

Minutes
DEMHS Region 3
R-ESF 8
Public Health Sub-Committee Meeting
November 3, 2017
Eastern Highlands Health District- Tolland Fire Training Center

Attendees: Bill Kramer, Michael Pepe, Janine Simms Colon, Steve Huleatt, Rob Miller, John Degnan, Allyson Schulz, Marge Seiferheld, Jayden Dummitt, Charles Brown, Jeffrey Catlett, Don Mitchell, Wes Bell, Judy Torpey, Patrick Getler, Ryan Crumbaker, Jon Hartenbaum, Janet Leonardi, Carmine Centrella, Melissa Marquis

- **Welcome-** John Degnan and Rob Miller welcomed the group to the Tolland Fire Training Facility. They thanked the facility for hosting our meeting.
- **Approval of Minutes-** Bill Kramer motioned to approve. Judy Torpey seconded, all in favor.
- **Regional Status Updates**
 - Training, Drills or Exercises- No upcoming exercises regionally. The Statewide EPPI exercise will be conducted as Tabletop (TTX) between DEMHS and Emergency Management Directors. No dates announced at this time.
 - MDA 31 (Windsor/S. Windsor) working on a POD TTX for 1st quarter 2018.
 - DPH Statewide Training and Exercise Planning Workgroup (TEPW) to begin meeting probably in January.
 - Coalition surge exercise- Hospital Preparedness Program (HPP) focused. Not ready to begin planning for this yet. Awaiting on governance structures to get finalized.
 - CREPC Update- proposed bylaw change to incorporate the Healthcare Coalition (HCC). Governance for HCC will be standard operating procedures. Next CREPC meeting to vote in January. Voting members include ESF chairs and each community has a designee.
- **State Updates**

- DPH- No DPH staff present. Still waiting on documents from DPH to complete our local deliverables. Will share as soon as Carmine Centrella receives them.
- DEMHS- Jon Hartenbaum reported that DEMHS is very active with the Puerto Rico evacuees. Also dealing with some of the remaining power issues from the recent storm. WebEOC classes at Brainard Airport coming up in December. Go to CT.gov/demhs for the training calendar for upcoming classes. Any questions contact Jon or Bill Turley.
- **Local Public Health Preparedness Contract**
 - CDC Public Health Emergency Preparedness (PHEP) Cooperative Agreement- Steve Huleatt asked if everyone was successful in closing out last years' grant. No one indicated any problems. Carmine indicated he is having some difficulty in closing out Ebola grant. He is working on this directly with DPH.
 - Not specific to contract per se, but Melissa Marquis indicated the ORR deliverables moving forward will take a significant amount of time. Melissa strongly suggests that folks begin now and not wait for DPH to share the calendar.
- **Other Business-**
 - PPHR Workplan- Melissa discussed the timeline for PPHR application and reported that she will begin developing the ad hoc workgroups for completion of the application. There will be 6 separate workgroups convened throughout the course of the application. Two specific workgroups (PHERP) and Training Needs Assessment (TNA) will need to be convened first and very quickly to begin working on updates to the plan and to develop a regional training needs assessment.
 - The remaining workgroups will be convened after work completed on the other two workgroups. Individuals will be placed on multiple workgroups as need arises.

- Attempts will be made to assign individuals to workgroups where they have experience or desire to help. If you have a specific request, please let Melissa know ASAP.
- A tentative workgroup assignment list will be sent out early next week.
- Puerto Rico evacuees- for any specific local questions regarding evacuees- contact 211. CREC opened a relief center at former Two Rivers High School in Hartford. FEMA applications available at this location to complete. Many donations of food, diapers, clothing etc. Plan to keep open until February at least. May have some job coaching/placement assistance there as well.
- HVA- Due November 25th to Carmine. Do NOT use zeros. If you feel the need to answer with a “0”, leave the cell blank instead.
- Reporting templates were shared to DOH’s. PHEP deliverable and local health workplan- progress report and budget document due to Carmine Nov. 15. Workplan due 30 days after execution of contract.
- RESP plan reorientation provided by Carmine using an automated PowerPoint (shared electronically with the region).
- There was a brief conversation about restructuring this meeting and agenda. Additional conversation will be held offline and then shared with the group.

Tentative Next meeting Dec. 1, 2017 Host TBD