulics and drainage assessment were completed, and the project should now remain on schedule. The Town of Tolland had cost overruns because of a drainage issue and the design submission was further delayed due to the coordination between the participating and non-participating sections of the roadway.

**5. LOTICIP Project Cost Increases**

*Hartford Boce Barlow Bridge/Main Street Cost Increase* - Ms. Sotoria Montanari stated that this project was approved through the 2018 LOTICIP Phase II solicitation and is currently in the application phase. Based on the most recent engineering estimate, the City of Hartford is requesting a LOTICIP funding increase of \$347,000, from \$1,368,000 to \$1,715,000 (25.4% increase). The cost increase is due to a CTDOT review of the application and the subsequent recommendations based on evaluation. Ms. Montanari explained that specifically, due to the roadway and deck patching, replacement of bus concrete pads and curbing, the City is requesting the increase. Ms. Montanari mentioned that to incorporate CTDOT's recommendations for the LOTICIP Hartford Boce Barlow

Way/Main Street Repaving project, staff recommends the approval of an additional \$347,000 of LOTCIP funding for the project, increasing the cost from \$1,368,000 to \$1,715,00. A motion was made by Bob Jarvis from the Town of Windsor, seconded by Rob Trottier from the City of New Britain to approve of this cost increase. This motion was passed unanimously.

*Glastonbury Multi-Use Trail Cost Increase* - Ms. Sotoria Montanari stated that this project has progressed through the preliminary and ninety (90%) percent design phases. Based on the most recent engineering estimate, the Town of Glastonbury is requesting a LTCIP funding increase of \$206,000 from \$778,200 to \$984,000 (26.4% increase). The increase to the project cost is requested to address feedback from Federal environmental regulators for permitting approvals. Specifically, the permit review resulted in an increase of \$160,000 to install a 165-ft pre-cast concrete boardwalk to minimize wetlands impact and additional landscaping was added to remediate wetland disturbance at an additional cost increase. Mr. Dan Pennington, the Glastonbury's Town engineer further addressed the town wetland remediation measures instituted. He explained that the town had agreed to accept a Conservation easement over a 15-acre portion of adjacent town owned land within Corporate Park. This land will no longer be available for development within the town. To incorporate State and Federal environmental regulator's requirements for the Glastonbury LOTCIP Multi-Use Trail installation project, staff recommends the approval of an additional \$206,000 of LOTCIP funding for the project, increasing the costs from \$778,200 to \$984,00. A motion was made by Chris Edge from the Town of Berlin, seconded by David Smith from the Town of Vernon. This motion was passed unanimously.

Mr. Jon Colman mentioned to the Committee that he had concerns regarding project cost increases and that towns should consider developing more realistic cost estimates. Mr. Colman stated that towns should be more diligent during the application process and utilize more resources and time when developing the cost estimates to avoid returning to the committee. Mr. Colman asked the committee for their feedback on his statements. A question that arose from Mr. Gary Fuerstenburg of the Town of Newington was whether the reasons for the cost increases were similar. Mr. Colman stated they were not, but the issues addressed may be anticipated by the town. Mr. Dan Pennington of the Town of Glastonbury stated that when an application is submitted, there is no guarantee it will come to fruition, so it is challenging for a town to spend time and resources investigating all the issues. Mr. Bob Jarvis of the Town of Windsor asked if CRCOG tracks savings. Mr. Rob Aloise answered that CRCOG will draft a spending/savings analysis since there are now 23 projects awarded or in construction. CRCOG plans to have it available for the next Transportation Committee meeting. Mr. Peter Hughes of the Town of Marlborough asked if a consultant conducts a field review during the application phase. Ms. Montanari answered that the on-call consultants do a field review during the design process, but not during the application phase, but it is a good suggestion. Another question included was whether the cost increases happen often, which will be addressed with the analysis next meeting. Also, Mr. Jim Sollmi of Rocky Hill stated that small changes in the pavement design due to pavement cores may affect the cost

estimate. Mr. Rob Aloise indicated that the state is amending the guidelines and he asked the Committee if they were comfortable at 10% contingencies/incidentals or if they should do an increase. The consensus of the Committee felt they should remain at 10%. Mr. Aloise requested that comments on the guidelines be emailed to Ms. Montanari.

**6. Other Business** - Ms. Sotora Montanari mentioned to the Committee that the On-Call Lists Consultants' RFQ's are due on January 24<sup>th</sup>, 2019. Ms. Montanari asked if anyone would like to be a part of the Selection Committee to please contact her.

- The next Cost Review meeting is scheduled for Monday, February 25<sup>th</sup>, 2019 at 11:30 am

**7. Adjourn-** The meeting was adjourned at 11:58 a.m.