

****Special Transportation Committee Meeting****
(Acting on behalf of the Policy Board)
CREC, 34 Sequassen St., Room 269, Hartford
Monday July 25th, 2016
12 Noon

Name

Larry Baril
Chris Edge
Patrice Carson
Todd Penney
Tess Schwartz
Robert Maynard
John Cabibbo
Russ Arnold
Daniel Pennington
Kirk Severance
Jim Ford
Kevin Kelly
Jeff LaMalva
Peter Hughes
Rob Trottier
Chris Greenlaw
Jim Sollmi
Tom Roy
Jim Grappone
Bill Hawkins
Heidi Samokar
David Smith
Duane Martin
Bob Jarvis
Gilbert Hayes

Organization

Avon
Berlin
Bolton
Coventry
East Hartford
East Windsor
Enfield
Farmington
Glastonbury
Granby
Hartford
Hebron
Manchester
Marlborough
New Britain
Newington
Rocky Hill
Simsbury
Southington
Suffield
Tolland
Vernon
West Hartford
Windsor
GHTD/East Windsor

Guests

Sandra Sheehan
Mark Moriarty
John Gale
Anthony Lorenzetti
Grayson Wright

GHTD
New Britain
Hartford
UConn
CTDOT

**DRAFT until
Endorsed
by the
Committee**

Staff

Jennifer Carrier	CRCOG
Rob Aloise	CRCOG
Winsome Barnaby	CRCOG
Mike Cipriano	CRCOG
Jillian Massey	CRCOG
Sotoria Montanari	CRCOG
Erik Snowden	CRCOG
Karen Stewartson	CRCOG
Ryan Visci	CRCOG

1. **Roll Call** - Patrice Carson called the meeting to order at 12:05 p.m.
2. **Public Forum** - No one chose to speak at this time.
3. **Adoption of Meeting Minutes June 20th, 2016** - A motion was made by Jim Ford seconded by Chris Edge to adopt the meeting minutes from the June 20th, 2016 meeting, with one abstention made by Heidi Samokar from the Town of Tolland Tolland This motion was passed unanimously.
4. **Staff Reports**
 - **CTDOT 5-year Capital Plan** - Ms. Jennifer Carrier gave a brief update on the CTDOT 5-year Capital Plan - Ms. Carrier mentioned that the final plan will be available between November and December.
 - **Introduction- LOTCIP Program Manager Sotoria Montanari** - Ms. Jennifer Carrier introduced Ms. Montanari to the Transportation Committee.
 - **LOTCIP Quarterly Report Summary and Update** - Ms. Sotoria Montanari provided an overview of the LOTCIP FY16 Quarter 4. Ms. Montanari indicated that updated LOTCIP quarter highlights/information will be provided at each sub-committee quarterly meeting in the same format for consistency and better tracking in reporting. Additionally, Ms. Montanari reported that staff was charged with developing milestone delays to track projects using criteria that trigger delays. Three (3) milestone delays were introduced to the sub-committee that when met would require the town to provide a project update at that quarter's LOTCIP reporting meeting.

Mr. Rob Aloise reported there were five projects that met these delay criteria in FY16 Quarter 4. With the exception of Bloomfield who was not represented at the meeting, each of the five towns updated the sub-committee regarding their project's schedule. An opportunity was given to the sub-committee to make further inquiries regarding any of these projects, but there were no inquiries or comments. Mr. Aloise further reported there was some discussion of a suggested

delay policy penalty however no consensus was reached among committee members and it was tabled for further discussion.

- **ADA Self Evaluation and Transition Plans Training Update**-Ms. Jillian Massey gave a brief update on the ADA Self Evaluation and Transition Plans Training.
- **CTDOT Statewide Bus Study** - Mr. Ryan Visci gave a brief update on the CTDOT Statewide Bus Study. Mr. Visci told the Committee the online workshop would be opened from July 25th-August 5th at <http://www.ctbusstudy.com>. Participants will be asked to watch a brief video about bus travel in Connecticut and will then answer questions about their travel patterns and preferences. Individuals can access the video and questions at any time of the day during the workshop period.

5. TIP amendments – Ms. Jennifer Carrier introduced and briefly reviewed the following TIP amendments:

- FTA Section 5311P Intercity Bus Projects-Marketing for Services
- Rehab of Culvert Bridge 05587 over Gillette's Brook-Somers
- Rehab Bridge 02169 over Lower Ruby Brook-Willington
- Construction of 2 Roundabouts-CT 83 at Oakland at Local Roads-Manchester

A motion was made by Peter Hughes, seconded by Russ Arnold to accept the TIP amendments. This motion was passed unanimously.

6. LOTCIP Cost Increases - Mr. Rob Aloise explained the memorandum detailing the funding increases being sought by municipalities for the following two projects:

- Project No. L011-0001 - Granby Street Pavement Rehabilitation, Bloomfield
- Project No. L132-0002 - Buckland Road Sidewalks, South Windsor

Mr. Aloise described that these cost increases were presented in detail at the subcommittee meeting prior to the Transportation Committee meeting. The subcommittee had tabled consideration of the Bloomfield funding increase request until Bloomfield representation could attend that meeting to support the request. Mr. Aloise reported that Mr. Jeff Doolittle of South Windsor had detailed to the subcommittee the reason for the project's increased costs, including additional costs associated with a culvert extension and modifications to three traffic signals to accommodate pedestrian push buttons/signals/phases. The sub-committee passed a motion that approved LOTCIP funding increase to \$1,292,000 for Project No. L132-0002 - Buckland Road Sidewalks, South Windsor.

A Transportation Committee motion was made by Russ Arnold, seconded by Jim Sollmi to approve a LOTCIP funding increase to \$1,292,000 for Project No. L132-0002 - Buckland Road Sidewalks, South Windsor. The motion passed unanimously.

7. Local Road Accident Reduction (LRAR) Program- Ms. Jennifer Carrier gave a brief update on the Local Road Accident Reduction Program. Ms. Carrier stated that CTDOT is limiting the number of candidate projects submitted by a planning region to two this year which is reduced from the four that were allowed to be submitted under 2015 solicitation. Given the size of the Capitol Region compared to others. CRCOG staff is recommending the submittal of the Mansfield project for review and possible funding under the Highway Safety Improvement program, and the three following projects for CTDOT's consideration under the Local Road Accident Reduction Program:

- Hartford-Improvements at the intersection of Asylum Avenue and Sigourney Street
- Manchester-improvements at the intersection of Buckland Street, Buckland Hills Drive and pleasant Valley Road
- New Britain-improvements at the intersection of Main Street and Lafayette Street

A motion was made by Tom Roy seconded by Russ Arnold to present the projects that were mentioned for CTDOT's consideration. This motion was passed unanimously.

8. Resolution reassigning Trustee for CRCOG 401(a) and 457(b) Plans

A motion was made by Mark Moriarty seconded by Jim Sollmi, to allow CRCOG to change its Trustee to Wells Fargo to lower costs for CRCOG and its employees. This motion was passed unanimously.

9. Resolution authorizing Executive Director to enter into agreement for Spring Flight QA/QC-

A motion was made by Larry Baril, seconded by, Gilbert Hayes to authorize the Executive Director to enter into agreement for Spring Flight QA/QC. This motion was passed unanimously.

10. Resolution authorizing Executive Director to execute an MOU with UConn for Flight Data Hosting-

A motion was made by Jim Ford, seconded by Russ Arnold to execute an a MOU with UConn for Flight Data Hosting. This motion was passed unanimously.

11. Other Business-There was no other business discussed

12. Adjourn-The meeting was adjourned at 12:35 pm