

LOCAL MITIGATION PLAN REVIEW TOOL

Capitol Region Natural Hazards Mitigation Plan Update

The *Local Mitigation Plan Review Tool* demonstrates how the Local Mitigation Plan meets the regulation in 44 CFR §201.6 and offers States and FEMA Mitigation Planners an opportunity to provide feedback to the community.

- The [Regulation Checklist](#) provides a summary of FEMA’s evaluation of whether the Plan has addressed all requirements.
- The [Plan Assessment](#) identifies the plan’s strengths as well as documents areas for future improvement.
- The [Multi-jurisdiction Summary Sheet](#) is an optional worksheet that can be used to document how each jurisdiction met the requirements of the each Element of the Plan (Planning Process; Hazard Identification and Risk Assessment; Mitigation Strategy; Plan Review, Evaluation, and Implementation; and Plan Adoption).

The FEMA Mitigation Planner must reference this *Local Mitigation Plan Review Guide* when completing the *Local Mitigation Plan Review Tool*.

Jurisdictions: Andover, Avon, Berlin, Bloomfield, Bolton, Canton, Columbia, Coventry, East Granby, East Hartford, East Windsor, Ellington, Enfield, Farmington, Glastonbury, Granby, Hartford, Hebron, Manchester, Mansfield, Marlborough, New Britain, Newington, Plainville, Rocky Hill, Simsbury, Somers, South Windsor, Southington, Stafford, Suffield, Tolland, Vernon, West Hartford, Wethersfield, Willington, Windsor, Windsor Locks		Title of Plan: Capitol Region Natural Hazards Mitigation Plan Update	Date of Plan: 12/3/2018
Single or Multi-jurisdiction plan? Multi-Jurisdiction		New Plan or Plan Update? Update	
Local Point of Contact: Lynne Pike DiSanto, AICP lpikedisanto@crcog.org ; (860) 522-2217 x 4211 Capitol Region Council of Governments 241 Main Street, 4th Floor, Hartford, CT. 06106		Local Points of Contact: Section 3 this review tool contains contact information for participating jurisdictions	
Consultant POC: David Murphy, P.E., CFM Milone & MacBroom, Inc. 99 Realty Drive, Cheshire, CT 06410 203-271-1773 - DMurphy@mminc.com			
State Reviewer: Kenneth Dumais Jonathan Hartenbaum	Title & Email: SHMO – Kenneth.Dumais@ct.gov R3 Planner – Jonathan.Hartenbaum@ct.gov	Date: 2/7/19	

FEMA Reviewer: Parker D. Moore	Title: FEMA Community Planning Specialist	Date: 2/27/2019
Date Received in FEMA Region I	2/27/2019	
Plan Not Approved		
Plan Approvable Pending Adoption	3/12/2019	
Plan Adopted by Jurisdiction		
Plan Approved		

SECTION 1: REGULATION CHECKLIST

INSTRUCTIONS: The Regulation Checklist must be completed by FEMA. The purpose of the Checklist is to identify the location of relevant or applicable content in the Plan by Element/sub-element and to determine if each requirement has been ‘Met’ or ‘Not Met.’ The ‘Required Revisions’ summary at the bottom of each Element must be completed by FEMA to provide a clear explanation of the revisions that are required for plan approval. Required revisions must be explained for each plan sub-element that is ‘Not Met.’ Sub-elements should be referenced in each summary by using the appropriate numbers (A1, B3, etc.), where applicable. Requirements for each Element and sub-element are described in detail in this *Plan Review Guide* in Section 4, Regulation Checklist.

1. REGULATION CHECKLIST		Location in Plan (section and/or page number)	Met	Not Met
Regulation (44 CFR 201.6 Local Mitigation Plans)				
ELEMENT A. PLANNING PROCESS				
A1. Does the Plan document the planning process, including how it was prepared and who was involved in the process for each jurisdiction? (Requirement §201.6(c)(1))	<u>MJ Plan</u> : Acknowledgments; Changes to Planning Process and Plan Document; Executive Summary Introduction; Section IV: Planning Process; Appendix F & G.	X		
A2. Does the Plan document an opportunity for neighboring communities, local and regional agencies involved in hazard mitigation activities, agencies that have the authority to regulate development as well as other interests to be involved in the planning process? (Requirement §201.6(b)(2))	<u>MJ Plan</u> : Section IV: Planning Process, Subsection “Coordination with Neighboring Communities and Other Agencies” (p. IV:14-15)	X		
A3. Does the Plan document how the public was involved in the planning process during the drafting stage? (Requirement §201.6(b)(1))	<u>MJ Plan</u> : Section IV: Planning Process, Subsection “Public Participation for 2019 Natural Hazard Mitigation Plan Update” (p. IV:4-13)	X		
A4. Does the Plan describe the review and incorporation of existing plans, studies, reports, and technical information? (Requirement §201.6(b)(3))	<u>MJ Plan</u> : Section III: Mitigation Strategies, Subsections “Existing Capabilities and Strategies” and “Summary of Effectiveness of Existing Strategies, Policies, Programs and Resources” (p. III:3-29); Section IV: Planning Process, Subsection “Municipal Plans Review/Update for 2019 Natural Hazard Mitigation Plan Update” (p.IV:2-3) <u>Annexes</u> : “Capabilities” Section of each Annex	X		
A5. Is there discussion of how the community(ies) will continue public participation in the plan maintenance process? (Requirement §201.6(c)(4)(iii))	<u>MJ Plan</u> : Section V: Plan Implementation and Maintenance, particularly subsection “Plan Updates”(p.V:5)	X		
A6. Is there a description of the method and schedule for keeping the plan current (monitoring, evaluating and updating the mitigation plan within a 5-year cycle)? (Requirement §201.6(c)(4)(i))	<u>MJ Plan</u> : Section V: Plan Implementation and Maintenance, particularly subsection “Plan Updates”(p.V:5)	X		
ELEMENT A: REQUIRED REVISIONS 				

1. REGULATION CHECKLIST		Location in Plan (section and/or page number)	Met	Not Met
Regulation (44 CFR 201.6 Local Mitigation Plans)				
ELEMENT B. HAZARD IDENTIFICATION AND RISK ASSESSMENT				
B1. Does the Plan include a description of the type, location, and extent of all natural hazards that can affect each jurisdiction(s)? (Requirement §201.6(c)(2)(i))	<u>MJ Plan:</u> Section II (Hazard Evaluation) identifies hazards. Each hazard section within Section II describes that hazard’s location and extent in subsections titled “Location” and “Extent” (starting on pages 15, 22, 50, 58, 72, 82, 88, 98, and 104 of Section II). Subsection “Hazards Summary,” beginning on p. II:108, summarizes vulnerable locations for each hazard. <u>Annexes:</u> The “Challenges Overview” subsection of each municipal annex notes key hazards, and their locations and extents.		X	
B2. Does the Plan include information on previous occurrences of hazard events and on the probability of future hazard events for each jurisdiction? (Requirement §201.6(c)(2)(i))	<u>MJ Plan:</u> Section II (Hazard Evaluation) identifies hazards. Each hazard section within Section II describes previous occurrences of that hazard in subsections titled “Previous Occurrences”; Probability of future events is described in subsections titled “Probability.” Subsection “Hazards Summary,” beginning on p. II:108, summarizes event frequency for each hazard. <u>Annexes:</u> The “Challenges” section of each municipal annex notes previous occurrences of note for some key hazards in the “Challenges Overview” subsections; historic losses due to different hazard events are summarized in the “Hazard Losses” subsections.		X	
B3. Is there a description of each identified hazard’s impact on the community as well as an overall summary of the community’s vulnerability for each jurisdiction? (Requirement §201.6(c)(2)(ii))	<u>MJ Plan:</u> Section II (Hazard Evaluation) identifies hazards. Each hazard section within Section II describes the impact to the community from that hazard in subsections titled “Impacts to Community Assets.” Subsection “Hazards Summary,” beginning on p. II:108, summarizes potential impacts and economic loss sources for each hazard. <u>Annexes:</u> The “Challenges” section of each municipal annex notes vulnerabilities identified by each community, as well as previous occurrences and historic losses due to different hazard events.		X	
B4. Does the Plan address NFIP insured structures within the jurisdiction that have been repetitively damaged by floods? (Requirement §201.6(c)(2)(ii))	<u>MJ Plan:</u> The “Floods” hazard section within Section II addresses RL properties in subsection “Impacts to Community Assets” (beginning on p. II:43). Table 17 on page II:45 summarizes RL claims in each community since 1982. The regional challenge of appropriately addressing RL properties is described on page III:38 and in Factsheet 16 on page III:40. <u>Annexes:</u> Within the “Challenges” section of each municipal annex is a “Hazard Losses” subsection that contains a summary of “Historic FEMA Payments.” Each “Historic FEMA Payments” summary describes NFIP claims and RL properties. Mitigation actions specifically relating to RL properties are listed for each municipality that has RL properties.		X	
<u>ELEMENT B: REQUIRED REVISIONS</u>				

1. REGULATION CHECKLIST		Location in Plan (section and/or page number)	Met	Not Met
ELEMENT C. MITIGATION STRATEGY				
C1. Does the plan document each jurisdiction’s existing authorities, policies, programs and resources and its ability to expand on and improve these existing policies and programs? (Requirement §201.6(c)(3))	<u>MJ Plan</u> : Section III: Mitigation Strategies described existing capabilities in Subsections “Our Capabilities for Implementing Mitigation Actions,” and “Existing Capabilities and Strategies,” (pages III:1-29) <u>Annexes</u> : “Capabilities” Section of each Annex		X	
C2. Does the Plan address each jurisdiction’s participation in the NFIP and continued compliance with NFIP requirements, as appropriate? (Requirement §201.6(c)(3)(ii))	<u>MJ Plan</u> : Section III: Mitigation Strategies described existing capabilities in Subsection “Existing Capabilities and Strategies,” (pages III:4-6) <u>Annexes</u> : Each municipality’s annex has a “Capabilities” section, which often described NFIP participation and floodplain regulations. Each “Hazard Losses” subsection that contains a summary of “Historic FEMA Payments.”		X	
C3. Does the Plan include goals to reduce/avoid long-term vulnerabilities to the identified hazards? (Requirement §201.6(c)(3)(i))	<u>MJ Plan</u> : Section III: Mitigation Strategies describes regional and municipal goals in subsections “Regional Goals, Objectives and Strategic Actions” (p. III:49) and “Municipal Goals, Objectives and Strategic Actions.” (p. III:56). These are also described in the “Mitigation Strategy” section of the Executive Summary. Mitigation action categories are also described on page III:58. <u>Annexes</u> : Mitigation actions are listed in the “Active Mitigation Strategies and Actions” section of each annex. Each action is categorized by “Goal” and “Category.”		X	
C4. Does the Plan identify and analyze a comprehensive range of specific mitigation actions and projects for each jurisdiction being considered to reduce the effects of hazards, with emphasis on new and existing buildings and infrastructure? (Requirement §201.6(c)(3)(ii))	<u>MJ Plan</u> : Section III: Mitigation Strategies includes a section titled “Existing Capabilities and Strategies,” which describes a range of hazard mitigation strategies implemented across the region. Regional actions being pursued during this planning period are discussed in the “New Mitigation Initiatives” (p. III:43) and “Regional Goals, Objectives, and Strategic Actions” (p. III:43) sections. Municipal actions being pursued during this planning period are summarized in the “Municipal Goals, Objectives, and Strategic Actions” section (p. III:55-67) <u>Annexes</u> : Each “Mitigation Strategies and Actions” section lists actions and projects each municipality has considered, pursued in the past, and is actively pursuing during this planning period.		X	
C5. Does the Plan contain an action plan that describes how the actions identified will be prioritized (including cost benefit review), implemented, and administered by each jurisdiction? (Requirement §201.6(c)(3)(iv)); (Requirement §201.6(c)(3)(iii))	<u>MJ Plan</u> : Section V: Plan Implementation and Maintenance. “Bringing the Plan to Life” describes a timeline, “Strategy Implementation” and “Implementation Monitoring” describe implementation. Section III: Mitigation Strategies. “Analysis of Mitigation Actions” describes the action prioritization method. Appendix E contains the STAPLEE: this lists all actions for all municipalities, prioritized, with potential benefits and costs, implementation timeframes, general cost estimates, and responsible departments. <u>Annexes</u> : “Active Mitigation Strategies and Actions” of each annex lists actions, prioritized, along with cost estimates, lead department, and timeframe.		X	

1. REGULATION CHECKLIST		Location in Plan (section and/or page number)	Met	Not Met
Regulation (44 CFR 201.6 Local Mitigation Plans)				
C6. Does the Plan describe a process by which local governments will integrate the requirements of the mitigation plan into other planning mechanisms, such as comprehensive or capital improvement plans, when appropriate? (Requirement §201.6(c)(4)(ii))	<p><u>MJ Plan:</u> The degree to which hazard mitigation is already incorporated into municipal POCDs is listed on pages III:12-13). Regional Goals 1.1, 2.3, and 4.1 (pages III:53-55) specifically address integration of hazard mitigation into municipal and regional plans and regulations. Municipal Goals 2 and 3 (p. III:57) specifically address integration of hazard mitigation into institutional frameworks. On page V:3, the plan specifically notes the intention of CRCOG to assist municipalities with integrating hazard mitigation into their POCDs as the latter are updated.</p> <p><u>Annexes:</u> The degree to which hazard mitigation is already incorporated into municipal planning documents, and specifically the POCD, is listed in the “Capabilities” section of each annex. Most municipalities include specific actions to incorporate this plan into other planning mechanisms.</p>		X	
<u>ELEMENT C: REQUIRED REVISIONS</u>				
ELEMENT D. PLAN REVIEW, EVALUATION, AND IMPLEMENTATION (applicable to plan updates only)				
D1. Was the plan revised to reflect changes in development? (Requirement §201.6(d)(3))	<p><u>MJ Plan:</u> Section I, subsection “Development Trends.” Subsections “Population and Housing” and “Land Use” also reflect changes.</p> <p><u>Annexes:</u> “Community Overview” section discusses new development. “Critical Facilities” presents changes in those facilities, which is sometimes connected to new development.</p>		X	
D2. Was the plan revised to reflect progress in local mitigation efforts? (Requirement §201.6(d)(3))	<p><u>MJ Plan:</u> Existing regional Capabilities are described in the “Existing Capabilities and Strategies” section of Section III (begins on p. III:3). A suite of mitigation successes and new initiatives is presented on Factsheets 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 18, 19, 20, and 21).</p> <p><u>Annexes:</u> Changes in capabilities are described in the “New Capabilities” sections of each annex. The “Status of Previous Mitigation Strategies and Actions” section of each annex reviews the prior mitigation actions and provides commentary about the progress of each. Where additional progress is needed, or revisions to the action are necessary, this is noted.</p> <p>When applicable, progress in local mitigation efforts is listed in the “Critical Facilities” section of each annex.</p>		X	
D3. Was the plan revised to reflect changes in priorities? (Requirement §201.6(d)(3))	<p><u>MJ Plan:</u> Pages iii-iv describe changes to the plan since the previous version.</p> <p>Section III subsections “New Mitigation Initiatives,” “Regional Goals, Objectives and Strategic Actions,” and “Municipal Goals, Objectives and Strategic Actions” describe changes in regional and municipal priorities. Section IV describes changes in priorities discussed during data collection.</p> <p><u>Annexes:</u> “Noted Hazard Mitigation Needs” describes new priorities municipalities noted during meetings.</p>		X	
<u>ELEMENT D: REQUIRED REVISIONS</u>				

1. REGULATION CHECKLIST		Location in Plan (section and/or page number)	Met	Not Met
Regulation (44 CFR 201.6 Local Mitigation Plans)				
ELEMENT E. PLAN ADOPTION				
E1. Does the Plan include documentation that the plan has been formally adopted by the governing body of the jurisdiction requesting approval? (Requirement §201.6(c)(5))	Resolutions are provided for each municipality in Appendix H. Signature lines are provided for the chief elected official and the town, city, or borough clerk.			X
E2. For multi-jurisdictional plans, has each jurisdiction requesting approval of the plan documented formal plan adoption? (Requirement §201.6(c)(5))				X
<u>ELEMENT E: REQUIRED REVISIONS</u> E1/E2: Will be met adoption of the final plan by all communities.				
ELEMENT F. ADDITIONAL STATE REQUIREMENTS (OPTIONAL FOR STATE REVIEWERS ONLY; NOT TO BE COMPLETED BY FEMA)				
F1.				
F2.				
<u>ELEMENT F: REQUIRED REVISIONS</u>				

SECTION 2: PLAN ASSESSMENT

A. Plan Strengths and Opportunities for Improvement

Element A: Planning Process

Strengths:

- The updated plan effectively builds upon the previous version, making it easy to understand what changes and progress have occurred over the past several years.
- A range of existing studies, reports, and plans were reviewed and incorporated, resulting in a plan that is comprehensive and current.
- The main body of the plan references the appendices, making it easy for the reader to locate attached materials.
- The updated parts of the plan are clearly marked, making it easy to understand how the communities' risk and mitigation strategies have changed since the previous plan.

Opportunities for Improvement:

- Provide more detail about what public and stakeholder feedback was received and how it was incorporated into the plan. Documenting public feedback will be useful for evaluating the plan during future updates.
- Include more information on continuous outreach to, and feedback collected from, stakeholders and the public as well as more detail on how ongoing public input and feedback will occur.
- Consider ways in which to better structure the plan's content and convey meaning. One way to do this would be to include more graphics, such as maps, within the narrative.

Element B: Hazard Identification and Risk Assessment

Strengths:

- There is a well-grounded rationale provided for why certain hazards were omitted from analysis.
- Hazard profiles are well-defined, with detailed information about the context of the hazard and the risk it presents to the communities.
- Specific locations are identified for where each hazard is most likely to occur.
- Maps effectively highlight the areas and facilities that are most at risk.

Opportunities for Improvement:

- For each of the communities, consider including more information previous hazard events (not just federally declared events), such as points/areas of chronic minor damages.
- Consider a more direct, summarized, comparison of the hazards and risks to help inform other planning efforts on the greatest threats to the planning area.

Element C: Mitigation Strategy

Strengths:

- The plan provides a comprehensive, detailed description of the communities existing capabilities that relate to mitigation.
- Existing capabilities were effectively evaluated for how they could be expanded and further reduce risk.
- The plan's goals and mitigation actions are integrated with other community planning efforts. This integration will encourage better implementation of the mitigation strategy.
- The community utilized the STAPLEE method for prioritizing mitigation actions. The STAPLEE scores effectively document the community's decision-making process.

Opportunities for Improvement:

- Include mitigation projects that would be possible if additional funding becomes available, such as during long-term recovery from a major disaster.

Element D: Plan Update, Evaluation, and Implementation (*Plan Updates Only*)

Strengths:

- The plan provides a comprehensive analysis of development changes in each of the communities, as well as how these changes relate to risk and that jurisdiction's mitigation priorities.
- Priorities in the plan recognize current conditions. They are reflective of the planning process, risk assessment, and mitigation strategy.

Opportunities for Improvement:

- Describe in more detail the effect that recently-completed mitigation actions have had on reducing the community's vulnerability.

SECTION 3: MULTI-JURISDICTION CONTACT LIST

INSTRUCTIONS: For multi-jurisdictional plans, the Contact List must be completed. Identify each participating jurisdiction, the jurisdiction type, and POC information.

#	Jurisdiction Name	Jurisdiction Type (city/borough/ township/village, etc.)	Plan POC	Mailing Address	Email	Phone
1	Andover	Town	Joe Higgins, Town Administrator	17 School Road Andover, CT 06232	jhiggins@andoverct.org	(860) 742-7305
2	Avon	Town	James DiPace, Emergency Management Director	60 West Main Street Avon, CT 06001	jdipace@avonct.gov	(860) 409-4319
3	Berlin	Town	Matt Odishoo, Emergency Management Director	240 Kensington Rd Berlin, CT 06037	modishoo@town.berlin.ct.us	(860) 828-7018
4	Bloomfield	Town	Jonathan Thiesse, Town Engineer	800 Bloomfield Avenue Bloomfield, CT 06002	jthiesse@bloomfieldct.org	(860) 769-3587
5	Bolton	Town	Patrice L. Carson, AICP, Consulting Director of Community Development	222 Bolton Center Road Bolton, CT 06043	patrice.carson@boltonct.org	(860) 649-8066
6	Canton	Town	Chris Arciero, Emergency Management Director	45 River Road (Rt-179) Canton, CT 06019	carciero@townofcantonct.org	(860) 693-7872
7	Columbia	Town	Mark B. Walter, Town Administrator	323 Jonathan Trumbull Highway Columbia, CT. 06237	townadministrator@columbiact.org	(860) 228-0110
8	Coventry	Town	Eric Trott, Director of Land Use	1712 Main Street Coventry, CT 06238	etrott@coventryct.org	(860) 742-4062
9	East Granby	Town	Gary Haynes, Director of Community Development	15 North Granby Road Granby, CT 06035	garyh@egtownhall.com	(860) 844-5318
10	East Hartford	Town	Brian Jennes, Emergency Management	31 School Street East Hartford, CT 06108	bjennes@easthartfordct.gov	(860) 291-7411
11	East Windsor	Town	Roger Hart, Deputy Chief of Police	25 School Street East Windsor, CT 06088	roger.hart@eastwindsorpd.com	(860) 292-8240
12	Ellington	Town	Lisa Houlihan, AICP, Town Planner	57 Main Street Ellington, CT 060	lhoulihan@ellington-ct.gov>	(860) 870-3120
13	Enfield	Town	Steven Hall, Emergency Management Director	293 Elm Street Enfield, CT 06082	shall@enfield.org	(860) 763-8940
14	Farmington	Town	Paul Melanson, Chief of Police, Emergency Management Director	319 New Britain Avenue Unionville, CT 06085	melansonp@farmington-ct.org	(860) 675-2400

#	Jurisdiction Name	Jurisdiction Type (city/borough/ township/village, etc.)	Plan POC	Mailing Address	Email	Phone
15	Glastonbury	Town	Michael Bisi, Superintendent of Sanitation	2155 Main Street Glastonbury, CT 06033	mike.bisi@glastonbury-ct.gov	(860) 652-7774
16	Granby	Town	Abigail St. Peter Kenyon, AICP, Community Development Director	15 North Granby Road Granby, CT 06035	akenyon@granby-ct.gov	(860) 844-5319
17	Hartford	City	Fire Chief Reggie Freeman, Emergency Management Director	253 High Street Hartford, CT 06103	reginald.freeman@hartford.gov	(860) 757-4500
18	Hebron	Town	Sean C. Shoemaker, Emergency Management Director	15 Gilead Street Hebron, CT 06248	sshoemaker@hebronct.com	(860) 228-3022
19	Manchester	Town	Matt Bordeaux, Senior Planner	494 Main Street, PO Box 191 Manchester, CT 06045-0191	mbordeaux@manchesterct.gov	(860) 647-3288
20	Mansfield	Town	Adam Libros, Emergency Management Director	4 South Eagleville Road Storrs Mansfield, CT 06268	librosab@mansfieldct.org	(860) 429-3328
21	Marlborough	Town	Peter Hughes, Town Planner	26 North Main St, P.O. Box 29 Marlborough, CT 06447	planner@marlboroughct.net	(860) 295-6202
22	New Britain	City	Michael Berry, ER Operations Coordinator	27 West Main Street New Britain, CT 06051	michael.berry@newbritainct.gov	(860) 826-3000
23	Newington	Town	Chris Schroeder, Fire Marshall and Emergency Management Director	1485 Main Street Newington, CT 06111	cschroeder@newingtonct.gov	(860) 667-5910
24	Plainville	Town	Mark S. DeVoe, AICP, Planning & Economic Development Director	One Central Square Plainville, CT 06062	devoe@plainville-ct.gov	(860) 793-0221
25	Rocky Hill	Town	Raymond A. Carpentino, Economic Development Director	761 Old Main Street Rocky Hill, CT	rcarpentino@rockyhillct.gov	(860) 258-7717
26	Simsbury	Town	Michael Glidden, Planning & Community Development Director	933 Hopmeadow Street Simsbury, CT 06070	mglidden@simsbury-ct.gov	(860) 658-3252
27	Somers	Town	Tim Kradas, Emergency Management Director	600 Main Street Somers, CT 06071	tkradas@somersct.gov	(860) 763-7063
28	South Windsor	Town	Jubenal "Jay" Gonzalez, Asst. Emergency Management Director	1540 Sullivan Avenue South Windsor, CT 06074	jubenal.gonzalez@southwindsor.org	(860) 337-6171
29	Southington	Town	Rob Phillips, Planning & Community Development Director	196 North Main Street Southington, CT 06489	phillipsr@southington.org	(860) 276-6248
30	Stafford	Town	Rick Zulick, Public Works Director	210 East Street Stafford Springs, CT 06076	publicworks@staffordct.org	(860) 684-3448

#	Jurisdiction Name	Jurisdiction Type (city/borough/ township/village, etc.)	Plan POC	Mailing Address	Email	Phone
31	Suffield	Town	Art Groux, Emergency Management Director	205 Bridge Street Suffield, CT 06078	agroux@suffieldems.org	(860) 668-3881
32	Tolland	Town	Kevin Berger, Assistant Planner	21 Tolland Green Tolland, CT 06084	kberger@tolland.org	(860) 871-3601
33	Vernon	Town	Michael Purcaro, Town Manager	14 Park Place Vernon, CT 06066	mpurcaro@vernon-ct.gov	(860) 870-3670
34	West Hartford	Town	Greg Priest, Emergency Management Director	95 Raymond Road West Hartford, CT 06107	greg.priest@westhartfordct.gov	(860) 561-8300
35	Wethersfield	Town	James Ritter, Emergency Management Director	505 Silas Deane Highway Wethersfield, CT 06109	james.ritter@wethersfieldct.gov	(860) 721-2800
36	Willington	Town	Stuart Cobb, Emergency Management Director	40 Old Farms Road Willington, CT 06279	scobb@willingtonfire.org	(860) 933-4768
37	Windsor	Town	Paul Goldberg, Fire Administrator and Emergency Management Director	275 Broad Street Windsor, CT 06095	goldberg@townofwindsorct.com	(860) 285-1983
38	Windsor Locks	Town	Jen Rodriguez, Town Planner	50 Church Street Windsor Locks, CT 06096	jrodriguez@wlocks.com	(860) 627-1447

SECTION 4: MULTI-JURISDICTION SUMMARY SHEET

INSTRUCTIONS: For multi-jurisdictional plans, a Multi-jurisdiction Summary Spreadsheet may be completed by listing each participating jurisdiction, which required Elements for each jurisdiction were ‘Met’ or ‘Not Met,’ and when the adoption resolutions were received. This Summary Sheet does not imply that a mini-plan be developed for each jurisdiction; it should be used as an optional worksheet to ensure that each jurisdiction participating in the Plan has been documented and has met the requirements for those Elements (A through E). *Please Note: Sub-elements that do not have jurisdiction-specific requirements are ‘blocked-out’ in the Summary Spreadsheet.*

MULTI-JURISDICTION SUMMARY SHEET (<i>Regional & Municipals’ Annexes met all Requirements</i>)																						
#	Jurisdiction Name	Requirements Met (Y/N)																				
		A. Planning Process						B. Hazard Identification & Risk Assessment				C. Mitigation Strategy						D. Plan Review, Evaluation & Implementation			E. Plan Adoption	
		A1	A2	A3	A4	A5	A6	B1	B2	B3	B4	C1	C2	C3	C4	C5	C6	D1	D2	D3	E1	E2
1	Andover	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
2	Avon	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
3	Berlin	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
4	Bloomfield	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
5	Bolton	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
6	Canton	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
7	Columbia	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
8	Coventry	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
9	East Granby	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			
10	East Hartford	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y			

MULTI-JURISDICTION SUMMARY SHEET (Regional & Municipals' Annexes met all Requirements)

#	Jurisdiction Name	Requirements Met (Y/N)																				
		A. Planning Process						B. Hazard Identification & Risk Assessment				C. Mitigation Strategy						D. Plan Review, Evaluation & Implementation			E. Plan Adoption	
		A1	A2	A3	A4	A5	A6	B1	B2	B3	B4	C1	C2	C3	C4	C5	C6	D1	D2	D3	E1	E2
11	East Windsor	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
12	Ellington	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
13	Enfield	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
14	Farmington	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
15	Glastonbury	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
16	Granby	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
17	Hartford	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
18	Hebron	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
19	Manchester	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
20	Mansfield	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
21	Marlborough	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
22	New Britain	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
23	Newington	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
24	Plainville	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
25	Rocky Hill	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		

MULTI-JURISDICTION SUMMARY SHEET (Regional & Municipals' Annexes met all Requirements)

#	Jurisdiction Name	Requirements Met (Y/N)																				
		A. Planning Process						B. Hazard Identification & Risk Assessment				C. Mitigation Strategy						D. Plan Review, Evaluation & Implementation			E. Plan Adoption	
		A1	A2	A3	A4	A5	A6	B1	B2	B3	B4	C1	C2	C3	C4	C5	C6	D1	D2	D3	E1	E2
26	Simsbury	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
27	Somers	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
28	South Windsor	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
29	Southington	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
30	Stafford	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
31	Suffield	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
32	Tolland	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
33	Vernon	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
34	West Hartford	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
35	Wethersfield	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
36	Willington	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
37	Windsor	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		
38	Windsor Locks	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y		