



## Meeting Minutes

### CRCOG Active Transportation Policy Subcommittee

**TIME:** 1:30 PM

**DATE:** Monday, May 20, 2019

**PLACE:** CRCOG Large Conference Room

241 Main Street, Fourth Floor

Hartford, CT

(directions are available on the CRCOG website)

#### 1. Roll Call

The meeting began at 12:49pm.

The following members were in attendance: Chris Edge (Berlin), Patrice Carson (Bolton), Dave Smith (Vernon), Jeff Cormier (East Hartford), Mark Moriarty (New Britain).

The following CRCOG staff were in attendance: Rob Aloise; Emily Hultquist, Roger Krahm, Jon Hammond, and Tim Malone

#### 2. Public Forum

No members of the public were present.

#### 3. Minutes from April 22

Patrice Carson made a motion to approve the minutes. Seconded by Dave Smith. Passed.

#### 4. Discussion of policy elements

Tim Malone gave an overview of changes that had been made to the policy document based on feedback from the April 22 meeting. The following comments were offered:

- On page 5, an exception should be made for state highways in regard to the modal hierarchy.
- There could be some subjectivity in the exceptions process.
- The contextual cross-sections being developed for the overall project could be helpful in letting towns know what is expected in various contexts.
- On page 4 it was suggested that the policy should be applied to projects “selected to receive funding” from CRCOG, instead of projects that “receive funding” through CRCOG. This change would indicate that it is only applied when projects go through a CRCOG solicitation. It was determined that the process of providing input on TIP projects needs to be more fleshed out before we apply the policy to it.
- On page 8, clarify that exceptions are staff decisions and that TC approves them when they approve the listing of selected projects.

- Questions regarding eligibility should be communicated to CRCOG staff prior to submitting applications.
- There was some concern that it would be unfair for CRCOG to give guidance on eligibility to some towns as it may inflate their scores.
- It was suggested that language stating that staff will communicate potential ineligibility determinations prior to ranking projects.
- Should add “excessive right of way constraints” as an exception
- Applicants should be encouraged to talk to CRCOG staff regarding exceptions prior to submitting applications.

Tim said he would have the consultants make the noted changes to the exceptions process as well as to the policy’s applicability. He also said he would ask the consultants to look into how other regions have handled eligibility issues. He will also ask the consultants for a draft of the typologies to see if they would be helpful.

## 5. Other Business

There was no other business

## 6. Adjourn

The meeting adjourned at 2:20pm.