

To: Cost Review Subcommittee
From: Rob Aloise, Principal Transportation Engineer
Sotoria Montanari, Program Manager
Date: July 15, 2016
c: Transportation Committee
Jennifer Carrier, Director of Transportation Planning
Subject: LOTCIP Quarterly Reporting Meeting Memo

A Subcommittee meeting will be held on July 25th from 11 a.m. to 12 noon at CREC (Capitol Region Education Council), 34 Sequassen Street, Rm 269, Hartford, and will serve as the LOTCIP Quarterly Reporting Meeting for Quarter 4 of FY2016. This will represent the second of upcoming regularly scheduled LOTCIP Quarterly Reporting Meetings anticipated to be held each January, April, July, and October. The purpose of these meetings is to present updated program information to CRCOG municipalities, help promote timely LOTCIP project delivery, and maintain a robust program that minimizes carryforward.

- Quarter 4 FY2016 – Program Progress** - The attached tables titled *LOTCIP Program Status Summary* and *LOTCIP Project Quarterly Status Report* provide current program information and project tracking. Highlights for Quarter 4 are summarized below:
 - CRCOG expended **\$4,708,400** in FY16 and expects to expend **\$22,536,800** in FY17
 - CRCOG received **five (5)** of the **eleven (11)** expected Quarter 4 design submissions
 - **Fourteen (14)** of the **eighteen (18)** active project's final design submissions remained in their current fiscal year, with **four (4)** final design submissions carrying over to the next fiscal year
 - FY2016 carryforward increased by **\$4,187,600** million from FY2016 to FY2017, due to the 4 (four) design submissions slipping to FY2017
 - CRCOG anticipates receipt of **twelve (12)** design submissions in Quarter 1 of FY2017
 - All projects being designed have anticipated design durations of less than **36** months
- Project Tracking and Delay Criteria** - At CRCOG's previous (and initial) Quarterly Reporting Meeting the subcommittee recommended staff develop criteria that identified significant project milestone delays and have municipal staff report on the progress of these projects. Staff has developed the following three criteria to identify project milestone delays requiring reporting:
 - Projects whose design submissions were scheduled for the previous quarter, but not received
 - Projects whose estimated final design dates have slipped into subsequent fiscal years.
 - Projects whose scheduled design durations exceed 36 months¹

¹ Per previously approved CRCOG LOTCIP policy, "Design timeframes of more than 36 months (as measured between the commitment to fund letter and authorization to advertise) shall be considered significantly delayed."

3. **Projects Requiring Reporting this Quarter - Red** text associated with a project in either of the two tables indicates that a project has encountered a milestone delay requiring municipal schedule reporting. Municipal representative for the following projects will be asked to provide schedule updates at the meeting:

Project	Town	Milestone
Route 10/202 Sidewalks	Granby	Q4 90% design submission re-scheduled to 8/30/2016 from 5/30/2016 Final design date slipped from FY16 to FY17
Granby Street Pavement Rehabilitation	Bloomfield	Q4 90% design submission re-scheduled to 8/5/2016 from 5/31/2016 Final design date slipped from FY16 to FY17
Lake St/Cross St Reconstruction	Coventry	Q4 final design submission re-scheduled to 8/1/2016 from 5/1/2016 Final design date slipped from FY16 to FY17
Thrall Avenue Pavement Rehabilitation	Suffield	Q4 final design submission re-scheduled to 12/1/2016 from 5/1/2016 Final design date slipped from FY16 to FY17
North Main Street Reconstruction	Manchester	Q4 35% design submission re-scheduled to 7/22/2016 from 6/24/2016

4. **Establishment of Schedule Delay Policies** – At the previous quarterly review meeting, staff was requested to develop a LOTCIP schedule delay policy for potential committee action. Staff recommends consideration and possible action on the following schedule delay policy: *If, at a LOTCIP solicitation's application deadline, the duration of any active LOTCIP project's design (from Commitment to Fund letter to Final Design submission) has exceeded 36 months, all LOTCIP applications from the municipality will have points deducted from each of their projects' ratings (specific point reductions will be further discussed during prior to the next LOTCIP solicitation). Additionally any project selections from that municipality will be placed in an Incentive Funding Category whereby another application will not be progressed and submitted to CTDOT until the delayed active project receives funding.*

If you have any questions or concerns in advance of the meeting, please feel free to contact Mr. Rob Aloise raloise@crcoq.org (860-522-2217 x214) or Ms. Sotoria Montanari smontanari@crcoq.org (860-522-2217x220).

LOTICIP Program Status Summary

LOTICIP #	Town	Route / Road	Commitment to Fund	FD Submission to CTDOT	Design Timeframe (months)	Actual/Estimated Award Amount	Cumulative Awarded Amount	Notes
FY 2014 & FY 2015*								
	CRCOG	Studies and Administrative Assistance				\$1,174,360	\$1,174,360	Funding Received
L164-0001	Windsor	Kennedy Road	2/4/2014	7/14/2014	5	\$777,441	\$1,951,801	Funding Received
L088-0001	New Britain	Allen Street	12/26/2014	2/27/2015	2	\$1,600,000	\$3,551,801	Funding Received
L109-0001	Plainville	Cooke Street	3/24/2014	4/10/2015	13	\$1,368,290	\$4,920,091	Funding Received
FY 2014/2015 Target							\$24,900,000	
FY 2016*							Carryforward	\$19,979,909
L051-0001	Farmington	South Road	11/7/2014	2/1/2016	15	\$2,476,800	\$2,476,800	Funding Received
L076-0001	Manchester	Spencer Street / Hillstown Road	2/24/2014	2/5/2016	23	\$2,231,600	\$4,708,400	Funding Received
FFY 2016 Target (\$12,600,000 + FY15 Carryforward)							\$32,579,909	
FY 2017*							Carryforward	\$27,871,509
L048-0001	Enfield	Freshwater Boulevard	2/2/2015	12/21/2015	11	\$1,146,000	\$1,146,000	Approval to Re-Advertise
L055-0001	Granby	Route 10 / Route 202	2/18/2014	9/30/2016	31	\$510,000	\$1,656,000	Funding Scheduled for FY16, moved to FY17
L032-0001	Coventry	Lake Street / Cross Street	3/24/2014	8/1/2016	28	\$1,400,000	\$3,056,000	Funding Scheduled for FY16, moved to FY17
L139-0001	Suffield	Thrall Avenue	2/2/2015	12/1/2016	22	\$1,395,600	\$4,451,600	Funding Scheduled for FY16, moved to FY17
L011-0001	Bloomfield	Granby Street	2/18/2014	10/1/2016	31	\$882,000	\$5,333,600	Funding Scheduled for FY16, moved to FY17
L132-0001	South Windsor	Avery Street - B	2/18/2014	9/29/2016	31	\$2,126,400	\$7,460,000	Funding Scheduled for FY17
L164-0002	Windsor	Prospect Hill Road	6/12/2015	9/2/2016	15	\$1,983,600	\$9,443,600	Funding Scheduled for FY17
L078-0001	Marlborough	South Main Street	10/30/2015	12/15/2016	14	\$916,800	\$10,360,400	Funding Scheduled for FY17
L132-0002	South Windsor	Buckland Road	2/18/2014	11/30/2016	33	\$680,400	\$11,040,800	Funding Scheduled for FY17
L155-0001	West Hartford	Trout Brook Trail	2/2/2015	3/31/2017	26	\$355,200	\$11,396,000	Funding Scheduled for FY17
L053-0002	Glastonbury	House Street / Western Boulevard	1/27/2016	2/1/2017	12	\$782,400	\$12,178,400	Funding Scheduled for FY17
L076-0002	Manchester	North Main Street / Tolland Tnpke	1/29/2016	3/17/2017	14	\$2,014,400	\$14,192,800	Funding Scheduled for FY17
L053-0001	Glastonbury	Hebron Avenue	2/26/2016	3/1/2017	12	\$1,344,000	\$15,536,800	Funding Scheduled for FY17
FY2017 Placeholder for Project Funding Increases						\$2,000,000	\$17,536,800	Reserved for FY17 cost increase
2015 Solicitation Placeholder - Expedited Projects						\$5,000,000	\$22,536,800	Funding Scheduled for FY17
FFY 2017 Target (\$20,720,000 FY17 Anticipated + FY16 Carryforward)							\$48,591,509	
FY 2018+							Carryforward	\$26,054,709
L042-0001	East Hartford	Brewer Street (Phase III)	11/4/2015	6/30/2017	20	\$1,695,903	\$1,695,903	Funding Scheduled for FY18
L131-0001	Southington	Jude Lane	6/17/2016	12/1/2017	17	\$521,200	\$2,217,103	Funding Scheduled for FY18
L132-0003	South Windsor	Avery Street - C	2/8/2016	7/28/2017	18	\$2,259,400	\$4,476,503	Funding Scheduled for FY18
	Vernon	Hartford/Dobson/Lake Sidewalk	TBD	TBD	N/A	\$874,800	\$5,351,303	Application to CTDOT 9/23/2015
	Ellington	Middle Butcher Road	TBD	TBD	N/A	\$701,600	\$6,052,903	2013 Solicitation
	Windsor Locks	Route 75	TBD	TBD	N/A	\$1,005,600	\$7,058,503	Application to CTDOT 6/9/2016
	Bloomfield	Woodland Avenue	TBD	TBD	N/A	\$900,000	\$7,958,503	2013 solicitation
	Stafford	Set-Aside	TBD	TBD	N/A	\$250,000	\$8,208,503	
FY2018 Placeholder for Project Funding Increases						\$2,000,000	\$10,208,503	Reserved for FY18 cost increase
2015 Solicitation Placeholder						\$20,500,000	\$30,708,503	2015 Solicitation
FFY 2018 Target (\$12,600,000 FY18 Anticipated + FY17 Carryforward)							\$38,654,709	
Carryforward							\$7,946,206	

*Note: FY denotes State fiscal year extending from July 1 to June 30

LOCAL TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM

REGIONAL QUARTERLY STATUS REPORT

REGION: CROCG

AS OF: June 30, 2016

* Includes contract items, contingency, and incidentals.

Note: Quarterly Status Reports should be completed as of September 30, December 31, March 31, and June 30th.

PROJECTS RECEIVING AUTHORIZATION TO AWARD/AUTHORIZATION TO PROCEED:								
LOTICIP #	TOWN	ROUTE/ROAD	PROJECT DESCRIPTION	LOTICIP AWARD (Based on Low Bid)	ACTUAL OR ANTICIPATED PROJECT AWARD DATE	ESTIMATED COMPLETION DATE	PROJECT EXPENDITURES TO DATE*	ACTUAL COMPLETION DATE
L164-0001	Windsor	Kennedy Road	Pavement Rehab	\$647,867.50	10/13/2014	11/7/2015	\$694,305	11/7/2015
L088-0001	New Britain	Allen Street	Reconstruction	\$1,600,000.00	5/21/2015	11/17/2015	\$1,828,613	11/17/2015
L109-0001	Plainville	Cooke Street	Pavement Rehab	\$1,365,360.00	9/21/2015	7/15/2016	\$235,000	TBD
L051-0001	Farmington	South Road	Reconstruction	\$1,972,713.14	6/9/2016	8/15/2017	\$0	TBD
L076-0001	Manchester	Hillstown Road and Spencer Street	Reconstruction	\$2,231,600.00	6/15/2016	5/11/2017	N/A	TBD

PROJECTS RECEIVING COMMITMENT LETTER TO FUND:								
LOTICIP #	TOWN	ROUTE/ROAD	PROJECT DESCRIPTION	CURRENT COMMITMENT TO FUND VALUE	COMMITMENT TO FUND DATE	ESTIMATED PD SUBMISSION DATE	ESTIMATED 90% DESIGN SUBMISSION DATE	ESTIMATED FINAL DESIGN SUBMISSION DATE
L055-0001	Granby	Route 10 / 202 Sidewalks	Stand-Alone Sidewalk	\$510,000.00	2/18/2014	4/20/2014	8/30/2016	9/30/2016
L011-0001	Bloomfield	Granby Street	Pavement Rehab	\$882,000.00	2/18/2014	4/12/2016	8/5/2016	10/1/2016
L132-0001	South Windsor	Avery Street Reconstruction (2)	Reconstruction	\$2,126,400.00	2/18/2014	1/14/2016	6/30/2016	9/29/2016
L132-0002	South Windsor	Buckland Road	Stand-Alone Sidewalk	\$680,400.00	2/18/2014	4/11/2016	9/30/2016	11/30/2016
L032-0001	Coventry	Lake Street / Cross Street	Reconstruction	\$1,400,000.00	3/24/2014	2/26/2015	11/3/2015	8/1/2016
L048-0001	Enfield	Freshwater Boulevard	Pavement Rehab	\$1,146,000.00	2/2/2015	7/1/2015	N/A	12/11/2015
L139-0001	Suffield	Thrall Avenue	Pavement Rehab	\$1,395,600.00	2/2/2015	N/A	3/17/2016	12/1/2016
L155-0001	West Hartford	Troute Brook Trail - Phase 6	Multi-Use Trail	\$355,200.00	2/2/2015	4/30/2016	1/31/2017	3/31/2017
L164-0002	Windsor	Prospect Hill Road	Reconstruction	\$1,983,600.00	6/12/2015	4/18/2016	7/22/2016	9/2/2016
L078-0001	Marlborough	South Main Street	Pavement Rehab	\$916,800.00	10/30/2015	8/15/2016	11/15/2016	12/15/2016
L042-0001	East Hartford	Brewer Street - Phase 3	Reconstruction	\$1,695,903.00	11/4/2015	1/16/2017	4/16/2017	6/30/2018
L053-0002	Glastonbury	House Street to Western Boulevard	Multi-Use Trail	\$782,400.00	1/27/2016	9/1/2016	1/2/2017	2/1/2017
L076-0002	Manchester	North Main Street	Reconstruction	\$2,014,400.00	1/29/2016	7/22/2016	12/16/2016	3/31/2017
L132-0003	South Windsor	Avery Street Reconstruction (3)	Reconstruction	\$2,259,400.00	2/8/2016	10/28/2016	4/28/2017	7/28/2017
L053-0001	Glastonbury	Hebron Avenue	Pavement Rehab	\$1,111,200.00	2/26/2016	9/1/2016	1/15/2017	3/1/2017
L131-0001	Southington	Jude Lane	Intersection Improvement	\$591,200.00	6/17/2016	12/1/2016	10/1/2017	12/1/2017

LOTICIP ADMINISTRATIVE AWARD:	Grant Amount:	Completed
\$321,613.97 of \$672,360.00 expended on LOTICIP Admin and Oversight (CROCG #301014)	\$1,552,360.00	Delayed Last Quarter
\$9,465.00 of \$340,000 expended on the Farmington / Hartford Study (CROCG #301015)	Funds Expended to Date:	Anticipated Next Quarter
\$131,997.35 of \$540,000 expended on Eastern Gateways Study (CROCG #301016)	\$463,076.32	