

CAPITOL REGION COUNCIL OF GOVERNMENTS



AMENDED ANNUAL BUDGET

July 1, 2018– June 30, 2019

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The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Capitol Region Council of Governments, Connecticut for its annual budget for the fiscal year beginning in July 1, 2017. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operating guide, as a financial plan, and as a communications device. This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting to GFOA to determine its eligibility for another award.



The full document is available online at http://www.crcog.org/about/annual_budget.html
On the cover: The Charter Oak was an unusually large white oak tree growing on what the English colonists named Wyllys Hyll, in Hartford, Connecticut. The name "Charter Oak" stems from the local legend in which a cavity within the tree was used in late 1687 as a hiding place for the Constitution charter. The oak was blown down in a violent storm about 150 years later and made into a chair that is now displayed in the Hartford Capitol Building. The Oak currently serves as the symbol of the Sustainable Capitol Region Initiative, endorsed by the CRCOG Policy Board on September 23, 2009.

1. BUDGET AMENDMENT

Because CRCOG's operating budget has changed significantly (greater than 5% increase in revenues), CRCOG staff is submitting the budget amendment.

2. SUMMARY OF CHANGES

2.1. REVENUE CHANGES

- Expected receipt of OPM Regional Services Grant (RSG), previously known as SGIA. The expected amount is \$710,369. The original budget estimated \$180,292. CRCOG submitted a spending plan for \$710,369 as follows:

Project or Activity Description	Amount
Planning, Land Use, Sustainability, Transit Oriented Design, Economic Development and Regional GIS	\$193,947
Regional Coordination of Public Safety and Homeland Security Shared Services	\$111,374
Shared Municipal Services: Expansion of Current Regional Services and Creation of Additional Regional Programs; Small Towns Support, Regional Timekeeping Software RFP, Exploration of Regional Assessor or Assessment Services; Cybersecurity Program Launch and Support, Human Services Coordinating Council; Regional Election Monitor	\$285,048
Transportation Planning and Studies (Match for FHWA)	\$120,000
	\$710,369

- In Grants and Contracts, the Silver Lane Study was adjusted to accurately reflect expectations and the correct expected match. The Plainville Study was also adjusted as it has been fully expended and completed.

2.2. EXPENDITURE CHANGES

- Funding of the Regional Fund. CRCOG will once again be able to fund the Regional Services Fund of \$100,000 with local dues.
- Increase in salaries to reflect YTD expenditures. Also, there were changes to the departmental allocations. For example, some staff that were previously charging to other areas will be charging to RSG projects that support regional programs. Finally, CRCOG reviewed its staff salaries vis-à-vis other staff members regarding experience, current levels and education and made appropriate equity adjustments.
- Increase in Leasehold Improvements and Furniture & Furnishings to reflect the costs for the new conference room facility and upgrades to the Small and Large Conference Room on the 4th floor.
- Allocation of funding for communication purposes from previous salary position (\$5,000 for templates and \$5,000 for website updates)
- Allocation of for a consultant for Cybersecurity Policies from the Regional Services Grant (\$65,000) as authorized by the Executive Committee.

Note: Change Tables reflect only the line items that were changed in the budget. Full budget tables are available at the end of this document in the appendix.

3. REVENUE CHANGE TABLE

	2018-2019 Budget	2018-2019 Amended Budget	Change
Operating Revenue			
FEDERAL			
Federal Highway Admin-PL	1,590,673	1,556,274	(34,399)
STATE			
Conn. Dept of Transportation	147,137	143,955	(3,182)
State OPM (SGIA)/RSG	180,292	710,369	530,077
CRCOG/LOCAL/PRIVATE/OTHER			
Local Government Assessments	702,757	701,709	(1,048)
CONTRACT/FEE FOR SERVICES			
CAPTAIN Participation Fee	160,826	145,353	(15,473)
IT Services Cooperative	50,000	31,191	(18,809)
Grant & Contracts Revenue			
FEDERAL			
Plainville Study (CCMPO FHWA Carry-forward)	13,336	-	(13,336)
Silver Lane - East Hartford Study	100,985	79,170	(21,815)
STATE			
Silver Lane - East Hartford Study	90,886	9,896	(80,990)
CRCOG/LOCAL/PRIVATE/OTHER			
Silver Lane - East Hartford Study	10,098	9,896	(202)

4. EXPENDITURE CHANGE TABLE

Direct Expenditures	2018-2019 Budget	2018-2019 Amended Budget	Change
SERVICES & SUPPLIES			
Equipment Maintenance - GIS and Travel model	4,600	7,900	3,300
PROFESSIONAL SERVICES			
Consultants	12,000	102,000	90,000
EQUIPMENT & CAPITAL COSTS			
Furniture & Furnishings	2,000	12,460	10,460
PERSONNEL			
Total Salaries	1,945,841	1,972,962	27,121

5. REGIONAL SERVICES GRANT CONTINGENCY TABLE

Because of the state current deficit and OPM held back the 4th quarter payment from FY 2016-2017, staff has created contingency tables if the full amount of \$710,369 is not received. As of October 10th, CROCOG received \$355,184 of the \$710,369. This contingency table reflects expectations for two scenarios: total RSG from the state remains at \$355,184, or total from the state is \$532,776.

Contingency Table	Current Amended Budget	Potential Amount (Scenario 1)	Potential Amount (Scenario 2)
Regional Services Grant	710,369	355,184	532,776
Revenue or Expense Change Required		355,185	177,593
Revenue Changes			
Increase Local Dues Allocated for FHWA Match		120,000	120,000
Reduction in Contribution to the Regional Fund		100,000	57,593
Increase in Local Dues allocated to Policy Planning		135,185	
Total Changes		355,185	177,593

6. AMENDED BUDGET - ALL TABLES

6.1. OVERALL BUDGET SUMMARY

6.1.1. TOTAL REVENUE AND EXPENDITURES

Table 1: Total Revenue and Expenditures

Revenue Sources	FY2015-2016	FY2016-2017	FY2017-2018	FY2018-2019	FY2018-2019	FY2018-2019	FY2018-2019
	Actual	Actual	Projected	Budget Toltal	Amended Operating Budget	Amended Grants and Contracts Budget	Amended Budget Total
Federal	3,292,438	2,906,282	3,602,356	4,830,263	1,662,350	3,199,347	4,861,697
State	2,713,415	2,935,685	2,290,354	2,195,853	1,183,162	1,549,482	2,732,644
Local	596,974	694,009	823,882	768,812	701,709	75,951	777,660
Other	1,017,774	1,337,694	1,246,276	1,163,883	324,962	732,393	1,057,355
TOTAL	7,620,601	7,873,670	7,962,868	8,958,810	3,872,183	5,557,173	9,429,356
Expenditures				FY2018-2019	FY2018-2019	FY2018-2019	FY2018-
				Budget Toltal	Amended Operating Budget	Amended Grants and Contracts Budget	2019Amended Budget Total
Homeland Security	43,898	758,322	1,311,444	1,599,256		1,599,256	1,599,256
Municipal Services	371,962	1,515,604	706,658	890,000		890,000	890,000
Policy Development & Planning	296,930	277,527	196,200	1,252,794		1,252,794	1,252,794
Public Safety	1,074,000	1,152,516	852,114	717,393		717,393	717,393
Transportation	911,419	901,997	828,627	1,012,105		1,097,730	1,097,730
Personnel	1,300,447	1,313,387	1,533,116	1,431,164	1,469,608		1,469,608
Fringe	629,631	658,750	647,190	812,570	828,412		828,412
Management Support	419,970	436,996	466,338	514,677	503,354		503,354
Direct Expenses	196,366	190,926	350,898	238,734	342,494		342,494
Indirect Expenses	270,879	277,380	297,872	310,720	336,995		336,995
Contingency	-	-	-	30,000	30,000		30,000
Unobligated				49,398	49,398		49,398
TOTAL	5,515,502	7,483,405	7,190,456	8,858,810	3,560,261	5,557,173	9,117,434

6.1.2. OVERALL REVENUES AND EXPENDITURES DETAILS BY FUND AREA

Table 2: Revenues and Expenditures by Fund Area

	General Fund/ Admin.	Regional Program Fund	Policy and Planning	Transportation	Municipal Services	Public Safety	Homeland Security	Totals
Revenues								
Local Dues	777,660							
Required Match		100,000	-	200,919	-	-	-	300,919
Additional Local Dues Allocated			27,554	-	-	-	-	27,554
Total Local Dues	449,187	100,000	27,554	200,919	-	-	-	777,660
Federal			985,397	2,188,044	-	35,000	1,653,256	4,861,696
State			901,679	880,965	950,000	-	-	2,732,644
Other Sources			-	-	194,609	862,746	-	1,057,355
Total Sources	449,187	100,000	1,914,630	3,269,928	1,144,609	897,746	1,653,256	9,429,356
Expenditures								
Contractual / Grant Obligations		-	1,252,793	1,097,731	890,000	717,393	1,599,256	5,557,173
Operating Revenue	449,187		661,837	2,172,197	254,609	180,353	54,000	3,872,183
Operating Expenses								
Administration								
Direct Salaries			266,553	985,934	110,200	81,597.00	25,324	1,469,608
Management Salaries	503,354		91,297	337,745	37,769	27,948.71	8,594	503,354
Overhead (Indirect Expenses)	336,995		61,123	226,084	25,270	18,710.96	5,807	336,995
Fringe	828,412		150,255	555,767	62,119	45,995.89	14,275	828,412
Direct Expenses	163,212		87,265	66,667	19,250	6,100.00	-	342,494
Allocated to departments	(1,668,761)							
Total Administration	163,212		656,493	2,172,197	254,609	180,353	54,000	3,480,863
Contingency	30,000			-	-	-	-	30,000
Overhead not covered by Grants			5,344		-	-	-	
Total Uses	193,212	-	1,914,630	3,269,928	1,144,609	897,746	1,653,255	9,073,380
Surplus (Deficit)	255,975	100,000	-	-	-	-	-	355,975

6.2. OPERATING BUDGET

6.2.1. OPERATING BUDGET SUMMARY

Table 3: Operating Budget Revenue by Sources and Expenditures by Function Summary

Revenue Sources	FY2015-2016 Actual	FY2016-2017 Actual	FY2017-2018 Projected	FY2018-2019 Budget	FY2018-2019 Amended Budget	Percent of Budget
Federal	1,462,427	1,421,318	1,360,925	1,696,749	1,662,350	43%
State	938,169	879,775	905,223	656,267	1,183,162	31%
Local	574,095	654,045	761,447	702,757	701,709	18%
Other	181,155	256,994	367,775	431,490	324,962	8%
TOTAL	3,155,847	3,212,132	3,395,369	3,487,263	3,872,183	100%
Expenditures	FY2015-2016 Actual	FY2016-2017 Actual	FY2017-2018 Projected	FY2018-2019 Budget	FY2018-2019 Amended Budget	Percent of Budget
Personnel	1,300,447	1,313,387	1,533,116	1,431,164	1,469,608	41%
Fringe	629,631	658,750	647,190	812,570	828,412	23%
Management Support	419,970	436,996	466,338	514,677	503,354	14%
Indirect Expenses	270,879	277,380	297,872	310,720	336,995	9%
Direct Expenses	196,366	190,926	350,898	238,734	342,494	10%
Contingency	-	-	-	30,000	30,000	1%
Unobligated				49,398	49,398	1%
TOTAL	2,817,293	2,877,438	3,295,414	3,387,263	3,560,261	100%

CRCOG's operating budget revenue is from the following sources: administrative funds from grants for grant administration (either a percentage of the total grant or a predefined budgeted amount), federal, state and local funds dedicated for operations (such as FHWA), and income from services provided (such as the Purchasing Council dues and related revenues).

6.2.2. OPERATING BUDGET DETAILS

Table 4: Operating Budget Summary by Department

	General Fund/ Admin.	Regional Program Fund	Policy and Planning	Transportation	Municipal Services	Public Safety	Homeland Security	Totals
Revenues								
Local Dues	701,709							
<i>Required Match</i>		100,000		124,968				224,968
<i>Additional Local Dues Allocated</i>			27,554					27,554
Total Local Dues	449,187	100,000	27,554	124,968	-	-	-	701,709
Federal			17,076	1,556,274		35,000	54,000	1,662,350
State			617,207	490,955	75,000			1,183,162
Other Sources			-	-	179,609	145,353		324,962
Total Sources	449,187	100,000	661,837	2,172,197	254,609	180,353	54,000	3,872,183
Expenditures								
Operating Revenue	449,187	100,000	661,837	2,172,197	254,609	180,353	54,000	3,872,183
Operating Expenses								
Administration								
<i>Direct Salaries</i>			266,553	985,934	110,200	81,597	25,324	1,469,608
<i>Management Salaries</i>	503,354		91,296.81	337,745.29	37,769.49	27,948.71	8,593.70	503,354
<i>Overhead (Indirect Expenses)</i>	336,995		61,123	226,084	25,270	18,711	5,807	336,995
<i>Fringe</i>	828,412		150,255	555,767	62,119	45,996	14,275	828,412
<i>Direct Expenses</i>	163,212		87,265	66,667	19,250	6,100		342,494
<i>Allocated to departments</i>	(1,668,761)							
Total Administration	163,212	-	656,493	2,172,197	254,609	180,353	54,000	3,480,863.00
Contingency	30,000			-	-	-		30,000
Overhead not covered by Grants			5,344					-
Total Uses	193,212	-	661,837	2,172,197	254,609	180,353	54,000	3,510,863
Surplus (Deficit)	255,975	100,000	-	-	-	-	-	361,320

6.2.3. OPERATING BUDGET REVENUE SOURCES

Table 5: Operating Budget Revenue Sources

	2015-2016 Actual	2016-2017 (Actual)	2017-2018 Amended Budget	2018-2019 Budget	2018-2019 Amended Budget
Operating Revenue					
FEDERAL					
Federal Highway Admin-PL	1,304,937	1,307,186	1,513,709	1,590,673	1,556,274
Transportation Studies		-			
New Britain TOD On Call - Phase 2	9,045	-			
Route 5 - East Windsor Study			12,000	-	-
Comprehensive Transit Service Analysis Study	327	11,387		-	-
FTA (Hartford Earmark)		-		-	-
EPA Brownfields Assessment Grant	21,986	1,986			
EPA Brownfields Revolving Loan Fund Grant	7,015	9,559	17,650	13,526	13,526
Hazard Mitigation Grant - CCRPA	31,117	-			
FEMA Pre-Disaster Mitigation Grant			30,000	3,550	3,550
U. S. Department of Homeland Security		-			
Homeland Security Grant Program -FFY 2013	52,000	-			
Homeland Security Grant Program -FFY 2014	30,000	30,000			
Homeland Security Grant Program -FFY 2015		33,000			
Homeland Security Grant Program -FFY 2016		-	60,000	24,500	24,500
Homeland Security Grant Program -FFY 2017				23,500	23,500
Citizen Corps Program	6,000	4,000	6,000	6,000	6,000
Infectious Disease Preparedness		24,200	19,550	35,000	35,000
Total Federal	1,462,427	1,421,318	1,658,909	1,696,749	1,662,350
STATE					
Conn. Dept of Transportation	163,117	123,215	140,018	147,137	143,955
Conn. Dept of Transportation - CCMPO		-			
State OPM (SGIA)/RSG	611,980	403,556	334,230	180,292	710,369
State OPM Complete Streets Grant			100,000	-	-
Transportation Studies		-			
New Britain BRT -TOD Phase 2	1,131	-			
Silver Lane - East Hartford Study		1,480			
Route 5 - East Windsor Study			3,000		
Comprehensive Transit Service Analysis Study	82	2,847			
LOTICIP	116,793	212,204	210,000	227,000	227,000
UConn Eastern Gateways Study		13,545		-	-
UConn Farmington/Hartford		-			
CT DECD Brownfields Grant	5,158	8,161			
WINCOG - GIS RPIP		-			
Nutmeg Network Demonstration Projects		42,539	21,000	25,000	25,000
Crumbling Foundations Testing Program			35,000	50,000	50,000
Anchor Institutions (RPIP Grant)			27,200	26,838	26,838
CAPTAIN 4G (RPIP OPM Grant) and Other RPIP Grants	39,909	72,227	5,000		
Total State	938,169	879,775	875,448	656,267	1,183,162

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	2015-2016 Actual	2016-2017 (Actual)	2017-2018 Amended Budget	2018-2019 Budget	2018-2019 Budget
CRCOG/LOCAL/PRIVATE/OTHER					
Local Government Assessments	574,095	652,565	663,283	702,757	701,709
Silver Lane - East Hartford Study		1,480	-		
CCMPO local match		-	-		
Total CROCOG/Local	574,095	654,045	663,283	702,757	701,709
CONTRACT/FEE FOR SERVICES					
Public Safety		-			
Participation Fee	18,592	59,907	149,591	160,826	145,353
CAPTAIN Reserve		-			
Heartbeat CAD System		-		-	-
Purchasing Council	53,910	40,597	44,000	44,000	44,000
Municipal Services Deferred Revenue		-		73,164	
Natural Gas Consortium		-		.	.
RFP Depot/Bid Sync	56,923	55,000	50,000	50,000	50,000
Electricity Consortium	12,010	14,561	12,000	12,000	12,918
EZ IQC	39,489	42,890	30,000	40,000	40,000
Regional Solid Waste Management		1,500	1,500	1,500	1,500
IT Services Cooperative	230	42,539	55,000	50,000	31,191
Total Contract/Fee For Services	181,155	256,994	342,091	431,490	324,962
TOTAL OPERATING REVENUE	3,155,847	3,212,132	3,539,731	3,487,263	3,872,183

6.2.4. OPERATING EXPENSES

Table 6: Operating Expenditure Summary

	FY2015-2016 Actual	2016-2017 Actual	FY2017-2018 Projected	FY 2018-2019 Budget	FY 2018-2019 Amended Budget
Direct Expenses	196,366	190,926	269,967	238,734	342,494
Indirect Expenses	277,380	281,453	285,126	310,720	310,720
Personnel	1,313,387	1,390,313	1,426,263	1,431,164	1,469,608
Management Support	436,996	464,168	431,877	514,677	503,354
Fringe	658,750	739,295	711,704	812,570	828,412
Contingency	-	-	-	30,000	30,000
Total Expenses	2,882,879	3,066,155	3,124,937	3,337,865	3,484,588

6.2.5. OPERATING BUDGET PERSONNEL SERVICES

Table 7: Operating Budget—Personnel Services

Personnel Expenditures	2015-16 Actual	2016-17 Actuals	2017-2018 Amended Budget	2018-2019 Budget	2018-2019 Amended Budget
SALARIES					
Transportation	730,433	867,508	1,020,564	1,003,485	985,934
Jobs Access	-	-			
Policy & Planning	413,724	238,130	258,687	161,817	266,553
Municipal Services	39,844	125,250	128,266	140,547	98,450
Service Sharing	39,719	35,454	12,898	11,662	11,750
Public Safety Council	-	38,158	79,916	88,405	81,597
Homeland Security	89,666	85,812	32,785	25,248	25,324
Management Support	436,996	464,168	466,338	514,677	503,354
Total Salaries	\$ 1,750,383	\$ 1,854,481	\$ 1,999,454	\$ 1,945,841	\$ 1,972,962
MERIT/UPGRADE	-	-			26,275
FRINGE BENEFITS					
Health Insurance	342,885	384,054	423,868	444,924	450,157
H S A - Employer Contribution	-	-			
Health Insurance -Stipend	2,400	1,200	2,400	2,400	2,400
Vision Care	3,775	4,335	3,500	4,381	4,300
Pension	146,543	170,191	184,592	174,066	182,649
Unemployment Compensation	11,421	8,538	12,150	11,700	11,700
FICA	127,381	143,533	151,305	147,730	150,049
Long Term Disability	3,967	5,070	4,599	4,774	4,707
Short Term Disability	6,712	7,896	7,783	8,073	7,966
Life Insurance	2,917	3,503	3,456	3,572	3,534
Car Allowance	5,000	5,000	5,000	5,000	5,000
Executive Director Deferred Comp.	5,000	5,000	5,000	5,000	5,000
Employee Assistance	750	975	850	950	950
Total Fringe Benefits	658,750	739,295	804,503	812,570	828,412
TOTAL PERSONNEL	2,409,133	2,528,774	2,803,957	2,758,411	2,827,649

6.2.6. OPERATING BUDGET DIRECT EXPENSES

Table 8: Operating Budget Direct Expenses—Detail

Direct Expenditures			2017-2018		
	2015-2016	2016-2017	Amended	2018-2019	2018-2019
	Actual	Actual	Budget	Budget	Amended Budget
SERVICES & SUPPLIES					
Publication, Dues, Advertising	20,089	22,858	24,979	30,158	30,158
Reproduction & Printing	-	-	3,150	2,200	2,200
Recruitment	351	-	1,500	1,500	1,500
Supplies, Postage, Other	8,097	5,213	7,050	7,150	7,150
Computer Services/Software	41,351	29,162	27,901	27,400	27,400
Equipment Maintenance - GIS	3,776	3,600	3,700	4,600	7,900
Telephone	699	935	1,150	1,000	1,000
Insurance	-	-	-	-	-
TOTAL SERVICES & SUPPLIES	\$ 74,363	\$ 61,767	\$ 69,430	\$ 74,008	\$ 77,308
PROFESSIONAL SERVICES					
Legal	10,192	6,162	7,250	11,750	11,750
Legislative Liaison	23,100	23,850	24,802	24,802	24,802
Consultants	5,440	25,858	22,500	12,000	102,000
Spanish language translation - documents	-	320	1,200	1,200	1,200
Spanish language intpretation - meetings	-	-	1,000	1,000	1,000
Interpreter for the deaf	-	-	2,000	2,000	2,000
Polish language translation & intpretation			1,000	1,000	1,000
TOTAL PROFESSIONAL	38,732	56,189	59,752	53,752	143,752
EQUIPMENT & CAPITAL COSTS					
Equipment	8,247	10,481	35,200	16,884	16,884
Leasehold Improvements	-	-	7,500	2,500	2,500
Furniture & Furnishings	2,090	-	22,000	2,000	12,460
TOTAL EQUIPMENT & CAPITAL COSTS	10,338	10,481	64,700	21,384	31,844
MTGS. TRAVEL & CONF.					
Food	11,498	10,128	11,140	11,240	11,240
Mileage/Parking	6,869	7,281	11,100	9,650	9,650
Training/Tuition Reimb	8,560	1,000	9,838	7,200	7,200
Conf/Workshops					
Administration	30,010	29,171	29,500	31,000	31,000
Policy and Planning	4,703	4,241	6,500	6,500	6,500
Transportation	2,186	215	5,000	6,500	6,500
Public Safety	265	1,663	1,000	750	750
Municipal Services	4,238	2,319	4,500	5,600	5,600
Rentals	550	2,788	4,750	4,950	4,950
Workshop-Local Government	1,104	836	3,700	2,200	2,200
Annual Meeting	2,952	2,847	3,500	3,500	3,500
Legislative Reception	-	-	500	500	500
TOTAL MTGS. TRAVEL & CONFERENCE	72,934	62,489	91,028	89,590	89,590
TOTAL DIRECTS	196,366	190,926	284,910	238,734	342,494
Contingency	-	-	30,000	30,000	30,000

OPERATING BUDGET INDIRECT EXPENSES

Table 9: Operating Budget Indirect Expenses—Detail

	2015-2016	2016-2017	2017-2018	2018-2019	2018-2019
	Actual	Actuals	Amended Budget	Budget	Amended Budget
RENT, MAINTENANCE, UTILITIES	135,004	135,006	141,216	149,185	149,185
POSTAGE	3,042	1,611	3,000	3,000	3,000
EQUIPMAINT MAINTENANCE	5,926	5,360	6,135	6,135	6,135
INSURANCE	36,426	39,420	38,850	39,500	39,500
EQUIPMENT	-				
OFFICE SUPPLIES	13,814	14,232	14,000	15,000	15,000
REPRODUCTION & PRINTING	10,690	12,900	13,000	13,000	13,000
NARC -DUES	6,688	6,688	7,200	7,200	7,200
PENSION ADMINISTRATION	5,250	4,750	5,500	5,000	5,000
TELEPHONE/DATA SERVICE/INTERNET	10,018	11,629	12,000	12,000	12,000
COMPUTER SERVICES	4,569	6,659	5,500	9,000	9,000
PAYROLL PROCESSING FEES	5,330	6,254	5,500	6,500	6,500
ACCOUNTING/AUDIT	34,000	30,000	36,000	36,000	36,000
SECTION 125 ADMINISTRATION	1,193	1,117	1,200	1,200	1,200
LEGAL	1,128	-	2,000	2,000	2,000
COMP SOFTWARE/UPGRADE	4,302	5,827	6,000	6,000	6,000
	277,380	281,453	297,101	310,720	310,720

6.3. GRANTS AND CONTRACTS BUDGET

6.3.1. GRANTS AND CONTRACTS BUDGET OVERVIEW

Table 10: Grants Budget Revenue and Expenditures

Revenue Sources	FY2015-2016 Actual	2016-2017 Actual	FY2018-2019 Budget	FY2018-2019 Amended Budget	Percent of Budget
Federal	1,830,011	1,484,964	3,133,514	3,199,347	58%
State	1,775,246	2,055,910	1,539,586	1,549,482	28%
Local	22,879	39,964	66,055	75,951	1%
Other	836,618	1,080,700	732,393	732,393	13%
TOTAL	4,464,754	4,661,538	5,471,547	5,557,173	100%
Expenditures	FY2015-2016 Actual	2016-2017 Actual	FY2018-2019 Budget	FY2018-2019 Amended Budget	Percent of Budget
Homeland Security	43,898	758,322	1,599,256	1,599,256	29%
Jobs Access	-	-	-	-	0%
Municipal Services	371,962	1,515,604	890,000	890,000	16%
Policy Development & Planning	296,930	277,527	1,252,794	1,252,794	23%
Public Safety	1,074,000	1,152,516	717,393	717,393	13%
Transportation	911,419	901,997	1,012,105	1,097,730	20%
TOTAL	2,698,209	4,605,967	5,471,547	5,557,173	100%

6.3.2. GRANTS AND CONTRACTS DETAILS

Table 11: Grants and Contract Budget Summary by Department

	Policy and Planning	Transportation	Municipal Services	Public Safety	Homeland Security	Totals
Revenues						
Federal	968,322	631,770	-	-	1,599,256	3,199,347
State	284,472	390,010	875,000	-	-	1,549,482
Local Dues		75,951				75,951
Other Sources	-	-	15,000	717,393	-	732,393
Total Revenues	1,252,794	1,097,730	890,000	717,393	1,599,256	5,557,173
Expenditures						
Contractual / Grant Obligations	1,252,794	1,097,730	890,000	717,393	1,599,256	5,557,173
Total Expenditures	1,252,794	1,097,730	890,000	717,393	1,599,256	5,557,173
Surplus (Deficit)	-	-	-	-	-	-

6.3.3. GRANT AND CONTRACTS REVENUES

Table 12: Grants and Contracts Revenue--Detail

	2015-2016 Actual	2016-2017 Actual	2017-2018 Amended Budget	2018-2019 Budget	2018-2019 Amended Budget
Grant & Contracts Budget					
FEDERAL					
FHWA Planning Studies and Contractors (CRCOG)	\$ 54,982	250,510	\$ 336,000	419,400	419,400
CCMPO Consultants / Plainville Study	\$ 94,756		\$ 224,000		
Transportation Studies					
Route 195 Corridor Study					
New Britain BRT -TOD On Call - Phase 2	33,300	-			
Route 10 Study		-			
Route 6 Study		-			
Route 3 Study	135,559	-			
Plainville Study (CCMPO FHWA Carry-forward)				13,336	-
Silver Lane - East Hartford Study		11,844	160,000	100,985	79,170
Route 5 - East Windsor Study		-	188,000	124,800	124,800
Comprehensive Transit Service Analysis Study	166,583	113,840		8,400	8,400
New Britain BRT - Modeling		-			
FTA (City Earmark)	191,775	51,845			
EPA Brownfields Assessment Grant	64,338	201,297	87,400		
EPA Brownfields Revolving Loan Fund Grant	-	-	450,000	800,000	800,000
CEDS Grant		-	125,176	46,387	46,387
HUD Sustainability Grant		-			
Hazard Mitigation Planning Grant - CCRPA	47,194	3,528			
FEMA Pre-Disaster Mitigation Grant	-	-	160,000	121,935	121,935
Citation Grant (CONNDOT) & E-Crash	102,700	93,778			
U. S. Department of Homeland Security		-			
Homeland Security Grant Program - FFY 2011		-			
Homeland Security Grant Program - FFY 2012		-			
Homeland Security Grant Program - FFY 2013	180,468	-			
Homeland Security Grant Program - FFY 2014	435,499	46,841			
Homeland Security Grant Program - FFY 2015	19,447	321,655	108,856	-	-
Homeland Security Grant Program - FFY 2016			347,698	222,211	222,211
Homeland Security Grant Program - FFY 2017				140,000	140,000
MMRS 2014		-			
MMRS 2015		46,904	38,330	-	-
MMRS 2016			50,000	37,281	37,281
MMRS 2017				55,909	55,909
EMPG HAZMAT 2014		2,943			
EMPG HAZMAT 2015		31,194	24,685		
EMPG HAZMAT 2016			45,000	-	-
EMPG HAZMAT 2017				55,000	55,000
Citizen Corps Program	75,425	13,356			
CRI Regional Public Health Advisor		-			
Infectious Disease Preparedness	216,553	128,228	42,591	42,591	42,591
DPH Hospital Emergency Preparedness				1,046,264	1,046,264
MRC - Public Health Preparedness	11,431	167,201	-	-	-
Total Federal	1,830,011	1,484,964	2,387,736	3,133,514	3,199,347

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	2015-2016 Actual	2016-2017 Actual	2017-2018 Amended Budget	2018-2019 Budget	2018-2019 Budget
STATE					
Conn. Department of Transportation Match (CRCOG)	\$ 6,873	49,890	\$ 12,376	38,795	38,795
ConnDOT CCMPO Plainville Study Match		5,000	\$ 28,000		
Transportation Studies		-			
New Britain BRT -TOD On Call -Phase 2	4,162	-			
Route 3 Study	16,945	-			
Plainville Study				3,334	3,334
Silver Lane - East Hartford Study		1,480	20,000	90,886	9,896
Route 5 - East Windsor Study		-	47,000	31,200	31,200
Comprehensive Transit Service Analysis Study	41,646	28,460		2,100	2,100
Bike Share Study		-			
LOTICIP	128,288	147,280	215,000	268,750	268,750
West Hartford Road Diet Study	74,710	-			
UConn Eastern Gateways Study	153,335	140,544	168,000		
UConn Farmington/Hartford	19,688	74,664	153,000	35,935	35,935
CT DECD Brownfields Grant	69,003	72,702	35,088		
State OPM Complete Streets Grant			175,000	175,000	175,000
State OPM (SGIA)/RSG			33,159		
Nutmeg Network Demonstration Projects	1,200,568	100,000	450,000	250,000	250,000
Crumbling Foundations Testing Program			500,000	500,000	500,000
Anchor Institutions (RPIP Grant)	7,753	42,247	72,700	109,472	109,472
Service Sharing Grant (OPM)	52,274	1,393,642	225,000	125,000	125,000
Total State	1,775,246	2,055,910	2,134,323	1,539,586	1,549,482
CRCOG/LOCAL/PRIVATE/OTHER					
CEDS Grant Match -CRCOG					
CEDS Grant Match from Other Partners			25,000		
Local Assessments	6,873	34,964	52,080		
FHWA Planning Studies & Contractors (Local Government Assesment)			73,056	66,055	66,055
CCMPO Plainville Study Match	11,844	5,000	28,000		
Bike Share Study		-			
Silver Lane - East Hartford Study		-	20,000	10,098	9,896
Comprehensive Transit Service Analysis Study - Hartford		-			
New Britain BRT -TOD Phase 2	4,162	-			
Captain-Fire/Public Works	37,372				
Total CRCOG/Local/Private	22,879	39,964	198,136	66,055	75,951
CONTRACT/FEE FOR SERVICES					
Public Safety		-			
Participation Fee	707,883	876,710	850,000	717,393	717,393
CAPTAIN Reserve		-			
Heartbeat CAD System	104,797	182,028	-		
Regional Solid Waste Management	23,939	21,962	15,000	15,000	15,000
IT Services Cooperative		-			
CONTRACT/FEE FOR SERVICES	836,618	1,080,700	865,000	732,393	732,393
TOTAL PROGRAM REVENUES	4,464,754	4,661,538	5,585,195	5,471,547	5,557,173

6.3.4. GRANT AND CONTRACTS EXPENDITURES

Table 13: Grants and Contracts Expenditures—Detail

Grant Expenditures	2015-2016 Actual	2016-2017 Actual	2017-2018 Amended Budget	Projected 2017-2018	2018-2019 Budget
Policy, Planning and Development					
HUD Sustainability Grant	-	-	-	-	-
State OPM Complete Streets Grant			175,000		175,000
DECD Brownfields Grant	78,203	72,702	35,088	58,294	-
EPA Brownfields Assessment Grant	218,727	201,297	87,400	83,541	-
EPA Brownfields Revolving Loan Fund Grant	-	-	450,000	50,000	800,000
CEDS Grant			183,335		46,387
HFPG Anchor Institution Grant	50,000	-	-	-	-
Anchor Institutions (RPIP Grant)			72,700		109,472
FEMA Pre-Disaster Mitigation Grant	-	3,528	160,000	4,365	121,935
Total Policy, Planning and Development	296,930	277,527	1,163,523	196,200	1,252,794
Transportation					
FHWA Planning Studies and Contractors (CRCO)	-	335,364	473,512	280,129	524,250
CCMPO Consultants / Plainville Study	-	10,000	280,000	-	3,334
New Britain BRT -TOD On Call - Phase 2	-	-	-	-	-
Silver Lane - East Hartford Study			200,000		98,962
Route 5 - East Windsor Study			235,000		156,000
Viaduct Study	-	-	-	-	-
Bike Share Study	-		-		-
Comprehensive Transit Service Analysis Study	92,806	142,300	-	78,053	10,500
Local Match	17,562				
FTA (City Earmark)	51,843	51,845	-	111,755	-
LOTCHIP	278,701	147,280	215,000	107,500	268,750
West Hartford Road Diet Study	-	-	-	-	-
UConn Eastern Gateways Study	318,560	140,544	168,000	196,406	-
UConn Farmington/Hartford	151,946	74,664	153,000	54,785	35,935
Total Transportation	911,419	901,997	1,724,512	828,627	1,097,730
Municipal Services					
IT Services Cooperative	-	-	-	-	-
Nutmeg Network Demonstration Projects	100,000	100,000	450,000	250,000	250,000
Service Sharing Grant (OPM)	250,000	1,393,642	225,000	100,000	125,000
Crumbling Foundations Testing Program			500,000	330,270	500,000
Regional Solid Waste Management	21,962	21,962	15,000	26,388	15,000
Total Municipal Services	371,962	1,515,604	1,190,000	706,658	890,000

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	2015-2016 Actual	2016-2017 Actual	2017-2018 Amended Budget	Projected 2017-2018	2018-2019 Budget
Public Safety					
Citation Grant (CONNDOT) & E-Crash	-	93,778	-	-	-
CRI Regional Public Health Advisor	-	-	-	-	-
CAPTAIN Participation Fee	920,000	876,710	850,000	556,931	717,393
Heartbeat CAD System	154,000	182,028	-	295,183	-
Total Public Safety	1,074,000	1,152,516	850,000	852,114	717,393
Homeland Security					
US Department of Homeland Security	-	-	-	-	-
Homeland Security Grant Program - FFY 2011	-	-	-	-	-
Homeland Security Grant Program - FFY 2013	-	-	-	-	-
Homeland Security Grant Program - FFY 2014	43,898	46,841	-	-	-
Homeland Security Grant Program - FFY 2015		321,655	108,856	51,760	-
Homeland Security Grant Program - FFY 2016		-	347,698	80,487	222,211
Homeland Security Grant Program - FFY 2017	-	-	-	-	140,000
MMRS 2015		46,904	38,330	23,096	-
MMRS 2016		-	50,000	12,719	37,281
MMRS 2017	-	-	-	-	55,909
EMPG HAZMAT 2014		2,943	-	-	-
EMPG HAZMAT 2015		31,194	24,685	9,526	-
EMPG HAZMAT 2016		-	45,000	45,000	-
EMPG HAZMAT 2017					55,000
Citizen Corps Program	-	13,356	-	-	-
Infectious Disease Preparedness		128,228	42,591	42,591	42,591
DPH Hospital Emergency Preparedness				1,046,264	1,046,264
MRC - Public Health Preparedness	-	167,201	-	-	-
Total Homeland Security	43,898	758,322	657,160	1,311,444	1,599,256
TOTAL PROGRAM EXPENDITURES	<u>2,698,209</u>	<u>4,605,967</u>	<u>5,585,195</u>	<u>3,895,042</u>	<u>5,557,173</u>