

MINUTES

**DEMHS Region 3**

**R-ESF 8**

**Public Health Sub-Committee Meeting**

**August 31, 2017**

**Central Connecticut Health District**

**Attendees:** Judge Torpey, John Degnan, Len Nelson, Allyson Schulz, Jeff Catlett, Michael Pepe, Bill Turley, Marge Seiferheld, Rob Miller, Steve Huleatt, Ann Hartman, Carmine Centrella, Wes Bell, Bill Kramer, Lauren Grandy, Ryan Crumbaker, Jennifer Kertanis, Janine Simms-Colon, Betty Morris, Patrice Sulik, Heather Oatis, Patrick Getler, Charles Motes, Lou Carta, Melissa Marquis

**Welcome:** Ann Hartmann, Assistant Director, Central Connecticut Health District

**Introductions:**

Welcomed Bill Turley back to the group as the Region 3 DEMHS Coordinator

**Minutes:** Motion to approve the minutes- Len Nelson, seconded by Bill Kramer. All in favor to accept as written.

**Regional updates:** Carmine Centrella, as the project director for the Region 3 Healthcare Coalition- 26 award notifications sent out for the contracts. All but 1 hospital contract received back. Weekly fiduciary calls (approx.15 Minutes) ongoing with DPH, however there are areas of siloed conversations on going. Doing his best to keep part of the loop on everything. Money will be not expected until sometime in October. CRCOG will receive payments 4 times. Thus, it will be likely the subcontractors will also receive 4 payments.

Contracts were amended specific to their requirements in the HCC. Looking next at the governance and bylaws. CREPC has bylaws established already. DPH has sent templates that can be altered to an extent. However, some of the language is not. CREPC has standing committees within their existing bylaws. Developed standard operating procedures to align with federal requirements on another committee. Working on taking this same approach with the healthcare coalition (HCC) committee. DPH has agreed to this- so the CREPC bylaws will state Standard Operating Procedures. More information to follow once all timelines and contracts are finalized. CROCG is the fiduciary currently only for budget period 1. BP 2-5 are undetermined at this time.

Steve thanked Jennifer and NACCHO staff to assist in correcting inaccuracies in the draft contract language regarding the funding streams and allocation of funds.

This group needs to start working to decide what activities/deliverables we need to identify for the HCC. This will be a new activity for this ESF-8 PH group. Next topic will be regarding PPHR activities.

**DEMHS:** Bill Turley

Update: EPPI exercise- still developing. Looking at possibly a new format with EM - swearing in staff and that Emergency Managers do a TTX. No date.

**DEMHS report in regards to Harvey.** Monitoring the EMAC system for resource requests. DMAT team was deployed and National Guard. These were not deployed under EMAC.

FEMA is asking people to **not** self-deploy to help. Bill will share this message to share with the region. Asking for monetary donations and to register with a VOAD for volunteerism.

Monitoring the tropics now- new storm that could potentially impact the East Coast.

School planning course: October – no date yet. Will be last for fall in this area.

Bill's contact information is essentially the same as Tom Gavaghan's old phone numbers (860-250-2548-c, 860-529-6893- o). The Armory address is current- however it will be moving to Brainard Airport.

**DPH:** Will not be attending this meeting. Need to attend Regional HCC meetings for contract credit.

For this ESF-8 PH meeting... conversation about frequency of meetings and scheduling to a different date. There is still necessary attendance at the HCC meetings monthly.

**CREPC:**

Carmine sent invitations out to the **Westfarms Mall** complex coordinated attack- 9/27 at Farmington PD. Carmine will send a general invite for observers. Approximately 8:30am-1:30pm.

**Final Ebola AAR** & Concept of Operations for High Consequence Disease Plan to be shared soon.

Steve and Carmine will be providing a presentation on the Ebola exercise series at the statewide HCC on 9/14 at Yale Orange Campus.

Allyson asked about the PHEP related templates that DPH will be developing. Not sure when the LHDs will receive them. Unlikely to have by Sept. 14<sup>th</sup>. Also, the quarterly progress reports need to be submitted to Carmine. A word budget form will be used to then inform the UCOA. More info to come as Carmine learns from DPH.

ORR updates:

**PPHR Recognition:** Melissa Marquis has a list of timeframes for submissions to determine whether primary or not. Will be one of first agencies to use new NACCHO support response agency (SRA) criteria. Will need some working groups developed to complete regional application. More info to come. Melissa will provide a presentation on PPHR at the next meeting.

**ITI Inc.:** Melissa has information on this business that will contract for translations on many languages. It has translators and interpreters available 24/7. FVHD will be using and has signed a contract. Complies with HIPAA. Available for translations, videoconferencing, interpretation and document translation. They have offered to come to our next meeting to provide additional information. Discounted rates may be available if there is interest among the LHDs.

**Plans: PHERP** - Take word "DRAFT" watermark OFF or no credit. Language about communication with state and region needs to be checked. Make sure that reviews and changes are cited on the Change

Page in Plan. Check call down groups. Review to make sure there is a language connection between local agency and RCC as relates to plan, training, drills & exercises.

**Resource Typing:** Group is meeting again today.

**CRCOG:** New phone system so calls go direct to individual desks.

**NEXT Meeting:** PPHR orientation as part of meeting.

**NEXT MEETING:** Bloomfield Town Hall, Oct. 6, 2017