

Minutes
DEMHS Region 3
R-ESF 8
Public Health Sub-Committee Meeting
July 28, 2017
Plainville-Southington Regional Health District

Attendees: Len Nelson, Lauren Grandy, Patrick Getler, Ryan Crumbaker, Don Mitchell, Bill Kramer, Carmine Centrella, Patrice Sulik, Charles Brown, Ann Hartman, Amanda Java (NCDHD Intern), Judye Torpey, Wendy Mis, Allyson Schulz, Steve Huleatt, Janine Simms-Colon, Jennifer Kertanis, Charles Motes, Marge Seiferheld, John Degnan, Janet Leonardi, & Melissa Marquis

Welcome: Lauren Grandy welcomed the group to the PSRHD. We had a moment of silence for Jonathan Best who passed away unexpectedly last night.

Minutes: Minutes were shared electronically. Motion to accept by Len Nelson, Lauren seconded. All in favor.

Regional status updates/CREPC:

- Carmine Centrella stated that the regional status is currently pending. Contracts are not ready. The July 12th date to receive the contract from DPH to share with the subcontractors has passed. Evidently, the package from DPH will be released Monday 7/31. No updates are known regarding the turnaround time to send the subcontract to CRCOG to then submit to DPH.
- DPH will pick up 5% of 10% the administrative cost. The remaining 5% will need to be split from the HPP/PHEP funds. CRCOG has received the bylaws template from DPH 2 days ago. Dave Koscuk has reviewed and raised some questions. CREPC already has bylaws established, so there needs to be additional conversation regarding new or updated bylaws for the new HCC.
- Steve Huleatt mentioned that according the contract, healthcare coalition (HCC) members are required to participate in 75% of the HCC meetings (which for region 3 are the 1st Wed. of month meetings, not the ESF-8 PH meetings on the 1st Friday). We still plan on conducting the ESF-8 PH meetings to get the work done.
- Steve suggested reconvening a meeting in late August once we know more information.
- Jennifer Kertanis asked if Carmine can share with the directors of health (DOH) an update regarding timeline or process for the contract.
- Steve mentioned that at the last public health preparedness advisors committee (PHPAC) meeting would be the last. There is still a regional leads meeting bimonthly with ESF-8 leadership across each region.

Drills/exercises:

- Melissa Marquis stated DPH will be convening a statewide training and exercise workgroup to be held quarterly.
 - Selected individuals from each region were invited to participate. Melissa will provide updates on group progress moving forward.

- Carmine reported that on Sept 27th, West Farms mall will be doing an active shooter tabletop exercise.

Red Cross:

- Red Cross will be experiencing a lot of changes in the future. However, no details were provided.

DEMHS update:

- Bill Turley was appointed as the region 3 DEMHS coordinator filling Tom Gavaghan's old position.

DPH update:

- PHEP contract- contract will be coming from Capitol Region Council of Governments (CRCOG) not DPH. It will be a fee for service contract not the line item version we're used to. Probably won't be until October before any money will be seen according to DPH.
- Jennifer asked what type of communications have been shared with local policy makers from CRCOG or DOH regarding budget and new contracts. Carmine stated CRCOG now has 38 member towns. CRCOG will share whatever language we want. Communication goes through their policy and executive board prior to being released.
- CRCOG has no authority over hospitals to run the grant.

Other Business:

- **Considerations for ESF-8 PH workplan:** update regional plans, resource typing and work towards PPHR.
- **PPHR re-recognition:** Melissa and Steve discussed our current situation with being up for re-recognition statewide. Steve indicated that Region 3 is committed to moving forward. DPH will not be putting this in the contracts for any of the regions. CRCOG has committed to submit this application for region 3. There is an application fee of \$5000.
 - Melissa described the new regional framework process and criteria that is being developed for regional applications. It consists of a new Support Response Agency (SRA) criteria application and checklist designed to more fully assess the support roles and responsibilities of a region without operational authority.
 - Melissa described the timelines for the following application actions: Letter of intent needs to be submitted in October 2017, the SRA checklist needs to be submitted Sept. 2017. And the full application is to be completed and submitted to NACCHO by August 31, 2018.
- **Resource Typing-** Melissa shared a draft mockup of the revised resource types and worksheet to collect each Local Health Dept. or Districts staff. Initial reactions from this group were positive, liking the simplified format. Melissa will share the draft with the ad hoc workgroup for their consensus approval and development of additional data collection tools for use by the duty officers at the Regional Coordination Center. Melissa will send the ad hoc workgroup a doodle poll to set up the next meeting date.

Next Meeting: Thursday August 31, 2017 (*note date change to discuss contracts*) to be hosted by Wethersfield PD